

CLASSIFIEDS

Welder Trainees

Training in Oxy-gas, shielded arc, hard facing and GMA/GTA. Full pay and benefits while training. Ages 17-34, high school diploma grads willing to relocate. Call 1-800-914-8536, Mon-Fri, 8am-4pm.

Research Assistant

for a project being conducted in N and NE Portland to promote success in middle school and strengthen the connection between families and schools, administer and code telephone interviews; carry out other project assignments. Hourly, 5-10 hours/wk, afternoon, evening, and weekend work. Must enjoy working with people and diverse cultural populations. Must have access to a telephone. Good written and verbal communication skills required. Four years college OR equivalent combination of experience & training in research or related field. Minorities are encouraged to apply. Pay rate, \$8.77/hour. Call 282-3662 to have application sent or mail letter of intent and resume by Monday, March 10 to Project Alliance, Attn: Mary, 2738 NE Broadway, Portland, OR 97232. EEO/AA

Membership And Program Director

Recruit, support volunteers, develop program events. Must have 2 years related experience in working with Hispanic community organizations. Effective written and oral communication skills in Spanish and English; excellent interpersonal skills; BA/BS or equiv. exp; need own transportation & able to work flex hrs; \$24,243 + benefits. Closing date March 14th, Send resume to Personnel, Columbia River Girl Scout Council, P.O. Box 2427, Lake Oswego, OR 97035-0096; (503)620-4567.

Equal Opp. Employer dedicated to diversity

CLERICAL

Northwest Natural Gas Company has an immediate opening in our Customer Account Services Department for a **Customer Clerk**.

For additional job information, qualifications and application procedure contact:
JOB INFORMATION LINE (503) 226-4211, Ext 2434
An Equal Opportunity Employer

COMPUTER

Northwest Natural Gas Company seeks qualified candidates for a key technical position in its Gas Control Center. This position requires in-depth knowledge of the NNG and KB pipeline operating systems and understanding of appropriate regulations Strong application of math and science background/experience is required; demonstrated skills in use of PC/Computer is essential. For more information contact:

JOB INFORMATION LINE (503) 226-4211, Ext 2434
An Equal Opportunity Employer

Computer Operator

Northwest Natural Gas Company has an immediate opening in our Information Services Department for a **Computer Operator**.

For additional job information, qualifications and application procedure contact:
JOB INFORMATION LINE (503) 226-4211, Ext 2434
An Equal Opportunity Employer

Administrator

Are you versatile in management, public relations, and grant writing. We want your administrative knowledge to serve a 42 year old day-care-up to \$25,000 salary call 281-6930.

Firefighter Trainee

Limited openings. Must pass physical. 17-34 with HS diploma. Excellent pay/benefits. Paid training and location expenses. Call 1-800-914-536, Mon-Fri, 8am-4pm.

Membership And Program Director

Recruit, support volunteers, develop program events. Must have 2 years related experience in working with Hispanic community organizations. Effective written and oral communication skills in Spanish and English; excellent interpersonal skills; BA/BS or equiv.exp; need own transportation & able to work flex hrs; \$24,243 + benefits. Closing date March 14th, Send resumes to Personnel, Columbia River Girl Scout Council, P.O. Box 2427, Lake Oswego, OR 97035-0096; (503) 620-4567.

Equal Opp. Employer dedicated to diversity

Executive Director, CDC

Portsmouth Community Redevelopment Corporation (PCRC) is a non-profit urban housing developer serving the North Portland Peninsula. We are currently seeking a dedicated professional to lead the organization. Qualified applicants should possess a Business, Public Administration, or related degree, or have comparable experience, two years minimum experience in housing and urban issues, grant writing and financial management. Also helpful would be non-profit organization experience, Board relations and volunteer coordination experience. Salary range is \$32,000-\$35,000 (depending on qualifications) including medical benefits. A full job description is available by sending an e-mail to pcr@aracnet.com or by calling 503-283-1096. Application to consist of cover letter and resume addressed to PCRC, Executive Director Search, 9025 N. Dana Avenue, Portland, OR 97203 and received no later than 5:00 PM, April 1, 1997.

Radio Morning Show Producer...

For S&M Show - Not a coffee maker, gopher or button pusher. Must be creative, motivated, super-organized. At least 3 yrs radio experience. Resume and references to Mark Hamilton, KNRK Radio, 4614 SW Kelly, Portland, OR 97201. Equal Opportunity Employer. No phone calls please.

Radio Advertising Sales - Minimum 3 yrs sales experience, preferably in broadcast. Excellent organizational, written and verbal communication skills. Send resume and reference to Sales Manager, NRK Radio, 4614 S.W. Kelly, Portland, Oregon 97201. Equal Opportunity Employer. No phone calls please.

