

# CLASSIFIEDS AND BIDS

## SUB-BIDS REQUESTED

Lane County Adult Corrections & Community Corrections Center Additions \* Eugene, Bid Package "D" - Community Corrections Center: Divisions 3 thru 16  
**Bid Date: March 10, 1998 \* 2:00 PM**  
 Chambers Construction intends to bid on Division 6 of Bid Pkg "D"  
 Bid Package "D" will be submitted to and opened by the Owner.

**Chambers/Drake, A Joint Venture**  
 2295 Coburg Road, Suite 100  
 Eugene, OR 97401  
 (541) 687-9445  
 Fax (541) 687-9451

CCB #125742

We are an equal opportunity employer and request sub-bids from disadvantaged, minority, women, Vietnam era veterans, disabled veterans, or emerging small business enterprises.

## Work From Home

Int'l Co. seeks P/T, F/T home workers No exp. necessary. Will train. Up to \$700 per week possible: Call 800 298-7868

## Youth Program Director.

Implement new "community of caring" program model for sexual minority youth. AFSC seeks applicants from diverse backgrounds who are knowledgeable about gay, lesbian, bisexual and transgender communities and resources and who have strong backgrounds in youth empowerment, organizing building community, program management and support of youth and adult staff and volunteers. American Friends Service Committee. (206) 632-0500 for applications. Due 2/27/98 by 5:00pm. AA/EOE.

## When it comes to keeping Oregon healthy, we couldn't care more.

Since 1941, Blue Cross and Blue Shield of Oregon has relied on the efforts of our exceptional workforce to discover innovative routes to superior health care. Solutions like wellness programs, physician-directed care and assistance to uninsured Oregonians. Our people understand that while quality often has a price, efficiency and intelligent strategies can keep costs to a minimum. If bettering the quality of life in Oregon sounds like a worthwhile pursuit to you, consider our possibilities.

### Quality Control Auditor (Job # 348)

You will develop and maintain statistical performance reports regarding our benefits. Specifically, you will gather, analyze and report performance in the areas of membership, claims, inquiries and telephone accessibility. You must have at least one year of experience in a claims or membership department. Position pays \$10.14 per hour.

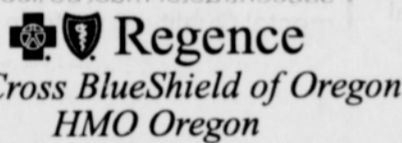
### ICR Scan Operator (Job # 350)

You will use an image scanner equipped with optical character recognition software to scan benefit claims. You must have a High School diploma and experience working with scanning equipment and a PC using Windows.

### Executive Secretary (Job # 400)

You will provide secretarial support for the Assistant Vice President, Metro/Individual Sales and Supervisor, and Metro Marketing Sales Support Services by contributing to the overall efficiency of the department. The qualified applicant will possess at least five years' secretarial experience, the ability to exercise initiative and good judgment, as well as have good PC skills and excellent organizational, interpersonal and communication skills.

We offer competitive salaries and benefits package. Pre-employment drug screening is required, and we support a smoke-free work environment. For more information about career opportunities, call our Job Information Line: 1-800-231-1617 or visit our website at <http://www.bcbso.com>. To apply, please place the position number at the top of your resume or cover letter and submit to: Blue Cross Blue Shield of Oregon HMO, Human Resources, P.O. Box 1271, Portland, OR 97207-1270, TDD # (503) 225-6780. We are strongly committed to equal opportunity in all phases of employment.



For more information about career opportunities, call our Job Information Line: (800) 231-1617 or visit our website at [www.bcbso.com](http://www.bcbso.com)

### Messenger Clerk (Job # 383)

We are seeking a flexible and dependable individual who will contribute to our claims processing efficiency by providing timely delivery of claims and related documents. You must have a high school diploma or GED, at least one year of office experience and the ability to work with minimal supervision.

### Customer Service Representative (Job # 398)

You will serve as our liaison to provide information to our customers, brokers, providers, and group administrators regarding benefits, contract administration, eligibility, claim payments and denials. You must have a High School diploma, GED, or equivalent work experience including customer service experience. Knowledge of medical terminology is required.

### Customer Service Representatives (Job # 218)

You will provide accurate and timely information to our customers regarding benefits, contract administration, eligibility, claim payments and denials. You must have at least one year of experience in customer relations (within the last two years) and knowledge of medical and dental terminology.

