

CLASSIFIEDS

Airline

Fleet Service

An exciting opportunity awaits you @ Horizon Air, the Northwest's leading regional airline. Individuals committed to customer svc. & enjoy wkg outdoors in a team enviort are needed to fill current reserve positions w/future opportunity for PT & FT status @ our Portland location. Resp inclu: clean int/ext of aircraft & other duties as assigned. HS dip or GED; ability to lift 50+lbs; valid drivers license; ability to operate manual transmission & comfortable working heights. Ability to work flex shifts (weekends, holidays & graveyard) req'd. Starting wage \$5.50/hr. We offer a comp ben pkg incl flight ben for ees & their families. Interested individuals who have not applied in the last 6 mo may pick up an app @ the Horizon tckt ctr @ the Portland Airport, or @ personnel/svcs office, 5605 NE Transport Way, Portland, OR 97218. No calls please.

Horizon Air EOE

PR/Community Affairs Public Relations Specialist

Northwest Natural Gas Company seeks to fill a new position focusing on the Company's Community and Public Relations Plans. This position will develop and coordinate volunteer/community programs, public events and activities as well as liaison with media, community groups and other Company personnel to best enact community and public relations strategies. Qualifications: Degree/equivalent experience in PR, journalism, communications or related field. Min. 3 yrs exp. in PR or Community Relations or related work; exp. in energy industry desirable; PC skills necessary; excellent communication skills essential. Salary range: \$3184/month - \$3980/month with excellent benefits. Please send qualification letter and resume by May 9, 1997, to:

Northwest Natural Gas
HR; Employment - Req. #97078
220 N.W. Second Avenue
Portland, Oregon 97209
Fax: 503/721-2506
An Equal Opportunity Employer/
drug-free, smoke-free workplace

Employment Metro

Elevator Operator

(Portland Center for the Performing Arts) - \$6.46 - \$7.86/hour, part-time (deadline May 19, 1997). Under the direction of the House Manager or Event Manager, greets and directs patrons to seat locations via elevator. Usually scheduled to work at facilities of the Portland Center for the Performing Arts which includes: the Arlene Schnitzer Concert Hall, Civic Auditorium, and the New Theater Building. Secretary (Metropolitan Exposition-Recreation Commission) - \$11.12 - \$14.21/hour, full-time (deadline May 16, 1997). An employee in this position performs a wide variety of responsible secretarial and clerical duties in support of management, professional and technical staff; and to provide general information and assistance to the public. Resumes are not accepted. Required application materials available at: Metro Human Resource Division, 600 NE Grand Avenue; Oregon Convention Center, 777 NE Martin Luther King Jr., Blvd.; the Urban League, 10 N Russell; or the Northeast Workforce Center, 4106 N Vancouver Ave. If you wish application materials mailed to you, call (503) 797-1570. Web address: <http://www.multnomah.lib.or.us/metro>

AA/EOE Employer

Driver

Full-Time and part-time bus driver positions open. Requires minimum of a high-school diploma or equivalent and one year experience as a licensed driver with a valid commercial driver's license. Send cover letter, resume and proof of CDL license to:

Human Resources
31224 E. Historic Columbia River Hwy.

Troutdale, OR 97060

As an affirmative action employer, we are seeking qualified minority, female, veteran and disabled applicants; however, all qualified applicants will be considered.

Responses Must Be Received No Later Than Friday, May 16, 1997

Attorney

Oregon Department of Justice

Attorney vacancy in the Natural Resources section of the General Counsel Division.

Half-time position, but may be full-time depending on the needs of the section at the time of hire. Prefer experience with law of natural resources, particularly in areas of endangered species and fisheries regulation. Experience in water law, public lands, NEPA desirable. Must be OSB member at the time of appointment. To apply, call (503) 378-5555 ext. 321, TTY (503) 378-5938. Application deadline is 5/12/97. AA/EOE

Sergeant,

UO Public Safety in Eugene. Position responsible for shift supervision of public safety officers, conducting investigations, and ensuring safety of campus community. Requires one year of police or campus public safety experience which included interpreting and applying laws and regulations; interviewing witnesses, victims and suspects; and writing investigative reports. Prefer candidates with lead officer experience and those who have completed BPSST Campus Public Safety course or equivalent. Requires valid Oregon Driver's License; good driving record and acceptable criminal history. Annual salary \$22,000-\$28,000 based on qualifications/experience; competitive benefits package. Application and supplemental questionnaire available at Office of Human Resources, 5210 University of Oregon, Eugene, OR 97403-5210 or call (541) 346-3159, TTY (541) 346-0852. Affirmative Action/Equal Opportunity/Americans with disabilities Act institution committed to cultural diversity.

