

## CLASSIFIEDS AND BIDS

Employment Opportunities  
City Of Portland

**Building Plan Examiner II** - \$21.39 to \$24.77/hr. Open Continuous.

Reference No. 832. Exam No. 97-061.

**Clerical Specialist** - \$1,856 to \$2,590/mo. Open Continuous. Reference No. 830. Exam No. 97-118.

**Community Police Officer** - \$30,306 to \$49,733/yr. Open Continuous.

Reference No. 829. Exam No. 97-146.

**Electrician** - \$20.31 to \$22.08/hr. Open Continuous. Reference No. 834. Exam No. 97-083.

**Engineer (Structural)** - Bureau of Buildings - \$4,723 to \$5,205/mo. Open Continuous. Reference No. 844. Exam No. 98-068.

**Management Auditor** - \$3,413 to \$4,358/mo. Closes 6/15/98. Reference No. 824. Exam No. 98-061.

**Maintenance Manager** - to \$82,971/yr. Closes 8/3/98. Reference No. 841. Exam No. 98-073.

**Mediation Program Manager (Sr. Community Relations Specialist)** - \$3,980 to \$5,084/mo. Closes 6/12/98. Reference No. 848. Exam No. 98-065.

**Police Data Technician Trainee** - \$9.17 to \$9.96/hr. Open Continuous. Reference No. 821. Exam No. 98-015.

**Public Works Inspector I** - \$3,418 to \$3,905/mo. Closes 6/15/98. Reference No. 847. Exam No. 98-077.

**Secretarial Clerk I** - \$20,280 to \$28,142/yr. Open Continuous. Reference No. 837. Exam No. 97-123.

**Secretarial Clerk II** - \$21,611 to \$30,451/yr. Open Continuous. Reference No. 839. Exam No. 97-124.

**Senior Programmer Analyst** - \$45,365 to \$57,990/yr. Open Continuous. Reference No. 831. Exam No. 98-050.

**Senior Programmer Analyst (Buildings Bureau)** - \$45,365 to \$57,990/yr. This recruitment may close at any time without notification. Reference no. 843. Exam No. 98-071.

**Systems Analyst/Programmer** - \$45,365 to \$57,990/yr. Open Continuous. Reference No. 833. Exam No. 97-073.

**Technician II - Materials Testing Specialty** - \$3,044 to \$3,884/mo. Closes 6/15/98. Reference No. 849. Exam No. 98-078.

For Detailed Information, Call 823-4573 and Choose Reference No. From Ad.

## Mailing address:

Bureau of Personnel Services  
1220 S. W. 5th Ave. Room 1000  
Portland, OR 97204

Effective immediately, any requests for OPEN COMPETITIVE or OPEN CONTINUOUS examination applications must be accompanied by a stamped, self-addressed, standard, business-size envelope. If requests for applications are made close to our deadline, you may not get the applications in time.

## Pick up applications at:

Interim City Hall  
Personnel Application Center  
1400 S. W. 5th Ave., Lobby

Minorities, females and disabled encouraged to apply.

## Washington County

## Dog Control License Writer

(2 Part-time Positions - Job Share)

(Pending Board of Commissioners' Approval)

\$9.98 - \$12.14/hr

Closes June 12, 1998

## Housing Rehabilitation Specialist

(Pending Board of Commissioners' Approval)

\$3,131 - \$3,805/mo

Closes June 26, 1998

## Mental Health Services Coordinator I

(Developmental Disabilities - 4 Positions)

\$2,769 - \$3,364/mo

Closes June 12, 1998

## Principal Engineer

(Pending Board of Commissioners' Approval)

\$4,533 - \$5,509/mo

Closes June 26, 1998

## Residential Services Monitor

(Community Corrections Center)

\$2,109 - \$2,564/mo

Closes June 12, 1998

Call (503) 648-8606/TTY (503) 693-4898 for information. County application and supplemental application forms required.

