

CLASSIFIEDS

Volunteers

needed as On-Call Rape Victim Advocates with The Multnomah County District Attorney's Victim Assistance Program for evening and weekend shifts. Five training sessions (evenings) begin 9/30/97. Must be 18 years old and have own transportation. Call 248-3222 for information and to register.

Washington County

Groundskeeper

\$2,216-\$2,692/mo

Closes September 19, 1997

Washington County

Senior Program Educator

(Gambling Prevention/Education)

\$3,055 - \$3,713/mo

Closes September 12, 1997

Call (503) 648-8606/TTY (503) 693-4898 for information. County application and supplemental application forms requires.

Apply To:

Washington County Human Resources Division
155 N. First Avenue, Suite 210
Hillsboro, OR 97124

Women, minorities, and people with disabilities are encouraged to apply.

FM On Air Talent - seeking fun, up-tempo pro

for afternoons. Production skills a plus. Minimum 3 years experience. Also possible part-time opportunities. Send tape and resume attention Operations Manager - 0234 SW Bancroft, Portland, OR 97201 Equal Opportunity Employer

Communications & Control Technician

Requires installation and maintenance of utility type SCADA and telemetry equipment and/or radio systems in substations and pump stations; includes locating electrical interference affecting customer equipment and installing and maintaining the utility fleet radio system. Must have worked at the journey level as a Communications and Control or Radio Technician and have a current Commercial FCC License or equivalent NARTE or NABER Certification. Qualifications are: Three years progressively responsible experience in communications, telemetering, and SCADA equipment used in the utility system; demonstrated personnel supervisory skills. Three years of an EWEB approved Communication Technician training course. Valid Driver's License required. Other utility technical electrical experience is valued. EWEB requires a completed application for all positions. For information & application packet contact: Eugene Water & Electric Board, PO Box 10148, Eugene OR 97440 ATTN: Human Resources. Call (541) 484-3769 job Information Line or FAX (541) 334-4608 or e-mail Brenda.Wasson@eweb.eugene.or.us. Or Visit our web page at www.eweb.org. Position closes on Wednesday, October 8, 1997 5:00 p.m.

EWEB values diversity in the work force and is an equal opportunity employer.

Engineer 1, Associate

(1 vacancy - Traffic Assignment) - City of Milwaukie, OR. Salary: \$2,694 to \$3,439 per month, DOQ, with excellent benefits. Looking for civil engineer with traffic management training or experience.

Minimum Requirements:

General: Must possess, or be able to obtain by time of hire, a valid area driver's license without record of suspension or revocation in any State and insurable by city insurance carrier. **Education:** A Bachelor's degree from an accredited university or college in civil engineering, or related field, or any equivalent combination of education and experience.

Training: Must possess or be able to obtain within six (6) months from date of hire an Engineer in Training Certificate. **Prior Work Experience:** Must have a working knowledge of civil engineering and applicable City rules and regulations, skill in use of personal computer and applicable office and engineering software, skill in cost estimates and design and management of projects preferably related to traffic, excellent oral and written communications or any combination of demonstrated experience, education and/or training that shows ability to perform assigned work. Application materials include cover letter and City of Milwaukie job application. All application materials must be received by the City of Milwaukie, Human Resources, 10722 SE Main Street, Milwaukie, OR 97222, no later than **4:00 PM, Monday, September 29, 1997.** For more information: (503) 786-7507 or TDD #(503) 786-7555 or Fax #(503) 652-4433 Prior to hiring, require satisfactory completion of drug test. All qualified applicants encouraged to apply. EOE.

Supervisor Gas Compressor Station

Mist, Oregon

Out in the woodlands just northwest of Portland, Oregon, you'll find a vital part of the Northwest Gas operations * a Gas Storage facility. This 24-hour facility requires strong leadership, a local community presence and available technical skills for emergency response.

This key position seeks candidates with a minimum of 10 yrs compressor station operational background, including supervisory experience or college degree/ experience combined to meet 10 yr requirement. Excellent communication skills, with technical documentation, writing and PC skills will be essential. We offer an excellent benefit package. Starting salary range \$3896/mo-\$4354/mo. Visit our website for more Company information - www.nng.com. Please direct qualification letter and resume, including salary history:

Northwest Natural Gas

HR; Employment - Req. #97134

220 N.W. Second Avenue

Portland, Oregon 97209

Fax: 503-721-2506

E-mail: jsl@gasco.com

An Equal Opportunity Employer/

Drug-Free, Smoke-Free Workplace

Health care foundation

seeks energetic, detail/people-oriented person to support multiple office and research support activities. Responsibilities include switchboard, word processing, database input, copying, faxing, filing and mail. Must have strong phone skills, computer experience with Microsoft Office in a Windows environment. We are looking for a dependable, creative, flexible team player who can respond to rapidly changing needs. This is an immediate F/T position with excellent benefits. Letter and resume to: **FACCT, 520 SW 6th, Suite 700, Portland, OR 97204 by September 19th.**

Membership Director

Recruit, support volunteers. Must have 2 years related experience in community organization, work w/diverse populations; good oral & written. BA/BS or equiv. exp; need own transportation & can work flex hrs. \$24,243-\$30,303 + benefits. Closing date Sept. 26, 1997. Send resumes to Personnel, Columbia River Girl Scout Council, P.O. Box 2427, Lake Oswego, OR 97035-0096; (503) 620-4567. Equal Opp. Employer dedicated to diversity.

