

PLANNING ASSOCIATE (Officer of Administration) University of Oregon Search #7312

The University of Oregon's Office of University Planning invited applications for the position of Planning Associate. The University of Oregon, located in beautiful Eugene, Oregon, encompasses 279 acres and 4.5 million square feet of buildings. We are looking for an individual with excellent interpersonal skills and a record of outstanding performance in areas related to developing a university's physical environment, including architecture, landscape architecture, and planning. The Planning Office is a service-oriented organization with a twenty-five-year commitment to user-directed planning processes that have made the University of Oregon a nationally recognized leader in the areas of campus planning and design. Here is an opportunity to join a small department actively using a planning process that has won acclaim from other colleges and universities.

This position primarily performs staff duties related to the work of the Campus Planning Committee and its subcommittees and oversees the university's periodic campus area studies. From time to time this position may manage the process of designing university capital improvement projects as well as provide planning efforts on other specific projects.

Qualifications: a degree in Planning, Public Administration, Architecture, Landscape Architecture, or a related field, and three years of professional experience in architectural or landscape design, planning, and design issues with public process are required. Competence is required in architectural or landscape design, planning, group facilitation, project management, and the creation of planning documents. Candidate must demonstrate an ability to communicate well, both orally and in writing, with varied groups and to work effectively with university students, staff, and faculty, as well as governmental entities, community groups, and the general public. Candidate also must demonstrate an understanding of the objectives, components, and structure of a research university and of the planning policy issues and processes of the University of Oregon.

The position is open effective September 1, 1998 and will be filled on a 12-month basis as an officer of administration. Annual salary range is \$38,000 to \$41,000 with excellent benefits. For submission information, contact the University of Oregon Planning Office, 1276 University of Oregon, Eugene, OR 97403-1276 (541/346-5562). The deadline for submitting applications is 4:30 p.m. PST, October 30, 1998.

The University is an equal opportunity, affirmative action institution committed to cultural diversity and compliance with the Americans with Disabilities Act.



Parking Facility Operator

Immediate opening for full and part-time lot attendant with Portland's leading parking Company. We are seeking dependable individuals with a neat appearance and a positive attitude.

We offer:
\$7.00 starting wage
\$10.50 overtime
Opportunity
* Medical and Dental
Health plan available
* Advancement potential
Applicants must have valid drivers license, submit to drug test and background check.
Apply in person between 12:00 and 1:00 PM daily at City Center Parking at 215 SW 6th.

Security

Unarmed positions in the Lloyd District.

FT positions offer paid family health, optical & dental, vacation & sick days, 401K, uniforms, etc. Wage \$7.50/hr. Call STT, Inc. at 1-800-860-1788 to apply. EOE

LIQUOR STORE OPERATOR

PUBLIC NOTICE

The Oregon Liquor Control Commission has a vacancy for an independent contractor to operate the following retail liquor store: Store 230 Beaverton - currently located at 3225 SW Cedar Hills Blvd.

We evaluate all applicants on background, knowledge and work experience in:

- retail business management;
- inventory/cash management;
- retail sales;
- customer service/public relations in a retail environment.

The successful applicant must be able to:

- enter into an agency agreement contract with the OLCC;
- qualify for a fidelity bond;
- negotiate the lease or purchase of the store location or propose a more suitable location serving the same community subject to staff requirements;
- meet the operating expense of the agency;
- purchase the fixtures and equipment as specified in the agency information sheet;
- begin operation on the date specified above.

Selected finalists will be notified and interviewed by the staff screening committee in Portland. Final selection will be made by the Commission, based on set criteria, at its public meeting in December.

The appointed agent is an independent contractor for the State of Oregon. This person will operate the liquor store on behalf of the OLCC and have no ownership or property rights in the agency. Only individuals may be appointed agents.

