

# CLASSIFIEDS

CUSTOMER SERVICE



## PARAGON CABLE Listen Here...

We really want to hire stable, nurturing employees who will enjoy listening to our cable subscribers and who will enjoy solving their problems.

We invite you to apply for a customer service representative position if you meet, or exceed, all of these criteria:

- One year of customer service experience preferably in a call center environment
- Bilingual skills, preferably English/Spanish
- Ability to work the 12:00 Noon to 9:00 p.m. shift which is likely to include Saturday.
- 20 to 30 w.p.m. on a P.C. keyboard
- High school diploma or equivalency.

Paragon offers competitive wages, and an extra-ordinary benefit package including choice of medical plans with dental and vision, life and disability insurance, pension, credit union, complementary cable service, and more.

We are waiting to hear from you! Please mail or fax your resume:

**PARAGON CABLE**  
3075 Sandy Blvd.  
Portland, Oregon 97232  
Attention: HR Recruiter,  
Fax: (503) 230-2218  
You may also apply in person or call Stacey at 731-5542.

**Paragon is a Time Warner Company and an Equal Opportunity/ADA Employer**

### Director Of Housekeeping

Excellent opportunity to work in the fast-paced, exciting world of the Oregon Arena Corporation at the Rose Quarter, Portland's professional sports and entertainment center. Successful candidate will manage the annual departmental budget, and will plan, supervise and coordinate the activities and operations of all housekeeping services at Rose Quarter facilities. Reports to General Manager, Facility Operations. Min. 3 years of increasingly responsible experience in housekeeping management. Salary commensurate with experience, plus excellent benefit package. To apply, send detailed resume and salary history to Director of Housekeeping, Human Resources Department, c/o Oregon Arena Corporation, One Center Court, Suite 200, Portland, OR 97227. No phone calls please. Equal Opportunity Employer. Minorities and females are encouraged to apply. MF/D/V

WAREHOUSE

### Excellent Opportunity In Northeast Portland

North Portland clothing mfg in need of 37 individuals to perform the following tasks: hanging, tagging, wrapping clothing, scanning, loading/unloading freight. All shifts available. Summer and long term positions. Applications taken at PCC Skills Center (739 N. Killingsworth) on Friday, June 27th from 11 am - 3 pm. Call 289-7341 for more information.

### Express Personnel Services

**DEVELOPMENT DIRECTOR -** ACLU of Oregon seeks fund raiser for major gifts, membership, newsletter & events work. 2+ years of related exp. Excellent communication & organizational skills. Commitment to civil liberties. Salary: \$25-\$27K/year + benefits. Send cover letter, resume, 2 pg. writing sample and 3 references to: Dept. O. PO Box 40585, Portland, OR 97240. Deadline July 9. Equal opportunity employer.

JANITORIAL

**HOUSEKEEPER**  
**MEIER & FRANK - WASHINGTON SQUARE** is seeking a professional, service-oriented individual for part-time positions for various shifts must be able to work flexible hours. We offer a competitive wage and a generous storewide discount.  
Please apply during store hours.  
**MEIER & FRANK**  
**WASHINGTON SQUARE**  
9300 SW Washington Square Rd.  
Tigard, OR 97223  
EOE

### Washington County Nurse Practitioner (20 HRS/WK)

**\$21.03 - \$25.52/hr**  
**Closes July 7, 1997**  
Call (503) 648-8606/TTY (503) 693-4898 for information. County application and supplemental application forms required.  
**APPLY TO:**  
**Washington County Human Resources Division**  
155 N. First Avenue, Suite 210 Hillsboro, OR 97124  
Women, minorities, and people with disabilities are encouraged to apply.

