

CLASSIFIEDS

Garlington Center Behavioral Healthcare



"Committed to Solving Problems Our Community Cares About"

Garlington Center offers a full range of mental health services to adults, seniors, children, youth and families. Our services are designed to meet the individual, social and cultural needs of our clients. We seek dynamic professional for the following openings to work in our diverse, multicultural environment:

Child And Family Therapist for Children's Program. \$23,600-27,217.

Ref #CH-CFT

Clinical Supervisor II needed to supervise a dynamic team serving SED children/youth & their birth, foster & adoptive families. MA/MSW & 2 yrs. supervisory experience req'd license preferred. Ref# CFT-CS

Clinical Supervisor II needed for the Pre-Vocational team serving adult CMI clients.

Ref # VOC-CS

Receptionist (P/T) 25 hours per week, \$6.39 - 7.42 hr + benefits.

Ref #CH-PT

Office Specialist needed for children's program. Knowledge of Word & Excel. Salary range \$16,400 - \$17,711.

Ref. #CH-OS

Proctor Parents needed to provide safe nurturing homes to culturally diverse preschool children on temporary but long-term basis.

For More Information on these and other vacancies, including job descriptions and qualifications, please call our JOB Line at 727-5947. Send/fax cover letter and resume to: Garlington Center, 911 N. Skidmore, Portland, OR 97217, Attn: HR, Fax 249-8740.

*An Equal Opportunity Employer
Committed to Diversity*

When it comes to keeping Oregon healthy, we couldn't care more.

Since 1941, Regence BlueCross BlueShield of Oregon has relied on the efforts of our exceptional workforce to discover innovative routes to superior health care. Solutions like wellness programs, physician-directed care and assistance to uninsured Oregonians. Our people understand that while quality often has a price, efficiency and intelligent strategies can keep costs to a minimum. If bettering the quality of life in Oregon sounds like a worthwhile pursuit to you, consider our possibilities:

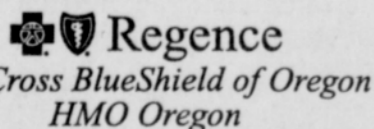
Dental Claims Analysts (Job #97-209)

You will be responsible for the accurate application of dental contract benefits within controlled guidelines and for proper coding and processing of claims. You must consistently meet performance and quality standards set by the department, as well as keep abreast of contract, procedure and system changes. You must have at least six months' claims analyst experience or at least one year' dental office experience. Additionally, you must have a detailed knowledge of dental terminology and ADA coding, as well as the ability to work under pressure and maintain a cooperative and pleasant attitude. Excellent communication skills, CRT experience and 10 key by sight is necessary.

Customer Service Representative (Job #97-179)

You will provide accurate and timely information to our customers regarding benefits, contract administration, eligibility, claim payments and denials. You must have at least one year of experience in customer relations (within the last two years) and knowledge of medical and dental terminology. You must have excellent PC, math and communication skills as well as the ability to type 40 word per minute.

We offer a competitive salary and comprehensive benefits package. Pre-employment drug screening is required and we support a smoke-free work environment. To apply, please indicate job # at the top of your resume or cover letter and submit to: **Regence BlueCross BlueShield of Oregon and Regence HMO Oregon, Human Resources, P. O. Box 1271, Portland, OR 97207-1270, TTY # (503) 225-6780.** We are strongly committed to equal opportunity in all phases of employment.



For more information about career opportunities, call our Job Information Line: (800) 231-1617 or visit our website at www.bcbso.com

Customer Support Representative

NW Natural, based in downtown Portland, has an immediate opening for a Part-Time Customer Support Representative. This position is expected to average 30 hrs/week, including Saturdays. Pay rate is \$10.75/hr with a great benefit package. For job information, qualifications and application procedure, please contact:

Job Information Line - Portland Area
(503) 226-4211, Ext. 2434
An Equal Opportunity Employer/Drug-Free/Smoke-Free Workplace

TRANSIT OPERATOR (PART-TIME)

Salem Area Mass Transit District is now accepting applications for part-time bus drivers. Would work afternoon or evening hours. Wage rate \$11.56 per hour. No previous large vehicle driving experience required. We train. Call (503) 588-2424 or pick up a detailed description and official application form at 3140 Del Webb Ave. N. E., Salem, OR 97303. Completed application form must be received at District by 5:00PM October 24, 1997.

An Equal Employment Opportunity Employer.

Soft Support

Local Company needs an individual with two years experience running programs and reports. Must know 10-Key by touch. We offer a competitive salary with medical/dental and profit sharing benefits. Please send resume to Oregon Employment Office, 30 N. Webster, Attn: Ed. We are an EEO/AA employer.

