

CLASSIFIEDS/BIDS

TRANSPORTATION

TRANSPORTATION SUPERVISOR - 40 hrs p/wk, 40-45 wks p/yr. Duties: Plan and implement comprehensive pupil transportation program. Develop and monitor routes; assure services, procedures and vehicles meet all state/federal standards and laws; supervise and train drivers; arrange for maintenance of fleet; respond to emergencies; prepare and monitor budget; assure dispatch coverage. **Requirements:** BA in business, public administration, management or related field and 3 yrs experience in public or pupil transportation, including dispatching and supervision. Able to obtain CDL "B" and state school bus driver instructor certificate. Starting wage: \$14.45 p/hr.

Applicants must submit cover letter, resume, signed child abuse statement, 3 letters of recommendation, and an EOC application. Obtain application pkg., 9-4 pm, M-F, EOC of Clark County 10621 NE Coxley Dr., Suite 207, Vancouver WA. 98662, (360) 896-9912. Application deadline is July 30, 1997, 4pm.

EEOC/AA

Loan Originator/Processor

Seeking a key member of loan production team for neighborhood housing. Responsible for originating, coordinating and monitoring real estate loan applications from diverse population of borrowers. Position evaluates applications and proposes appropriate loan packages under funding source guidelines and PDC policies. Extensive public contact with people of varied social-economic backgrounds. Requires analytical skills and thorough knowledge of real estate and two yrs experience in residential finance and/or residential loan packaging/processing. Must have bachelor's degree or equivalent combination of training and experience specializing in real estate financing.

Please pick up application packet and return to PDC by 5:00 pm, August 1, 1997. If outside Portland metro area, call PDC hot line (503) 823-3463 to request a packet.

Portland Development Commission

1900 SW Fourth Avenue, #100
Portland, OR 97201

The Portland Development Commission values diversity in its workforce and is committed to equal employment opportunity and affirmative action.

Information**Technology Services Manager**

Salary: \$4,106 - \$5,241/month
Recruitment #97-86 - open until filled

The City of Vancouver, Washington, is seeking qualified candidates for the position of information technology services manager to direct, manage, supervise and coordinate the programs and activities of the City's Information Technology Division, including voice and data, within the Department of Information Services; in order to provide all departments within the City with effective and efficient information services, systems, and applications.

Application materials are available at the Human Resources and Risk Services Department located at 703 Broadway, Suite 500, Vancouver, WA 98660 or by calling (360) 696-8419. Completed application, resume and supplemental questionnaire will continue to be received and screened until this position has been filled.

Equal Opportunity Employer

Legal Secretary

U.S. Attorney's Office,
Portland, Oregon
Salary range:
\$20,717 - \$33,359
Must be a U.S. citizen
Contact Debbie Lindsey
(503) 727-1047

Security Coordinator

Salem Area Mass Transit District is seeking qualified candidates for a position which will oversee and coordinate the District's security needs and act as liaison with other agencies and law enforcement on security matters. Annual salary range: \$32,386-\$42,182. Call 503-588-2424 or come by our Human Resources Division, 3140 Del Webb Ave. N.E. Salem, OR 97303 for an official District application form and a detailed description of position functions and qualification requirements. Completed District application form must be received at district by 5:00 p.m. August 15, 1997. Equal Opportunity Employer.

Bookkeeper/Accountant

sought by Cascade AIDS Project. Half-to full-time. Responsibilities include full range of accounting functions in general ledger, payroll, account receivable, accounts payable, and contract management. Requirements: BA in accounting or equivalent; two years computerized ledger, preferably MIP Accounting, or equivalent; three years grants and contracts; and excellent computer skills. Salary \$27,365 - \$35,705 (FTE), DOE with benefits. Send letter of interest and resume to CAP, Dept. BA, 620 SW Fifth Ave., Ste. 300, Portland 97204. Closes Friday, July 25, 1997 at 5 pm.

Media Director**OREGON SENATE DEMOCRATIC OFFICE**

Now Hiring a Media Director to coordinate media relations in the Oregon Senate Democratic Caucus Office. Salary is \$20,000 - \$30,000. Call (503) 986-1373 Employee Services for application information or come to Room 140 State Capitol Salem OR TTY: (503) 986-1374 Fax: (503) 986-1684. Application materials must be received by 5:00 p.m. August 5, 1997.

