

CLASSIFIEDS/BIDS

Portland State University

The Graduate School of Social Work at Portland State University invites applications for the position of Assistant/Associate Professor. The successful candidate will be appointed Project Coordinator for the Graduate Education component of the Child Welfare Partnership which is a joint effort between the State Office for Services to Children and Families and the Graduate School of Social Work to provide professional training for child welfare workers. This position will provide an opportunity to work closely with faculty around curriculum development; to establish links between child welfare theory and practice through designing and teaching graduate level courses; to develop, coordinate, and administer an ongoing training program; to design and advisory/support system for students in field units, management of subcontracts, project oversight and administrative duties, monitoring budget and program evaluation. Doctorate of Social Work/Social Welfare and teaching experience preferred, MSW required; knowledge and experience in child welfare, both direct services and supervision; experience in project administration and instructional design; and competence in multi cultural issues and a commitment to scholarly excellence.

This is a twelve month, 1.00 FTE fixed term appointment beginning July 1, 1997 Through June 30, 1998. Continuation of the position is dependent upon funding and satisfactory performance. Time served in this appointment does not count towards tenure. The salary for this position is commensurate with qualifications.

Applications, including a cover letter, curriculum vitae, and names of three references, should be forwarded to:

**Julie Rosenzweig, PhD
Search Committee
Graduate School of Social Work
P. O. Box 751
Portland, OR 97207-0751**

The deadline for application is March 15, 1997.

Portland State University is an equal opportunity, affirmative action employer and is committed to diversifying its workforce. Minorities, women, and members of other protected groups are encouraged to apply.

Community Center Director

Morning Maintenance Person

Job Description:

- Set room temperatures for the week every Friday evening
- Room appraisal and set up as needed (requires heavy lifting)
- Deep cleaning, including rug extraction, mat mopping
- Detail cleaning, including windows, walls, cobwebs table surfaces
- Set-up for special events, as needed
- Assisting Maintenance Supervisor as needed with equipment and furniture repair
- Friday evening janitorial, including restrooms, gym, room prep where applicable

Qualifications:

Ability to lift and move heavy objects, ability to organize and follow instructions, some flexibility of hours, previous experience in facility maintenance desirable. Must be able to demonstrate a record of dependable attendance.

Schedule: M-Th 8:30-10:30am (some flex, depending on facility needs)
Fri 7:00-10:00pm (again, some flex, depending on facility needs)
Total: 10-12 hours

Hourly Pay: \$6.00

Notice Of Non-Discrimination

Friendly House, Inc. does not discriminate in its staff, board, volunteer committees, or recipients of services on the basis of a person's race, religion, gender, sexual orientation, age, national origin, ancestry, veteran status, or mental or physical disability.

To Apply

Please stop by Friendly House Community Center at 1737 NW 26th to request an employment application. Return application to the same address. You will be contacted for an interview if your qualifications meet our needs.

Position is open until filled.

Sub-Bids Requested

Steel Towers and High Line Across the Grande Ronde River

Bid date: December 18, 1996 **Bid time:** 3:00 p.m.

Olson's Mechanical & Heavy Rigging, Inc.

31960 S.W. Charbonneau Dr., Suite 101
Wilsonville, Oregon 97070
(503) 694-5901 (503) 694-5904 FAX
CCB# 040789

We are an equal opportunity employer and request sub-bids from women and minority business enterprises.

Clerk Typist

Clerk Typist needed on a part-time basis to perform a variety of clerical duties in a busy office. Requires a high school diploma or equivalent and experience including word processing and/or data entry experience. Position will be located in Salem area. Please send letter of interest and a resume to the following address: Human Resources Manager; Springdale Job Corps Center, 31224 E. Historic Columbia River Highway; Troutdale, Oregon 97060.

Responses Must Be Received No Later Friday, Jan. 3, 1997

As an affirmative action employer, we are seeking qualified minority, female, veteran and disabled applicants; however, all qualified applicants will be considered.

Washington County

Program Coordinator

(Developmental Disabilities)
\$3,273-\$3,978/mo.

Closes December 27, 1996

Attorney-Employment Law

(Senior Assistant
County Counsel)

\$55,488 - \$67,440/annually
Closes January 10, 1997

Call (503) 648-8606/TTY (503)

693-4898 for information.

County application and supplemental application forms required. Apply to:

Washington County Human Resources Division

155 N. First Avenue, Suite 210

Hillsboro, Oregon 97124

Women, minorities, and people with disabilities are encouraged to apply.

MENTAL HEALTH

Career Opportunities

For Chemical-Dependency Professionals...