RESEARCH ASSISTANT for a project being conducted in N and NE portland to promote success in middle school and strengthen the connection between families and schools. Afternoon, evening, and weekend work, half-time to start. Must enjoy working with people and diverse cultural populations. Good written and verbal communication skills required. Interviewing experience preferred. Four years college or equivalent combination of experience & training in research or related field. Must have an open and flexible schedule 3-9pm weekdays and all day sat. and sun. Drivers license, car, and proof of auto insurance required. Minorities are encouraged to apply. Benefits for half-time include company-paid health insurance, retirement plan, and vacation. Starting pay \$763/mo plus benefits for 1/2 time. Possibility for full-time employment in future. Call 282-3662 to have application sent or mail letter of intent and resume by Monday, March 10 to Project Alliance, Attn: Mary, 2738 NE Broadway, Portland, Ore. 97232.

CLERICAL

Northwest Natural Gas Company has an immediate opening in our Administrative Services Department for a **Mail Clerk**.

For additional job information, qualifications and application procedure contact:
JOB INFORMATION LINE (503) 226-4211, Ext 2434
An Equal Opportunity Employer

Advertise In
The
Portland
Observer
Call 503-288-0033

Employment

When it comes to keeping Oregon healthy, we couldn't care more.

Since 1941, Blue Cross and Blue Shield of Oregon has relied on the efforts of our exceptional workforce to discover innovative routes to superior health care. Solutions like wellness programs, physician-directed care and assistance to uninsurable Oregonians. Our people understand that while quality often has a price, efficiency and intelligent strategies can keep costs to a minimum. If bettering the quality of life in Oregon sounds like a worthwhile pursuit to you, consider our possibilities.

Sr. Programmer Analyst (Job # 052)

You will gather, analyze and document information for developing and directing system improvements for our Membership Liaison Department. You will also construct, test and troubleshoot applications systems, while fulfilling administrative reporting requirements for management. You must have a college degree including courses in statistics, mathematics, accounting or computer science (or equivalent) as well as at least five years of experience, four of which must have been in data processing.

Contract Analyst (Job # 058)

You will research legal issues and prepare all standard group contracts, amendments and certificates issued by Oregon Pacific States Life in compliance with state and federal regulations. You must have a Baccalaureate Degree in a relevant field or equivalent experience in insurance related work as well as knowledge of grammar, business composition and contract terminology.

Secretary to Manager (Job #5019)

You will perform secretarial support and office management functions to provide efficient operations for our Provider Affairs office. You must have two years of secretarial experience in an office management position. Personal computer skills including Microsoft Windows, Microsoft Word, AmiPro, Lotus Notes and Freelance are necessary, as are skills in business writing.

Exceptional Needs Care Coordinator (Job # 5017)

You will ensure access and create linkages to support the delivery of special medical care by working with various entities such as: provider affairs representatives, member services representatives and state agency case managers. You must have a degree in the health care field from an accredited school and an LCSW or Oregon RN license. Also, you must have at least three years of experience in varied social or medical services.

We offer competitive salaries and benefits package. Pre-employment drug screening is required, and we support a smoke-free work environment. For more information about career opportunities, call our **Job Information Line: 1-800-231-1617** or visit our website at <http://www.bcbso.com>. To apply, please place the position number at the top of your resume or cover letter and submit to: **Blue Cross Blue Shield of Oregon HMO, Human Resources, P.O. Box 1271, Portland, OR 97207-1270, TDD # (503) 225-6780.** We are strongly committed to equal opportunity in all phases of employment.



EDUCATION

Fiscal and Administrative Officer College of Liberal Arts and Sciences

PORTLAND STATE UNIVERSITY

Eff. June 1, 1997. Min. 5 yrs exp. as a budget/finance administrator w/\$5 million + budget. PC-based/mainframe computer finance & administrative systems & software. Strong oral/written communication skills. Significant office administrator exp., knowledge of Oregon ARs & university policies/procedures. BA/BS deg. or equiv exp w/ PSU Admin. office. Send cover letter, current resume, and 3 employer refs. to: Search Committee, CLAS, PO Box 751 Portland, OR 97207. March 21 application deadline Position desc. available, call (503) 725-5061. Equal Opportunity/Affirmative Action Employer

Group Counselor

Group Counselor (BA in Human Services Required) Full-time position available for a day treatment program and after school intensive outpatient program serving SED Adolescents in North Portland. Prior work with culturally diverse population preferred. Send resume postmarked by 3/9/97 to: S. Roberts, Nickerson Treatment Center, 7025 N. Lombard, Portland, OR 97203

Firefighter Trainee Program

Limited openings. Must pass physical. 17-34 with high school diploma. Excellent pay/benefits. Paid training and relocation expenses. Call 1-800-914-8536, Mon-Fri, 8am-4pm.