Research Director**OREGON SENATE DEMOCRATIC OFFICE**

Now Hiring a Research Director to conduct legislative and policy research in the Oregon Senate Democratic Caucus Office. Salary is \$20,000-\$30,000. Call (503) 986-1373 Employee Services for application or come to Room 140 State Capitol Salem OR TTY: (503) 986-1374 Fax: (503) 986-1684. Application materials must be received by 5:00 p.m. August 5, 1997.

Huge Sale!

Pre-used treasures Saturday, August 9th, 1997 9 a.m. - 5 p.m. 106 N. Beach St. (Future home of Life Change Christian Center between N. Vancouver & N. Williams Ave.) fine furnishings, antiques, children's items, clothes, books, jewelry, housewares, and other miscellaneous items.

Don't miss this great sale!

Re Acquisitions/N.W.

Territory for Nat', Franchiser. Degree. Com'l Lease & Sales Exp. Exec Comp Pkg.

Resume to: Mr. Dennis PO
Box 3137, Portland, OR 97208

EDUCATION

ECEAP EDUCATION SERVICES COORDINATOR - 40 hrs p/wk, 40-45 wks p/yr. Duties: Plan, implement and monitor comprehensive, state-funded early childhood education program; supervise ECEAP Lead Teacher; assure ECEAP services are developmentally appropriate and meet all performance standards; coordinate and monitor ECEAP sub-contracted services; provide and coordinate technical assistance to direct-served and sub-contracted staff; prepare and monitor budget; prepare fiscal and programmatic reports; serve as liaison between EOC and sub-contractors. **Requirements:** BA in ECD or ECE, or BA in related field with ECE endorsement; 3 yrs experience providing/managing developmentally appropriate services for pre-school children; 2 yrs experience in curriculum planning and staff supervision. Starting wage: \$14.45 p/hr.

Applicants must submit cover letter, resume, signed child abuse statement, 3 letters of recommendation, and an EOC application. Obtain application pkg., 9-4 pm, M-F, EOE of Clark County, 10621 NE Coxley Dr., Suite 207, Vancouver WA. 98662, (360) 896-9912. Application deadline is July 30, 1997, 4pm.

EEOC/AA

ATTORNEY

Salary \$3,146 to \$5,938 a month.

Department Of Justice

Two attorney vacancies in the General Counsel Division. These Salem-based positions will be filled at either the Assistant or Senior Assistant Attorney General Level. 1) Labor and Employment Section: provides day-to-day legal advice to state agencies on labor human resource management, civil rights and other employment laws and issues. Includes oral and written advice, administrative hearings, arbitrations, ADR and rules and policies drafting/review. Prefer litigation and public sector labor law experience. 2) Government Services Section: provides day-to-day legal advice to state agencies with public contracting and transaction needs. Must have knowledge and experience in business and contract law. Application deadline is August 12, 1997. Must be OSB member on effective date of appointment. To apply, call (503) 378-5555 ext. 321, TTY (503) 378-5938. AA/EOE.

Large local bakery seeks Computer Specialist.

Must have minimum 2 years software/hardware experience or combination of related education and experience. This position will provide technical support and run daily production reports for fast-paced office. Ideal candidate will be quick to learn customized system, be self-motivated and a team player. We offer an excellent benefit package. Please send resume and salary history to: Human Resource Manager, P.O. Box 14769, Portland, OR 97293. Closing Date July 24th. We are an EEO employer.

Communications Coordinator**Assistant to the Director of Employee & Community Relations Vancouver Housing Authority**

The VANCOUVER HOUSING AUTHORITY is currently accepting applications for the position of Communications Coordinator. The primary responsibility of this position is to provide technical and administrative support to the Director of E&CR. Requires two year post high school course work in journalism, communications, public administration, or a related field and three years progressively responsible experience in an administrative capacity, or an equivalent combination of education and work experience which results in the demonstrated ability to fully carry out the responsibilities of the position. Maintains good working relationships with other agencies and VHA staff. Salary \$2234 to 2924 per month; excellent benefits. Call (206) 694-2501 to request required application materials. Resume without application will not be accepted. Completed applications must be received by 5:00 p.m. Monday, August 11, 1997. Vancouver Housing Authority, 500 Omaha Way, Vancouver, WA 98661.

Equal Opportunity Employer

Radio Advertising Sales

3-5 years broadcast sales experience. Good organizational, verbal and written communications skills. Self motivated. Detail oriented. Send resume/references to Sales manager - KGON Radio, 4614 SW Kelly, Portland, OR 97201- Equal Opportunity Employer.

Call (503) 288-0033
to advertise in
The Portland Observer

When it comes to keeping Oregon healthy, we couldn't care more.

