

# BIDS

Ceres Behavioral Healthcare Systems, a managed Behavioral Healthcare Organization that is a Division of Green Spring Health Services, is accepting applications for clinical and administrative support openings as follows:

#### Care Manager

Responsibilities include providing utilization management of inpatient care including authorization and ongoing concurrent review. Provides initial telephone assessment and treatment authorization for outpatient care. Clinical license required. Hiring range: \$35-49K

#### Clinical Support Specialist

Responsibilities include providing support services to mental health clinicians including benefit verification and appointment scheduling. Includes telephone contact with clients. Strong computer skills required. Customer service experience preferred. Hiring range: \$21-28K

#### Receptionist/Secretary

Responsibilities include telephone reception, greeting clients and visitors, scheduling client appointments, data entry, word processing and clerical support for administrative and clinical staff. Experience operating a multi-line phone system required. Excellent judgements and customer service skills required. Ability to handle a high level of detail and 3+ years of experience. Basic knowledge of computer software (MS Office). Bi-lingual skills are a plus. Hiring range: \$19-26K

Ceres offers competitive salaries, benefits package including 401K, plus a great working environment. Qualified applicants are invited to send resumes to:

Ceres Behavioral Healthcare Systems  
Attn: Human Resources  
921 SW Washington Street, Suite 550  
Portland, OR 97205  
Fax: (503) 219-6892  
Equal Opportunity Employer

### Mcmenamins Kennedy School

Now hiring for FT Line Cook, FT & PT. Dishwashers, and PT Catering Servers at our Kennedy School location in N.E. Portland. Please apply in person, M-F between 10am & 2 pm @ our main office located at: 1624 NW Glisan, Portland Or 97209 (please use side entr. on 17th)... or fax applications and/or resume's to 294-0837. You can also try our "on-line" application at [www.mcmenamins.com](http://www.mcmenamins.com). Mcmenamins is an equal opportunity employer

### Transit Operator (Part-Time)

Salem Area Mass Transit District is now accepting applications for part-time bus drivers. Wage rate \$11.73 per hour. No previous large vehicle driving experience requires. We train. Call (503) 588-2424 or pick up a detailed description and official application form at 3140 Del Webb Ave. N.E. Salem, OR 97303. Completed application form must be received at District by 5:00 p.m. January 30, 1998. An Equal Opportunity Employer.

**Teacher/Interventionist** working w/families of toddlers who are at-risk.

Resp. for implementation of curriculum, assessments, & parenting intervention. Required AA in ECE & 3yrs or BS in ECE + 1yr experience in related field.

**Wage \$7.30 to \$7.80**

### Oregon Army National Guard

Non-Prior or Prior Service Needed. We Take GED's Good Pay Benefits  
Call: (503) 557-6034

#### Teacher



Volunteers of America  
of Oregon, Inc.

### Part time Assistant Teacher

Infant & toddler classroom working with children in parent-child interactive groups. Responsible for set-up of classroom & assisting teacher with children. HS diploma/GED required, bi-lingual preferred. \$6.00/hour. Reply to Volunteers of America of Oregon (CB) 537 SE Alder, Portland, OR 97214. Equal opportunity employer.

### Assistant Office Manager/ Accountant

Franz Bakery is seeking an assistant office manager/accountant. This person will be responsible for sales accounting, product costing, and computer systems management. Must have degree in accounting or finance and 2-3 years related experience. Computer experience necessary. Excellent salary, benefit package, and profit sharing plan. Please apply with Ed, North Portland Employment Office, 30 N. Webster.

