

# CLASSIFIEDS/BIDS



**PARAGON  
CABLE**

## Technicians!!

Paragon Cable has immediate openings for:

### Service Technicians

Perform service calls at customers' homes to identify service problems and perform repair work to restore reception. Troubleshoot, use test equipment such as signal level meter, volt ohm meter. Monitor for leakage, recondition logs and repair. Provide customer education and respond to customer service requests by electronic troubleshooting: Ghosting, low signal, converters, DMX and TV sets. One year previous cable installation or equivalent experience required. Must be able to lift up to 90 lbs.

### Trunking Technicians

Maintain outside plant in good operational condition in order to supply reliable, high quality signal to subscriber. Provide preventive maintenance and repair of all active plant outside the Headend. Troubleshoot, repair active and passive devices in system, system sweep, CLI and report discrepancies. Read meters, diagnose equipment. Must have at least 2 years experience as a field technician in a troubleshooting capacity or equivalent experience. Demonstrated splicing/power knowledge required. Must have understanding of communications electronics and ability to read technical drawings and schematic diagrams. Will operate bucket truck, perform standby duties and work without advance notice.

These jobs require high school diploma or equivalent, valid driver's license with acceptable driving record, ability to work flexible hours including evenings and weekends. Work on ladders and/or poles up to 40 ft., lift, crawl, bend, work out of doors. Must be bondable.

We offer a drug free work environment and, in return for your quality performance, Paragon Cable offers you complimentary cable, medical, dental, vision and life insurance for yourself and dependents, paid vacation and holidays, educational reimbursement, numerous retail discounts and other benefits. A pre-employment drug test and physical are required. Qualified candidates apply now at Paragon Cable, 3075 NE Sandy Blvd., Portland.

Paragon is proud to be an Equal Opportunity/ADA Employer

## Washington County

### Parks Ranger

\$2,260-\$2,272/mo.  
Closes February 14, 1997

### Program Coordinator

(Development Disabilities)  
\$3,273-\$3,978/mo.  
Closes January 24, 1997

Call (503) 648-8606/TTY (503) 693-4849 for information. County application and supplemental application forms required.

### Apply to:

Washington County Human Resources Division  
155 N. First Avenue, Suite 210  
Hillsboro, OR 97124

Women, minorities, and people with disabilities are encouraged to apply.

**LIVE!  
ONE-ON-ONE!  
CALL NOW!**

1-900-476-9292 Ext. 8260  
\$3.99 per min.  
Must be 18 yrs.  
Serv-U (619) 645-8434

## Social Service Section

Program Coordinator needed for our Experience Corps program. You will recruit and assist with training of volunteers and monitor site activities. Energetic, organized, self directed team player with good computer skills needed. Experience with volunteer mgmt. and working w/ schools is preferred. F/T w/ excel. Benefits, salary range \$9.04-\$12.36/hour. Send resume to: S. Sardo, Metropolitan Family Service, 2200 NE 24th Ave., Portland, OR 97212. Equal Opportunity Employer.

## Photofinishing

The Private Industry Council is recruiting program/income eligible candidates for jobs with growing photofinishing company owned by Kodak. Must be willing to work nights. Job site in SE Portland. Jobs begin mid-March. Beg. wages \$7/hr. to start with potential advancement to \$14/hr. Excellent benefit package. Sign up for req'd orientation by calling 241-4644 if you live in N, NE, NW Ptd. and calling Georgia at 230-8996 if you live in SW, SE, E Portland. Please say you are calling about the photofinishing jobs.

## RN, LPN, CNA, Residential Attendant, Housekeeper, Foster Care Managers.

Apply: Mt. St. Joseph Residential Care, 3060 SE Stark Street, Portland

## EMPLOYMENT

### Star Mart

Want to work? Texaco is looking for hard working, dependable, friendly people to fill the following positions.

- Pump Island Attendants
- Convenience Store Cashiers
- Espresso Servers
- Subway Express Workers
- Taco Time Express Workers

Locations in: Northeast, Southeast, Gresham, Tigard & Beaverton  
Apply in person at:  
Texaco Training Center  
7433 N Interstate Annex  
Monday thru Friday, 8am to 3pm (Corner of N. Interstate & Lombard Sts.)  
An Equal Opportunity Employer

## Associate Planner

Performs a variety of planning and marketing related duties including compilation and analysis of data, preparation of reports, route and service reviews, and development and presentation of public information materials. Annual salary range: \$31,739-\$41,308. Write or call 503-588-2424, ext. 2236 for official District application form and detailed vacancy announcement. Send completed application form to Human Resources Department, Salem Area Mass Transit District, 3140 Del Webb Ave. N.E., Sale, OR 97303. Applications must be received by District by 5:00 p.m. February 7, 1997. An equal employment opportunity employer.