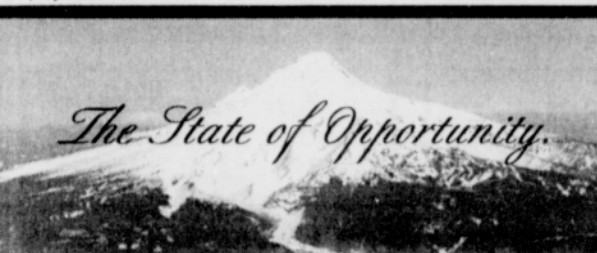
Production

Immediate Openings

(On-the-job-training)

Leading vitamin mfg. co. has several mfg. openings. Day and night shifts avail. 4 days/wk - 10 hr shifts. Mfg. exp. & good math skills pref. Advancement opportunities, benefits incl. 401K. Location close to public transp. Please apply between 1-5, M-F or send resume to 3580 NE Broadway, Portland, OR 97232. Equal Opportunity Employer.

Employment



In Oregon, opportunity means a variety of careers available state-wide, competitive salaries and great benefits. Currently, openings exist in the following agencies:

OREGON DEPARTMENT OF TRANSPORTATION

Oregon Department of Transportation (ODOT), is known throughout the nation as a progressive government agency and as a leader in team development and performance measures. ODOT is responsible for the coordination of transportation programs between and among all governmental organizations within the state. We have immediate opportunities for the following position:

Transportation Engineer 1 (Transportation Analyst)

We are seeking a team-oriented individual with strong analytical and communication skills for position in Salem. Will develop and maintain large quantities of transportation data; perform highway performance analysis using tools in corridor and other planning efforts; and assist in integrating analytical processes with statewide and sub-state transportation models. Requires a Bachelor's degree in civil or transportation-related engineering and one year of professional-level experience in the practice of transportation engineering; or four years of engineering experience and have an FE/ET, FLS/LSIT, PE or PLS. Salary \$2,806 to \$3,837 a month plus benefits. Announcement #0CDT7288. Completed application materials must be received by September 30, 1997.

Accounting

When it comes to keeping Oregon healthy, we couldn't care more.

Since 1941, Regence BlueCross BlueShield of Oregon has relied on the efforts of our exceptional workforce to discover innovative routes to superior health care. Solution-like wellness programs, physician-directed care and assistance to uninsured Oregonians. Our people understand that while quality often has a price, efficiency and intelligent strategies can keep costs to a minimum. If bettering the quality of life in Oregon sounds like a worthwhile pursuit to you, consider our possibilities:

Agent Coordinator Assistant

(Job # 97-230)

You will support our Agent Coordinators, specifically, you will maintain and update our agent information database system, assist with State renewal audits, set up and maintain files, and assist in analyzing and researching agent requests and changes. You must have at least two years' experience in the health insurance industry, including one year of telephone experience. You must have PC experience including Word or AmiPro, database systems (TSO), Lotus 1-2-3, and software related accounting functions.

Medical Management Coordinator I Salem Office

(Job # 97-5056)

You will receive and review information relating to requests for preauthorization of skilled nursing facility, surgical procedures, home health care, home infusion therapy and hospice services. You will make determinations regarding length of stay, level of care and medical necessity. You must have at least three years' active practice experience in a hospital setting or have a recent preauthorization, as well as knowledge of current medical and nursing practices.

Member Customer Service Representative

(Job # 97-263)

As part of our FEP Member Services Department, you will provide accurate and timely information to our customers regarding benefits, contract administration, eligibility, claim payments and denials. You must have knowledge of medical terminology and some customer service experience. You must have excellent PC, organizational and communication skills as well as the ability to type 40 word per minute.

Sr. UNIX Systems Administrator

(Job # 97-235)

You will install, evaluate, administer and support UNIX servers and workstations as well as develop, standardize and document the configuration, operation and recovery procedures for our Computer System and Technology Group. To qualify, you must have a degree in Computer Science, Mathematics or Information Technology (or equivalent work experience), and at least six years' experience in data processing or scientific computing to include at least four years' experience in UNIX System Administration (preferably with Sun Solaris and AIX).

Programmer / Sr. Programmer

(Job # 97-251)

You will provide data processing and system support to Medicare contractors in eight states. Responsibilities will include installing software releases in nine test CICS regions and eight production regions, designing subsystems, troubleshooting and recommending improvements to our FSS system. Applicants must have at least two years of data processing experience and a working knowledge of system analysis, system testing and validation.

We offer a competitive salary and comprehensive benefits package. Pre-employment drug screening is required, and we support a smoke-free work environment. To apply, please indicate job # at the top of your resume or cover letter and submit to: **Regence BlueCross BlueShield of Oregon and Regence HMO Oregon, Human Resources, P.O. Box 1271, Portland, OR 97207-1270, TTY # (503) 225-6780.** We are strongly committed to equal opportunity in all phases of employment.



