

CLASSIFIEDS

Social Services/Social Change/ Domestic Violence Intervention Agency *Bradley-Angle House is seeking: **Bilingual Latina Women's Advocate** (20 Hrs/WK @ \$10.09-\$10.59/Hr, bicultural preferred), **Development Coordinator** (40 Hrs/Wk @ \$27,000/Yr), **Shelter Case Manager** (40 Hrs/Wk @ \$8.59-9.25/Hr), and **Facilities/Maintenance Coordinator** (Ongoing .75 FTE @ \$9.31/Hr). Applications are required and available by calling (503) 296-8225 or at The Urban League, 10 N. Russell. Closing Date: February 16, 1998. EEO/AA/Feminist Organization

Hairdresser

\$1843 - \$2024/month

Announcement #LE960096A
Oregon State Hospital has an opening for a Hairdresser. Must hold Oregon Hairdressers License. Hours are M-F 8AM-5PM. Stable position with excellent benefit package. Applications must be received by Thursday, January 22, 1998.

Please send completed State of Oregon application to Oregon State Hospital 2600 Center St. NE, Salem, OR 97310. For further information call 945-2815. TTY 945-2996. EEO/AA

Maintenance Engineer

We are looking for a journeyman engineer with three years experience in an automated manufacturing environment. Oregon LMI, CFC certification preferred. \$18.97 an hour with excellent benefit package. Apply through State of Oregon, Job#: 1125317. We are an equal opportunity/AA employer.

Event/Corporate Relations - Implementation of Oregon Food Bank's annual goals & objectives for Corporate Relations and both statewide & local Events. Requires ability to integrate details into big picture strategy. FT + benefits. Send letter, resume and salary requirements by 1/28/98 to Oregon Food Bank, 2540 NE Riverside Way, Portland, OR 97211. Equal Opportunity Employer.

Academic Instructor

Energetic, experienced and creative ESL/Basic Reading Instructor needed to provide teaching English as a Second Language to young adults in a vocational/educational program. Individual will also be responsible for conducting cultural awareness programs for students. Position requires a Bachelor's degree and a valid State of Oregon Teaching certification. One-year secondary instruction experience preferred. If qualified and interested, please respond by sending cover letter of interest and resume no later than January 30, 1998 to: Human Resources Manager; Springdale Job Corps Center, 31224 E. Historic Columbia River Highway; Troutdale, Oregon 97060.

As an affirmative action employer, we are seeking qualified minority, female, veteran and disabled applicants; however, all qualified applicants will be considered.

Security/Driver

Part-Time Position 24 hours a week, must work well with people and be a team player - \$9.10 per hour starting pay. Also accepting applications for future positions for security guards and drivers. Send resume or come in to fill out an application: Human Resources 31224 E. Historic Columbia River Hwy. Troutdale, OR 97060

As an affirmative action employer, we are seeking qualified minority, female, veteran and disabled applicants; however, all qualified applicants will be considered.

Responses Must Be Received By No Later Than Jan. 30, 1998

Counselors: Innovative agency serving children, youth & families in a wide variety of settings seeks motivated, respectful, creative, diverse, and determined people who want to make a difference. Excellent learning & skill development opportunities. Regular, volunteer and substitute positions available. Obtain required application at Janus Youth Programs, 738 NE Davis, Portland. Call job line, ext. 2997, for info on current openings. We value diversity. EEO

Human Resource Manager

The Eugene Water & Electric Board is a municipal utility seeking a flexible HR professional to lead the organization through the challenging future of a deregulated business environment. Dedicated service provider balances compelling vision with ability to produce excellent results. Effective communicator and influential change manager, leverages personal credibility and trust in partnering with the organization's business units to develop strategy. Actively engages employees in creative problem solving and promotes continuous learning at all levels. Models strong commitment to internal customers, recognizing the value of coaching and empowerment achieved through teamwork.

Requires a four year degree in Human Resources, Industrial Relations or Business Management plus eight (8) years of direct experience in a progressively responsible leadership position, achieving middle or senior management level in a similar size company. Incumbents may meet an equivalency standard by being able to demonstrate 12 years of directly related experience, including middle or senior management level, and specified training and course work in Human Resource theory, methods and practices. Salary 65-84K annually. Position closes on Wednesday, February 18, 1998 5:00 p.m.

For information and application packet contact: Eugene Water & Electric Board, P O Box 10148, Eugene OR 97440 ATTN: Human Resources. E-mail Brenda.Wasson@eweb.eugene.or.us or www.eweb.org. Job Information Line (541) 484-3769. All positions require a completed application form.

EWEB values diversity in the work force and is an equal opportunity employer.