## Admissions

The University of Portland, an independent Catholic comprehensive University of 2600 students, is seeking an experienced full time Admissions Representative to join our Admissions Office professional staff in a counseling role. The ideal candidate will possess outstanding interpersonal communication, organizational, and computer skills (banner). A Masters Degree is preferred, but Bachelor recipients will be considered. Applicants must be able to work independently within a team management setting, possess valid driver's license, and understand the mission of a Catholic teaching university. Previous counseling, admissions, our educational experience is preferred. Admissions staff members travel extensively throughout the Western United States attending college fairs, delivering high school presentations, and meeting with prospective students and their families, works closely with high school counselors, assists with the application review process, and performs other related duties as require. Starting salary will be in the \$20.00 per year range dep. on experience, education & qualifications. A comprehensive fringe benefit pkg, including tuition assistance, is also provided. Qualified applicants should submit letter in interest, current resume & 3 listed professional/work references no later than Jan. 24, 1997 to: Admissions Search Committee, Office of Personnel, Univ. of Portland, OR 97203. Application materials faxed to (503)283-7399 are welcome. Equal Opportunity Employer.

## Cook

Rosemont School, a residential mental health treatment facility, seeks a Full-time Cook to round out its cooking staff. Experience preferred but willing to train in preparing nutritious meals for 50-60 individuals, also an ability to maintain high standards of kitchen cleanliness. Pay starts at \$6.55 to \$ 7.83 per hour depending on experience and skills. Opportunity to increase wages based on merit. Application kits (no resumes) are available--Rosemont School, 9911 SE Mount Scott Blvd., Portland, OR 97266. (503) 777-8090. Equal Opportunity Employer.

Multnomah ESD salutes the achievements of Dr. Martin Luther King, Jr. in his efforts to bring equal opportunities to all Americans.  
Dr. Martin Luther King, Jr.  
1929-1968

Apply today:

## St. Vincent dePaul Staffing Services

## Garlington Center Behavioral Healthcare

(Open job listings as of January 10, 1997)

Psychiatric Nurse requires current RN license, eligible to practice nursing in the State of Oregon and 2 yrs. exp. preferable inpatient/and or dual diagnosis. Full-time position.

Closing date: January 24, 1997

Competitive salary and benefits. Send/fax cover letter and resume to: Garlington Center, 911 N. Skidmore Portland, OR 97217 Att: HR Fax: 249-8740 EOE. Committed to diversity. No phone call please. Contact our Job Line at 727-5947 for additional job opportunities.

## Port of Portland

Career Opportunities Information about career opportunities with the Port of Portland can be obtained by calling the Job Hotline at (503) 731-7480. Hearing impaired applicants may call TDD. (503) 731-7485. Applications for open positions are available at the Port's employment office, located at 700 NE Multnomah, 14th. Flr. Office hours are Monday through Friday, except Holidays, 8 a.m. to 12 p.m. and 1 p.m. to 5 p.m. The Port of Portland is an Equal Opportunity Employer.

## DEVELOPMENT...

### DONOR RELATIONS

Manage and implement donor-giving program. Skilled in donor development and sophisticated direct mail programs. Responsible for direct mail, donor database and budgets. Excellent communication, interpersonal and analytical skills required. FT plus benefits. Send resume and letter by 1/24/97 to Oregon Food Bank, 2540 NE Riverside Way, Portland, OR 97211. Equal Opportunity Employer.

## User Support Specialist

Now hiring User Support Specialists to work for Legislative Administration Committee for the 1997 Legislative Session. Salary is \$1,646-\$2,170. Call (503) 986-1373 Employee Services for application information or come to Room 140 State Capitol Salem OR TTY: (503) 986-1374 Fax: (503) 986-1684. Open until sufficient applications are received.

## Hairstylist-Barber

for extremely busy salon in prime N.E. location. Talented, self-motivator to join our progressive multi-cultural salon. Contact Viola Washington at Waves Hair Design. 232-6263.

Employment

## Sales/Counselor

Immediate opening for a highly motivated, compassionate, sensitive, caring, well organized, self starting individual. Customer relational skills a plus. Must have own transportation, salary plus commissions and benefits. Call Julie; River View Cemetery 246-4251.

## Water Treatment Plant Operator Trainee

Requires at least two years college-level course work in water treatment, chemistry or hydraulics with one year of microbiology/bacteriology preferred. Valid driver's license. Must obtain Oregon Water Operators Certifications and must be approved by Oregon State Health Division for bacteriological analysis of water within the required time. For application and information packet contact, Eugene Water & Electric Board, PO Box 10148, 500 E 4th Avenue, Eugene OR 97440 or (541) 484-3769. Attn: Human Resources. Position closes on Friday, January 17, 1997 5:00 p.m.

EWEB values diversity in the work force and is an equal opportunity employer.

## When it comes to keeping Oregon healthy, we couldn't care more.

Since 1941, Blue Cross and Blue Shield of Oregon has relied on the efforts of our exceptional workforce to discover innovative routes to superior health care. Solutions like wellness programs, physician-directed care and assistance to uninsured Oregonians. Our people understand that while quality often has a price, efficiency and intelligent strategies can keep costs to a minimum. If bettering the quality of life in Oregon sounds like a worthwhile pursuit to you, consider our possibilities.