JANITORIAL

**CARPET CLEANER**  
**MEIER & FRANK - WASHINGTON SQUARE** has an immediate opening for experienced carpet cleaner immediate opening for experienced carpet cleaner for a full time schedule Monday - Friday 10pm-6am.  
We offer a competitive wage, benefits package and generous storewide discount. Must apply during store hours.  
**MEIER & FRANK**  
**WASHINGTON SQUARE**  
9300 SW Washington Square Rd.  
Tigard, OR 97223  
EOE

### Help Desk

**Northwest Natural Gas Company** has an immediate opening for an **Application Systems Analyst II, Help Desk** in our Information Services. Please reference Requisition #97097. Application deadline is 7/4/97.  
For job information and qualifications, contact:  
**Job Information Line - Portland Area**  
**(503) 226-4211, ext 2434**  
An Equal Opportunity Employer

**Immediate Opening for Part-time News Anchor/Reporter** - 2 years experience required. Must be able to write and produce stories for broadcast. Must be able to interview newsmakers. Send tapes and resumes to attention Program Director - 0234 SW Bancroft St. Portland, OR 97201 No phone calls. Equal Opportunity Employer

**Computer Operator**  
**Northwest Natural Gas Company** has an immediate opening for a **Computer Operator (Shift)** in our Information Services.  
Please reference Requisition #97052. Application deadline is 7/4/97.  
For job information and qualifications, contact:  
**Job Information Line - Portland Area**  
**(503) 226-4211, ext 2434**  
An Equal Opportunity Employer

**Maintenance**  
NE Mfg co. has an opening for a **Facilities Mechanic M-F 7am - 3:30pm** starting at \$12/hr w/avail. test after 90 days. 2yrs exp. w/pkg & mfg machinery or equiv. Strong electrical background. Excell. benefits w/401k. Apply M-F 1p and 5p or send resume to 3580 NE Broadway, Pld, OR 97232. We are an Equal Opportunity Employer. 24 hr Job hotline #229-3868.

**Must Sell! Arch steel buildings. Three left over from Shows, Huge discounts offered on these models. 25x36, 42x54 Ask about display program in this area! 1-800-222-6335**

**Radio Morning Show Producer** - For Mike and Daria Show on 94-7 NRK. must be fleet of foot and mind...possess a voracious appetite for knowledge and pop culture...a broadcast background is preferred. Send resume to Program Director, KNRK Radio, 4614 SW Kelly, Portland, OR 97201. **No Phone Calls Please - Equal Opportunity Employer.**

**Account Executive immediate opening** Minimum 2 years experience required. Send resume to attention General Sales Manager 0234 S.W. Bancroft St., Portland, OR 97201 No phone calls. Equal Opportunity Employer.

**Immediate Opening for Full-Time Sales Assistant**, must have computer skills, proficient in Windows and Excel. Two years experience required. Send Resume to General Sales Manager - 0234 S.W. Bancroft St. - Portland, Ore 97201. No phone calls. Equal Opportunity Employer

**Information Systems and Technology Manager-SALARY: \$3,611--\$4,610** per month (7/1/97), DOQ City of Milwaukie, Oregon. The City encourages persons qualified to perform professional information systems services in a distributed client/server environment (UNIX and NT) and advice and consult senior managers regarding systems and data processing capabilities applicable to the City's requirements to apply. Applicants must possess a four year college degree in computer science, public or business administration or closely related field and five years of progressively related experience including two years supervisory and managerial experience. Candidates must have the ability to communicate orally and in writing in a clear, concise manner. Successful applicants demonstrate ability to provide leadership and coordination in a team environment while developing solutions and new techniques. Application materials consist of a letter of interest and current resume, including last ten years of employment and salary history. Application materials must be received by the City of Milwaukie, Human Resources, 10722 SE Main Street, Milwaukie, OR 97222, no later than **4:00 PM, Monday, July 14, 1997**. (503) 786-7507, TDD #(503) 786-7555 or Fax #(503) 652-4433. Prior to hiring, require satisfactory completion of criminal background check and drug test. All qualified applicants encouraged to apply. EEO.