## Apply To:

Washington County Human Resources Division  
155 N. First Avenue, Suite 210  
Hillsboro, OR 97124

Women, minorities, and people with disabilities are encouraged to apply



## Parking Facility Operator

Immediate opening for full and part-time lot attendants with Portland's leading parking Company. We are seeking dependable individuals with a neat appearance and a positive attitude.

## We offer:

- ◆ \$7.00/hr starting wage
- ◆ \$10.50 overtime available
- ◆ Medical and Dental Benefits available
- ◆ Advancement potential

Applicants must have valid drivers license, submit drug test and background check. Apply in person daily between 12:00 and 1:00PM at City Center Parking at 215 SW 6th.

Salmon Corps At  
Portland

## Salmon Corps member

The Earth Conservation Corps/Northwest's Salmon Corps program is looking for 9 to 12 youth, ages 18-25, to participate in a summer pilot project from June 15 to August 31, 1998. Corps members will serve the Portland community by restoring salmon and watershed habitat. This is a great opportunity to learn about environmental and social issues facing the Pacific Northwest and be part of the community solution. Corps members will receive a biweekly stipend to cover expenses and an education award upon completion of the program. Interested young people may pick up an information packet between the hours of 10:00 AM and 4:00 PM Monday through Friday at 2030 NE Martin Luther King, Jr. Blvd. - Portland Oregon 97212. Call (503) 249-0820 for additional questions or instructions.

Warner Pacific College has an immediate opening for **Master Teacher** in its acclaimed Early Learning Center. This is a F/T position for the 9-month academic year.

You will: be Team Leader and Facilitator for preschoolers; direct practicum projects for College Early Childhood Education students; develop, facilitate, implement, and evaluate learning plans, curricula, and projects in a warm environment on the College campus.

Requires: Early Childhood Education/Development degree or equivalent (Master's preferred), current teaching license, and 2 years of responsible experience with diverse preschoolers in a team-oriented, positive, environment.

Warner Pacific College is an accredited, Christian liberal arts college with a rich 60-year history, serving over 650 students. Review of applications is underway and will continue until position is filled.

Candidates should send cover letter, resume, and personal statement of faith to: Human Resources Director, Warner Pacific College, 2219 SE 68th Ave. Portland, 97215; fax: 775-8853.

Warner Pacific College is an Equal Opportunity Employer.

## Radio Promotion Assistant - 1-2 yrs media promotion experience plus. Coordinate/execute on-site events, maintain database. Good Computer/writing skills - Detail oriented - Work well with public. Send resume/references to Promotion Director - KGON Radio, 0700 S. W. Bancroft Street, Portland, Oregon 97201. EEO

## Radio Board Operator - Part-Time - Evenings-Weekends. Experience required. Send resume/references to Joel Grey, KKSJ Radio - 888 SE 5th Ave. #790, Portland, Oregon 97204. EEO

**Sales Assistant** - PC-savvy for demanding sales staff. Knowledge of Windows 95, PageMaker 6.5 and WordPerfect 8, as well as basic design/layout concepts. Lotus helpful. Internet and broadcast experience a plus. College degree preferred. Send resume and desktop publishing samples to KISN FM Sales Assistant - 888 SW Fifth Ave., #790, Portland, Oregon 97204. EEO

**Management Oregon State Hospital**  
**Principal Executive Manager B Management Analyst**  
We are now accepting applications for a principal Executive Manager B: Management Analyst located in Salem, Oregon. This position designs, plans and coordinates/conducts analytical management studies or audits of hospital policies and procedures, organizational structures and accounting, budgetary, operational or administrative systems. Must have 5 years of experience in lead work, supervision or staff-technical or professional-level work involving conducting management studies and audits. The experience must have included participation in the management of a program, section, or unit including one or more of the following areas: a) development of program rules and policies; b) long and short range goals and plans; c) program evaluation; and d) budget preparation. Monthly salary is \$2,586 to \$3,642. Excellent employer paid benefit package. Contact Employee Relations at (503) 945-2815 for application packet. TTY (503) 945-2996. Closing date is June 18, 1998. AA/EEO.

