

CLASSIFIEDS

Sub-Bids Requested
 Spirit Mt. Lodge
 Grande Ronde, OR
 Bid Date: January 19, 1998 * 2:00 pm
DRAKE CONST. CO.
 437 N. Columbia Blvd. • Portland, OR 97217
 (503) 978-0800 Fax (503) 978-1031
 CCB #84045

DRAKE
 We are an equal opportunity employer and request sub-bids from disadvantaged, minority, women, Vietnam era veterans, disabled veterans, or emerging small business enterprises.

Sub-Bids Requested
 Beaverton High School Bid Pkg #2
 Beaverton, OR
 Concrete/STR, STEEL/Deck - Joist & Sitework
 Bid Date: January 22, 1998 * 2:00 pm
DRAKE CONST. CO.
 437 N. Columbia Blvd. • Portland, OR 97217
 (503) 978-0800 Fax (503) 978-1031
 CCB#84045

DRAKE
 Drake Construction intends to bid on the concrete portion of this bid package. Concrete bids to be delivered to job site & will be opened by the Owner.
 All other bids: Submitted to Drake Construction.
 We are an equal opportunity employer and request sub bids from disadvantaged, minority, women, Vietnam era veterans, disabled veterans, or emerging small business enterprises.

Sub-Bids Requested
 Two Rivers Correctional Institution * Umatilla, OR

Prebid Conference: December 16, 1997 * 9:00 am
 Bid Date: January 8, 1998 * 2:00 pm

Drake/Dunn, A Joint Venture
 437 N. Columbia Blvd.
 Portland, OR 97217
 (503) 978-0800
 Fax (503) 978-1031

DRAKE DUNN
 CCB #109192

We are an equal opportunity employer and request sub bids from all interested firms including disadvantaged, minority, women, disabled veterans and emerging small business enterprises.

Sub-Bids Requested
 Lane County Juvenile Justice Center * Eugene, OR
 Bid Package #4 - Doors, Frames & Detention Equipment
 Bid Date: January 7, 1998 * 2:00 pm
DRAKE/CHAMBERS, A JOINT VENTURE
 2295 Coburg Road, Suite 100 • Eugene, OR 97401
 (541) 687-9445 Fax (541) 687-9451
 CCB #89045

DRAKE
 We are an equal opportunity employer and request sub-bids from disadvantaged, minority, women, Vietnam era veterans, disabled veterans, or emerging small business enterprises.

SUB-BIDS REQUESTED
 Lane County Adult Corrections & Community Corrections Center Additions * Eugene, OR Bid Package "B" - Sitework, Pipe Piles, Foundation System & Underground Mechanical & Electrical
 Bid Date: January 13, 1998 * 2:00 pm
 Chambers Construction intends to bid on the concrete portion of Bid Pkg. "B" Bid Package "B" will be submitted to and opened by the Owner.
CHAMBER/DRAKE, A JOINT VENTURE
 2295 Coburg Road, Suite 100
 Eugene, Or 97401
 (541) 687-9445
 Fax (541) 687-9451

CHAMBERS
 CCB #125742
 We are an equal opportunity employer and request sub-bids from disadvantaged, minority, women, Vietnam era veterans, disabled veterans, or emerging small business enterprises.

Call 503-288-0033 to Advertise In
 The Portland Observer

New Career Opportunity

If you're seeking new career opportunities, you're cordially invited to the American Family Open House At:
 5000 S.W. Meddows, RSVP for Date and Time.

You'll meet others who have made the career switch to American Family-an insurance industry leader for nearly 70 years. You'll learn how you can:

- * Have unlimited income potential
- * Manage your own business
- * Realize career advancement

For more information, call: 968-5800

AMERICAN FAMILY INSURANCE
 AUTO HOME BUSINESS HEALTH LIFE

American Family Insurance is an equal opportunity employer.



