

# CLASSIFIEDS/BIDS

## Banking

**Loan Coordinator (9702270)**  
We have a Loan Coordinator A position open at our busy Lake Oswego Home Loan Center. The incumbent must be proficient in closing and or processing conventional, governmental, FHA, self employed and custom construction transactions. Must have 2 yrs recent related exp., knowledge of residential lending concepts and related government regulations, excellent customer service skills and writing/oral communication skills.  
**Salary \$1904-\$2381.**

**External MTG Loan Development Rep (9702271)**  
We also have an External MGT Loan Reposition open in our Lake Oswego HLC. The incumbent will originate one-to four-family residential mtg. loans obtained through solicitation from real estate brokers and the public by calling real estate brokers to generate business. Must have demonstrated sales ability and exp. marketing products to the real estate community; exp. in originating government and conventional single/multi family residential loans, knowledge of government regulations and exc. customer service and inter personal skills.  
**Salary: commission**

Washington Mutual offers exc. benefits and career opportunities. If interested go to any bank branch and get an application. We Do Not accept resumes without a completed application. Mail application to:



851 SW 6th Ave. Suite 230  
Portland, OR 97204

\*\*For a complete list of Openings call our job hotline at 800-952-0787.

*Women and Minorities encouraged to apply*

### Wanted: Musclemen

To star as superheroes/villains for comics, magazine features & film. Send photos/profiles to:

Kermit Franklin-Publisher,  
Franklin Publishing, 6189  
Happy Street, Marrero, LA  
70072-3528.

## Washington State University Vancouver

**seeks two Admission Counselors.**  
Both positions are full time, permanent student affairs (administrative faculty) positions, under the direction of the Assistant Director of Admissions. WSU Vancouver is a dynamic 2-year upper division and graduate institution of Washington State University with a strong commitment to growth. The Admission Counselors will market WSU Vancouver to prospective undergraduate transfer and graduate students. The following specific duties will be divided between the two positions according to the skills and experiences of each person hired. **Duties include:** develop and implement recruitment strategies in collaboration with the Asst. Dir. of Admissions, provide transfer student advising both individually and in groups, develop brochures and flyers with desktop publishing, coordinate campus visitation program, develop and maintain the Admissions' Web page, supervise classified staff, recruit/advise prospective students from community colleges, business and industry, and the community at large.

**Minimum Requirements:** Bachelor's degree; excellent written and oral communication skills; demonstrated ability in public relations, recruiting or marketing; demonstrated commitment to customer service and working in a team environment; basic word processing and spreadsheet skills.

**Preferred Requirements:** Experience with diverse populations; advanced computer skills to include Web page development and desktop publishing; supervisory skills; working knowledge of financial aid and telemarketing; and admissions and/or advising experience.

**Qualities:** The successful candidates will demonstrate an enthusiastic commitment to higher education, high energy, be well organized, have a sense of humor, and enjoy working in a team oriented environment.

**Application Deadline:** All application materials must be post-marked or received by 5:00 PM on August 29, 1997. Complete application materials include: a current resume, letter of application, and three letters of recommendation. Send to: Wayne Brown, Chair, Admission Counselor Search Committee, Washington State University Vancouver, 14204 NE Salmon Creek Ave., Vancouver, WA 98686-9600. Adsearch @ vancouver.wsu.edu WSU is an Equal Opportunity/Affirmative Action employer. Protected groups are encouraged to apply. For more information about

**Janitors needed at ServiceMaster PT-Evenings-Flexible Schedules No exp. required 249-2035 Mon-Fri.**

## Electrician

Electrical Construction Company, Portland, OR-a large well-established and respected electrical contractor has immediate need for inside Wiremen Electricians. Licensed in Oregon and/or Washington for various Portland area projects. E C Company is a NECA/IBEW member. For further information, contact Dick Larson at 1-800-659-3511.

E C Company is an Equal Opportunity Employer and supports a Drug Free Workplace Program.