For application forms and additional information contact:

OLCC, 9079 SEMcLoughlin Blvd., Portland, OR 97222 or phone 872-5015 (toll-free 1-800-426-2004). Separate application forms are required for each store. Applications are due in the Store Operations office, Room 124 at the above address, by 5:00 PM, Friday, October 16, 1998.



COMPUTER, HIGH TECHNOLOGY

SYSTEMS ENGINEER

Work for One Tough Mother

Join the Columbia Sportswear technical operations group and demonstrate your team leadership skill by leading UNIX Systems projects which will ensure the successful design and implementation for system automation, backup and recovery, systems management, and performance turning improvements.

In this position, you will employ technologies and create systems configurations for UNIX high availability and redundancy; challenge your UNIX systems administration supporting multiple HP/UX and AIX systems; and complete designs and recommendations for integrated systems management using SMNP, FTP, NIS, and scripting languages.

Qualified candidates will have thorough knowledge of RS/6000 and HP/UX systems hardware and components; possess knowledge of network administration in a UNIX environment, TCP/IP, SNMP, NIS, FTP, and NFS; and have experience in the design and creation of UNIX shell programming scripting languages.

Columbia Sportswear offers competitive compensation/benefits package, and a business-oriented team environment.

Please send resume and salary history to: **Human Resources, Dept. SYSTEMSENG, PO Box 83239, Portland OR 97283, or FAX to: (503) 735-4597. Equal Opportunity Employer.**



Work for One Tough Mother!

MARKER MAKER

PRODUCT DEVELOPMENT

Columbia Sportswear Company has proven for more than 50 years that quality construction, engineering and innovation in sports apparel is a formula for success. Our growth has been built on a foundation of value, not only in our high quality products, but our employees as well.

Marker Maker

In this vital position, you will be responsible for maximizing fabric usage while minimizing fabric waste by creating markers (cutting guides), to be used in production, via computer for garment patterns that most efficiently uses fabric. Markers are created for all fabric types, colors and widths.

Qualified candidates will have a high school education or equivalent, and 2+ yrs computer generated marker making/pattern making experience required. Vocational training in personal computers and product development software strongly preferred. Ability to identify pattern pieces. Possess thorough understanding of garment construction and relationship of pattern pieces. Possess knowledge of Cutting room requirements so that markers can be created in accordance with industry standards. Possess working knowledge of marker making/pattern making software.

We need a team player who will thrive in a fast paced corporate HQ environment.

Please send resume and salary history to: **Human Resources, Dept. PD, PO Box 82339, Portland OR 97283, or Fax to: (503) 735-4597. Equal Opportunity Employer.**

Staff Accountant

Neil Kelly Company, a Portland residential remodeling contractor and cabinet manufacturer, is seeking a staff accountant with solid general accounting experience. We use Timberline accounting system, Lotus 1-2-3, Excel, and Word software. Full time position in 6-person department. One of Oregon Business Magazine's 100 Best Companies to Work For. Send resume and cover letter including salary requirements to Julia Spence, Human Resources Manager, Neil Kelly Company, 804 North Alberta St., Portland, OR 97217.

Construction-Remodeling Carpenter

The Neil Kelly Company is the leading design/build firm in the Portland area. We need a carpenter for our Home Repair Team who: takes pride in his/her craftsmanship, likes getting things done right, has good communication skills, and has strong listening skills. If you qualify, you can earn union wage with all benefits. We offer you the opportunity to have your personal growth match your effort, to have secure employment, to receive recognition for your accomplishments, and to work with people who support your efforts. One of Oregon Business Magazine's 100 Best Companies to Work For. Send resume, vehicle type, and tool list to Julia Spence, Human Resources Manager, Neil Kelly Company, 804 North Alberta St. Portland, OR 97217.

Radio Advertising Sales for Entercom Radio Stations -

The FAN, KGON, KKSX, KNKX, and ROSIE 105. Looking for entry level and experienced salespeople. Must possess excellent organizational, written/verbal communications skills. Excellent benefits/incentive package. Send resume/references to Human Resources, Entercom Portland, 0700 S.W. Bancroft Street, Portland, OR 97201. Women and minorities encouraged to apply. EOE.