## Maintenance

### OREGON LEGISLATURE

#### Preventative

#### Repair Worker

\$2,127 - \$2,856

- Operate Chiller and Boiler Systems
- Preventative Maintenance of Mechanical Equipment
- Plumbing and Fabrication

Karen Hupp

Employee Services

140 State Capitol, Salem OR 97310

(503) 986-1373

<http://www.leg.state.or.us>

Deadline: 3/9/98



Computer, High Technology



Columbia Sportswear, a global leader in the design and manufacture of outerwear and sportswear, has the following need in our dynamic Information Services department:

### SENIOR PROGRAMMER/ANALYST

We are seeking a Programmer/Analyst who will support our Sales application development group. You will be responsible for developing global Sales Force automation applications for customers at all levels of technical and business understanding. Five plus years Visual Basic and Access experience in a business environment is required. You must have experience working with a variety of hardware platforms and operating systems: Windows, Win95, NT, LAN/WAN communications, and leadership, and project management skills are essential. Columbia Sportswear offers competitive compensation/benefits package, and a business-oriented team environment. Please send resume and salary history to: Human Resources, Dept. S-Sales, PO Box 83239, Portland, OR. 97283, or FAX to: 503-735-4597. Equal Opportunity Employer.

## Attention Renters

You may qualify for Housing Assistance under the tenant-based assistance (Section 8) program for low income families and individuals. The Housing Authority of Clackamas County will be accepting applications for this program effective March 9, 1998 at 8:00 a.m. Applications will be accepted until April 3, 1998 at 5:00 p.m., when the waiting list will close until further notice. Eligibility will be based upon income and family size.

Assistance is in the form of a rent subsidy and may be provided in the home in which you presently live, subject to program criteria.

Priority will be given to families who claim and qualify for a preference under the Federal Preference law. Families who have been displaced through no fault of their own, living in substandard housing as defined by HUD, and/or families who pay more than 50% of their income for rent and utilities would qualify for a preferred status.

Occupants of and applicants on the present waiting list for Public Housing and other assisted housing must specifically apply for the Section 8 Rental Assistance Program if you wish to participate.

A Family that is already on the Housing Authority's Section 8 waiting list, even if they are waiting for a Voucher, is also on the waiting list for a Certificate and does not need to reapply. Applicants for the Section 8 programs will not lose their place on the Public Housing waiting list. The waiting list will always remain open for those applicants who qualify for a Ranking or Local preference.

For further information, call 655-8267, extension 0. Interested families may apply for the Section 8 Program at:

Housing Authority of Clackamas County  
 13930 S. Gain Street  
 Oregon City, OR 97045



EQUAL HOUSING OPPORTUNITY

## ADMINISTRATIVE ASSISTANT

for Development Dept. requires strong office/admin skills, incl. 60wpm, computer (WordPerfect 7.0 and QuattroPro), detail oriented, file maint., excellent communication, interpersonal and organizational skills. FT + benefits. Send resume & salary reqs by 2/25/98 to Oregon Food Bank, 2540 NE Riverside Way, Portland, OR. 97211 Equal Opportunity Employer

## CNA OPPORTUNITIES OREGON STATE HOSPITAL

Team Approach to Health Care  
 General Adult  
 Child/Adolescent  
 Geropsychiatric  
 Forensic



### "PEOPLE HELPING PEOPLE"

Hiring Immediately  
 42 New Float Pool Positions  
 All Shifts Available: PT & FT  
 Salem and Portland

Excellent Benefit Package  
 Competitive Salary  
 Paid Holidays  
 State Paid Retirement  
 Health/Dental Options  
 Inhouse Training and Education

Contact  
 Employee Relations Department  
 2600 Center Street NE  
 Salem, OR 97310  
 Or call (503) 945-2815

EOE



### "PEOPLE HELPING PEOPLE"

At OREGON STATE HOSPITAL, we are committed to providing high quality, compassionate psychiatric services to Oregonians and their families. We have immediate permanent and temporary openings for the following positions:

#### Staff RN

\$2,532 - \$3,344 monthly  
 \*education differential (BSN/MSN)

#### Charge RN

\$2,777 - \$3,668 monthly  
 \*education differential (BSN/MSN)

#### MH Therapist 2/LPN

\$1,925 - \$2,807 monthly  
 \*3 years experience and LPN required

#### MH Therapist 1

\$1,755 - \$2,522 monthly  
 \*2 years experience and CNA required

#### MH Therapy Technician

\$1,692 - \$2,326 monthly  
 \*CNA required

All positions include the following:  
 \*shift differential (when applicable)  
 \*salary based on prior experience  
 \*excellent benefit package

Team approach to health care for adult, child/adolescent, geriatric and forensic patients in a psychiatric setting. Previous experience in a psychiatric setting is beneficial. Positions are located at our Portland and Salem campuses.