**Counselors:** Innovative agency serving children, youth & families in a wide variety of settings seeks motivated, respectful, creative, diverse, and determined people who want to make a difference. Excellent learning & skill development opportunities. Regular, volunteer and substitute positions available. Obtain required application at Janus Youth Programs, 738 NE Davis, Portland. Call job line, ext. 2997, for info on current openings. We value diversity. EEO

## City Of Vancouver Request For Qualifications For 1998 Engineering, Architectural And Professional Services Consultant Roster

The City of Vancouver is announcing its projected requirements for certain architectural and engineering services for the 1998 calendar year in accordance with RCW Chapter 39.80. The required services include, but are not limited to:

**Buildings:** architectural, electrical, plumbing, mechanical/HVAC, structural; **Computers:** system development & maintenance, training, data communications; **Land Use Planning:** comprehensive planning, ordinance development, scio-economic studies, zoning, land division, wetlands, environmental studies, permit processing management; **Parks:** landscape architecture, civil engineering, architecture, structural engineering, tree service, graphic art, site location studies, airpark master planning, comprehensive planning, economical feasibility study, grant writing, property management services, economical/environmental studies, ordinance development; **Radio Communications:** project management; **Sanitary Sewerage:** pump station design, collection system design, treatment plant design, regional sewer studies; **Solid Waste:** facility siting, transfer station design, compost facility design, comprehensive solid waste planning, recycling studies, public education, public relations/marketing; **Storm Water Drainage:** water quality studies, conveyance systems design, detention facilities design, regional drainage studies, flood control; **Transportation:** geotechnical studies, aerial photography, material testing, road design, bridge design, transportation modeling, construction management, road improvement districts, traffic signal design and studies, pavement testing, analysis and design, construction surveying, gps surveying, sound studies/noise investigation; **Water System:** design, water treatment system design, master planning, hydro geology, water quality testing, ground water monitoring and studies, iron and manganese treatment, conservation studies; **Other:** rate analysis, geotechnical, structural and corrosion engineering, HVAC design, electrical, hazardous materials, instrumentation and control, land surveying, property appraiser, professional graphic arts, managed maintenance systems and telemetry.

Interested consultants are requested to obtain and complete the City of Vancouver *Consultant Services Qualifications Summary Form* on or before January 31, 1998, which is available from the City Purchasing/Contract Administration Division located at the City Financial Services Center, Lower Level, 100 E 13th Street, Vancouver, Washington or by phone at (360) 696-8181. This information will be retained in the division's files through January 31, 1999. The consultant(s) to be considered will be selected from those on file or from responses to advertisement for consulting services specific to a project.

The City of Vancouver is committed to providing equal opportunities to State Of Washington Certified Minority, Disadvantaged and Women's Business Enterprises in contracting activities. Qualified disadvantaged women and minority consultants are encouraged to respond.

V. Marcelyn Jandreau, Purchasing Agent



## Too New For Photo

### 205 FWY/SR-500 Easy Access!

3 bedroom ranch, updated bath, updated kitchen, hardwood floors, on large lot. \$108,000. #HDC12441. Call Debbie Cadena about this and any other homes in any area. (503) 708-5510.

**Radio** - We have an immediate opening for a receptionist/clerical position. Two years reception experience required. Must have some computer experience. Send resume to attention Office Manager, KXL Radio, 0234 S.W. Bancroft St., Portland, OR 97201. No phone calls. Equal opportunity employer.

**Event/Corporate Relations** - Implementation of Oregon Food Bank's annual goals & objectives for Corporate Relations and both statewide & local Events. Requires ability to integrate details into big picture strategy. FT + benefits. Send letter, resume and salary requirements by 1/28/98 to Oregon Food Bank, 2540 NE Riverside Way, Portland, OR 97211. Equal Opportunity Employer.

#### Driver



Volunteers of America  
of Oregon, Inc.

### Van Driver & Program Maintenance Person

Transport young children from pre-school to home and perform program maintenance and housekeeping duties. Requires a high school diploma or GED, a valid Oregon drivers license, 7 years of safe driving experience and general repair & maintenance experience. Starting pay will be between \$6.00 and \$6.50, depending on experience. Apply to Volunteers of America of Oregon (FN), 537 SE Alder, Portland, OR 97214.

## Request for Proposals #98-01 City of Portland, Oregon PORTLAND DEVELOPMENT COMMISSION Construction Management Services for the Steel Bridge to Burnside Bridge Bicycle/Pedestrian Path

January 9, 1998

The Portland Development Commission (PDC) and Portland Park & Recreation ("PPR") are seeking the services of an experienced Construction Manager to oversee construction of a bicycle/pedestrian path and greenway improvements on the east bank of the Willamette River in Portland, Oregon.