Dental

Dental Hygienist Oregon State Hospital

Opening for full or part-time dental hygienist. Must hold Oregon License including radiology certificate; Clinic operates 8-5 M-F. Flexible hours. Hospital setting in Salem. Monthly salary range \$2,683-3,575 plus benefits. Inquire at Oregon State Hospital Dental Clinic, Dr. Kathleen McCann, Supervisor. (503) 945-2957. For an application packet contact Employee Relations Oregon State Hospital, 2600 Center St NE, Salem, OR 97310 or call (503) 945-2815, TTY (503) 945-2996. EOE. Closing date for accepting applications is Oct. 19, 1997

Sales/Advertising

Bright, Outgoing, Warm, friendly Sense of humor.

If these describe you, please apply to: **GETTING TO KNOW YOU**, a 35yr. old national Women-Oriented Advertising Co. Fund raising, sales exp a plus. Flexible day hours excellent benefits 401(k), \$30-60k. Bonuses, incentives. Car req'd Auto reimbursement. Mrs. Kraft 1-800-345-1123

BOOKKEEPER - Radio Station. Degreed Accountant a plus. Minimum 2 yrs exp. A/P, A/R, collections a must. Excel, good people skills. Send resume/references to Entercom Radio - 4614 SW Kelly, Portland, OR 97201
Equal Opportunity Employer

\$\$ EARN EXTRA DOLLARS FOR CHRISTMAS SELL AVON \$\$

UP TO 50% COMMISSIONS. NO PARTIES, & I WILL HELP YOU GET YOUR BUSINESS UP & RUNNING! CALL MELODY (503)288-4878

EARN EXTRA MONEY

DELIVER THE US WEST DEX TELEPHONE BOOKS GREATER PORTLAND area people w/vehicles to deliver phone books. Must be 18 yrs. or older & available 4/5 day-light hours CALL 256-4801

PART-TIME HELP NEEDED SATURDAYS & SUNDAYS Washington Square

MEIER & FRANK has several part-time opportunities available for:

- Dock Personnel
- Stock Personnel
- Customer Service

MEIER & FRANK offers:

- *competitive pay
- *comprehensive benefits package
- *generous store discount

Please apply at the Human Resources Office during store hours:

MEIER & FRANK
Washington Square
9300 SW Washington Square Road
Tigard, OR 97223
EOE

CUSTODIAL

Washington Square

MEIER & FRANK has an opening for a Full-time Housekeeper. Must be able to work the day shift 35 hours per week.

MEIER & FRANK offers:

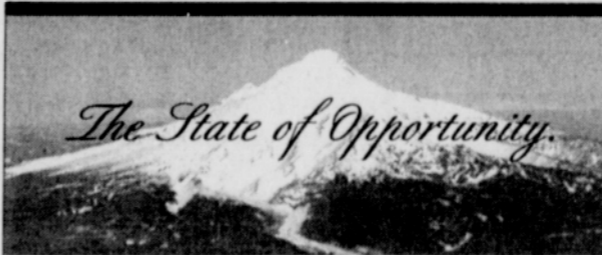
- *combative pay
- *comprehensive benefits package
- *generous store discount

Please apply at the Human Resource Office during store hours:

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Tigard, OR 97223

EOE

Employment



In Oregon, opportunity means a variety of careers available state-wide, competitive salaries and great benefits. Currently, openings exist in the following agencies:

OREGON DEPARTMENT OF TRANSPORTATION

Oregon Department of Transportation (ODOT), is known throughout the nation as a progressive government agency and as a leader in team development and performance measures. ODOT is responsible for the coordination of transportation programs between and among all governmental organizations within the state. We have immediate opportunities for the following positions:

Transportation Engineer 2 (Senior Geotechnical Design Engineer)

We are seeking an individual with geotechnical engineering experience for a position in Salem. Position has responsibility for developing and finalizing earthwork design recommendations for complex projects; provides technical guidance to staff engineers; and assists the Geotechnical Engineer Supervisor in the operation of the Geotechnical Engineering Group. Requires a Bachelor's degree in Civil Engineering or Engineering Geology and two years of professional-level experience in the practice of geotechnical engineering; OR five years of engineering experience and have an FE/EIT, CEG, or PE. Two of the five years must have been performing professional-level geotechnical engineering duties. A Master's degree in Geotechnical Engineering, Professional Engineer Registration (PE), or graduate level coursework in geotechnical engineering is preferred. Salary \$3,251 to \$4,444 a month plus benefits. Announcement #OCOT7440. Completed application materials must be received by October 27, 1997. Contact ODOT Recruitment at (503) 986-4030 (TTY 986-3854 for the hearing impaired) for required application packet.