### Driver

**Full-Time and part-time bus driver positions open.** Requires minimum of a high-school diploma or equivalent and one year experience as a licensed driver with a valid commercial driver's license. Send cover letter, resume and proof of CDL license to:  
**Human Resources**  
31224 E. Historic Columbia River Hwy.  
Troutdale, OR 97060  
As an affirmative action employer, we are seeking qualified minority, female, veteran and disabled applicants; however, all qualified applicants will be considered.

**Responses Must Be Received No Later Than Friday, June 27, 1997**

**SALES SALES REP/REGIONAL**  
Leading freight and logistics company seeks experienced air freight and LTL professionals to develop and manage accounts.  
Interested candidates please fax resume to 408-724-9549. Skyway freight systems.

**Free Lease 1st Month**  
Seeking talented self motivated hair designer for Multi-Cultural salon. Contact Ms. Washington at Waves Hair Design. 232-6263

### Part-time graphics designer/print production manager

20 hrs./week plus additional per-hour option. QuarkExpress (Windows), Adobe Photoshop. Must be detail-oriented, responsible, able to track multiple projects. 2 yrs. plus experience requested. Send resume by July 15 to Graphics Position, Oregon Symphony, 711 SW Alder, Suite 200, Portland, OR 97205. No phone calls, please.

RESTAURANT



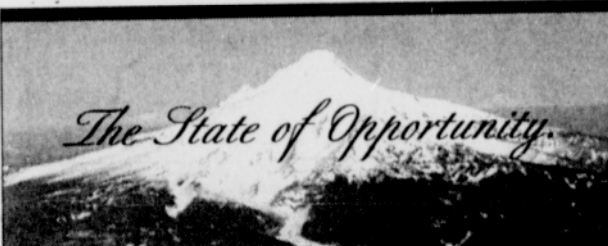
Needed Immediately!  
Star Mart is rapidly expanding its opportunities and is looking for many dedicated and loyal people to fill openings now and in the future.

We Offer:  
\*Starting Wage \$6.00  
\*Medical and Dental Benefits  
\*Paid Vacation  
\*Sick Leave  
Apply In Person At  
15 NE Broadway or Texaco Training Center  
7433 N. Interstate Annex  
An Equal Opportunity Employer



### Staff Assistant I

Perform a wide variety of clerical support services for Salem Area Mass Transit District. Come by or call 503-588-2424 for a detailed position vacancy announcement and official application form. Starting wage \$10.69 per hour. Completed application form must be received at District by



In Oregon, opportunity means great benefits, competitive salaries, and a large variety of careers available state-wide. Currently, openings exist in the following agencies:

**OREGON DEPARTMENT OF TRANSPORTATION**  
Oregon Department of Transportation (ODOT), is known throughout the nation as a progressive government agency and as a leader in team development and performance measures. ODOT is responsible for the coordination of transportation programs between and among all governmental organizations within the state. We have immediate opportunities for the following positions:

- Transportation Engineer 1 (Designer)**  
We are seeking an individual with CADD experience for a position in Salem. Will provide complex design support on reconnaissance and feasibility studies, highway projects and corridor studies; and provide technical support for development review, pre-State Transportation Improvement Plan studies, metrication, technical manual updates and complex geometry assistance to other designers in the department. Requires a Bachelor's degree in Civil or Transportation-related engineering AND one year of professional-level experience in the practice of transportation engineering; OR four years of engineering experience AND have an FE/ET, FLS/LSIT, PE or PLS. One of the four years must have been performing professional-level engineering duties. Salary \$2,352\* to \$3,219\* a month plus benefits. \*NOTE: Upon ratification of union contract, effective July 1, 1997, salary range will be \$2,806 to \$3,837. Completed application materials must be received by July 11, 1997. Announcement # ODDT7273. Call (503) 986-4030 (TTY 503-986-3854) to request application packet.
- Transportation Engineer 1 (Pavement Design Specialist)**  
We are seeking engineers for vacancy in Salem. Will prepare pavement designs for transportation projects and perform, conduct and/or coordinate field and office engineering analysis. Requires a Bachelor's degree in Civil or Transportation-related engineering AND one year of professional-level experience in the practice of transportation engineering; OR four years of engineering experience AND have an FE/ET, FLS/LSIT, PE or PLS. One of

