

CLASSIFIEDS

Welder Trainees

Training in Oxy-gas, shielded arc, hard facing and GMA/GTA. Full pay and benefits while training. Ages 17-34, high school diploma grads willing to relocate. Call 1-800-914-8536, Mon-Fri, 8am-4pm.

Firefighter Trainee Program

Limited openings. Must pass physical. 17-34 with high school diploma. Excellent pay/benefits. Paid training and relocation expenses. Call 1-800-914-8536, Mon-Fri, 8am-4pm.

1997-98 Teachers

Global Studies grade 8; French grade 8-10; Japanese grade 1-7; part-time & full-time positions to begin September 1997.

Minimum qualifications: Bachelor's degree; 3 years teaching experience preferred; & familiarity with another culture desirable.

Submit cover letter and resume by **March 7, 1997** to **H.R. Manager, Catlin Gabel School, 8825 SW Barnes Rd, Portland, OR 97225**

Catlin Gabel is a coeducational, independent day school. We offer a broad curriculum and small classes designed to educate the total person, incorporating the academic along with the arts, physical education, and a strong sense of community service. The school enrolls 670 students in Pre-Kindergarten through twelfth grade and is committed to diversity amongst the students, faculty and staff.

Equal Opportunity Employer

BANKING

Washington Mutual

Come Join Our Team! Tellers

Washington Mutual is a good place to bank and a great place to work! If you are a team player, have 1 yr. cash handling/customer service exp., exc. communication and math skills we are looking for you. We have full and part-time teller positions all over Portland. Banking exp. preferred but not required. Salary \$6.20-8.50 hr. DOE, benefits, + perf. awards & opportunities for advancement.

Please do NOT send resumes without a completed application and applicant skills form. Applications are available at all bank locations. For a list of teller openings, please call our job hotline at 1-800-952-0787. Mail applications to:

**Washington Mutual Bank
HR Recruiter
851 SW 6th Ave. Suite 230
Portland, OR 97204**

OFFICE

Washington Mutual

Come Join Our Team! Support Specialist

Washington Mutual Bank has 2 support specialist positions available at our Lake Oswego Home Loan Center. These positions provide support for areas in the lending process. Must have: filing, typing 40+ WPM; exc. communication skills, 2+ yrs. office exp.; knowledge of lending process including: terminology, forms, & specific knowledge of adverse actions, good faith estimates, truth in lending disclosures, & lock-ins.

Pay: \$1276-1596 mo. with benefits. Applications are available at all bank locations. To apply fill out application and mail to:

**Washington Mutual Bank
HR Recruiter
851 SW 6th Ave. Suite 230
Portland, OR 97204**

Washington County

Senior Residential Services Monitor

(Community Corrections Center)

\$2,260-\$2,747/mo.

Closes March 7, 1997

Residential Counselor

(Community Corrections Center)

\$2,495-\$3,032/mo.

Closes March 7, 1997

Residential Services Monitor

(Community Corrections Center)

\$2,048-\$2,489/mo.

Closes February 28, 1997

Inspector II/Electrical

\$3,194-\$3,881/mo.

After a minimum of two weeks

this recruitment may close without further notice.

Inspector II/Building

\$3,194-\$3,881/mo.

After a minimum of two weeks

this recruitment may close without further notice.

Inspector I/Building

\$2,753-\$3,347/mo.

After a minimum of two weeks

this recruitment may close without further notice.

Park Fee Collector (Four Positions)

(Temporary, Four to Five Months)

\$6.28-\$6.56/hr.

After a minimum of two weeks

this recruitment may close without further notice.

Park Aide (Two Positions)

(Temporary, Seven to Eight Months)

\$6.95/hr.

After a minimum of two weeks

this recruitment may close without further notice.

Call (503) 648-8606/TTY (503) 693-4849 for information. County application and supplemental application forms required.

Apply To:

**Washington County Human Resources Division
155 N. First Avenue, Suite 210
Hillsboro, OR 97124**

Women, minorities, and people with disabilities are encouraged to apply.

ACCOUNTING

Ever daydream of a night job?

Not everyone wants a day job. Not everyone wants a full-time job. But that doesn't exclude you from a respected, professional skill-building opportunity. Become a Proof Operator for Bank of America, and we will provide you with valuable training, evening shift hours and an important role in maintaining the accuracy of clients accounts.

Proof Operators

We require our operators to be proficient with 10-key by touch, possess the ability to work with deadlines, and have the flexibility to work any night of the week. Previous banking experience and an understanding of debits and credits are preferred.

In return of your commitment to working in the evenings, we offer shift differential pay, participation in an incentive program, free parking, and a team environment. Candidates are encouraged to stop by any retail branch to obtain and application or apply in person at: Bank of America, Human Resources, 1001 SW Fifth Ave, 3rd floor, Portland, OR 97204. Office hours are 9am to 4pm, Mon-Fri. Bank of America is an Equal Opportunity Employer

Fire Sprinkler Apprentices

The Northwest's leading Mechanical Contractor is expanding its Fire Protection Division. We are currently taking applications for Fire Sprinkler Apprentices. The apprenticeship is a 5 year training program of Road Local 669.