Ceres Behavioral Healthcare Systems, a managed Behavioral Healthcare Organization that is a Division of Green Spring Health Services, is accepting applications for clinical and administrative support openings as follows:

Care Manager

Responsibilities include providing utilization management of inpatient care including authorization and ongoing concurrent review. Provides initial telephone assessment and treatment authorization for outpatient care. Clinical license required. Hiring range: \$35-49K

Clinical Support Specialist

Responsibilities include providing support services to mental health clinicians including benefit verification and appointment scheduling. Includes telephone contact with clients. Strong computer skills required. Customer service experience preferred. Hiring range: \$21-28K

Receptionist/Secretary

Responsibilities include telephone reception, greeting clients and visitors, scheduling client appointments, data entry, word processing and clerical support for administrative and clinical staff. Experience operating a multi-line phone system required. Excellent judgements and customer service skills required. Ability to handle a high level of detail and 3+ years of experience. Basic knowledge of computer software (MS Office). Bi-lingual skills are a plus. Hiring range: \$19-26K

Ceres offers competitive salaries, benefits package including 401K, plus a great working environment. Qualified applicants are invited to send resumes to:
Ceres Behavioral Healthcare Systems
Attn: Human Resources
921 SW Washington Street, Suite 550
Portland, OR 97205
Fax: (503) 219-6892
Equal Opportunity Employer

Job Openings

Direct Care Positions available in Troutdale/Gresham.
Working w/disabled adults. No exp. needed.
Starting wage \$6.45-\$7.30.

| | |
|------------------------|--------------------------|
| * Kaiser Benefits | * Paid Trainings |
| * Fun Activities | * Raises every 6 months. |
| * Room for Advancement | |

Please call 244-1149.

When it comes to keeping Oregon healthy, we couldn't care more.

Since 1941, Regence BlueCross BlueShield of Oregon has relied on the efforts of our exceptional workforce to discover innovative routes to superior health care. Solutions like wellness programs, physician-directed care and assistance to uninsurable Oregonians. Our people understand that while quality often has a price, efficiency and intelligent strategies can keep costs to a minimum. If bettering the quality of life in Oregon sounds like a worthwhile pursuit to you, consider our possibilities:

Customer Service Representatives

(Job # 97-237)

As part of our Customer Service Department, you will provide accurate and timely information to our customers regarding benefits, contract administration, eligibility, claim payments and denials in a professional manner. You must have knowledge of medical terminology, excellent attendance in previous employment, and the ability to prioritize work, type 40 word per minute and work overtime when needed.

Claims Analysts

(Job # 97-222)

You will analyze and enter claim information into our automated claims processing system. You must have a High School diploma or equivalent. You must be able to demonstrate your attention to detail and ability to perform under pressure while meeting company standards in a team environment. Proficiency with 10-key and typing is a must.

Sr. Programmer Analyst

(Job # 97-052)

Join our fast paced department and team of Programmer Analysts gathering, analyzing and documenting information for developing and directing membership system improvements. The successful applicant will have work related experience and a college degree in computer science, business, or a related field of study. You must have training in systems analysis with an emphasis in project management, user relations, data gathering techniques and communication skills.

Programmer Analyst

(Job # 97-231)

You will design, develop, test, implement, maintain and document automated systems for our Benefit Services Technical Unit. You must have at least 2 years' programming experience as well as training in system analysis with special emphasis on project management, user relations, data gathering and communication skills. Fluency in Microsoft Windows 95 and Access 2.0, including proficiency with Access Basic, is required.

Methods and Procedures Analyst

(Job # 97-323)

Join our team of analysts performing research, analysis, design and implementation of enhancements to our Membership Billing and Reconciliation System to ensure the membership system integrity and provide financial and statistical information. Successful applicants will have at least two years of related analytical data processing experience and training in data processing, work methods or procedure writing.

IT Auditor

(Job # 98-230)
Seattle Office

You will plan, coordinate, conduct and report on audits of general controls, applications and various technical IT functions. Your duties will include risk assessments, compliance requirements, control deficiencies and audit documentation. You will need a bachelor's degree in Business Administration, Accounting, or Computer Science, as well as four to seven years of audit experience including at least two years of IT audit (preferably in managed care or insurance industry). A CPA, CIA and/or CISA is required.

We offer a competitive salary and comprehensive benefits package. Pre-employment drug screening is required and we support a smoke-free work environment. To apply, please indicate job # at the top of your resume or cover letter and submit to: **Regence BlueCross BlueShield of Oregon and Regence HMO Oregon, Human Resources, P.O. Box 1271, Portland, OR 97207-1270, TTY # (503) 225-6780.** We are strongly committed to equal opportunity in all phases of employment.