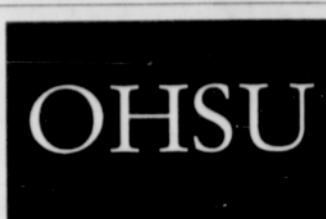
Teacher: 4th Grade

Experienced using an integrated, multi-disciplinary, childcentered approach. Applicants should be versed in a problem-solving, manipulative-based approach to math, a literature based whole language reading and a process approach to writing. An abiding love of children and learning as well as an ability to work in a team is essential. Submit cover letter & resume by May 12th to: HR Manager, Catlin Gabel School, 8825 SW Barnes Rd, Portland, OR 97225

Equal opportunity employer

Sales/Advertising

No Exp Nec!
Flex Day Hours
Whether you're new to the advertising field or an experienced pro, you can have a rewarding career with Getting To Know You, a unique women-oriented adverting co. Car req'd.
* Earn \$20-\$75K
* Paid Training
* Excellent Benefits
* Growth Potential
* Auto Reimbursement
* 401K 7 Stock Ownership Plan
Mrs. Forest
1-800-345-1123



Secretary OHSU

Oregon Health Sciences University is accepting applications for a Secretary in the Clinical Transplant Department. This position is an vital part of the Clinical Transplant Department and is responsible for scheduling, order entry, preparation of conference materials, and data entry for the department.

The successful candidate will need to have the following skills and experience to be considered for position #96001: one of general office experience or a certificate in office occupations or office technology. Proficiency in medical terminology, WordPerfect for Windows, computerized scheduling and multi-line phones. Medical office, hospital, or clinic experience is preferable.

To apply: please reference position #96001 on your OHSU application and resume (resumes will be returned to applicant if application is not included). Applications can be obtained at the OHSU, HR Office located at 2525 SW Third Ave, Portland, OR, or send Resume And OHSU application to OHSU HR, 3181 SW Sam Jackson Park Rd, Portland, OR 97201. You can also visit us at are Web Site www.ohsu.edu. Standard EEO.



"Production Manager, Printing Department"

OHSU

Oregon Health Sciences University is currently accepting applications for a production Manager in the Printing Department. This position is an integral part of the Printing Department and oversees the printing and bindery function at OHSU.

The successful candidate will have the following skills and experience to be considered for UPAR 7951: a minimum of 5 years printing and 2 years supervisory and printing equipment repair experience. This position needs to have the knowledge to do all the prepress work from camera, stripping, and plate making through to finish product. Also, they will need to be able to manage production and quality control of staff in the printing and Bindery Departments.

To apply: Please reference UPAR 7951 on your OHSU application and resume (resumes will be returned to applicant if application is not included). Applications can be obtained at the OHSU, HR Offices located at 2525 SW Third Ave, Portland, OR, or send Resume And OHSU, HR Offices located at 3181 SW Sam Jackson Park Rd, Portland, OR 97201. You can also visit us at are Web site www.ohsu.edu. Standard EEO.

A/P - A/R, Part-Time - Excel/ Microsoft word skills necessary. Detail oriented. Send resume to Human Resources, Entercom, 4614 SW Kelly, Portland, OR 97201. Equal Opportunity Employer.

Promotion Director - Coordinate and implement on-air promotions, on-site events, press relations. Strong organizational and computer skills. 3 years promotion/marketing experience. College degree preferred. Send resume to Human Resources - KGON Radio, 4614 SW Kelly, Portland, OR 97201. No phone calls please. Equal Opportunity Employer.



"Secretary, Medical"

OHSU

Oregon Health Sciences University is currently accepting applications for a Secretary in the Echo/EKG Department. This position is an important part of the Echocardiography/Electrocardiography Laboratory/Cardiovascular Services Department and provides administrative and secretary support including correspondence, scheduling, report generation, and purchasing of supplies and equipment.

The successful candidate will have the following skills and experience to be considered for position #41008: one year of general office experience or a certificate in office occupations or office technology; good understanding of medicare regulations; CPT and ICD-9 coding; medical terminology and transcription. Excellent office and computer skills. Previous medical office and billing experience preferred.

To apply: Please reference position #41008 on your OHSU application and resume (resumes will be returned to applicant if application is not included). Applications can be obtained at the OHSU, HR Offices located at 2525 SW Third Ave, Portland, OR, or send Resume And OHSU application to OHSU HR, 3181 SW Sam Jackson Park Rd, Portland, OR 97201. You can also visit us at are Web site www.ohsu.edu. Standard EEO

Employment



Engineer for vacancy in Salem. This person will be the Oregon Department of Transportation's expert in urban hydrology and hydraulics and the lead designer for erosion prevention, sediment control and storm water quality. Requires a Bachelor's degree in civil or transportation related Engineering; and four years of professional-level experience in the practice of transportation engineering; OR seven years of engineering experience. Three of the seven years must have been performing professional-level engineering duties equivalent to a Transportation Engineer I. Registration as a Professional Engineer (PE) is required. Salary \$3,156 to \$4,315 a month plus benefits. Completed application materials must be received by May 23, 1997. Announcement #OCDD7251. Call (503) 986-4030 (TTY 503-986-3854) to request application packet.