Multnomah County  
**LICENSE CANVASSERS**  
Multnomah County Animal Control has multiple temporary positions (July - September) to implement door-to-door pet licensing project; work in teams throughout the County selling pet licenses and distributing educational materials; must have a valid driver's license and be physically able to carry approximately 10 pounds and walk outdoors for extended periods of time; flexible 40 hour work week; apply by June 19; \$7.50 per hour.

**HOW TO APPLY:** Application materials and formal job announcements are available at [www.multnomah.liv.or.us/jobs/](http://www.multnomah.liv.or.us/jobs/), in person or mail self-addressed, stamped envelope requesting application forms. Multnomah County Employee Services, 1120 SW 5th Ave., Room 1430 PO Box 14700, Portland, OR 97293-0700.

Columbia  
Sportswear Company

## RECEPTIONIST

Work for One Tough Mother! Columbia Sportswear has proven that quality construction, engineering and innovation in sports apparel is a formula for success. Join our Administration in the following position:

## RECEPTIONIST

Provide callers and visitors with a pleasant and friendly image of Columbia Sportswear by answering the phone and greeting visitors with courtesy and consideration. Ability to operate multi-line phone required. Must possess excellent telephone, organizational and interpersonal skills. Public address paging experience preferred.

Send resume to: Human Resources, Dept. RECEPTION, PO Box 83239, Portland OR 97283, or Fax to: (503) 735-4597. Equal Opportunity Employer.

**Information Specialist** (new position) - City of Milwaukie, Or. Salary \$2,974 to \$3,796 per month, DOQ (pending City Council adoption of new class/comp for 7/1/98) **Minimum Requirements:** Must possess, or be able to obtain by time of hire, a valid State driver's license and be insurable by City insurance carrier. **Education:** A bachelor's degree from an accredited institution with major course work in journalism, broadcast media, public relations, or related field.

**Prior Work Experience:** Must have a minimum of 2 yrs. experience. Or any equivalent combination of ed. and exp. Desirable to have state or local govt. or non-profit org. exp. Application materials include cover letter, job application, current resume including work history and salary for last seven years. All application materials must be received by the City of Milwaukie, Human Resources, 10722 SE Main Street, Milwaukie, OR 97222, no later than **4 PM, Wed., June 17, 1998.** For more information: (503) 786-7507 or TDD # (503) 786-7555 or Fax # (503) 652-4433. Prior to hiring, require satisfactory completion of drug test. All qualified applicants encouraged to apply. EOE.

Management

Oregon State  
HospitalPrincipal Executive Manager B  
Management Analyst

We are now accepting applications for a principal Executive Manager B: Management Analyst located in Salem, Oregon. This position designs, plans and coordinates/conducts analytical management studies or audits of hospital policies and procedures, organizational structures and accounting, budgetary, operational or administrative systems. Must have 5 years of experience in lead work, supervision or staff-technical or professional-level work involving conducting management studies and audits. The experience must have included participation in the management of a program, section, or unit including one or more of the following areas: a) development of program rules and policies; b) long and short range goals and plans; c) program evaluation; and d) budget preparation. Monthly salary is \$2,586 to \$3,642. Excellent employer paid benefit package. Contact Employee Relations at (503) 945-2815 for application packet. TTY (503) 945-2996. Closing date is June 18, 1998. AA/EEO.

ROOF &  
PAINT

Honest & Integrity 25  
yrs.

Free Ests. 348-5352

CCB 123358

## Transport Driver

We are looking for an experienced Transport Driver. Must have Class A, CDL and 2 years experience or 1 year experience plus commercial driving school. Excellent pay and benefits. Please apply directly to North Portland Employment Office, 30N. Webster. Ref# 1128107. We are an EEO/AA Employer.