Employment
Metro
 Providing regional services • Creating livable communities
Office Assistant (Accounting Division)- \$8.29 - \$11.12/hour, 1 full-time position (Deadline Jan. 6, 1997). Performs routine office support tasks according to prescribed procedures and methods using a variety of office equipment.
 Resumes are not accepted. Required application materials available at: Metro Human Resources, 600 NE Grand Avenue: Oregon Convention Center, 777 NE Martin Luther King Jr. Blvd. If you wish application materials mailed to you, call (503) 797-1570. Web address: http://www.metro.dst.or.us

AA/EEO Employer

Washington County
Administrative Specialist II
 (Bilingual - Spanish/English)
 \$1,959 - \$2,381/mo
 Open Continuous
Support Unit Supervisor
 \$2,634 - \$3,201/mo
 Closes January 9, 1998
 Call (503) 648-8606/TTY (503) 693-4898 for information. County application and supplemental application forms required.
Apply To:
 Washington County Human Resources Division
 155 N. First Avenue, Suite 210
 Hillsboro, OR 97124
 Women, minorities, and people with disabilities are encouraged to apply.

Accounting
Accounting Technician I (60% FTE)
 The VANCOUVER HOUSING AUTHORITY is currently accepting applications for the part time position of Accounting Technician I. This position may move to full time in April, 1998. The primary responsibility of this position is for Bank reconciliations and Requisitions of funds. Prepares, reviews and verifies data and source documents associated with these functions. Generates computer reports and interprets information, as required. Maintains good working relationships with other agencies and VHA staff. Salary range \$1134 - \$1538 per month, excellent benefits. Requires knowledge of accounting and office procedures as typically acquired in a two-year curriculum at a community college or equivalent work experience and experience in complex bank reconciliation work. Telephone (360) 694-2501 to request application packet. Resumes without applications will not be accepted. Completed applications must be received by Monday, January 5, 1998 Vancouver Housing Authority, 500 Omaha Way, Vancouver, WA 98661.
EQUAL OPPORTUNITY EMPLOYER

Service Worker
 Cleans District vehicles and facilities and performs routine maintenance on district equipment, buildings, bus stop signs and bus shelters. Starting wage \$10.15 per hour. Call (503) 588-2424. Or come by Salem Area Mass Transit District, 3140 Del Webb Ave. N.E., Salem, Or 97303 to obtain a detailed vacancy announcement and official application form. Completed applications must be received at District by 5:00 p.m., January 9, 1997. An Equal Opportunity Employer.

Portsmouth Vision 20/20, a neighborhood revitalization group, is seeking 4-8 Portsmouth residents for part-time, temporary positions to conduct door-to-door surveys throughout the neighborhood. The survey project will begin in early January, 1998 and will include early evening and Saturday hours. A base salary, plus a commission per survey, will be paid. No experience is necessary. Ability to speak a second language an asset, but not required. Closing date is 1/12/98. Call to apply.
 Contact Steve Duh at 283-1096 for more information. Portsmouth Vision 20/20, 9025 Dana Avenue, Portland, OR 97203

Drive Hunger Out Of Oregon
Driver/WHSE Asst. - private non-profit seeks person for pick-up, delivery and warehouse duties. Incl loading/unloading & inventory maintenance. Requires excellent driving record, (CDL-B), exp driving 24" truck w/ airbrakes and forklift. FT + benefits. Call 282-0555 or complete application by 1/8/98 at Oregon Food Bank, 2540 NE Riverside Way, Portland, OR 97211. Equal Opportunity Employer.

Affordable Housing
Brand New
 Start The New Year With Us
 MCCoy Village Apartments
 280-1381

Request for Proposals
 The Oregon Health Division announces the availability of funds to promote outreach regarding early detection of breast and cervical cancer. Funded projects will focus on women ages 50 and above in multi-cultural communities. For the purposes of this Request for Proposals (RFP) "Multi-Cultural" is defined as: women of color, lesbians and women with disabilities. Applicants must be a private non-profit organization as defined by both federal and state taxing authorities.
 Applications are due by January 23, 1998. For a complete application packet, or for more information please call Amalia Alarcon- Gaddie, Multi-Cultural Health specialist or Judy Brodkey, BCC Program Coordinator at (503) 731-4273.
 Solicitud de Propuestas
 La Division de Salud De Oregon anuncia que tiene fondos disponibles para otorgar a organizaciones para promover educacion comunitaria para la deteccion temprana del cancer del seno y del cuello del utero. Fondos seran otogados a proyectos diseñados para educar a la mujer de 50 anos o mayor en comunidades multiculturales. Para el proposito de esta solicitud de propuestas, "multicultural" se define como: mujeres de comunidades de color o minoritarias, lesbianas o mujeres incapacitadas. Organizaciones interesadas en aplicar para recibir fondos deben ser agencias sin fines de lucro tal como lo definen las autoridades de impuestos estatales y federales.
 Lafecha de vencimiento para recibir aplicaciones es el 23 de enero de 1998. Para obtener una aplicacion, o si desea mas informacion, llame a Amalia Alarcon-Gaddie, Especialista de Salud Multicultural, Programa de Cancer del Seno y del Cuello del Utero (503) 731-4273.