CHILD & FAMILY THERAPIST

needed to provide outpatient mental health services. Master's required, licensure preferred. Experience with early childhood, individual, family and group work. Multi-cultural experience and Bi-lingual capabilities preferred. Send cover letter and resume to: Therapist Position, 3355 SE Powell Blvd. Portland, Oregon 97202

EQUAL OPPORTUNITY EMPLOYER

Employment



In Oregon, opportunity means great benefits, competitive salaries, and a large variety of careers available statewide. Currently, openings exist in the following agencies:

OREGON DEPARTMENT OF TRANSPORTATION

Transportation Engineer 2

Structural Design Engineer

If you are a registered Professional Engineer possessing a strong knowledge of structural engineering principles and sound engineering judgment, we invite you to apply for this responsible position located in Salem. As a member of a structural design team, you will perform the structural design of major complex bridges and incidental structures and plan, assign and review work of other engineering employees on specific projects. Qualified applicants must be a Registered Professional Engineer (PE) and have: a Bachelor's degree in Civil or Transportation-related Engineering and two years professional-level experience in the practice of transportation engineering; or five years engineering experience of which two years were at the professional-level. Salary \$3,251 to \$4,655* a month plus excellent benefits: health insurance; paid vacation; sick and personal leaves; nine paid holidays; and full employer-paid retirement contribution. *Effective November 1998 classification will receive a 2% cost of living increase and in February 1999 will receive an additional 1%.

Announcement #OCOT8453. Contact ODOT Recruitment at (503) 986-4030 (TTY (503) 986-3854 for the hearing impaired) or visit <http://www.hr.das.state.or.us/jobs/> for application materials. Closing date is October 16, 1998.

Transportation Engineer 2

Senior Specifications Writer

Your advanced knowledge of field construction and location practices are needed for this team-oriented position in Salem. As a member of a design team, you will prepare project specifications for complex projects and assure that project plans and specifications are clear and provide a readily constructible project. Requires a Bachelor's degree in Civil or Transportation-related Engineering and two years professional-level experience in the practice of transportation engineering; or five years engineering experience and have an FE/ET, FLS/LSIT, PE or PLS. Two of the five years must have been performing professional-level engineering duties. Salary \$3,251 to \$4,655* a month plus excellent benefits: health insurance; paid vacation; sick and personal leaves; nine paid holidays; and full employer-paid retirement contribution. *This classification will receive a 2% cost of living increase November 1, 1998 and an additional 1% cost of living increase on February 1, 1999.

Announcement #OCOT8458. Contact ODOT Recruitment at (503) 986-4030 (TTY (503) 986-3854 for the hearing impaired) or visit <http://www.hr.das.state.or.us/jobs/> for application materials. Closing date is October 16, 1998.

Environmental Program Coordinator 3

Cultural Resource Specialist/Team Leader

Apply your appreciation for historic preservation and your excellent communication skills to make a real difference with this Salem position. Be the staff expert in Historic Preservation, Architecture and Cultural Analysis. Analyze and document impacts of projects and other activities on historic sites and structures. Includes planning and design of mitigation measures and subsequent coordination. Three years environmental analysis or resource project management experience; one year of which must have included research design and analysis; and a Bachelor's degree with thirty quarter or twenty semester hours in historic preservation, archaeology, or cultural resources, or a closely-related field. Three additional years environmental analysis or resource project management experience may substitute for the Bachelor's degree. Salary \$2,806 to \$4,019* a month plus excellent benefits: health insurance; paid vacation; sick and personal leaves; nine paid holidays; and full employer-paid retirement contribution. *Effective November 1998, this classification will receive a 2% cost of living increase and in February 1999 will receive an additional 1% cost of living increase.