Since 1941, Regence BlueCross BlueShield of Oregon has relied on the efforts of our exceptional workforce to discover innovative routes to superior health care. Solutions like wellness programs, physician-directed care and assistance to uninsured Oregonians. Our people understand that while quality often has a price, efficiency and intelligent strategies can keep costs to a minimum. If bettering the quality of life in Oregon sounds like a worthwhile pursuit to you, consider our possibilities:

Corporate Data Architect

(Job # 165)

Working closely with customers and colleagues, you will be responsible for implementing and maintaining corporate data ensuring integrity and improving business processes as well as promoting the strategic use of information technology. Qualifications include a BSCS degree (or equivalent) and a minimum of five years' experience in IS development, implementation, maintenance and project management/project leadership. Technical experience should include IBM Mainframe or IBM compatible PC systems using VSAM, IMS, ADABAS, Oracle, and HP Turbo Image databases.

Sr. Programmer Analyst

(Job # 052)

You will gather, analyze and document information for developing and directing system improvements for our Membership Liaison Department. You must have a college degree including courses in statistics, mathematics, accounting or computer science (or equivalent) as well as at least five years of experience, four of which must have been in data processing. You must have training in systems analysis with an emphasis in project management, user relations, data gathering techniques and communication skills. Knowledge of COBOL, IMS and EZTrieve is required.

Technology Consultant

(Job # 153)

You will work as a member of our team that collaborates in supporting, researching and recommending development tools, processes and education. You will work directly with developers to transfer tool and process knowledge and skills as well as develop and maintain product and custodian documentation. You must have technical expertise in Visual Basic, SQL and RDBMS (ORACLE preferred) as well as database connectivity and client/server connectivity in a Windows environment.

Claims Analysts

(Job # 182)

Regence BlueCross BlueShield of Oregon has immediate opportunities for Claims Analysts. You will analyze and enter claims information into our automated Claims Administration System (CAS) for our Claims Training Department. You must have a High School diploma (or equivalent) and knowledge of Medical Terminology and ICD9 and CPT IV coding. One year of experience working in a doctor's office, hospital or other medical facility is preferred.

Dental Analysts

(Job # 209)

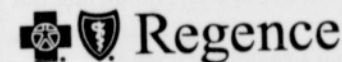
You will be responsible for the accurate application of dental contract benefits within controlled guidelines and for proper coding and processing of claims. You must consistently meet performance and quality standards set by the department, as well as keep abreast of contract, procedure and system changes. You must have at least six months' dental analyst experience or at least one year' dental office experience. Additionally, you must have a detailed knowledge of dental terminology and ADA coding.

Customer Services Representative

(Job # 179)

As part of our Member Services Department, you will provide accurate and timely information to our customers regarding benefits, contract administration, eligibility, claim payments and denials. You must have at least one year of experience in customer relations (within the last two years) and knowledge of medical and dental terminology.

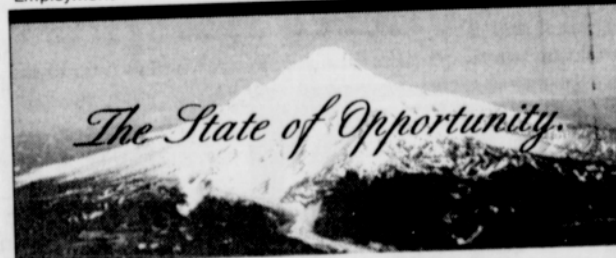
We offer competitive salaries and benefits package. Pre-employment drug screening is required, and we support a smoke-free work environment. To apply, please indicate job # at the top of your resume or cover letter and submit to Regence BlueCross BlueShield of Oregon HMO Oregon, Human Resources, P.O. Box 1271, Portland, OR 97207-1270, TDD # (503) 225-6780. We are strongly committed to equal opportunity in all phases of employment.



BlueCross BlueShield of Oregon
HMO Oregon

For more information about career opportunities, call our Job Information Line:
1-800-231-1617 or visit our website at www.bcbso.com.