### Garlington Center

**Child and Family Therapist FT** to provide individual, group and family therapy parent restraining & skills training to culturally diverse children and families ages 0-21, in clinic school and home setting. Masters degree in a mental health related field and 2 years clinical experience required. QMHP required. Ref. #CH-CFT  
**Salary Range:** OP/C 2 /QMHP \$23,600-\$25,489  
OP/C 3 QMHP w/Master & Licensure \$25,200-\$27,217

**On-Call Milieu Therapist** needed for children's preschool day treatment program implementing therapeutic activities in conjunction with treatment team. Bachelor's degree in a mental health related field preferred. Prior experience working with preschool children preferred. Ref #OC-MT

**On-Call Residential Specialist** needed to assist mentally ill clients in activities of daily living and problem solving in a residential setting. Minimum 3 years prior experience preferred. QMHA required. Ref # OC-RS

**Residential Specialist I** needed to assist mentally ill clients in activities of daily living and problem solving in a residential setting. Minimum 1-year prior experience preferred. Ref. # NJ-RS  
**Salary Range:** \$14,300 - \$15,445

**Resident Manager** part-time position managing a 16 unit supported housing apartment complex for psychiatrically disabled adults. Responsibilities include property management, facilities and grounds maintenance, and occasional skills training with the residents. Position requires manager to live on-site in a two bedroom apartment. Bachelor's degree preferred or three years of education/experience in human services. Ref #MLK-FRM  
**Salary Range:** \$8,750 - \$9,350 plus apartment

**Receptionist PT** needed for children's program. Experience with high volume multi-line switchboard required. Other duties include greeting clients and assisting with general office duties. Typing 45 Wpm required. Hours: 8:30 - 12:00 T W TH.

**Office Specialist II** needed for children's program. Duties include transcription from a dictation machine, typing 65 wpm, filing, tracking of client information and providing backup support to the reception area. Knowledge of Word and excel a must. Ref # CH-OS  
**Salary Range:** \$16,400 - \$17,713

**Administrative Assistant** needed for children's program. Duties providing secretarial and administrative support to outpatient & crisis programs, and supervising program support staff. Minimum 3 years related office experience preferred. Knowledge of Word and Excel. Typing 55 wpm required. Ref #CH-AA  
**Closing Date: July 04, 1997**

Competitive salary benefits. Send/fax cover letter and resume to: Garlington Center, 911 N. Skidmore Portland, OR 97217 Attn: HR Fax: 249-8740 EOE. Committed to diversity. No phone call please. Contact our **JOB LINE** at 727-5947 for additional job opportunities.

5:00 p.m., June 27, 1997. Send to our Human Resources Division, 3140 Del Webb Ave., N.E., Salem, OR 97303. An equal opportunity employer.

the four years must have been performing professional-level engineering duties. Salary \$2,352\* to \$3,219\* a month plus benefits. \*NOTE: Upon ratification of union contract, effective July 1, 1997 salary will be \$2,806 to \$3,837. Announcement # ODDT7274. Call (503) 986-4030 (TTY 503-986-3854) to request application packet.

**Transportation Engineer 1 (Structural Designer)**  
We are seeking applicants for multiple vacancies in Salem. Positions will perform the structural design of minor to moderately complex bridges and incidental structures for a structural design team. Requires a Bachelor's degree in Civil or Transportation-related engineering and one year of professional level experience in the practice of transportation engineering; OR four years of engineering experience. One of the four years must have been performing professional-level engineering duties. Engineer-in-Training (EIT/FE) certification is required. Salary \$2,239\* to \$3,065\* a month plus benefits. Upon ratification of union contract, effective July 1, 1997, salary range will be \$2,806 to \$3,837. Completed application materials must be received by July 11, 1997. Announcement # ODDT7272. Call (503) 986-4030 (TTY 503-986-3854) to request application packet.