For more information about career opportunities, call our Job Information Line: (800) 231-1617 or visit our website at www.bcsso.com

BE A TROOPER

The Washington State Patrol needs qualified men and women to be troopers. We offer

- Trooper Cadet \$2,607 - \$2,707
- Trooper: \$2,807 - \$3,823 in five years
- Paid academy training and boarding
- All uniforms and equipment
- Life insurance, medical, supplemental retirement plan, annual vacation, sick leave, tuition reimbursement.
- Statewide assignment opportunity

Requirements: must be at least 21 years of age with high school diploma or GED, U.S. citizen, uncorrected vision not worse than 20/100 (corrected to 20/25) and have no felony convictions.

For more information call
1-800-888-8384

Women and minorities are encouraged to apply. EOE

New Career Opportunity

If you're seeking new career opportunities, you're cordially invited to the American Family Open House At:
5000 S.W. Meddows, RSVP for Date and Time.

You'll meet others who have made the career switch to American Family-an insurance industry leader for nearly 70 years. You'll learn how you can:

- * Have unlimited income potential
- * Manage your own business
- * Realize career advancement

For more information, call: 968-5800

American Family Insurance is an equal opportunity employer.

We have an immediate opportunity for the following positions:

Principal Executive/Manager F (State Traffic Engineer)
Oregon Department of Transportation seeks Registered Professional Engineer (PE) for position in Salem to manage the Traffic Management Section. This position provides leadership management and supervision of traffic engineering, as well as various traffic and safety programs and traffic engineering standards both on a local and statewide level. The person in this position provides traffic engineering advice and assistance to the regions, administrative sections, and other sections of ODOT to improve highway safety, traffic operations and railroad crossing operations; provides assistance and traffic engineering information to the public, the legislature, and other agencies; and serves as a department advocate in the planning and implementation of Intelligent Transportation Systems (ITS) in Oregon. This position also acts as Secretary of the Oregon Traffic Control Devices Committee. Requires Registration as a Professional Engineer (PE) and four years of management experience in a public or private sector, including responsibility for staff and budget management; development of program rules and policies; development of long- and short-range goals and plans; and program evaluation. Salary \$3,830 to \$5,389 a month plus benefits. [Announcement #OCOT8001]. **Contact ODOT Recruitment at (503) 986-4030 (TTY 986-3854 for the hearing impaired) for required application packet.** Completed application materials must be received by February 9, 1998.

Transportation Engineer 2 (Lead Surveyor - Geometrics Unit)
Oregon Department of Transportation seeks an experienced land surveyor for vacancy in Salem. This position will supervise the Survey group of the Geometrics Unit. Requires a Bachelor's degree in Civil or transportation-related Engineering and two years of professional-level experience in the practice of transportation engineering; OR five years of engineering experience. Two of the five years must have been performing professional-level engineering duties. Registration as a Professional Land Surveyor (PLS) is required. Salary \$3,251 to \$4,444 a month plus benefits. [Announcement #OCOT8002]. **Contact ODOT Recruitment at (503) 986-4030 (TTY 986-3854 for the hearing impaired) for required application packet.** Completed application materials must be received by February 9, 1998.

Transportation Engineer 1 (Transportation Operations Specialist)
We are seeking a transportation engineer for a position in the Traffic Management Section in Salem. Will provide technical expertise to design and implement transportation operations strategies; and implement elements of the Traffic Signal Operations Program. Requires a Bachelor's degree in Civil or Transportation-related engineering and one year of professional-level experience in the practice of transportation engineering; OR four years of engineering experience and have an EIT, LSIT, PE or PLS. One of the four years must have been performing professional-level engineering duties. Salary \$2,806 to \$3,837 a month plus benefits. [Announcement #OCOT8004]. **Contact ODOT Recruitment at (503) 986-4030 (TTY 986-3854 for the hearing impaired) for required application packet.** Completed application materials must be received by February 9, 1998.

Associate Transportation Engineer (Designer/Drafter)
Oregon Department of Transportation seeks a designer/drafter for the Traffic Management Section in Salem. Position will perform less complex design work and specialized drafting for complex traffic engineering plans, detail sheets and technical publications; and develop unit CADD files and standard drawings. Requires a Bachelor's degree with major coursework in civil or transportation-related engineering; OR a Professional Engineer's license in Civil or Transportation (PE); OR a Professional Land Surveyor's license (PLS); OR a Fundamentals-In-Engineering certificate (FE/EIT); OR a Fundamentals-In-Land Surveying certificate (FLS/LSIT). Salary \$2,545 to \$3,477 a month plus benefits. [Announcement #OCOT8003]. **Contact ODOT Recruitment at (503) 986-4030 (TTY 986-3854 for the hearing impaired) for required application packet.** Completed application materials must be received by February 9, 1998.

