

CLASSIFIEDS/BIDS

ENGINEERING POSITIONS
Tacoma Public Utilities, Light Division, serving 142,000 retail electric customers.

Communication Special Projects Engineer - Responsible for communication design projects (state-of-the-art analog/digital radio systems and controls including SCADA, telemetry, PBX, 'protective relay communication systems, information systems). Requires WA State Professional Engineering License or ability to obtain reciprocity within 6 months; and seven (7) years or more combined experience working as a communication engineer involved with systems design of communication systems in either electric, water, or telecommunications utility environment; four (4) of the seven years require specific experience working with microwave and mobile radio systems including an understanding of PCC radio license application requirements.

Substation Special Projects Engineer - Responsible for facilitating design and operation of power systems and substation facilities. Requires WA State Professional Engineering License or ability to obtain reciprocity within six months; and seven (7) years of more of combined experience working as an electrical engineer involved with systems engineering of facilities in an electric utility environment; four (4) of the seven years require specific experience working as a power systems engineer working with transmission and distribution substation projects. Experience should include major apparatus procurement, installation design, project management, testing and commissioning of 15KV or 230KV electrical systems.

To apply for these positions, please submit a resume (include your social security number) to: City of Tacoma, Human Resources Dept., Room 1336, 747 Market St., Tacoma, WA 98401-3764. **CLOSING DATE: Friday, September 26, 1997.** Americans with Disabilities Act/Equal Opportunity Employer

Community Services Program Director

Non-profit organization is seeking energetic person with supervisory, case management, program planning, contract implementation and compliance and excellent communication skills for its Community Services Program. Minimum qualifications: pass criminal background check. Two yrs. mgmt. experience working with a diverse population. Bachelor's degree preferably in social sciences, management, or related field. 3-5 yrs. of progressively responsible program management experience. Valid Oregon driver's license. Licensed and insured working automobile. Salary DOE. Send resume to: Albina Ministerial Alliance, 1425 NE Dekum, Portland, OR 97211. **CLOSING DATE: October 3, 1997.**

Packaging**Immediate Openings****(On-the-job-training)**

Leading vitamin mfg co has several pkg openings. Day and night shifts avail. 3 day/wk - 12 hr shifts. Pkg exp pref. advancement opportunities, benefits include 401K. Location close to public transp. Please apply between 1-5, M-F send resume to: 3580 NE Broadway, Port, OR 97232. Equal Opportunity Employer.

Teaching Experience

Desired for Tour Guide/School Liaison Position
Experience with children required to guide large groups through local bakery. Requires carto visit local schools. \$11.00 hour plus excellent benefits. Apply at Employment office, 30 N. Webster. We are an equal opportunity employer.

Secretary III - Early Childhood

High School diploma or GED, 3 yrs progressively responsible secretarial experience with coursework in secretarial and/or bookkeeping practices, 60 wpm typing, word processing, spreadsheet, and other software programs, good oral communication skills. Prefer second language Spanish

Salary: 11.14/hr 205 day position application deadline: 5 PM 10/8/97

MESD applications include job description and minimum qualifications. Application materials are available M-F, 8:00 - 5:00 PM in Lobby of Ainsworth Building or send self-addressed, stamped (\$.64) legal envelope indicating position of interest to Multnomah ESD, Attn.: Receptionist, 11611 NE Ainsworth Circle, Portland, OR 97220-9017. Application materials will not be faxed. Job information 257-1510 (Deaf/Hearing Impaired 257-1599).

An Equal Opportunity Employer & Drug Free Work Place

DRIVER

FULL-TIME and part-time bus driver positions open. Requires minimum of a high-school diploma or equivalent, one year experience as a licensed driver with a valid Non-Restricted Class B CDL. Send cover letter, resume and proof of CDL license to or come in with proof of CDL license and to fill out an application:

Human Resources
31224 E. Historic Columbia River Hwy.
Troutdale, OR 97060

As an affirmative action employer, we are seeking qualified minority, female, veteran and disabled applicants; however, all qualified applicants will be considered.

RESPONSES MUST BE RECEIVED NO LATER THAN FRIDAY, OCT. 3, 1997

Inventory Stores Specialist

\$2153-\$2703 per month

The Road Division has an opening for an experienced parts and tool room specialist to maintain inventories, check out tools, pick up, deliver, and disburse parts and tools, drive vans, fork lifts, or light trucks, and perform routine maintenance on small power tools. valid driver's license with good driving records requires. Must pass a post-offer physical exam and be able to lift and move objects.

COUNTY EMPLOYMENT APPLICATION REQUIRED. Application materials available at Clackamas County Personnel, 904 Main Street, Oregon City, OR 97045, (503) 655-8459. Closing date October 6, 1997, 5:00 PM. EEO Employer

Medical**OTRs and COTA Oregon State Hospital**

Expanding vocational program at Oregon State Hospital seeks full-time OTR and COTA to join our team. Positions provide services to adult forensics psychiatric population. If interested, contact Barb Adams, OTR/L, Interim Voc. Services Director, 2600 Center Street NE, Salem, Oregon, 97310. Call (503) 945-9978, Fax (503) 945-2867, TTY (503) 945-2996. Other OTR positions also available. All positions include excellent benefit packages and salary is negotiable. AA/EOE.