### Systems Programmer

(Job # 5145)

You will perform installation, testing, maintenance and tuning of the MPE/iX operating system for our managed care processing system. To qualify, you must have college degree (or equivalent work experience) and a thorough knowledge of MPE/iX operating system with minimum of three years in a networked environment.

### Claims Verify Operator

(Job # 447)

You will verify, correct, or reject data in our ICR claims system for our Claims Support Unit, as well as maintaining a daily log of rejected claims. You must have a high school diploma, and at least one year of production data entry experience. Additionally, you must be able to work with Microsoft Windows and pay attention to detail.

### Contracts Technician

(Job # 477)

You will use your attention to detail to prepare master contracts, certificates of insurance, amendatory riders and claimforms for our OPS Life Department. You must have a high school diploma, and at least one year of office experience. You must also be able to file, prioritize your workload, type 40 words per minute and use standard office equipment such as a personal computer, photocopy machine, and laser printer.

### Claims Technician

(Job # 470)

You will tag, sort and log claims for NMIS claim timeliness, as well as calculate turn-around time on each claim for our NMIS/Pending Benefit Support Functions Department. You must have a high school diploma (or equivalent), and one year of general office experience. You also must have CRT experience on TSO, OmniCalc, MITS and CAS look-up screens.

We offer competitive salaries and benefits package. Pre-employment drug screening is required, and we support a smoke-free work environment. For more information about career opportunities, call our Job Information Line: 1-800-231-1617 or visit our website at <http://www.bcbso.com>. To apply, please place the job number at the top of your resume or cover letter and submit to: Blue Cross Blue Shield of Oregon HMO, Human Resources, P.O. Box 1271, Portland, OR 97207-1270, TDD# (503) 225-6780. We are strongly committed to equal opportunity in all phases of employment.



In Oregon, opportunity means great benefits, competitive salaries, and a large variety of careers available state-wide. Currently, openings exist in the following agencies:

### OREGON DEPARTMENT OF TRANSPORTATION

Oregon Department of Transportation (ODOT), is known throughout the nation as a progressive government agency and as a leader in team development and performance measures. ODOT is responsible for the coordination of transportation programs between and among all governmental organizations within the state. We have immediate opportunities for the following positions:

### Grants/Contracts Coordinator (Contract Writer/Manager)

We are seeking experienced applicants for position located in Salem. Will perform professional contracting and purchasing services; develop, solicit, evaluate, award and administer bids, proposals, contracts and agreements; and conduct market and product research, analysis and feasibility studies. Requires 2 years of grant/contract coordination experience with responsibility for obtaining and monitoring the use of grant funds and/or negotiating and administering public or private service contracts; AND a Bachelor's degree in Business Administration. Three additional years of the above experience will substitute for the required Bachelor's degree. Salary \$2,372 - \$3,154 monthly + benefits. Completed application materials must be received by January 24, 1997. Announcement No. OODT7003. Call (503) 986-4030 (TTY 503-986-3854) to request application packet.

### Administrative Specialist 2 (Dispatcher)

We are seeking applicants for a current vacancy in Salem. This position will coordinate communication between field units, local and county law enforcement, emergency services, State agencies, and the public; monitor

and operate a variety of communications and CAD equipment to obtain and provide routine and emergency information; and relay information for contact and dispatch of emergency services and/or personnel. This position may be subjected to rotating shifts. Requires two years of experience providing support for a project, program or operation. This experience must have included performing duties such as analyzing activities or incidents, and evaluating projects, processes, programs, operations or highway maintenance activities for effectiveness and using radio equipment to dispatch a variety of information. Preference may be given to those who have training and experience in similar incident or emergency response programs or operations. All applicants will be subjected to a Law Enforcement Data System (LEDS) background check. Salary \$1,869 - \$2,486 monthly + benefits. Completed application materials must be received by January 29, 1997. Announcement No. OODT6344A. Call (503) 986-4030 (TTY 503-986-3854) to request application packet.

For other ODOT opportunities call our Recruitment JOBLINE at (503) 986-3847.

### OREGON STATE HOSPITAL

#### RN Management Opportunities

Now accepting applications for full-time Supervising RNs in our Salem facilities. Individuals applying should have some supervisory or Charge RN experience, experience working with psychiatric patients, excellent communication skills, and ability to be flexible. Excellent benefit package, competitive salaries, additional compensation for BSN/MSN. Supervising RN positions in Forensics primarily day shift mostly weekdays with occasional weekend coverage. In Geropsych the position is swing shift Monday through Friday. Contact: Employee Relations, Oregon State Hospital, 2600 Center St. NE, Salem, OR 97310 or call (503) 945-2822, TTY (503) 945-2996 for application packet.

These are just some of the current openings available with the State of Oregon. For additional information, a copy of the State of Oregon Application Form and more complete announcement listings, call the State Jobline (Oregonian Inside Line) (503) 225-5555 #7777, TTY (503) 378-4672, visit your local Employment Department, or log onto our web site at <http://www.das.state.oregon.gov>. The State of Oregon and all its divisions are proud to be equal opportunity employers.