## Customer Service/ Security

Will Train for positions in Manufacturing/Industrial sights. Duties include access control, driving patrol and computer scanning. Requires high grooming standards, able to pass screening and criminal background check. Company provides education and training for state reg'd cert. Full/partime grave/day shifts.

**Starting \$7-7.25, 401K paid vacation, uniform allowance.**

For appt. and directions call:

**American Protective Services Contract Security Professionals (360) 574-2222 (503) 283-2481 Equal Opportunity Employer M/F**

## RESEARCH

The Child Welfare Partnership at Portland State University invites applications for two research associate positions to conduct a major, five-year child welfare research and evaluation project.

The Process Evaluator will conduct a qualitative process analysis of Oregon's federal Title IV-E waiver implementation. The Impact Evaluator will collect and analyze service outcome data. A doctoral degree in social work or related social science is preferred for each position. A masters degree is required. Experience in management of research projects and experience with child welfare-related programs and evaluation are desired. Both positions are fixed-term, non-tenured.

Send cover letter, resume and three references by August 22 to:

**Child Welfare Partnership  
Portland State University  
P.O. Box 751**

**Portland, OR 97207-0751**  
Portland State University is an equal opportunity employer.

## Customer Service/ Clerical

**Northwest Natural Gas Company** has an immediate opening for a **Sr. Customer Support Rep** in our **Market Services Department** Please reference Requisition #97129. Application deadline is 8/1/97

For job information and qualifications, contact:

**JOB INFORMATION LINE - Portland Area (503) 226-4211, ext 2434**  
An Equal Opportunity Employer  
Only those called for interview will be notified.

## Tired of working corporate America?

Want to work with a wonderful group of volunteers? Want to work in a multi-cultural environment? Here's your chance to make a difference! A Non-Profit Community Development Corporation is currently accepting applications for our maintenance position. This is a full time position with benefits after a 90 day probation period. **Starting pay is \$8.00 to \$12.00 an hour** depending on experience and you must be willing to work at least two Saturdays a month.

Please send resume to **P.O. Box 11268, Portland, OR 97211**  
An equal opportunity employer. Minorities and women are encouraged to apply

**Application Deadline:** All application materials must be post-marked or received by 5:00 PM on August 29, 1997. Complete application materials include: a current resume, letter of application, and three letters of recommendation. Send to: Wayne Brown, Chair, Admission Counselor Search Committee, Washington State University Vancouver, 14204 NE Salmon Creek Ave., Vancouver, WA 98686-9600. Adsearch @ vancouver.wsu.edu WSU is an Equal Opportunity/Affirmative Action employer. Protected groups are encouraged to apply. For more information about WSU Vancouver - <http://www.vancouver.wsu.edu>

Are you an organized energetic individual, who likes working with people? Do you like variety in your work?

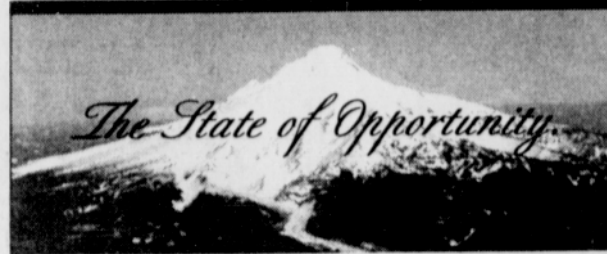
## If So This Is The Job For You! A Non-profit Community Development Corporation

is currently accepting applications for a Resource Development Coordinator. This a full time position that includes volunteer coordination, publication of newsletters, annual reports, special events planning and some grant writing. You must be available to work at least two Saturdays a month.

Salary range is \$22,000-\$25,000 a year plus benefits, DOE. Please send your resume to P.O. Box 11268, Portland, OR 97211

An equal opportunity employer. Minorities and women are encouraged to apply.