Requirements: 18 years of age or older

High School Diploma or G.E.D. Certificate
Pre-Employment Drug Screening
Military Discharge must be other than dishonorable. Must be physically fit to do the work of the trade including heavy lifting, outdoor and high-story work.

Advanced standing and wages may be granted on the basis of previous training and education.

E.O.E. Women and minorities are encouraged to apply.

Applications will be accepted until April 30, 1997.

McKinstry Co.

**5400 NE Columbia Blvd.
Portland, Oregon 97218
503-331-0234**

SUB-BIDS REQUESTED

Wash State Univ - Phase II - Infrastructure

Vancouver, Washington

**Bid Date: February 27, 1997 Bid Time: 2:00 P.M.
DRAKE CONSTRUCTION COMPANY**



437 N Columbia Boulevard
Portland, Oregon 97217
Phone: 503-978-0800 Fax:
503-978-1031



A member of the Dunn Construction Group
Contractor License No.: OR 84045 (6-23-99)
WA DONALMDO85MA CA 183454

We are an equal opportunity employer and request sub-bids from disadvantaged, minority, women, vietnam era veterans, disabled veterans, or emerging small business enterprises.

Warehouse

Work for One Tough Mother! Columbia Sportswear has proven that quality construction, engineering and innovation in sports apparel is a formula for success.

MATERIAL HANDLERS Receiving Clerk

We are seeking team players who will help ensure the smooth, efficient unloading, sorting, and reconciling of incoming containers of product. Ability to cross-train in other areas of the distribution center and work overtime in peak seasons required. Must have legible handwriting, good communication skills and familiarity with basic computer and keying skills. Previous warehouse experience desired.

Retail Services Clerk

Process merchandise for factory outlets and Flagship Store. Retail services functions include tagging, picking, packing, receiving and shipping. Ability to cross-train in other areas of the distribution center and work overtime in peak seasons required. Must have legible handwriting, good communication skills and familiarity with basic computer and keying skills. Previous warehouse experience desired.

Please send your resume to: Columbia Sportswear Company, Human Resources, Dept. RVGMH, PO Box 82339, Portland, OR 97283 or Fax (503) 735-4597. Equal Opportunity Employer.

WSU Research & Extension Unit, Vancouver Administrative Manager

WSU Research & Ext. Unit, Vancouver, seeks Administrative Manager to manage fiscal, office support, and program development activities. Minimum qualifications: BA in business admin., acctg. or related and 2 yrs experience. Additional experience or equivalent education/experience may substitute for education requirement. Experience with computer accounting systems and/or software. Effective managerial experience (3-5 yrs). Desired qualifications: Experience with state/gov't regulations for fiscal mgt., supervise/review work of others, manage in a team environment. Ability to foster/maintain good working relationships, work with varied clientele, effective oral/written communication and leadership skills. Applicants should submit: letter of application, resume and names of three references to: J. Scott Cameron, Washington State University Research & Ext Unit, 1919 NE 78th St., Vancouver, WA, 98665. Applications must be received by 10 March 1997. EOE/AA/ADA.

Employment

Garlington Center

(Open job listing as of February 14, 1997)

Bookkeeper needed to process payroll and employee benefits. Experience with Ceridian payroll. Peachtree general ledger software preferred. This position requires 2 years bookkeeping experience or college level accounting.

Ref # FN-BK

Salary: \$20,200-\$21,817

Child and Family Therapist FT to provide individual, group and family therapy parent restraining & skills training to culturally diverse children and families ages 0-21, in clinic school and home setting. Masters degree in a mental health related field and 2 years clinical experience required. QMHP required. Ref #CH-CFT

Salary Range: OP/C 2 QMHP \$23,600-\$25,489

OP/C 3 QMHP w/Master & Licensure \$25,200-\$27,217

Case Manager needed to provide supportive therapy and a full range of case management services to chronically mentally ill clients in need of intensive services. Minimum 2 years related experience required. QMHP and a Master degree required. Ref #CM-1

Salary Range: CM4 QMHP \$23,600-\$25,489

CM5 QMHP w/Master & Licensure \$25,200-\$27,217

Office Specialist to organize and coordinate office procedures, supervise & backup support staff, and provide administrative assistance to outpatient program director in fast pace behavioral health clinic. Word processing & spreadsheet programs, 2 years increasingly responsible experience office work, 1 yr. office mgmt/supervision experience, ability to type 65 wpm, strong written and verbal communication skills required. Ref #CH-OS

Salary Range: \$17,000-\$18,901

Alcohol and Drug Specialist needed to serve as case manager for mentally ill and chemically dependent clients. Duties include providing community outreach, case management and therapy. Minimum 2 years experience dealing with substance abuse in a mental health setting. QMHP and masters degree required. Ref. #CM-M

Salary Range: CM4 QMHP \$23,600-\$25,489

CM5 QMHP w/Master & Licensure \$25,200-\$27,217

Residential Specialist 1 needed to assist mentally ill adults from multicultural backgrounds in activities of daily living. Minimum 1 year prior experience preferred. Ref. #RS-PLZ