Volunteers

needed as On-Call Rape Victim Advocates with The Multnomah County District Attorney's Victim Assistance Program for evening and weekend shifts. Five training sessions (evenings) begin 9/30/97. Must be 18 years old and have own transportation. Call 248-3222 for information and to register.

Washington State University Vancouver**Finance and Budget Coordinator**

WSU Vancouver seeks an experienced professional to serve as Finance and Budget Coordinator. This is a permanent, full-time, 12 month, Administrative/Professional position which reports to the Director of Finance and Operations. This position is responsible for coordinating and supervising all campus financial and business service functions carried out at WSU Vancouver. This position is responsible for expendable funding levels in excess of \$10 million annually.

Minimum Qualifications: Bachelor's degree in Accounting, Business Administration or related field. At least five (5) years increasingly responsible budget and accounting experience including the following areas: grants and contracts administration involving multiple granting agencies; development and implementation of policies and procedures; budget preparation; developing, maintaining, monitoring and reconciling accounting databases; purchasing, accounts payable and accounts receivable; management of position control system. Demonstrated ability in oral and written communication skills; demonstrated ability to work diplomatically, harmoniously and effectively with a wide variety of peers, administrators, faculty and students; demonstrated knowledge and skill proficiency in desktop and mainframe computerized finance and administrative systems.

Preferred Qualifications: Relevant professional experience in a college or university environment; experience working with a dynamic, evolving organization; demonstrated competency in office management and personnel supervision; demonstrated ability to network and coordinate with off campus departments and agencies; experience tracking, managing, and developing large complex budgets involving multiple funding sources; Masters in Business Administration.

Salary: \$27,000 - \$37,000

Application Deadline: Applications must be received no later than 5:00 p.m., Monday, October 13, 1997 To apply send a letter of application, current resume, and names, addresses, and telephone numbers of three references to:

Glenn Ford, Chair

Search Committee for Finance and Budget Coordinator

Washington State University Vancouver

14204 NE Salmon Creek Avenue

Vancouver, Washington 98686

Tel: (360) 546-9598

Fax: (360) 546-9041

Washington State University is an Equal Opportunity/Affirmative Action educator and employer. Members of protected groups are encouraged to apply.

**Multnomah County, Oregon
"Call For Bid"**

Bid No: B968-20-3097 Due Date: October 23, 1997

Title: McCoy Building Elevator Modernization and Replacement

Est. Range: \$650,000

Pre-Bid Conference: Mandatory - October 9, 1997, 10:00 AM, McCoy Bldg. Lobby 426 SW Stark, Portland, OR

PreQualification Required in class(es) of: Elevator Construction/Modernization

Sealed bids will be received until, but not after, 2:00 P.M., by Multnomah County Purchasing; 2505 SE 11th Ave., Portland, OR 97202. Bids will be opened and read at 2:15 P.M. the same day.

Plans and Specifications are filed with Multnomah County Purchasing and copies may be obtained from the above address for a \$5.00 non-refundable fee. **CHECKS AND MONEY ORDERS ONLY.** Plans and Specifications **WILL NOT BE MAILED within the Metropolitan, Tri-County area.**

Each bid must contain a statement whether bidder is a resident bidder, as defined in ORS 279.029

Prequalifications Of Bidder may be required pursuant to the Multnomah County Public Contract Review Board Administrative rules (AR 40.030). See Specifications for project classes of work. PreQualification application, or proof of PreQualification by the Oregon Department of Transportation, must be received by, or postmarked to, Multnomah County Purchasing no later than 10 days prior to the bid due date. Prequalification Applications Due: October 13, 1997.

All bidders must comply with the requirements of the prevailing wage law in ORS 279.350. Details of compliance are available from Multnomah County Purchasing, 2505 SE 11th Ave., Portland, OR 97202, (503) 248-5111, by contacting John Persen, ext. 24380.

Contractors and subcontractors must be licensed for asbestos abatement work if the project involves working with asbestos as set forth in ORS 468A.720.

No bid will be considered unless bidder is registered with the Construction Contractors Board as required by ORS 701.055 or licensed by the State Landscape Contractors Board as required by ORS 671.530.

No bid will be considered unless accompanied by a surety bond, certified check, or a cashiers check payable to Multnomah County for the amount equal to ten percent (10%) of the aggregate proposal. The successful bidder shall furnish a bond satisfactory to the board in the full amount of the contract.

Multnomah County reserves the right to reject any bid not in compliance with all prescribed public bidding procedures and requirements, and may reject for good cause any or all bids if Multnomah County finds it is in the public interest to do so.

