

City of West Linn

**Job Opportunity
Civil Engineer**

\$3147 - \$4014/mo DOQ, plus 4 years experience, must obtain PE within 6 months of appointment, 2 years experience as a supervisor. Performs professional engineering work, including supervision and coordination of various office and field engineering tasks. Assignments may include: Project management for capital improvements, planning, designing, and coordination with other agencies, city engineering, surveying, neighborhood traffic management and storm water. Computer skills, CAD system, public speaking, report writing. Work is governed by standard engineering and public works practices under the direction of the Public Works Director. **Successful candidate must pass pre-employment drug screen.** Contact: City of West Linn, 22825 Willamette Drive, West Linn, OR 97068; (503) 656-4518 (TDD) for application packet. Completed City of West Linn application, supplemental questionnaire and notarized release must be received by April 14, 1997, 4:30 PM (PST) EEO.

Metro

DIRECTOR OF MERC FISCAL OPERATIONS (MetroERC)

\$47,420 - \$60,542/annually, full-time (deadline April 18, 1997). Plans, directs, and evaluates the operations of the Metropolitan Exposition-Recreation Commission (MetroERC) fiscal/financial functions including budgeting, accounting, financial analysis, daily operations and associated administration; participates in the MERC management team; coordinates assigned activities with Metro and MetroERC departments and outside agencies; and provides other support functions to the General Manager as assigned.

Required application materials available at: Metro Human Resource Division, 600 NE Grand Avenue; Oregon Convention Center, 777 NE Martin Luther King Jr., Blvd; The Urban League, 10 N Russell; or at the Northeast Workforce Center, 4106 N Vancouver Ave. If you wish applications mailed to you, call (503) 797-1570. Web address: <http://www.multnomah.lib.or.us/metro>

AA/EEO Employer

WATER SERVICE MECHANIC

Requires four years progressively responsible installation and maintenance experience, including work experience and/or heavy equipment operations in water distribution. High school graduation or GED. Must obtain Oregon State Certification in Water Distribution Grader WDI within 12 months, obtain a First Aid/CPR card. Valid Driver's License with CDL endorsement. EWEB requires DOT drug testing procedures prior to placement in this position. Position is non-exempt. For application packet, contact: Eugene Water & Electric Board, PO Box 10148, Eugene OR 97440 ATTN: Human Resources. Or call (541)484-3769 (job information line). FAX (541)334-4608 or e-mail

Brenda.Wasson@EWEB.eugene.or.us. Or visit our web page at www.eweb.org. Position closes Friday, April 4, 1997 5:00PM. EWEB values diversity in the work force and is an equal opportunity employer.

**LIKE TO WORK AT HOME?
LIKE TO TALK ON THE PHONE?**

RESEARCH ASSISTANT

For a project being conducted in N and NE Portland to promote success in middle school and strengthen the connection between families and schools. Administer and code telephone interviews; carry out other project assignments. Hourly, 5-10 hours/week, afternoons, evening and weekend work. Must enjoy working with people and diverse cultural populations. Must have access to a telephone. Good written and verbal communication skills required. Four years college OR equivalent combination of experience and training in research or related field. Minorities are encouraged to apply. Payrate: \$8.77/hr. Call 282-3662 to have application sent. Mail letter of intent, resume and application by Thursday, April 3rd to Project Alliance, Attn: Mary, 2738 NE Broadway, Portland, OR 97232. EEO/AA

HOSPICE HELPERS NEEDED

Volunteers are needed to provide weekly respite for hospice patients and family members in their homes on weekdays for up to four hours each week. Training will be provided on each Tuesday and Thursday AM from April 24 through May 22. Call Jim Tomlin, Volunteer Coordinator, 225-6375.



Legacy Visiting Nurse Association
Equal Opportunity/Affirmative Action Employer

Summer Youth Employment Program Positions

The following is a list of projected positions for summer 1997 for THE PRIVATE INDUSTRY COUNCIL (TPIC). The positions are open immediately. Applications will be accepted through June 30, 1997. Most positions will be filled prior to that date. You may submit one application to the applicant pool, but if you are interested in more than one position, identify those positions on your application.

Eligibility Specialist

Determines applicants' eligibility for The Private Industry Council's summer program; collects income and demographic information based on funding requirements and state and federal guidelines; reviews documents, verifies information and schedules appointments. Involves heavy contact with applicants and some travel in Washington and Multnomah counties. Requires two years post secondary education, or equivalent experience, and two years experience interpreting federal or legal regulations and working with economically disadvantaged populations; effective oral and written communication skills; good interpersonal skills with culturally diverse populations; insured transportation and valid driver's license. \$9.42 to \$10.65 per hour. Duration: April through June or July.

Payroll Clerk

Assist in processing of payroll for participants; maintain files; respond to payroll inquiries. Requires high school diploma or GED; one year payroll or data entry experience; good communication skills; high degree of accuracy. \$7.98 to \$8.80 per hour. Duration: June through September.