Send completed State of Oregon application form (PD 100) to:

Oregon State Hospital  
 Employee Relations  
 2600 Center Street NE  
 Salem, OR 97310

State of Oregon applications and job announcements may be obtained at any local Employment Division office, or by calling the following numbers: (503) 945-2815 or TTY (503) 945-2996. Fax (503) 945-2867. AA/EOE



In Oregon, opportunity means great benefits, competitive salaries, and a large variety of careers available state-wide. Currently, openings exist in the following agencies:

### OREGON DEPARTMENT OF TRANSPORTATION (ODOT)

Oregon Department of Transportation (ODOT), is known throughout the nation as a progressive government agency and as a leader in team development and performance measures. ODOT is responsible for the coordination of transportation programs between and among all governmental organizations within the state. We have an immediate opportunity for the following positions:

### Engineering Specialist 3 (Lead Laboratory Technician)

Oregon Department of Transportation seeks an experienced engineering specialist for vacancy in Salem. Will serve as the in-house expert on aggregate testing procedures and perform routine, complex, and specialized tests; train other technicians; work with computerized data base programs; and provide information to customers. Requires an Associate's degree in Engineering Technology from a recognized community college or technical school of engineering and four years of experience directly related to engineering; OR five and one-half years (66 months) of sub-professional engineering experience. A Bachelor's degree in Engineering, Architecture, Geology, Mathematics or Physics may be substituted for the Associate's degree in Engineering Technology. Salary \$2,306 to \$3,157 a month plus benefits. [Announcement #OCOT8014]. Contact ODOT Recruitment at (503) 986-4030 (TTY 986-3854 for the hearing impaired) for required application packet. Completed application materials must be received by March 9, 1998.

### Principal Executive/Manager D (Environmental Engineering Manager)

We are seeking a progressive manager to lead the Engineering Services Team of the Environmental Services Unit. Will direct and assign the work of engineering staff responsible for measuring and analyzing existing pollutant and traffic noise levels, predicting future pollutant noise levels, determining violations of air quality and acoustical standards, investigating potential hazardous waste sites, designing mitigation control strategies or measures needed to reduce pollutant and traffic noise levels, and the monitoring of completed highway projects to ensure that the required mitigation control measures were constructed and function as anticipated. This position will ensure that engineering reports are completed, accurate and in compliance with applicable laws, regulations, and standards; approve and affix the required engineering stamp to prepared engineering reports; serve as Department representative on air quality, acoustics, hazardous materials, and related litigation. Requires six years of experience in supervision, staff-technical or professional-level work. This work experience must have included at least two years of experience as a project leader, assigning and reviewing work of professional staff (i.e. engineers, geologists) including project responsibility for developing goals and objectives, project evaluation OR monitoring and controlling, or preparing a budget. Registration as a Professional Engineer (PE) is required. A Bachelor's degree or courses in a field related to management, such as Business or Public Administration may be substituted for up to three years of the required experience, but not the two years of specialized experience. Salary \$3,146 to \$4,430 a month plus benefits. [Announcement #OCOT8013]. Contact ODOT Recruitment at (503) 986-4030 (TTY 986-3854 for the hearing impaired) for required application packet. Completed application materials must be received by March 9, 1998.

### Principal Executive/Manager F (Intelligent Transportation Systems Manager)

We are seeking a progressive manager for the Intelligent Transportation Systems (ITS) Unit in the Traffic Management Section in Salem. Will manage and coordinate the development of Intelligent Transportation Systems in the state. Manager will lead a traffic engineering staff on efforts related to ITS including the development of projects, seeking of

partnerships with local agencies and private vendors, monitoring and reporting the department's ITS accomplishments, and exploring new technologies which may be beneficial to the further enhancement of the transportation infrastructure in Oregon. Requires four years of management experience in a public or private organization which includes responsibility for development of program rules and policies, development of short- and long-range goals and plans, program evaluation and budget preparation. Registration as a Professional Engineer (PE) and/or a Bachelor's degree in Engineering or a transportation-related field is preferred. Salary \$3,830 to \$5,389 a month plus benefits. [Announcement #OCOT8012]. Contact ODOT Recruitment at (503) 986-4030 (TTY 986-3854 for the hearing impaired) for required application packet. Completed application materials must be received by March 9, 1998.