TRI-MET

Now Hiring

Part-Time Bus Operators

Opportunities For Career And Advancement

- Starting Wage is \$9.07 per hour with a 5% minimum progression schedule
- Top rate of \$16.49 within 3 years

REQUIREMENTS

- Customer Service - 2 years work experience demonstrating strong customer service skills
- Excellent Driving Record - 5 years of current, valid driver's license
- Good Work Record - verifiable work experience

If you meet the above requirements we encourage you to come to Tri-Met's Job Fair on March 10, 11, 17 or 18 between 9 am and 3:30 pm at the following garage locations:

Center Street Garage 4012 SE 17th Avenue Portland, OR	Merlo Garage 16130 SW Merlo Road Beaverton, OR
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Qualified individuals can apply in person at Tri-Met's Human Resources Department, located at 4012 SE 17th Ave., 3rd Floor, Portland, Oregon. Office hours are Monday through Friday, 8 am to 5 pm. You may travel to the Human Resources Department via bus lines #17 or #70. Those requesting application by mail may call (503) 238-4835.

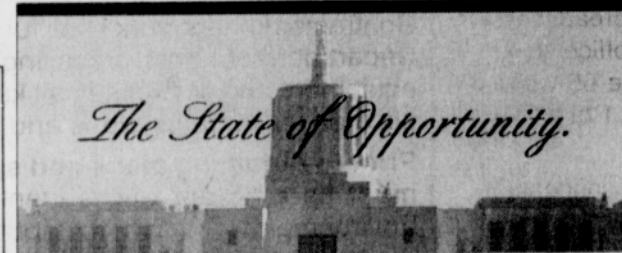
An Equal Opportunity Employer

Fire Sprinkler Apprentices

The Northwest's leading Mechanical Contractor is expanding its Fire Protection Division. We are currently taking applications for Fire Sprinkler Apprentices. The apprenticeship is a 5 year training program of Road Local 669.

Requirements: 18 years of age or older
High School Diploma or G.E.D. Certificate
Pre-Employment Drug Screening
Military Discharge must be other than dishonorable.
Must be physically fit to do the work of the trade including heavy lifting, outdoor and high-story work.
Advanced standing and wages may be granted on the basis of previous training and education.
E.O.E. Women and minorities are encouraged to apply.
Applications will be accepted until April 30, 1997.

McKinstry Co.
5400 NE Columbia Blvd.
Portland, Oregon 97218
503-331-0234



In Oregon, opportunity means great benefits, competitive salaries, and a large variety of careers available state-wide. Currently, openings exist in the following agencies:

OREGON DEPARTMENT OF TRANSPORTATION
Oregon Department of Transportation (ODOT), is known throughout the nation as a progressive government agency and as a leader in team development and performance measures. ODOT is responsible for the coordination of transportation programs between and among all governmental organizations within the state. We have an immediate opportunity for the following position:

Principal Executive Manager E (Photogrammetry and Survey Manager)

We are seeking an energetic, motivated leader for challenging position located in Salem. This individual will manage and direct the Photogrammetry and Survey Unit in the production of aerial mosaics, topographic and planimetric maps, and computer generated terrain models. This person manages the Department's specialized survey crews and provides expertise in all matters regarding surveying. Requires three years of management experience which included responsibility for development of program rules and policies, long and short-range goals and plans, program evaluation and budget preparation; OR three years of professional experience as a project leader, assigning and reviewing work of objectives, project evaluation and monitoring and controlling or preparing a budget. Registration as a Professional Land Surveyor (PLS) is required. Salary \$3,365 to \$4,742 a month plus benefits. Completed application materials must be received by March 21, 1997. Announcement #0CDT7048. Call (503) 986-4030 (TTY 503-986-3854) to request application packet.

For other ODOT opportunities call our Recruitment JOBLINE at (503) 986-3847.

OREGON DEPARTMENT OF REVENUE

Director
The State of Oregon is seeking candidates to fill the position of Director for the Oregon Department of Revenue. This is an executive level position reporting to the Governor and requiring Senate confirmation. Major duties include management of a complex organization with a \$100 million biennial operating budget and responsibility for administering Oregon's Property and Income Tax programs, corporate excise taxes, inheritance and gift taxes, and the assessment and valuation of large industrial complexes and extensive forest and timberland acreage. The Director also serves as the primary expert and policy advisor to the Governor and the legislature on Oregon's state and local tax laws. The annual salary is up to \$84,000 based on qualifications and experience. Other benefits include Oregon Choices for family health and dental insurance, life and disability insurance, membership in Oregon Public Employees Retirement System, vacation, and personal and sick leave. Interested parties may obtain an application packet from **Laura Trevizo, Oregon Department of Administrative Services, Human Resources Services Division, 155 Cottage St. NE, Salem, OR 97310. Phone (503) 378-3040, fax (503) 378-5731. Closing date of March 19, 1997. Screening of applicants will begin soon after.**