Multnomah County Purchasing

Diabetics
Medicare & Private Insurance
For Information
Call Toll Free 1-800-985-9904
Homefront Diabetic Services
is a MEDICARE ASSIGNMENT PROVIDER

Notice to Contractors**Rockwood Park Pump Station Generator
Project No. 3097**

Sealed proposals will be received by the Department of Environmental Services at City Hall, 1333 N.W. Eastman Parkway, Gresham, Oregon 97030, until **Tuesday, October 14, 1997 at 10:00 A.M. local time**, at which time they will be opened, for the **Rockwood Park Pump Station Generator, Project No. 3097.**

The major quantities involved are as follow:

One diesel powered engine generator

Approximate 65' of fence and 16' gate

Contractor for this work shall furnish all labor at current State of Oregon prevailing wage rates, materials and equipment and services of all kinds to complete the work in accordance with the plans and specifications therefor.

Prior to obtaining plans and specifications, contractors must be a holder of or purchase (\$50), the current City of Gresham Public Works Standards (July 20, 1993) as identified by the Department of Environmental Services distribution list.

Plans and specifications may be examined at the office of the Department of Environmental Services, 1333 N.W. Eastman Parkway, Gresham, Oregon. Copies of said plans and specifications may be obtained upon application to the department of Environmental Services and by posting a non-refundable fee of \$25 with the Department of Environmental Services for each set of plans and specifications requested. **If plans and specifications are ordered by mail, you must add a \$5 processing and mailing charge.** Questions concerning this project should be addressed to Charles Wade, Project Manager, (503) 618-2437.

Contractors must prequalify for construction with the City of Gresham, as required by the laws of the State of Oregon, before the date of the bid opening. Otherwise, their proposal may not be given consideration.

Contractors shall obtain a City of Gresham business license prior to commencing work.

All proposals must be submitted on the regular forms furnished by the City of Gresham, addressed and mailed or delivered to the Department of Environmental Services, City of Gresham, in a sealed envelope plainly marked "**Sealed Bid for the Rockwood Park Pump Station Generator, Project No. 3097**", bearing the name and address of the bidder. Each must be accompanied by a certified check, cashier's check or bid bond in an amount not less than ten percent (10%) of the total bid. A performance and payment corporate surety bond in the full amount of the contract shall be required to guarantee faithful performance of the terms of the contract at the time of contract execution.

In determining the lowest responsible bidder, the public contracting agency shall, for the purpose of awarding the contract, add a percent increase on the bid of a nonresident bidder equal to the percent, if any, of the preference given to that bidder in the state in which the bidder resides.

Each bid must contain a statement as to whether the bidder is a resident bidder, as defined in ORS 279.029.

Each bid must contain a statement by the bidder that the provisions of ORS 279.350 will be complied with.

Each bidder must file with his bid an affidavit of non-collusion.

The City of Gresham reserves the right to reject any and/or all bids, waive informalities or to accept any bid which appears to serve the best interests of the city.

The City of Gresham is an equal opportunity employer.

By Order Of City Council

1333 N.W. Eastman Parkway

Gresham, Oregon 97030

City Of Burns**Medical Clinic For Harvey
District Hospital****Bid Package #1**

Bids Due 2:00 pm, Sept. 24

Invitation To Bid

Sealed sub-bids for the Medical Clinic for Harney District Hospital will be received at Westwood Swinerton Construction Office, 3030 SW Moody Ave., Suite 250, Portland, OR 97201-4897 phone (503) 222-2000, fax (503) 952-0550.

Sitework:

(A); Excavation and grading (B); Site utilities including storm drain, domestic water, sewer and fire line (C); Base rock and asphalt paving (D); site concrete including PIP curbs, walks and drives (E); Miscellaneous steel handrail (F); Landscape and irrigation (G); Concrete foundations including excavation, formwork, reinforcing steel, and concrete (H); Underslab only electrical, plumbing and HVAC ductwork.

Bidding documents for this work are prepared by Mahlum & Norfords, Smith, Gordon, 1231 NW Hoyt, Suite 102, Portland, OR, 97209 phone (503) 224-4032, and are available (A) Harney District Hospital, Burns, OR. (B) Central Oregon Builders Exchange, Burns, OR (C) Eugene Builders Exchange, Eugene, OR (D) Construction Data, Portland, OR (E) Daily Journal of Commerce, Portland, OR

1) This is a prevailing wage project, subject to all requirements set to all requirements set forth in ORSS 279.365 through ORS 279.375.

2) All bidders are required to provide a bid bond with their bid that equals 5% of the bid amount.

Request For Proposal (RFP)

The **Portland Development Commission (PDC)** will receive proposals for a:

Loan Subservicer

from September 26, 1997 until 12:00 p.m. on October 13, 1997, at its offices located at 1900 SW 4th Avenue, Suite 100, Portland, OR 97201. PDC desires a partnership with the selected vendor to provide complete servicing of Commission loans. For a complete copy of the RFP please call Beth Putnam, Finance Assistant, at the Portland Development Commission (503) 823-3281. RFP's will be available September 26, 1997.

Portland Development Commission

By Baruti Artharee

Housing Director