The Construction Manager will coordinate bidding and represent PDC during construction and close-out phases of the project. The Construction Manager will advise PDC on issues of cost, scheduling, and overall implementation of the project. The Construction Manager will hold regular job meetings with the general contractor and construction team and will report to a joint management team of PPR and PDC Staff.

A significant portion of the project consists of a floating walkway intended primarily for bicycles and pedestrians. The walkway is made up of articulated gangways, and a prefabricated dock system. It will begin at a point near the Steel Bridge and terminate just south of the Burnside Bridge. The remainder of the work is primarily bank stabilization, paving, and landscape construction.

Bidding for this project is expected to occur in early summer 1998, and construction is expected to last from fall of 1998 to summer of 1999. The services of the Construction Manager will be required on a part-time basis for approximately 18 months including this time period.

The full Request for Proposals and answers to any questions may be obtained by telephone or fax request to:

Michael S. McElwee, Project Manager  
Portland Development Commission  
1900 SW Fourth Avenue, Suite 100  
Portland, OR 97201  
PH# (503) 823-3351  
Fax# (503) 823-3368

Proposals must be received by the Portland Development Commission no later than: 5:00 p.m., Thursday, January 29, 1998

The Portland Development Commission strongly encourages the participation of Minority, Women, and Emerging Small Business contractors in its projects. The successful contractor must be certified by the City as an Equal Employment Opportunity Employer and be licensed to do business in the City of Portland.

### Advertisement For Bid

Sealed bids for the Radiation Lab Addition project will be received by the Oregon State Board of Higher Education until 2:00 PM, local time, February 10, 1998. Bids will be opened and publicly read aloud on February 11, 1998 at 2:00 PM local time. All bidders must be registered with the Construction Contractor's Board.

Additional information may be obtained by contacting Facilities Services, 100 Adams Hall, Corvallis, Oregon 97331-2001 or telephone 541-737-7694.

### Sub-Bids Requested

City of Eugene Sanitary Sewer Pump Station  
Bid Date: 1/28/98 Bid Time: 10:00 AM  
**MARION CONSTRUCTION  
COMPANY**

P. O. Box 12218  
Salem, Oregon 97309  
Phone: (503) 581-1920 Fax: (503) 399-0823  
E-Mail: marioncc@open.org

We are an equal opportunity employer and request sub bids from all interested firms including disadvantaged, minority, women, disabled veterans and emerging small business enterprises.

### Sub-Bids Requested

Spirit Mt. Lodge  
Grande Ronde, OR

Bid Date: January 19, 1998 \* 2:00 pm

**DRAKE CONST. CO.**  
437 N. Columbia Blvd. • Portland, OR 97217  
(503) 978-0800 Fax (503) 978-1031  
CCB #84045

We are an equal opportunity employer and request sub-bids from disadvantaged, minority, women, Vietnam era veterans, disabled veterans, or emerging small business enterprises.

### SUB-BIDS REQUESTED

Lane County Adult Corrections & Community Corrections Center Additions \* Eugene, OR Bid Package "A" - LCAC Doors, Frames, Hardware and Metal Window Frames & Glazing

Bid Date: February 3, 1998 \* 2:00 pm

Chambers Construction intends to bid on the installation of doors, frames and finish hardware portion of Bid Pkg "A" Bid Package "A" will be submitted to and opened by the Owner.

**Chambers/Drake, A Joint Venture**  
2295 Coburg Road, Suite 100  
Eugene, OR 97401  
(541) 687-9445  
Fax (541) 687-9451

**CHAMBERS**  
CCB #125742

We are an equal opportunity employer and request sub-bids from disadvantaged, minority, women, Vietnam era veterans, disabled veterans, or emerging small business enterprises.

## ADMINISTRATIVE SUPPORT SPECIALIST 3

\$1,757 - \$2,346

- Full Time Continuing Position
- Administrative Support to Legislative Committees
- Must be Computer Literate / 60wp5

Karen Hupp  
Legislative Administration Committee  
140 State Capitol, Salem 97310  
(503) 986-1373  
<http://www.leg.state.or.us>  
Deadline: 1/30/97