Principal Executive/Manager C (Technical Signal Services Manager)

We are seeking an individual with strong leadership skills for position in Salem. Will manage the operations and activities of the Traffic Signals Services Unit engaged in complex activities related to the construction and maintenance of state highways. This position is accountable for the proper maintenance of traffic control equipment. Requires five years of experience in supervision, staff-technical or professional-level work related to transportation. This experience must have included at least one year of project leader responsibility involving one or more of the following areas: a) development of program rules and policies; b) development of long- and short-range goals and plans, c) program and/or project evaluation, or d) monitoring and controlling, or preparing a budget. A related Bachelor's degree may substitute for up to three years of the required experience, but not the one year of specialized experience. Registration as a Professional Traffic Engineer is preferred. Salary \$2,773 to \$3,904 a month plus benefits. Completed application materials must be received by May 27, 1997. Announcement #OCDD7250. Call (503) 986-4030 (TTY 503-986-3854) to request application packet.

Transportation Engineer 1 (Foundation Design Engineer)

We are seeking an engineer for a vacancy in Salem. Will perform geotechnical engineering of routine projects and prepare foundation design recommendations. Requires a Bachelor's degree in civil or transportation-related engineering AND one year of professional-level experience in the practice of transportation engineering; OR four years of engineering experience. One of the four years must have been performing professional-level engineering duties. A Fundamentals-in-Engineering (FE/EIT) certificate is required. Salary \$2,353 to \$3,219 a month plus benefits. Completed application materials must be received by May 23, 1997. Announcement #OCDD7249. Call (503) 986-4030 (TTY 503-986-3854) to request application packet.

Public Information Representative 1 (Communications Analyst)

We are seeking an individual with strong communication and analytical skills for position in Salem. Will research, develop, advocate for and implement new communications technologies to improve agency internal and external communications; and assist the Oregon Department of Transportation (ODOT) in the research, development, planning and implementation of communications surveys, strategies, technology and tools. Requires three years of experience gathering information, writing and/or producing materials, presenting information to the public, and public relations. One year of this experience must have included responsibility for press releases or interaction with the news media. Salary \$2,060 to \$2,732 a month plus benefits. Completed application materials must be received by May 23, 1997. Announcement #OCDD7252. Call (503) 986-4030 (TTY 503-986-3854) to request application packet.

Employment

When it comes to keeping Oregon healthy, we couldn't care more.

Since 1941, Blue Cross and Blue Shield of Oregon has relied on the efforts of our exceptional workforce to discover innovative routes to superior health care. Solutions like wellness programs, physician-directed care and assistance to uninsured Oregonians. Our people understand that while quality often has a price, efficiency and intelligent strategies can keep costs to a minimum. If bettering the quality of life in Oregon sounds like a worthwhile pursuit to you, consider our possibilities.

Medical Management Coordinator I (Job #5030)

You will receive and review information relating to requests for preauthorization of skilled nursing facility, surgical procedures, home health care, home infusion therapy and hospice services. You must have at least three years' active practice experience in a hospital setting or have a recent preauthorization.

Senior Business Analyst (Job # 97-115)

As part of our Shared Services Center, you will perform system studies on an organization-wide basis. You must have a minimum of six years of experience with an emphasis in project management, five of which must be in data processing. A college degree is desired including course work in mathematics and computer science. Human resources or payroll processing knowledge is required.

Claims Analysts (Job # 97-114)

Blue Cross Blue Shield of Oregon HMO has immediate opportunities for Claims Analysts. You will analyze and enter claims information into our automated Claims Administration System (CAS) for our Claims Training Department. You must have a High School diploma (or equivalent) and possess a certificate in Medical Terminology Knowledge of ICD9 and CPT IV coding is required as is one year of experience working in a doctor's office, hospital or other medical facility.

Member Services Representative (Job #97-110)

As part of our Member Services Department, you will provide accurate and timely information to our customers regarding benefits, contract administration, eligibility, claims payments and denials. You must have at least one year of experience in customer relations (within the last two years) and knowledge of medical and dental terminology.

We offer competitive salaries and benefits package. Pre-employment drug screening is required, and we support a smoke-free work environment. For more information about career opportunities, call our Job Information Line: 1-800-231-1617 or visit our website at <http://www.bcbsco.com>. To apply, please indicate job # at the top of your resume or cover letter and submit to: Blue Cross Blue Shield of Oregon HMO, Human Resources, P. O. Box 1271, Portland, OR 97207-1270, TDD # (503) 225-6780. We are strongly committed to equal opportunity in all phases of employment.