Regence
BlueCross BlueShield of Oregon
HMO Oregon

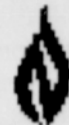
For more information about career opportunities, call our Job Information Line: 1-800-231-1617 or visit our website at www.bcbso.com

Administrative/Human Resources

Northwest Natural Gas Company has an immediate opening in its downtown Portland location for an Administrative Staff Assistant-Req. #97159 in the Human Resources Department.

This position requires highly advanced computer/PC skills. Strong communication and teamwork skills are essential; training/experience in HRIS systems is a plus. For additional job information, qualifications and application procedure, please contact:

Job Information Line - Portland Area



(503) 226-4211, Ext. 2434

An Equal Opportunity Employer/Drug-Free/Smoke-Free Workplace

Older Adults:

Earn money helping school children

Do you like children and care about our elementary schools?

The Experience Corps is looking for adults, age 55 or older to work in teams with other adults to meet the needs of school children. Six Portland schools are being served.

There are a variety of activities we need your help with. An interest in reading is helpful, but not required. Tax-free stipends are offered in return for 12-20 hours a week of service.



Call Shirley at 249-0469 for more info.

A program of Metropolitan Family Service

Contact ODOT Recruitment at (503) 986-4030 (TTY 986-3854 for the hearing impaired) for required application packet.

For other ODOT opportunities call our Recruitment JOBLINE at (503) 986-3847.

DEPARTMENT OF HUMAN RESOURCES

Principal Executive/Manager E (Applications Support Manager)

We're seeking someone to manage a group of information systems professionals who plan, design, develop and maintain automated human services information systems within the Dept. of Human Resources. Qualifications include 3 years' management experience in a public or private organization which included responsibility for each of the following: a) development of program rules and policies; b) development of long- and short-range goals and plans; c) program evaluation; and d) budget preparation. Experience managing a team involved in designing and maintaining large/complex applications is preferred as are strong analytical, problem solving, and communication skills. Salary range: \$4,021 to \$5,654 monthly. Announcement # LE970730. Position closes: September 12, 1997. Please mail or fax your completed application (form PD100) and any required supplements by the closing date, to: Attn: **Cherie - Recruitment Section, Dept. of Human Resources, 500 Summer Street NE, 4th Floor, Salem, OR 97310-1043, fax (503) 378-8463. Questions? Please call (503) 945-5843, TTY (503) 945-6214.**

These are just some of the current openings available with the State of Oregon. For additional information, a copy of the State of Oregon Application Form and more complete announcement listings, call the State JOBLINE (Oregonian Inside Line) (503) 225-5555 #7777, TTY (503) 378-4672, visit your local Employment Department, or log onto our web site at <http://www.dash.state.or.us/jobs/>. The State of Oregon and all its divisions are proud to be equal opportunity employers.



Secretarial

Construction/Maintenance Secretary

Provides secretarial/clerical support to Staff Architect/Construction Coordinator responsible for VHA's ongoing modernization program, and back-up assistance for the Maintenance Secretary. Requires high school plus business college and two years secretarial experience or equivalent, typing ability of 65 wpm with accuracy, familiarity with construction or architectural terminology, attention to detail, excellent communication skills, proficiency with word processing and spreadsheet software (WordPerfect and Lotus 1-2-3 preferred). Salary range \$1712 - 2323 per month, excellent benefits. Telephone (360) 694-2501 to request application packet. Resumes without applications will not be accepted. Completed applications must be received by Monday, September 29, 1997. Vancouver Housing Authority, 500 Omaha Way, Vancouver, WA 98661.

Equal Opportunity Employer

Garlington Center Behavioral Healthcare

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"Committed to Solving Problems Our Community Cares About"

Garlington Center offers a full range of mental health services to adults, seniors, children, youth and families. Our services are designed to meet the individual, social and cultural needs of our clients. We seek dynamic professional for the following openings to work in our diverse, multicultural environment: **Accounting/Office Manager FT general ledger accountant. Ref # AD-AOM**
MIS Manager responsible for maintaining HP Net Server 5/90 LM. Ref # AD-MIS
Child And Family Therapist for Children's Program. \$23,600-27,217.
Ref #CH-CFT

For More Information on these and other vacancies, including job descriptions and qualifications, please call our JOB Line at 727-5947. Send/fax cover letter and resume to: Garlington Center, 911 N. Skidmore, Portland, OR 97217, Attn: HR, Fax 249-8740.

An Equal Opportunity Employer
Committed to Diversity

Social Services

Urban League Adult & Senior Services currently has four positions available.

- * Alzheimer Respite Coordinator
- * Kinship Care Liaison (SCF)
- * Information & Referral Specialist
- * Case Manager

Closing date September 18, 1997.

For an application packet please call (503) 248-5470 Ask for Tammorra Barnes. Our office is located at 5325 NE M.L.K. Jr. Blvd. Portland, OR 97211