## Employment



In Oregon, opportunity means a variety of careers available state-wide, competitive salaries and great benefits. Currently, openings exist in the following agencies:

**OREGON DEPARTMENT OF TRANSPORTATION**  
Oregon Department of Transportation (ODOT), is known throughout the nation as a progressive government agency and as a leader in team development and performance measures. ODOT is responsible for the coordination of transportation programs between and among all governmental organizations within the state. We have immediate opportunities for the following position:

### Transportation Engineer 2 (Electrical Design Engineer)

We are seeking an innovative individual with electrical design experience for a position in Salem. Will design the portions of movable bridge, cathodic protection projects and other projects concerned with the utilization of electrical energy. Requires registration as a Professional Engineer (PE) and a Bachelor's degree in Electrical Engineering from an accredited University and at least two years of experience as responsible designer for electrical work. Salary \$3,251 to \$4,444 a month plus benefits. Completed application materials must be received by August 15, 1997. Announcement #0CDT7278. Call (503) 986-4030 (TTY 503-986-3854) to request application packet.

For other ODOT opportunities call our Recruitment JOBLINE at (503) 986-3847.

## OREGON EMPLOYMENT DEPARTMENT Personnel Officer 1 (Management Services)

There is a current opening for the State of Oregon Employment Department in Salem. This is a Management Service position directly responsible for employee recruitment and selection and the coordination of Department finance packages with the Department of Administrative Services (DAS). Duties include conducting studies and projects to streamline personnel and training procedures within the Department and assuring conformance with all legal guidelines. The State of Oregon is committed to achieving a workforce which reflects the diversity of the state's population. People of color, people with disabilities and women are encouraged to apply. Recruiting announcement, minimum qualifications, test questions and required state applications are available at all Oregon Employment Department Field Offices on the State Jobs Display. Salary \$2,127 to \$2,856 a month. Announcement #LE970612. Announcement and application are also available by calling the State of Oregon Jobline (Oregonian Inside Line), (503) 225-5555, ext. 7777, in Portland,

24 hours a day, 7 days a week. TTY in Salem (503) 378-4672 (hearing impaired) 8 a.m. to 5 p.m. only. Computer modem access via the Internet: World Wide Web - <http://www.dashr.state.or.us/jobs/>. Applications must be received by Human Resource Services Division by 5 p.m., August 13, 1997. If you need additional information, please call (503) 378-3253.



## OREGON STATE UNIVERSITY Construction Inspector

Construction Inspector, Facilities Services. Required: Associates degree in Building Inspection technology; or two years of experience inspecting construction projects; or three years experience supervising commercial, industrial or multi-unit building construction projects; or an equivalent combination of training and experience; and an "A" Level certification in one of the following areas: Structural, Mechanical, Electrical or Plumbing or be able to obtain certification within six months. Major duties include inspecting construction work in progress, verifying that materials delivered are in compliance with contract documents and approved materials; keeping accurate records of the material consumed, employees by craft and construction progress; studies plans and specifications for knowledge of work, scope, methods of construction required and documentation on testing to assure compliance with contract documents; working with architects and contractors concerning contract documents, materials, construction schedules, etc.; coordinating contractors schedules with University and Departmental schedules; and assists in "final inspection" noting all deficiencies. Salary \$2,605 a month. Contact OSU Department of Human Resources, 14th and Jefferson, Corvallis, OR 97331-2132, or call (541) 737-3103 or TTY (800) 735-2900. All application materials must be received by closing date of August 8, 1997.

## DEPARTMENT OF JUSTICE Word Processing Technician 2 (Legal Word Processor)

The Oregon Department of Justice has Word Processing Technician 2 (class #C0531) positions in Salem and Portland. There is a current vacancy in Salem. These positions perform high volume legal document production work. Preference for legal and /or Microsoft word for Windows experience. Appointment above first step available for experienced applicants. Salary \$1,546 to \$2,024 a month. Announcement #0C910084. Obtain State of Oregon application (PD 100) and announcement at any State Employment office, call (503) 378-5555 ext. 322, or TTY (503) 378-5938 in Salem, or Internet: <http://www.das.state.or.us/jobs/>. Apply before August 11, 1997 to be considered for current openings.