DEPARTMENT OF HUMAN RESOURCES

**Program Technician 2
(Budget/Financial Analysis Coordinator)**
The Department of Human Resources, Office of Medical Assistant Programs (OMAP) in Salem is recruiting for a Budget/Financial Analysis Coordinator. The Budget/Financial Analysis Coordinator position is responsible for performing the following essential budgeting and complex fiscal functions for the Medical Assistance program budget: ongoing budget preparation, program revenue and expenditure monitoring, and developing fiscal resources for OMAP. It is the lead responsibility for developing the Medical Assistance Program biennial budget at all levels of detail including the forecast of eligibles, use of per capita costs, preparation of reduction packages, and coordination of documents. The position analyzes fiscal and statistical information, develops reports and determines fiscal and program integrity of current and proposed programs. The position is also responsible for Federal fiscal analysis and reporting including Federal block grants, quarterly utilization and expenditure reports, and budget neutrality reports. To qualify, you must have two years of experience with responsibility for program or project monitoring and coordination in the area of budget

preparation. The experience must have included program evaluation responsibility. Preference will be given to individuals with experience in budget development, monitoring and coordination. Monthly salary range \$2,732 to \$3,643. Apply to announcement number LE970169 by March 10, 1997. Obtain a State of Oregon application (form PD 100) and any required supplements from a local Oregon Employment Department office or most state agency personnel offices. If you have a disability and need an alternative format in order to complete the application form, you may call the Exam Unit at (503) 945-5843 or TTY (503) 945-6214. EOE.

OREGON DEPARTMENT OF JUSTICE

Attorney

Two year limited duration position available in the Labor & Employment Section of the General Counsel Division. Duties include providing day-to-day legal advice to state agencies on labor, human resource management, civil rights and other employment laws and issues. Applicants should have excellent writing, analytical and oral communication skills. Litigation and public sector labor law experience is desirable. Must be OSB member at time of appointment. To apply, call (503) 378-5555 x321. Application deadline 3/19/97.

OREGON STATE UNIVERSITY

Heating Plant Manager

Heating Plant Manager, OSU Facilities Services. Major duties include supervising the operation and maintenance of the central Heating Plant, and related equipment. Bachelor's degree or equivalent work experience, with at least five years experience required as a boiler operator, and a minimum of three years experience required in supervision of boiler operators in a Heat Plant. Experience in a physical plant setting is preferred. Must have knowledge of federal and state guidelines on the operation of high pressure steam plants; general knowledge of electronic boiler controls, and automatic combustion control systems. General knowledge of building automation systems for energy management. Must have demonstrated significant leadership experience and ability. Proficiency in the use of a personal computer and relevant software applications is also required. Position is a 12 month, fixed-term, unclassified appointment, renewable at the discretion of the hiring authority. Submit letter, resume, and at least 3 references to **LaRayne DeJulis, 100 Adams Hall, Corvallis, OR 97331-2001, (541) 737-7669.** For full consideration, application materials must be received by March 21, 1997. However, applications will be accepted until the position has been filled. OSU has a policy of being responsive to the needs of dual-career couples.

OREGON STATE HOSPITAL

Executive Support Specialist (Assistant to Chief Medical Officer)

Immediate opening at Oregon State Hospital in Salem. Position plays an important role in the administrative support team in the Superintendent's Office. Must have at least 3 yrs. experience providing secretarial/administrative support. Computer proficiency and experience working in a psychiatric or health care facility is desired. \$1,706-\$2,278/monthly. Contact **Oregon State Hospital; Employee Relations, Building 29; 2600 Center St., NE; Salem or call (503) 945-2822, TTY (503) 945-2996, for complete description of duties and application packet.** Closes Monday, March 10.

DEPARTMENT OF CONSUMER & BUSINESS SERVICES

Disability Analyst 2 (Appellate Review Specialist)

The Workers' Compensation Division's Dispute Resolution Section, Appellate Review Unit of the Department of Consumer and Business Services is recruiting to fill a current vacancy in Salem. The Appellate Unit Specialist is responsible for reviewing Reconsideration Requests of Notice of Closures and Determination Orders regarding the extent of disability, and ensuring that timely and appropriate responses to appeals are provided to interested parties. Monthly salary range: \$2,486 to \$3,307. For qualification information and application materials leave a message on the **Employee Services Jobline at (503) 378-8980.** Recruitment closes March 24, 1997. Announcement #LE970187.

These are just some of the current openings available with the State of Oregon. For additional information, a copy of the State of Oregon Application Form and more complete announcement listings, call the State Jobline (Oregonian Inside Line) (503) 225-5555 #7777, TTY (503) 378-4672, visit your local Employment Department, or log onto our web site at <http://www.dashr.state.or.us/jobs/>. The State of Oregon and all its divisions are proud to be equal opportunity employers.