Salary range: \$14,300-\$15,445

Finance Director Garlington Center Behavioral Healthcare has excellent opportunity for an individual with strong accounting, data processing, budget, payroll, cash management, tax and business office experience. Qualified candidate will have a minimum of five years experience in healthcare financial management, including at least 2 years at a management or executive level, and a bachelors degree in business and/or accounting. Working knowledge of capitation and managed care preferred. Competitive salary and benefit package. Ref. #FN-FD

Closing Date: February 28, 1997

Competitive salary and benefits. Send/fax cover letter and resume to: Garlington Center, 911 N. Skidmore Portland, OR 97217 At: HR Fax: 249-8740 EOE. Committed to diversity. No phone call please. Contact our Job Line at 727-5947 for additional job opportunities.

Employment



In Oregon, opportunity means great benefits, competitive salaries, and a large variety of careers available state-wide. Currently, openings exist in the following agency:

OREGON DEPARTMENT OF TRANSPORTATION

Oregon Department of Transportation (ODOT), is known throughout the nation as a progressive government agency and as a leader in team development and performance measures. ODOT is responsible for the coordination of transportation programs between and among all governmental organizations within the state. We have an immediate opportunity for the following position:

Right of Way Agent (Entry)

(Right of Way Agent)

We are seeking applicants for multiple vacancies in Salem and Portland. These positions will appraise property and negotiate for the acquisition, sale or management of land needed for public use. Requires a Bachelor's degree in law, business administration, forestry, agriculture, civil engineering, communications, psychology, or a close-related field; AND one year of experience performing real property appraisals for true market value; or negotiations for property acquisition by a utility, industrial concern or public agency; or the examination of right-of-way engineering work (e.g. plot map development, right-of-way surveying, property monumentation, or deed research); OR an equivalent combination of training and experience. Salary \$1,758 to \$2,399 a month plus benefits. Completed application materials must be received by March 4, 1997. Announcement #0CDT7041. Call (503) 986-4030 (TTY 503-986-3854) to request application packet.

For other ODOT opportunities call our Recruitment JOBLINE at (503) 986-3847.

These are just some of the current openings available with the State of Oregon. For additional information, a copy of the State of Oregon Application Form and more complete announcement listings, call the State Jobline - Oregonian Inside Line (503) 225-5555 #7777, TTY (503) 378-4672, visit our local Employment Department, or log onto our web site at <http://www.dash.state.or.us/jobs/>. The State of Oregon and all its divisions are proud to be equal opportunity employers.

When it comes to keeping Oregon healthy, we couldn't care more.

Since 1941, Blue Cross and Blue Shield of Oregon has relied on the efforts of our exceptional workforce to discover innovative routes to superior health care. Solutions like wellness programs, physician-directed care and assistance to uninsurable Oregonians. Our people understand that while quality often has a price, efficiency and intelligent strategies can keep costs to a minimum. If bettering the quality of life in Oregon sounds like a worthwhile pursuit to you, consider our possibilities.

Assistant Vice President

Actuarial and Underwriting Services

(Job # 291)

You will direct the actuarial and underwriting services for Blue Cross Blue Shield of Oregon/HMO Oregon including providing recommendations from an actuarial and underwriting perspective to senior management on financial issues, product development and policy and system requirements. You must have a Bachelor's degree in mathematics, quantitative analysis, economics or business and ten years of experience in actuarial or underwriting services. Previous management experience including supervision of at least ten people is necessary.

Member Services Representative

(Job # 039)

You will provide accurate and timely information to our customers regarding benefit applications, contracts, contract administration, eligibility and claims payments and denials. You must have at least one year of experience in customer relations (within the last two years) and knowledge of medical and dental terminology.

Systems Engineer

(Job # 045)

You will perform evaluation, procurement, installation and support of computer hardware platforms, peripherals, distributed operating systems and database management systems for our LAN and personal computers. You must have a college degree in Business or Data Processing (or equivalent) and advanced college training in Computer Science (or a related field) as well as six years of experience in data processing related positions with technical work in support of advanced systems, servers or networks.

Sr. UNIX Administrator

(Job # 480)

You will install, evaluate, administer and support UNIX servers and workstations, as well as develop, standardize and document the configuration, operation and recovery procedures for our Computer System and Technology Group. To qualify, you must have a degree in Computer Science, Mathematics or Information Technology (or equivalent work experience). You must possess at least six years' experience in data processing, with at least 4 years' experience in UNIX System Administration.

We offer competitive salaries and benefits package. Pre-employment drug screening is required, and we support a smoke-free work environment. For more information about career opportunities, call our **Job Information Line: 1-800-231-1617** or visit our website at <http://www.bcbso.com>. To apply please place the position number at the top of your resume or cover letter and submit to: **Blue Cross Blue Shield of Oregon HMO, Human Resources, P.O. Box 1271, Portland, OR 97207-1270, TDD # (503) 225-6780**. We are strongly committed to equal opportunity in all phases of employment.