These are just some of the current openings available with the State of Oregon. For additional information, a copy of the State of Oregon Application Form and more complete announcement listings, call the State Jobline (Oregonian Inside Line) (503) 225-5555 #7777, TTY (503) 378-4672, visit our local Employment Department, or log onto our web site at <http://www.dashr.state.or.us/jobs/>. The State of Oregon and all its divisions are proud to be equal opportunity employers.

## Accounting

## When it comes to keeping Oregon healthy, we couldn't care more.

Since 1941, Regence BlueCross BlueShield of Oregon has relied on the efforts of our exceptional workforce to discover innovative routes to superior health care. Solutions like wellness programs, physician-directed care and assistance to uninsured Oregonians. Our people understand that while quality often has a price, efficiency and intelligent strategies can keep costs to a minimum. If bettering the quality of life in Oregon sounds like a worthwhile pursuit to you, consider our possibilities:

### Computer Operations Specialist (Job # 5046) - Salem Office

Blue Cross and Blue Shield of Oregon HMO has an immediate opening for a Computer Operations Specialist in our Information Systems Department in Salem. To qualify, you must have PC, JCL and operations experience and knowledge of change control. Effective written and verbal communication skills are necessary, as well as the ability to lift 50 pounds and work twelve hour shifts on a rotating basis.

### Claims Analysts (Job # 234)

Regence BlueCross BlueShield of Oregon has immediate opportunities for Claims Analysts. You will analyze and enter claims information into our automated Claims Administration System (CAS) for our Claims Training Department. You must have a High School diploma (or equivalent) and knowledge of Medical Terminology and ICD9 and CPT IV coding.

### Secretary I (Job # 194)

You will use your teamwork skills to provide office administration duties and project support to the Executive Secretary and management staff of our Actuarial and Underwriting Services Department. You must have at least three years' related work experience and a High School diploma (or equivalent). You must have PC experience with email, Word or AmiPro, Excel or Lotus 1-2-3 in addition to PowerPoint or Freelance.

### Membership Accounting Clerk (Job # 226)

You will perform clerical and administrative duties to support the Membership Accounting Department. You must have a High School diploma (or equivalent) and general office experience including knowledge of standard accounting principals.

### Dental Analysts (Job # 97-209)

You will be responsible for the accurate application of dental contract benefits within controlled guidelines and for proper coding and processing of claims. You must have at least six months' claims analyst experience or at least one year dental office experience. Additionally, you must have a detailed knowledge of dental terminology and ADA coding.

We offer competitive salaries and benefits package. Pre-employment drug screening is required, and we support a smoke-free work environment. To apply, please indicate job # at the top of your resume or cover letter and submit to: **Regence BlueCross BlueShield of Oregon HMO Oregon, Human Resources, P.O. Box 1271, Portland, OR 97207-1270, TDD # (503) 225-6780.** We are strongly committed to equal opportunity in all phases of employment.

**Regence BlueCross BlueShield of Oregon HMO Oregon**

For more information about career opportunities, call our Job Information Line: 1-800-231-1617 or visit our website at [www.bcbso.com](http://www.bcbso.com).



## A-ZEBRA Realty Inc.

### A Real Deal

**\$124,900**  
**3 or 4 Bdrms, 2 Bths, Family Rm, Gar plus off St. Parking, Deck, Patio, Fncd Yrd, Cntrl Air, Sec Sys, Hrdwd under Carpet, This is a lovely home located among nicely maintained homes in North Portland.**

### Johns' Landing CONDO

**1 Level, 2, Bdrm; 2 Bths, 1 Gar, Cntrl Air, Frplc, new paint, Patio, River and Mt. Views. This simply a great buy at \$167,000.**

### City Home

**4 or 5 BDRMS, 2 BTHS, Formal Living and Dining Rooms, Informal Eating Room, Full Bsm, Gar, Lrg. Attic, Office, Sun Porch, Hdws on main, Nicely Landscaped, Enclosed Yrd, Well Insulated, Storm Windows and Doors, Security System, West Hills and City view. This home is for a buyer who knows value in the Portland area and wants a nice home that is convenient to everything in a great, improving part of the city. Seller simply needs a smaller place.**  
Call: George or Reg Hendrix 230-1390