Request For Proposals
 December 22, 1997
Martin Luther King Jr. Boulevard Main Street Manager
 The North-Northeast Business Association is soliciting proposals from individuals to serve as the NNEBA Main Street Manager for Northeast Martin Luther King Jr. Boulevard.
 The Main Street Manager will work closely with NNEBA staff, local businesses and community groups to carry on projects and activities that help create and maintain a main street environment on Northeast Martin Luther King Jr. Boulevard Between NE Weidler Blvd. and NE Lombard Street.
 The Main Street Manager will work on a contract basis.
Proposals are due at the offices of the President of the NNEBA at 2627 N.E. MLK Jr. Blvd., Portland 97212 no later than:
Noon, Thursday, January 15, 1997
 For further information or a copy of the full Request for Proposals call R. Peter Wilcox, Treasurer, @ 281-8011. The NNEBA is an Equal Employment Opportunity agency.

Employment

In Oregon, opportunity means great benefits, competitive salaries, and a large variety of careers available state-wide. Currently, openings exist in the following agencies:

OREGON DEPARTMENT OF TRANSPORTATION
 Oregon Department of Transportation (ODOT), is known throughout the nation as a progressive government agency and as a leader in team development and performance measures. ODOT is responsible for the coordination of transportation programs between and among all governmental organizations within the state. We have immediate opportunities for the following positions:

Program Representative 2 (Community Affairs Specialist)
 We are seeking an experienced individual with strong communication skills and public involvement background for a challenging position in Portland. Position will coordinate and direct public processes to complete transportation projects on time and on budget; identify key stakeholder issues, develop strategy and oversee implementation of public processes. Requires four years of technical or professional-level experience analyzing or advising and/or instructing the public concerning specific programs or processes, monitoring programs, or performing participant reviews. Those who have public involvement experience are preferred. Salary \$2,668 to \$3,653 a month plus benefits. Announcement #OCDD7641. Completed application materials must be received by January 15, 1998. Contact ODOT Recruitment at (503)986-4030 (TTY 986-3854 for the hearing impaired) for required application packet.

Principal Contributor 3 (Senior Intergovernmental Strategist)
 We are seeking a highly effective experienced individual with strong strategic background for a position in Portland. Responsibilities include advancing the primary missions and goals of the State and Region by leading major inter-agency programs and initiatives which include working with the Department's Director and Governor's Office as well as numerous jurisdictions and agencies to integrate department policies and programs into local plans; decision-making and oversee solicitation and programming of State and Federal funds. This position also provides strategies on legislative, regulatory, funding and program issues. Requires a Bachelor's degree in Public or Business Administration or related field area and two years of experience that demonstrates responsibility in analyzing complex statewide systems, identifying problems, generating alternatives, building consensus and implementing solutions; or a Master's or advanced degree in Public or Business Administration or related field area and one year of experience. Salary \$3,642 to \$4,884 a month plus benefits. Announcement #OCDD7640. Completed application materials must be received by January 16, 1998. Contact ODOT Recruitment at (503) 986-4030 (TTY 986-3854 for the hearing impaired) for required application packet.

Executive Support Specialist 2
 Put your organizational, research and administrative skills to work at the Oregon Department of Transportation. We are seeking an Executive Support Specialist 2 for the Office of the Director in Salem. You will provide confidential administrative, technical and secretarial support to the Department's Director. Requires: one year of experience performing administrative duties in support of agency projects or programs. Salary \$1,925 to \$2,586 a month plus excellent benefits. Announcement #OCDD7559. Completed application materials must be received by January 7, 1998. Contact ODOT Recruitment at (503) 986-4030 (TTY 986-3854 for the hearing impaired) for required application packet.

For other ODOT opportunities call our Recruitment JOBLINE at (503) 986-3847.