Principal Executive/Manager D (Accident Data/Management Systems Manager)

We are seeking applicants who possess excellent communication, negotiation and management skills for a position in Salem. Will manage and provide oversight for all Accident Data and Management Systems programs by establishing concepts, strategies and strategic direction; and direct information systems for Oregon motor vehicle accident programs and Management Systems including the integration model. These programs influence decisions on systems planning, funding and project selection. Salary \$3,146 to \$4,430 a month plus benefits. Announcement #OCOT7446. Completed application materials must be received by October 24, 1997. Contact ODOT Recruitment at (503) 986-4030 (TTY 986-3854 for the hearing impaired) for required application packet.

For other ODOT opportunities call our Recruitment JOBLINE at (503) 986-3847.

DEPARTMENT OF HUMAN RESOURCES Software Specialist

Current employment opportunity in Salem, Oregon for an information systems specialist with skills in architecture and design of computer software application systems. The position is responsible to assist in development of short and long range automation plans to support the agency's business objectives. For application materials and a detailed job announcement, call (503) 945-6211. Applications will be accepted until October 20, 1997.

OREGON EMPLOYMENT DEPARTMENT

Employer Tax Auditor

We anticipate possible vacancies in Ontario, The Dalles, Klamath Falls and various other locations throughout the state within the next few months. To qualify you must have three years of full-cycle accounting experience; OR an Associate degree in Accounting; OR a Bachelor's degree AND college-level courses in accounting (minimum 18 quarter or 12 semester hours). Salary is \$2,329 to \$3,098 a month. Announcement # OC950897B. Recruiting announcement and required state applications are available at all Oregon Employment Department Field Offices on the State Jobs Display. Information is also available via computer modem access through INTERNET at World Wide Web - <http://www.dashr.state.oregon.gov/jobs/>. Applications must be received at the Employment Department in Salem by 5:00 p.m., October 20, 1997 (address and pertinent information in announcement). If you need additional information, please call (503) 947-1289.

OREGON OFFICE OF ENERGY Principal Executive/Manager C (Credit Administrator)

The Oregon Office of Energy is recruiting for a Credit Administrator to supervise loan staff and manage loan administration and underwriting for the Small Scale Energy Loan Program (SEL), which finances projects that generate or save energy for governments, individuals and businesses. Requires five years of experience in supervision, staff-technical, or professional level work related to making and servicing commercial, long term secured loans. Experience must include one year of supervision and management of a program, section or unit including development of program rules and policies, development of short and long range goals and plans, program evaluation, or budget preparation. Salary \$2,856 to \$4,021 a month. A Bachelor's degree or courses in a field related to management may be substituted for up to three years of the required experience, but will not substitute for the one year of supervisory or management experience. For an application packet call (503) 378-4912, or TTY (503) 378-4040, or by Internet to Linda.L.Kutnar@state.oregon.gov. Please include your mailing address and phone number. Completed application materials must be received by October 13, 1997. For information about the Oregon Office of Energy log onto our website at <http://www.cbs.state.oregon.gov/external/oeo/>.

Communications Program Manager

The Communications Program Manager directs and implements the Office's public information and communication programs. Work includes designing strategies to inform the public about programs and services, writing informational materials, serving as an agency spokesperson and maintaining positive media relations. Looking for a strong background in written communications. Requires four years' experience advising and instructing others in public relations and communications, and monitoring or conducting reviews of a public relations/communications program. Salary range is \$2,684 to \$3,576 a month. For an application packet, call (503) 378-4040 (receptionist/TTY) or e-mail Linda.L.Kutnar@state.oregon.gov (include your mailing address and phone number). Completed application materials must be received in our office by October 22, 1997. For information about the Oregon Office of Energy, log onto our Web site: <http://www.cbs.state.oregon.gov/external/oeo/>.

These are just some of the current openings available with the State of Oregon. For additional information, a copy of the State of Oregon Application Form and more complete announcement listings, call the State Jobline (Oregonian Inside Line) (503) 225-5555 #7777, TTY (503) 378-4672, visit your local Employment Department, or log onto our web site at <http://www.dashr.state.oregon.gov/jobs/>. The State of Oregon and all its divisions are proud to be equal opportunity employers.



"Be Part of the Best"



Star/Mart

Texaco needs Star Managers, Customer Service Representatives, and Manager Trainees with Star Quality who share our commitment to provide: Prompt, courteous service, Quality gasoline with Clean System 3, Fresh foods and beverages, Brand name products, and clean, well maintained stores to our customers.

WE OFFER MORE TO WORK FOR:

Competitive Salary-Medical Insurance-Paid Training -Vacation and Holiday Pay-Performance Reviews-Advancement Opportunities

**An Equal Opportunity Employer
Send resume to:**

**Texaco Training Center 7433 N. Interstate/Annex
Portland, Or. 97217-Attn: Lisa Norton**