Employment



In Oregon, opportunity means a variety of careers available state-wide, competitive salaries and great benefits. Currently, openings exist in the following agency:

OREGON DEPARTMENT OF TRANSPORTATION

Oregon Department of Transportation (ODOT), is known throughout the nation as a progressive government agency and as a leader in team development and performance measures. ODOT is responsible for the coordination of transportation programs between and among all governmental organizations within the state. We have immediate opportunities for the following positions:

Principle Executive/Manager F (Service Group Managers)

Put your exceptional leadership skills to work with the Oregon Department of Transportation in Salem. We are seeking experienced managers to guide the Driver and Motor Vehicle Services Processing and Program Service Groups. These positions direct and strategically lead the development, implementation of programs and services. Qualified applicants will have a minimum of four years of mid-level management experience, which included responsibility for each of the following: development of program policies, goals and plans; program evaluation and budget preparation. Ideal candidates will have a background with proven success in creating and sustaining effective partnerships with business partners and employees; strong managerial, communication and technical skills. Annual salary up to \$64,000 negotiable, depending on experience; plus excellent benefits. Completed application materials must be received by August 22, 1997. Announcement #OCDD7096. Call (503) 986-4030 (TTY 503-986-3854) to request application packet.

Transportation Engineer 1 (Senior Research Specialist)

We are seeking applicants with strong communication and computer skills for a position in Salem. Will plan, conduct, review and report the results of transportation related research; conduct literature reviews; and assist in product evaluation. Requires a Bachelor's degree in Civil Engineering, Environmental Engineering, Engineering Physics, Materials Engineering, Physics or transportation-related engineering and one year of professional-level experience in the practice of transportation engineering; OR four years of engineering experience AND have an FE/ET, RLS/LSIT, PE or PLS. One of the four years must have been performing professional level engineering duties. Salary \$2,806 to \$3,837 a month plus benefits. Completed application materials must be received by August 4, 1997. Announcement #OCDD7270A. Call (503) 986-4030 (TTY 503-986-3854) to request application packet.

Engineering Specialist 3 (Lab Receiving Technician)

We are seeking applicants for a position in Salem. Will receive and coordinate field data and submitted materials samples for laboratory sampling; organize and maintain engineering information for materials using the Laboratory Information System (LIMS); and provide expertise of construction materials testing requirements to internal/external

customers. Requires an Associate's degree in Engineering Technology from a recognized community college or technical school of engineering and four years of experience directly related to engineering; OR five and one-half years (66 mos.) of sub-professional engineering experience. A related Bachelor's degree may substitute for the Associate's degree in Engineering Technology. Salary \$2306-\$3157/month + benefits. Completed application materials must be received by August 4, 1997. Announcement #OCDD7281. Call (503) 986-4030 (TTY 503-986-3854) to request application packet.

Engineering Technician 3 (Design Technician)

We are seeking applicants for a vacancy in Salem. Will provide technical assistance in zoning, planning and construction activities; research and review property rights, ownership and easement; inspect construction projects for compliance with specifications and FAA requirements; and produce manual and CAD drawings. Requires a Bachelor's degree in Civil Engineering and one year of experience performing a variety of technical civil engineering work with primary responsibility for a) operating the transit, b) performing technical drafting or preparing preliminary engineering plans, c) inspection of contractors' work such as senior inspector, and d) testing of materials used on construction projects; OR two years of experience in areas (a) through (d) and one of the following: an Associate's degree in Engineering Technology, Drafting, or a closely related field; OR eighteen quarter (12 semester) hours of college-level engineering courses in drawing, surveying, or related civil engineering courses; OR one additional year of experience providing a knowledge of engineering surveying and drafting principles and practices. Salary \$2,122 to \$2,814 a month plus benefits. Completed application materials must be received by August 4, 1997. Announcement #OCDD7284. Call (503) 986-4030 (TTY 503-986-3854) to request application packet.

Executive Support Specialist 1 (Key Contact - Public Transit)

We are seeking applicants for a position in Salem. Will function as Executive Assistant and Office Manager to the manager of the Public Transit Section. This involves control of work flow within the Section and decision-making on budget expenditures and timelines. Requires three years of clerical/secretarial experience which included one year at a full performance level performing typing, word processing, or other generating of documents; and lead work responsibility or coordination of office expenditures. Courses or training in Office Occupations or Office Technology may be substituted for up to one year of the clerical/secretarial experience. No substitution will be made for the one year at the full performance level. Salary \$1,755 to \$2,329 a month plus benefits. Completed application materials must be received by August 5, 1997. Announcement #OCDD7284. Call (503) 986-4030 (TTY 503-986-3854) to request application packet.

For other ODOT opportunities call our Recruitment JOBLINE at (503) 986-3847.

These are just some of the current openings available with the State of Oregon. For additional information, a copy of the State of Oregon Application Form and more complete announcement listings, call the State Jobline (Oregonian Inside Line) (503) 225-5555 #7777, TTY (503) 378-4672, visit your local Employment Department, or log onto our web site at <http://www.dashz.state.or.us/jobs/>. The State of Oregon and all its divisions are proud to be equal opportunity employers.