For other ODOT opportunities call our Recruitment JOBLINE at (503) 986-3847.

**OREGON STATE HOSPITAL Associate Nursing Director**  
Forensic hospital treatment services. This position directs and coordinates nursing services for a 239 bed, 7-unit inpatient treatment program. Nursing services consist of approximately 45 licensed and 110 mental health therapy staff. This position will be part of management and administrative teams. The ideal registered nurse will have a Master's degree with experience in psychiatric/mental health practice and administrative responsibilities. Benefit package includes a variety of health and dental plan options, paid holidays, generous vacation/sick time accrual, excellent retirement, and ongoing educational opportunities. Salary \$3,054 - \$4,301 a month. Additional 9.5 % differential for Master's degree. Closing for this position will be July 9, 1997. For further information and application packet contact (503) 945-2822, TTY (503) 945-2996.

These are just some of the current openings available with the State of Oregon. For additional information, a copy of the State of Oregon Application Form and more complete announcement listings, call the State Jobline (Oregonian Inside Line) (503) 225-5555 #7777, TTY (503) 378-4672, visit your local Employment Department, or log onto our web site at <http://www.dash.state.oregon.gov/jobs/>. The State of Oregon and all its divisions are proud to be equal opportunity employers.

## When it comes to keeping Oregon healthy, we couldn't care more.

Since 1941, Blue Cross and Blue Shield of Oregon has relied on the efforts of our exceptional workforce to discover innovative routes to superior health care. Solutions like wellness programs, physician-directed care and assistance to uninsured Oregonians. Our people understand that while quality often has a price, efficiency and intelligent strategies can keep costs to a minimum. If bettering the quality of life in Oregon sounds like a worthwhile pursuit to you, consider our possibilities:

### Computer Operations Analysts II (Job # 153)

You will monitor, operate and perform start-up/recovery function for production system job processing and automated tape silos ensuring the availability and integrity of online systems and reports. You must have a High School diploma (or equivalent) and experience in an Operations Analyst or similar position. Thorough knowledge of problem analysis and resolution, I/S standards, software products used for batch processing, IBM utilities, JCL, file structure, and CLIST/Dialog is necessary. You must be proficient with MVS/ESA, JES2, ISPF/TSO, CICS, VTAM and the use of performance monitors.

### Member Services Representative (Job # 5038)

You will provide accurate and timely information to our customers regarding benefits, contract administration, eligibility claim payments and denials. You must have at least one year of experience in customer relations (within the last two years) and knowledge of medical and dental terminology. Demonstrated excellent attendance in previous employment is required as is the ability to work with little supervision in a fast-paced environment.

We offer competitive salaries and benefits package. Pre-employment drug screening is required, and we support a smoke-free work environment. For more information about career opportunities, call our **Job Information Line: 1-800-231-1617** or visit our website at <http://www.bcbso.com>. To apply, please indicate job # at the top of your resume or cover letter and submit to **Blue Cross Blue Shield of Oregon HMO, Human Resources, P.O. Box 1271, Portland, OR 97207-1270, TDD # (503) 225-6780**. We are strongly committed to equal opportunity in all phases of employment.



### Group Accountant I (Job # 178)

You will support internal and external customer relations, maintain group eligibility and provide members information through written correspondence and phone inquiries. You must have a High School diploma, or equivalent, and college accounting courses.

### Claims Analysts (Job # 114)

You will provide claims processing to insure corporate statistical reporting and utilization management, specifically determining payment eligibility under contract guidelines. You must have a High School diploma (or equivalent) and possess a certificate in Medical Terminology. Knowledge of ICD9 and CPT IV coding is required as is one year of experience working in a doctor's office, hospital or other medical facility.

### Grade I, Dental Analyst (Job # 5037)

You will be responsible for the accurate and timely processing of claims for our OHP dental product. You must have a high school diploma (or equivalent), knowledge of ADA coding and dental terminology.