Multnomah Education Service District

Job Information Hotline
257-1510
257-1599 TDD
An Equal Opportunity Employer
& Drug Free Work Place

Moving Sale

- New, White Kenmore Stove & Hood
- Rocker, love Seat
- 5000 BTV. Air Condition
- Bar and 3 Chair Back Stools
- 57 in Color (Sony) TV
- Other Misc.

5118 N.E. Jarrett St.
Phone: 282-6390

Engineering Specialist 3 (Contract Services Specialist)

We are seeking applicants for position in Salem. Will assist field engineering crews with contract administration. Performs and/or provides assistance on change orders, force account subcontracts, contract payments, and contract documentation. Requires an Associate's degree in Engineering Technology from a recognized community college or technical school of engineering and four years of experience directly related to engineering; OR five and one-half years (66 mos.) of sub-professional engineering experience. A Bachelor's degree in Engineering, Architecture, Geology, Mathematics or Physics may be substituted for the Associate's degree in Engineering Technology. Salary \$1,935 to \$2,642 a month plus benefits. Completed application materials must be received by May 19, 1997. Announcement #OCDD7151. Call (503) 986-4030 (TTY 503-986-3854) to request application packet.

Public Service Representative 4 (Field Permit Analyst)

We are seeking motivated, experienced individuals with strong communication, analytical and computer skills for challenging positions in Portland, Woodburn and Klamath Falls. You will regulate, direct, educate and provide technical assistance to effect compliance with motor carrier laws, rules and regulations. Requires three years of experience performing public contact/customer services duties. At least two years of this experience must include dealing with the public, in person or by phone, providing information about services and programs; explaining rules, programs and procedures; or providing assistance, explaining requirements and gaining compliance. Salary \$1,869 to \$2,487 a month plus excellent benefits. Completed application materials must be received by May 22, 1997. Announcement #OCDD7169. Call (503) 986-4030 (TTY 503-986-3854) to request application packet.

For other ODOT opportunities call our Recruitment JOBLINE at (503) 986-3847.

OREGON DEPARTMENT OF JUSTICE Principal Executive/Manager E (Assistant Administrator)

The Oregon Department of Justice has immediate openings in Salem for two Principal Executive Manager E positions, with reclassification pending the F level. Each of these positions is an Assistant Administrator and acts as deputy to the Support Enforcement Division's Administrator and participates as a member of the division's executive team. They provide direction for, and manage, respectively the division's operations and the division's policy and program services. Requires three years of upper level management experience. Graduate degree courses in management may be substituted for one year of the required experience. Monthly salary range: \$3,718 to \$5,232. Obtain State of Oregon application (PD 100) and recruiting announcement #LE970343 at any Employment Department office, or call (503) 378-5555 ext. 322, TTY (503) 378-5938 in Salem, or access via the Internet at <http://www.das.state.oregon.gov/jobs/>. Filing deadline for current vacancies is 5/27/97.

DEPARTMENT OF HUMAN RESOURCES Data Base Analyst

The Office of Medical Assistance Programs, DHR has a vacancy for an innovative person with experience in designing, implementing and maintaining data base systems and resolving operational problems with the system. This position supports ad hoc data analysis for the Oregon Health Plan Budget Unit. This person will implement data base design, use diagnostic programs to monitor performance of the data base and make modifications to maintain the integrity and efficiency of the operation. Provides technical assistance and information and establishes guidelines and standards for users. To qualify: you must have 1 year of experience in programming/systems, analysis/design, or user support (equivalent to a Systems Analyst, Programmer Analyst, or User Support Analyst) in a large scale system which included a) diagnosing and resolving data base management problems, b) defining user requirements; and c) providing technical advice to programmers and analysts. Salary range is \$2,732 to \$3,643 per month and includes an excellent benefit package. To apply: obtain State of Oregon announcement #LE950477C and application from a local Oregon Employment Department office or most state agency personnel offices. If you have a disability and need an alternative format in order to complete the application form, you may call the Exam Unit at (503) 378-2130 or TTY (503) 378-4762 for the hearing impaired to leave a message about the alternative format needed. Applications must be received by May 23, 1997.

These are just some of the current openings available with the State of Oregon. For additional information, a copy of the State of Oregon Application Form and more complete announcement listings, call the State Jobline (Oregonian Inside Line) (503) 225-5555 #7777, TTY (503) 378-4672, visit your local Employment Department, or log onto our web site at <http://www.dash.state.oregon.gov/jobs/>. The State of Oregon and all its divisions are proud to be equal opportunity employers.