### For other ODOT opportunities call our Recruitment JOBLINE at (503) 986-3847

### OREGON DEPARTMENT OF CORRECTIONS

#### Trades/Maintenance Supervisor 2

Located at the Snake River Correctional Institution in Ontario. Directs and oversees skilled tradespeople and semiskilled workers in the maintenance, operation, and repair of the buildings, equipment, grounds, and construction areas of the institution. Requires three yrs journey level trades experience maintaining and repairing buildings/physical plant facilities & one more yr in the capacity of trades/maintenance supervisor. Salary: \$2586-\$3466 mo. Excellent benefits. Job announcement #LE980180 and State of Oregon employment application may be obtained through any Oregon Employment Department or call (503)378-6013 or log onto our web site at <http://www.doc.state.or.us>. Recruitment closes February 27, 1998.

### OREGON DEPARTMENT OF HUMAN RESOURCES

#### Oregon State Hospital

#### Unit Director

Geropsychiatric Treatment Services  
 Oregon State Hospital in Salem, Oregon. Position manages the overall functioning of one Geropsychiatric unit, encompassing staff and patients. Must have six years of experience in supervision or staff-technical or professional-level work related to a human services program, and the experience must have included at least two years of project leader responsibilities. Permanent full-time position. Salary is \$3,146 to \$4,430 monthly plus excellent benefit package. Application packets are available 8-5, M-F at Oregon State Hospital Employee Relations, Bldg 29; 2600 Center St. NE; Salem OR call 503-945-2815 or TTY 503-945-2996. Closing date is February 27, 1998.

#### Oregon State Hospital

#### Psychiatric Social Worker

Position located in Salem, Oregon. We have immediate openings for four Psychiatric Social Workers. The openings are in Adult Treatment, Geriatric Treatment and Forensic Hospital Treatment Services. The work involves performing psychosocial assessments and identifying plans and solutions to problems; and participating in an interdisciplinary team and a master treatment plan process. These positions require a Master's degree in Social Work. Permanent full-time; salary \$2,443 to \$3,249 a month. Excellent benefit package. Application packets are available 8 am - 5 pm, M-F at Oregon State Hospital Employee Relations, Bldg. 29; 2600 Center Street NE; Salem; or call (503) 945-2815 in Salem; TTY (503) 945-2996. Position closes Friday, March 13, 1998.

### OREGON DEPARTMENT OF STATE POLICE

#### Grants / Contracts Coordinator

We are recruiting to fill a Grants/Contract Coordinator position located in Salem. This position is responsible for monitoring grant funds in an effort to reduce domestic violence, sexual assault, drug abuse, and violent crime in Oregon. Salary is \$2,445 to \$3,250 monthly. Announcement # LE970850A. To obtain an application packet please call 503-378-2360 ext 4711. Application packets may also be obtained from any local Employment Department or via the Internet: <http://www.dash.state.or.us/jobs/>

These are just some of the current openings available with the State of Oregon. For additional information, a copy of the State of Oregon Application Form and more complete announcement listings, call the State Jobline (Oregonian Inside Line) (503) 225-5555 #7777, TTY (503) 378-4672, visit your local Employment Department, or log onto our web site at <http://www.dash.state.or.us/jobs/>. The State of Oregon and all its divisions are proud to be equal opportunity employers.

## LEIGH

PROPERTIES

### Bill Leigh, Broker

2736 N.E. MLK BLVD.

P.O. Box 12208 Portland, OR 97212

(503) 287-2634 Fax 287-2716

### Restaurant/Deli with equipment at 3536 NE MLK Blvd.

Retail Space 2726 NE MLK Blvd. next to Bridges Soup and Sandwich

Office and Classroom space at N. Killingsworth and Albina

New Small Retail Space at 4732 NE MLK in new apt complex and another at 6021 NE MLK next to the nail shop at N. Ainsworth

Please contact Bill Leigh at 287-2634