Announcement #OCOT8460. Contact ODOT Recruitment at (503) 986-4030 (TTY (503) 986-3854 for the hearing impaired) or visit <http://www.hr.das.state.or.us/jobs/> for application materials. Closing date is October 16, 1998.

Engineering Technician 3

Design Technician

The Aeronautics Section is looking for an individual with strong communication and organizational skills for an immediate vacancy in Salem. This position will provide technical assistance in zoning, planning and construction activities; inspect construction projects for compliance with specifications and FAA requirements; and produce manual and CAD drawings. Requires a Bachelor's degree in Civil Engineering and one year technical civil engineering experience; or two years technical civil engineering experience and have either an Associate's degree in Engineering Technology or related field, eighteen quarter hours of college-level engineering courses; or one additional year of related work experience. Salary \$2,122 to \$2,957 a month plus excellent benefits: health

Clerical Assistant

Rare opportunity to join a fast-paced, vision-directed, results-oriented, values-driven, creative, fun, and demanding (whew!) staff team, supporting one of Multnomah County's leading social change organizations. You must be a highly organized, self-directed professional, with a particularly strong ability to answer busy phones; exceptional attention to detail; qualified to work with people of every age, income level and culture; experienced in the full range of office and clerical support; and with strong computer skills.

Specific responsibilities for the position include receptionist services, customer order fulfillment, a variety of computer entry tasks, copying, filing, proofreading and much more. Request a Clerical Assistant application. Closes 4:00 pm, October 16.

\$23,254-28,288, annual salary. Excellent benefits. Request applications by phone, 248-3897; by fax, 306-5538; or in person, 421 SW 6th Avenue, Suite 1075, Portland.

An equal opportunity, affirmative action employer. Applicants representing the diversity of Multnomah County are welcomed.

Multnomah Commission on Children & Families
Creating a Chosen Future

When it comes to keeping Oregon healthy, we couldn't care more.

Since 1941, Regence BlueCross BlueShield of Oregon has relied on the efforts of our exceptional workforce to discover innovative routes to superior health care. Solutions like wellness programs, physician-directed care and assistance to uninsured Oregonians. Our people understand that while quality often has a price, efficiency and intelligent strategies can keep costs to a minimum. If bettering the quality of life in Oregon sounds like a worthwhile pursuit to you, consider our possibilities:

Press Operator I

(Job #1513)

Regence BlueCross BlueShield of Oregon is currently seeking a Press Operator I responsible for operating offset presses to support the printing and business needs of the corporation. Requires a High School diploma or equivalent, and at least 1 year of experience running offset presses and bindery equipment in a commercial or in-plant environment.

Medicare Fraud and Abuse Coordinator

(Job #1506)

You will be responsible for the improvement of Medicare utilization of healthcare resources by identifying, developing, and reducing erroneous usage, billing errors and provider fraud and abuse. You must have a High School diploma, preferably with some college courses or advanced training in healthcare.

We offer a competitive salary and comprehensive benefits package. Pre-employment drug screening is required and we support a smoke-free work environment. **To apply, please indicate job number and/or title at the top of your resume or cover letter and submit to: Regence BlueCross BlueShield of Oregon and Regence HMO Oregon, Human Resources, P.O. Box 1271, Portland, OR 97207-1270, TTY # (503) 225-6780.** We are strongly committed to equal opportunity in all phases of employment.