Governmental Auditor 1 (Motor Carrier Auditor)
Oregon Department of Transportation is seeking a Motor Carrier Auditor to work in our Financial Services Branch in Salem. You will conduct audits of motor carriers throughout the United States and Canada to determine whether these carriers have correctly reported and paid Oregon highway taxes, commercial registration fees, prorated fees and motor fuel taxes. Requires: a Bachelor's degree in a business-related field, such as Business Administration, Public Administration, Finance, Accounting, Economics, or Computer Science AND either: one year of auditing experience; OR successful completion of the duties and training as an Oregon Governmental Auditor (Entry). Twenty quarter hours of college courses in a business or financial field such as the areas listed above AND two additional years of auditing experience may substitute for the degree. Salary \$2,330 to \$3,100 a month plus excellent benefits. [Announcement #OCOT8058]. **Contact ODOT Recruitment at (503) 986-4030 (TTY 986-3854 for the hearing impaired) for required application packet.** Completed application materials must be received by February 10, 1998.

Program Technician 1 (Intermodal Management System Program Technician)
Oregon Department of Transportation seeks individual for an 18 month limited duration position in Salem. There is no expectation of continued employment beyond this time. Position will provide technical support for the development and implementation of Oregon's Intermodal Management System. Requires three years of experience administering or coordinating parts of a project or program. A Bachelor's degree in Business Administration, Management, Public Administration, or a field directly related to the position will substitute for two years of the required experience. Salary \$2,306 to \$3,157 a month plus benefits. [Announcement #OCOT8005]. **Contact ODOT Recruitment at (503) 986-4030 (TTY 986-3854 for the hearing impaired) for required application packet.** Completed application materials must be received by February 11, 1998.

For other ODOT opportunities call our Recruitment JOBLINE at (503) 986-3847.

Library Technician
Located in Ontario at the Snake River Correctional Institution, provides inmate access to the Law Library and General Library. Requires one year experience as a Library Technician which included filing and retrieval of library materials and contact with the public OR equivalent of training and experience. Salary: \$1,815 to \$2,360 monthly plus excellent benefits. Job announcement # LE980065 and State of Oregon employment application may be obtained through any Oregon Employment Department or call (503)378-6013 or log onto our web site at <http://www.doc.state.or.us>. Recruitment closes February 6, 1998.

Corrections Production Coordinator 3 Print Production Coordinator
Located in Salem, provides coordination, direction, and oversight of the work flow of inmates within the Inmate Work Program Print Shop. Requires two years experience in pre-press, press, or bindery, one year of which was lead work. Preference may be given to those candidates with journey-level print production experience and/or experience in a security environment. Salary: \$2,471 to \$3,246 monthly. Excellent benefits. Job announcement # LE980071 and State of Oregon employment application may be obtained through any Oregon Employment Department or call (503)378-6013 or log onto our web site at <http://www.doc.state.or.us>. Recruitment closes January 30, 1998.

OREGON ECONOMIC DEVELOPMENT Industry Development Division Manager (Principal Executive Manager F)
This Executive Service position is located in Salem, Oregon. The Industry Development Division Manager will manage the Industry Development Division including policy/program development and the budget. The qualified applicant will provide advice on issues and strategies related to the development of Oregon's industries and business climate, while attracting and retaining international and domestic business investments in the State. The successful candidate will also represent the agency, the Governor and the Director, with legislators and news media representatives. To qualify, you must have four years of management experience in a public or private organization, which include development of long and short-range plans, the development of program rules and policies, program evaluation, and budget preparation. Graduate level courses in Public Administration or a field related to Management may substitute for one year of the required experience. Preference will be given to candidates with experience in Economic/Community Development, Professional Management, Public Policy Processes, Industrial Promotions, Communications, and Marketing. Salary \$45,960 to \$64,668 annually. Announcement #ES123006. To apply, send resume with four references, to: Economic Development Department, Human Resources Section; Attn: Dennis Sparks, 775 Summer Street NE, Salem OR 97310. Phone (503) 986-0097; FAX (503) 581-5115, TTY (503) 986-0123. Position closes February 16, 1998.

These are just a few of the current openings available with the State of Oregon. For additional information, a copy of the State of Oregon Application Form and more complete announcement listings, call the State Jobline (Oregonian Inside Line) (503) 225-5555 #7177. TTY (503) 378-4672, visit our local Employment Department, or log onto our web site at <http://www.dashb.state.or.us/jobs>. The State of Oregon and all its divisions are proud to be equal opportunity employers.