## Associate Director Position Open

## Duties:

• Primary responsibility for supervision of organizing staff and leadership. Work with organizing staff and leadership to develop issue campaigns and staff development plans as directed by the Executive Director

• Coordinate Oregon Action issue campaigns, as assigned by Executive Director, including research, writing campaign plans, leadership development, media work, and supervising campaign activities

• Develop and implement training and technical assistance programs for staff and leaders in collaboration with Executive Director

• Responsible for grant writing and foundation calendar with direction from Executive Director and other fundraising duties as necessary

• Materials and literature development including web site, internal updates, listserv maintenance, and newsletter coordination

• Statewide, regional, and national travel required

## Reports To:

Executive Director

## Qualifications:

• Experience in community and constituency organizing, political campaigns, and legislative work essential

• Willing to make a minimum 2 year commitment

• Excellent written, oral, and communication skills

• Computer literacy in Word, Excel, Access, and familiarity with web

• Willingness to work flexible hours and travel required

• Must work well with a variety of people, be an initiator, motivate staff and leaders, and demonstrate the ability to handle multiple tasks in an organized fashion

• Access to dependable transportation; car needed for in-state travel

• Proven track record in grassroots fundraising and grant writing

• Experience writing campaign plans

• History working with media preferred

## Salary:

\$26,000-30,000 DOE; health/dental care benefits, annual vacation, personal leave

## Start Date:

Mid-Late July, 1998

## To Apply:

Send resume, cover letter and writing sample before June 15, 1998 to Susan Remmers, Executive Director

Oregon Action 3009 NE Emerson Portland, Oregon 97211

Contact Susan Remmers at 503/282-6588 for more information.

An Equal Opportunity Employer \* People of Color & Women Encouraged to Apply

Request For Proposals \* 98-04  
To Prepare A Development  
Plan For Old Town/ChinaTown

The Portland Development Commission ("PDC") is soliciting proposals from a Project Team for the purpose of preparing a Development Plan for Old Town/Chinatown.

The successful Project Team will demonstrate expertise in Project Management, architecture/urban design/urban planning, as well as traffic and transportation analyses. The selected Team will work with PDC and the community to prepare a Plan which responds to the considerable opportunities and challenges facing the Old Town/Chinatown neighborhood.

The proposals shall be submitted in accordance with the proposal format outlined in the Request for Proposals (RFP). The scope of work and additional conditions are described in greater detail in the RFP packet available from:

Carla White

Portland Development Commission

1900 SW 4th Avenue, #100

Portland, OR 97201

(503) 823-3358

The Portland Development Commission is committed to acting affirmatively to encourage and facilitate the participation of Emerging Small Businesses (ESB), Minority Business Enterprises (MBE), and Women Business Enterprises (WBE) in PDC projects and operations.

The successful project Team must be certified by the City of Portland as an Equal Opportunity/Affirmative Action Employer and be licensed to do business in the City of Portland.

**Eight (8) Copies of the proposals are due by: Wednesday, June 24, 1998 at 3:00 pm.**

## Advertisement For Bid

Sealed bids for the McDonald Forest Road Construction/Reconstruction project will be received by the Oregon State Board of Higher Education until 2:00 PM, local time, June 23, 1998. Bids will be opened and publicly read aloud at that time. All bidders must be registered with the Construction Contractor's Board.

Additional information may be obtained by contacting Facilities Services, 100 Adams Hall, Corvallis, Oregon 97331-2001 or telephone 541-737-7694.

## Advertisement For Bid

Sealed bids for the Kidder Hall Accessibility Improvements project will be received by the Oregon State Board of Higher Education until 2:30 PM, local time, June 30, 1998. Bid will be opened and publicly read aloud on July 1, 1998 at 2:30 PM local time. All bidders must be registered with the Construction Contractor's Board.

Additional information may be obtained by contacting Facilities Services, 100 Adams Hall, Corvallis, Oregon 97331-2001 or telephone 541-737-7694.