Regence

BlueCross BlueShield of Oregon
HMO Oregon

For more information about career opportunities, call our Job Information Line: (800) 231-1617 or visit our website at www.bcbso.com



OREGON DEPARTMENT OF HUMAN RESOURCES

DHR Facilities Director

This Executive Service position is appointed by, reports to, and assists the Director of the Department of Human Resources. The DHR Facilities Director oversees and coordinates leased facilities and telecommunications for the department on a statewide basis. The coordination is done in conjunction with the staff and community partners of the department. This position represents the department and speaks for the Director on facility related matters before planning commissions, state legislature, city and county governments and other regulatory agencies. Duties also include supervising the HRB Building Manager and HRB Central Services staff, providing support to the Building Manager with personnel-related issues; and overseeing space planning in the Human Resources Building. The Department has several initiatives such as service integration, community partnerships and self sufficiency. Executive Service Managers are required to participate in order to make the initiatives successful. Applicants must have three years management experience in a public or private organization which included responsibility for each of the following: a) development of program rules and policies; b) development of long- and short-range goals and plans; c) program evaluation; and d) budget preparation; or three years professional experience as a project leader, assigning and reviewing work of professional staff (e.g., engineers, etc.) including project responsibility for developing goals and objectives, project evaluation, and monitoring and controlling or preparing a budget. Salary \$3,751 to \$5,288 a month. In addition, the Oregon Choices benefit program provides contributions toward individual and family health and dental insurance, term life insurance and short and long term disability insurance. Other benefits include the PERS retirement program, deferred compensation plan, paid holiday, vacation, sick leave and personal leave. **Application materials and Announcement #ES410003 may be obtained through your local employment office, or by calling the DHR Jobline at (503) 945-5742 (TTY (503) 945-6214) or visit our web site at <http://www.hr.das.state.or.us/jobs/>.**

OREGON STATE POLICE

CJSD Grants Coordinator

Grants/Contracts Coordinator

The Criminal Justice Services Division (CJSD) of the Department of Oregon State Police, is recruiting to fill a vacant Grants Coordinator position. This position is responsible for obtaining and monitoring the use of grant funds in an effort to reduce domestic violence, sexual assault, drug abuse, and violent crime in Oregon. This non-sworn position is located in Salem. Minimum qualifications are: two years grant/contract coordinator experience with responsibility for obtaining and monitoring the use of grant funds and/or negotiating and administering public or private service contracts; and a Bachelor's degree in Business Administration with major courses in Accounting, Finance, or a related field. (Three additional years of the above experience may substitute for the degree requirement.) Salary \$2,445 to \$3,408 a month. **Obtain a State of Oregon application (form PD100), Announcement #LE981310 and any required supplements from a local Oregon Employment Department office or most state agency personnel offices. You may contact Marie Severson at (503) 378-3720, ext. 4714, or Art Fennell at (503) 378-3720, ext. 4707; fax: (503) 378-2360; e-mail: art.fennell@state.or.us; or write: 400 Public Service Building, Salem, OR 97310. Send completed application materials to: Human Resource Services Division, Examination Section, 155 Cottage St. NE, Salem, OR 97310-0318. Closing date is October 22, 1998 at 5 p.m.**

OREGON ECONOMIC DEVELOPMENT DEPARTMENT

Regional Development Officer

Principle Contributor 1

Applicants are invited for a Regional Development Officer position located in Salem serving the mid-Willamette Valley region comprised of Marion, Polk and Yamhill counties. As a part of a department regional team, the Regional Development Officer in the field helps link the region with available business and community development opportunities through the resources of the department and other state and federal agencies. Position requires two years experience in economic development and a Bachelor's degree in Business Administration or a closely related degree. Three additional years of experience may substitute for the degree. Salary is \$40,812 to \$57,528 a year plus excellent benefits. **Announcement #ES123015. Contact the Human Resource Office at (503) 986-0097 for the required application packet or access the full job announcement including application process at: <http://www.econ.state.or.us>. Closing date is October 13, 1998.**

These are just some of the current openings available with the State of Oregon. For additional information, a copy of the State of Oregon Application Form and more complete announcement listings, call the State Jobline (Oregonian Inside Line) (503) 225-5555 #7777 (TTY (503) 378-4672) visit your local employment department or visit our web site at <http://www.hr.das.state.or.us/jobs/>. The State of Oregon and all its divisions are proud to be equal opportunity employers.