OREGON STATE UNIVERSITY
HVAC Control Technician
 You must be a Graduate of a 2 year accredited school in heating and air conditioning plus two years full time experience installing, altering, calibrating, repairing and maintaining HVAC control systems. Major duties include performing troubleshooting of systems by reading and interpreting control logic diagrams, wiring schematics and written instructions; installing, altering, maintaining, and repairing pneumatic and electrical/electronic (DCC) control systems; calibrating environmental temperature, pressure and humidity controls; diagnosing and introducing custom control actions through application software; programming computer control code; installing and modifying HVAC systems; performing corrective and preventive maintenance on HVAC systems; and fabricating parts or mounts for equipment. Salary \$2,261 to \$2,605 a month. Contact OSU Department of Human Resources, 14th & Jefferson, Corvallis, OR 97331-2131, (541) 737-3103, TTY 800-735-2900, for application materials. All application must be received by the closing date of January 9, 1998.

OREGON DEPARTMENT OF CORRECTIONS
Investigator 3
 One vacancy in Salem. This position plans & conducts investigations into a variety of alleged illegal activities & procedure violations within the department. Requires 4 yrs. full-time investigative experience which included conducting fact finding, collecting and preserving evidence, examining evidence/records, locating/interviewing witnesses, & writing reports. College level course work can be substituted for up to 1 yr of required experience. Salary is \$3,146 to \$4,221 monthly. Job announcement #LE971200 and state of Oregon employment application may be obtained through any Oregon employment department or call (503)378-6013 or log onto the DOC web site at http://www.doc.state.or.us recruitment closes January 15, 1998.

Pharmacy Technician 1
 One vacancy at Oregon state correctional institution. Provides technical support to the licensed pharmacists. Requires 3 mos. training and/or experience demonstrating the knowledge of medical terminology/abbreviations, pharmaceutical terms/drug names, mathematics, metric system weights & volume, record keeping, & must be registered with Oregon State Board of Pharmacy. Salary: \$1,533 to \$2,044 monthly. Job announcement #LE950544E and state of Oregon employment application may be obtained through any Oregon employment department or call (503)378-6013 or log onto DOC web site at http://www.doc.state.or.us recruitment closes December 26, 1997.

Dental Assistant
 This vacancy is located in Salem. Provides chair-side dental assistance to dentists, dental students, dental hygienists or dental technicians. 1 yr. of chair-side dental assisting experience, & must be able to obtain a certified dental assistant credential from the dental assisting national board, & an Oregon state board of dentistry certification for radiological proficiency, & possess a valid CPR card by hire date. Salary: \$1,760 to \$2,360 monthly. Job announcement # OC900932F and State of Oregon employment application may be obtained through any Oregon employment department or call (503)378-6013 or log onto DOC web site at http://www.doc.state.or.us.

Inventory Control Specialist
 One vacancy at the Snake River Correctional Institution. Maintains the perpetual master inventory listings of all nonexpendable property and coordinates the annual inventories of all property and equipment. Requires experience in maintaining perpetual master inventory of property & training &/or experience providing knowledge of inventory control systems. Salary: \$1,532 to \$2,585 monthly. Job announcement # LE960229F and state of Oregon employment application may be obtained through any Oregon employment department or call (503)378-6013 or log onto DOC web site at http://www.doc.state.or.us. Recruitment closes December 26, 1997.

Property Specialist 2
 One vacancy at the central warehouse in Salem. Maintains & orders stock in a storeroom/warehouse operation and purchases supplies & equipment. Requires experience performing stores & inventory work and knowledge of inventory control procedures, transportation & shipping methods. Salary: \$1,401 to \$2,360 monthly. Job announcement # LE950288E and state of Oregon employment application may be obtained through any Oregon employment department or call (503)378-6013 or log onto DOC web site at http://www.doc.state.or.us. Recruitment closes December 31, 1997.

DEPARTMENT OF JUSTICE
Criminal Intelligence Analyst (2 positions)
 The Oregon Department of Justice, Criminal Division; requirements include criminal or military intelligence research experience and proficient computer skills. Salary \$2,683 to \$3,575 a month. Excellent benefits package. Call DOJ Jobline at (503) 378-5555, ext. 322; TTY (503) 378-5938 or Internet access at http://www.dashr.state.or.us/jobs/ Position closes January 31, 1998.

These are just some of the current openings available with the State of Oregon. For additional information, a copy of the State of Oregon Application Form and more complete announcement listings, call the State Jobline (Oregonian Inside Line) (503) 225-5555 #7777, TTY (503) 378-4672, visit your local Employment Department, or log onto our web site at http://www.dashr.state.or.us/jobs/. The State of Oregon and all its divisions are proud to be equal opportunity employers.