Crew Leader

Train, supervise and reinforce appropriate work habits of youth crews working in community beautification, maintenance and landscape work; provide guidance in completing worksite curriculum. Requires high school diploma or GED; experience and ability working with at-risk youth; knowledge of appropriate use of simple tools; ability to supervise youth in a variety of work settings; ability to work in uneven terrain outdoors. Some positions may require Commercial class B or C bus drivers' license. \$10 per hour. Duration: late June through August.

Case Manager and Case Manager Lead

Develop subsidized summer job opportunities with employers; coordinate paperwork, prepare reports, monitor, problem solve, provide technical assistance and case management; coordinate assigned training component; assist in school recruitment. Requires high school diploma or GED; two years post secondary education or equivalent experience; supervisory experience; experience working with at-risk youth; insured transportation and valid driver's license. \$10.00 to \$11.50 per hour. Duration: April through August and May through August.

Trainer

Administer employment and training curriculum to trainees; monitor training sites; assist youth in summer employment; provide technical assistance to contractors and supervisors. Requires high school diploma or GED; two years post secondary education or equivalent experience working with youth in an education or social service setting; experience in classroom training for youth. \$9.50 to \$11.00 per hour. Duration: May through July.

Safety Assistant

Provide support for safety coordinator; direct injured youth to appropriate medical care; make follow up calls; monitor work site; conduct training for site supervisors and staff. Requires high school diploma or GED; two years post secondary education or equivalent experience; knowledge of safety practices; clerical skills; insured transportation and valid driver's license. \$10 to \$10.50 per hour. Duration: June through mid-August.

Job Developer

Develop private sector summer placement opportunities for youth; coordinate paper flow; conduct orientation and training; monitor work site and provide technical assistance for employers; provide clerical assistance. Requires high school diploma or GED; two years post secondary education or equivalent experience; insured transportation and valid driver's license; experience working with at-risk youth; clerical and word processing experience. \$10.50 to \$12 per hour. Duration: May through August.

Academic Enrichment Specialist

Provide teaching and educational curriculum development for academic enrichment component of summer program; complete pre- and post-assessment; provide technical assistance and training for educational component of summer program. Requires teaching experience with middle and high school students; experience in curriculum development preferably in outdoor education, biology or natural resources; insured transportation and valid driver's license. \$13 to \$15 per hour. Duration: May through August.

Work Site Monitor

Responsible for monitoring of summer work sites to ensure compliance with applicable laws, regulations, contract terms and conditions, and program requirements. Requires two years post secondary education or equivalent experience interpreting federal regulations or laws; experience working with economically disadvantaged populations; excellent verbal and written communication skills; insured transportation and valid driver's license. \$10.15 to \$11 per hour. Duration: June through August.

TPIC applications are required for all positions. Applications are available at The Private Industry Council, 720 SW Washington Street, Suite 250, Portland, Oregon 97205. Tel: (503) 241-4600; FAX: (503) 241-4622. An Affirmative Action, Equal Opportunity Employer

To Advertise In
The Portland Observer
Call 503-288-0033

PUZZLED ABOUT YOUR FUTURE?



At Wilshire Financial Services Group, we'll help you put all the right pieces together. We know that rapid growth requires talented people. We provide our employees with a supportive atmosphere and a consistent environment in which to grow. That's why we are inviting you to attend our

1997 WILSHIRE FINANCIAL SERVICES GROUP JOB FAIR

Saturday, April 5th 9am-3pm
Columbia River Red Lion Hotel
1401 North Hayden Island Drive
Portland, Oregon 97217

If you possess banking, mortgage loan servicing, closing/title, finance, customer service, work-out, or accounting experience, we have numerous positions available for highly qualified, motivated individuals to join our dynamic team of financial professionals.

In addition to a young and progressive environment, Wilshire offers competitive salaries and a generous benefits package. Don't miss this opportunity to meet with our professional team of recruiters. We are an Equal Opportunity Employer.



When it comes to keeping Oregon healthy, we couldn't care more.

Since 1941, Blue Cross and Blue Shield of Oregon has relied on the efforts of our exceptional workforce to discover innovative routes to superior health care. Solutions like wellness programs, physician-directed care and assistance to uninsured Oregonians. Our people understand that while quality often has a price, efficiency and intelligent strategies can keep costs to a minimum. If bettering the quality of life in Oregon sounds like a worthwhile pursuit to you, consider our possibilities.

Sr. Programmer Analyst
(Job # 052)

You will gather, analyze and document information for developing and directing system improvements for our Membership Liaison Department. You will also construct, test and troubleshoot applications systems, while fulfilling administrative reporting requirements for management. You must have a college degree including courses in statistics, mathematics, accounting or computer science (or equivalent) as well as a minimum of five years' related experience, four of which must have been in data processing. Knowledge of COBOL, IMS and EZTrieve is required.

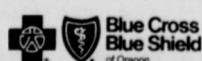
Systems Programmer
(Job # 5145)

You will perform installation, testing, maintenance and tuning of the MPE/iX operating system for our managed care processing system. To qualify, you must have a college degree (or equivalent work experience) and a thorough knowledge of MPE/iX operating systems with a minimum of three years in a networked environment.

Information Center Receptionist
(Job #5020)

You will use your excellent communication skills to perform receptionist duties and clerical tasks for our office in Bend. You will greet visitors and answer customer calls to determine their needs and direct them appropriately. You must have a High School diploma (or equivalent) and at least six months of experience in a customer service oriented position. You must have experience with MS Windows and a ten-key calculator.

We offer competitive salaries and benefits package. Pre-employment drug screening is required, and we support a smoke-free work environment. For more information about career opportunities, call our **Job Information Line: 1-800-231-1617** or visit our website at <http://www.bcbso.com>. To apply, please place the position number at the top of your resume or cover letter and submit to **Blue Cross Blue Shield of Oregon HMO, Human Resources, P.O. Box 1271, Portland, OR 97207-1270, TDD # (503) 225-6780**. We are strongly committed to equal opportunity in all phases of employment.



K A I S E R P E R M A N E N T E



HONORS AND ENCOURAGES DIVERSITY

Kaiser Permanente is enriched by the contributions of individuals from a wide variety of backgrounds. We're enhancing our workforce to better reflect the people we serve.

Apply at our Employment Office, 500 NE Multnomah St., (use first floor, Grand Avenue entrance) Portland, OR 97232. Or, call (503) 813-4700.

Before being considered as an applicant, candidates are required to complete an on-line application. On-line apps accepted M-F, 8a - 3:30p.



Kaiser Permanente
An Equal Opportunity Employer

Employment



In Oregon, opportunity means great benefits, competitive salaries, and a large variety of careers available state-wide. Currently, openings exist in the following agency:

OREGON DEPARTMENT OF TRANSPORTATION

Oregon Department of Transportation (ODOT), is known throughout the nation as a progressive government agency and as a leader in team development and performance measures. ODOT is responsible for the coordination of transportation programs between and among all governmental organizations within the state. We have an immediate opportunity for the following positions:

Principal Executive/Manager F (Geo/Hydro Services Manager)

We are seeking an individual with strong leadership skills for challenging position in Salem. Will manage the Geo/Hydro Services Section, providing leadership and direction to Unit Managers and staff. The functions are associated with maintenance and project selection and delivery, work planning, developing budgets, accountability, training, providing staff support and rewarding and recognizing employees. This includes administering Department and Section policies and procedures, establishing design standards, standard/supplemental specifications, standard drawings and drafting standards. Requires registration as a Professional Engineer (PE) OR Certified Engineering Geologist (CEG) and four years of management experience which included responsibility for a) development of program rules and policies; b) development of short- and long-range goals and plans; c) program evaluation; and d) budget preparation. Graduate level courses in management may be substituted for one year of the required experience. Salary \$3,718 to \$5,232 a month plus benefits. Completed application materials must be received by April 11, 1997. Announcement #0CDT7138. Call (503) 986-4030 (TTY 503-986-3854) to request application packet.

Transportation Engineer 3 (Senior Electrical Design Engineer)

Oregon Department of Transportation, a leading innovator in applying cathodic protection systems to extend the useful life of historic coastal bridges and computer control of movable highway bridges, seeks exceptional engineer to join multidisciplinary design team in Salem. Position is senior designer with responsibilities to help develop corrosion engineering capabilities and digital control system capabilities in junior design staff. Requires registration as a Professional Engineer (PE), a Bachelor's degree in Electrical Engineering, AND four years of engineering experience in electrical engineering which includes experience as a responsible or lead engineer for the design of three of the following: electrical control system, power distribution system, electrical drive system, or corrosion protection system. Position offers exceptional fringe benefits and competitive salary. Completed application materials must be received by April 14, 1997. Announcement #0CDT7141. Call (503) 986-4030 (TTY 503-986-3854) to request application packet.

Engineering Specialist 1 (Pavement Design Technician)

We are seeking applicants for vacancy in Salem. Will provide assistance in obtaining highway pavement data necessary to prepare pavement designs for the construction, rehabilitation, or reconstruction of highway pavements. This position is a member of a traveling field crew and requires extensive statewide travel (20 to 30 weeks per year). Requires an Associate's degree in Engineering Technology from a recognized community college or technical school; OR eighteen months of experience directly related to engineering; OR a Bachelor's degree in Engineering, Architecture, Geology, Mathematics, or Physics. Salary \$1,533 to \$2,073 a month plus benefits. Completed application materials must be received by April 8, 1997. Announcement #0CDT7142. Call (503) 986-4030 (TTY 503-986-3854) to request application packet.

For other ODOT opportunities call our Recruitment JOBLINE at (503) 986-3847.

These are just some of the current openings available with the State of Oregon. For additional information, a copy of the State of Oregon Application Form and more complete announcement listings, call the State Jobline (Oregonian Inside Line) (503) 225-5555 #7777, TTY (503) 378-4672, visit our local Employment Department, or log onto our web site at <http://www.dash.state.or.us/jobs/>. The State of Oregon and all its divisions are proud to be equal opportunity employers.