The Corporation: CODA, Inc., a private non-profit corporation, has pioneered comprehensive addiction treatment services to a diverse and complex population throughout Northwest Oregon. Operation from one large outpatient site and three residential sites (which also provide child development and limited outpatient services), our services include intensive drug-free outpatient, methadone maintenance, short- and long-term residential, and detoxification. Our client population is extremely large and diverse. We are a leader in designing services for pregnant women, women with young children, and to families.

An immediate rapid expansion of services has created an exceptional range of career opportunities. Dedicated chemical-dependency professionals are encouraged to apply. CODA is currently recruiting for the following positions:

Positions:

Nurses: Part-time (20-30 hrs/wk) Nurse Practitioner and part-time (22-32 hrs/wk) Registered Nurse sought for duties at our treatment centers. Inquire about RNP80 and RND63.

Counselor C-V Clinical Supervisor: 1 - Residential and 1 - methadone, starting salary \$1,917-\$2,100 per month plus benefits. Provides treatment to complex caseloads, performs clinical supervision, develops and implements clinical procedures. Requires Master's Degree, CADC II, and relevant experience. Inquire about C5A61 and C5060.

Counselor III: 1 residential position available. Provides individual and group counseling. Pays \$1,494 to \$1,600 per month plus benefits. Inquire about C3A46.

Detoxification Technicians: 2 full time and 4 part-time positions available working a variety of shifts. Pays \$7.76 to \$8.94 per hour plus benefits. Inquire about C2A33, C2A34, C2T31, C2T33, C2T34, C2T35.

Counselor I and II: 2 positions available at our New Directions Family Treatment Center plus one child-care at our Gresham facility. Pays \$1,345 to \$1,450 monthly plus benefits, provides services to residential and outpatient patients. Inquire about C2F30, C2F35, or C2A32 (Child Care).

Health Information System Coordinator: Requires ART or RRA certification. Pays \$2,080-\$2,600 plus benefits. Inquire about SHC60.

Food Service Technician: Responsible to oversee meal planning and preparation at our residential sites (works out of our Gresham facility). Pays \$1,689 to \$2,000 per month. Inquire about KST50.

Relief positions are also available. Inquire about Residential Relief, Detoxification Relief, Relief Nurse (RN or LPN).

Individuals currently serving any federal, state or county parole or probation are ineligible for these positions. Candidates must consent to a criminal background check.

To apply, obtain a standard CODA application form and detailed position announcements for each position sought. CODA cannot accept resumes in lieu of application forms. Application materials are available at and must be returned to: CODA, Inc., 210 NE 20th Ave, Portland, OR 97232, Tele: (503) 236-2290 Ext. 254.

CODA

TREATMENT RECOVERY PREVENTION

CODA is an Equal Opportunity/Affirmative Action Employer

Garlington Center Behavioral Healthcare

(Open job listing as of December 13, 1996)

Case Manager needed to provide supportive therapy and a full range of case management services to chronically mentally ill clients in need of intensive services. Minimum 2 years related experience required. Must be QMHP. Ref #CM-I

Child and Family Therapist needed full-time. Duties include providing outpatient services to culturally diverse population of children ages 0-21. Experience with crisis intervention outreach and working with minority youth & families desirable. Masters degree in a mental health related field and 2 years clinical experience required. QMHP required. Ref #CH-CFT

Psychiatric Nurse requires current RN license, eligible to practice nursing in the State of Oregon and 2 yrs. exp. preferably inpatient/and or dual diagnosis. Full-time position. Ref # MD-AD

Receptionist needed to work in mental health setting. Experience with high volume multi-line switchboard required. Other duties include greeting client and assisting with general office duties. Typing 45 wpm required. Ref # RC-CH

Vocational Specialist needed to work on an on-call bases for the vocational training program serving high functioning CMI adults, in a cafe setting. Duties include, production, baking, preparation for lunch service and preparing dinner for Plaza clients, also the opening and closing of the cafe. Ref #VC-CN

Executive Assistant to the CEO busy CEO needs confidential executive assistant to provide top quality support: plan and coordinate executive level and management meetings; manage exec's calendar/schedule; screen callers and walk-ins; review and prepare correspondence for CEO; provide support to board of directors for meeting schedules, correspondence, and record-keeping; and provide office management support for administrative functions. Requires minimum 3 years executive level experience including excellent PC skills with MS Word, WP 6.1, and excel software;. Typing speed 65 WPM; and excellent written and verbal communication skills. Ref #AD-EA

Closing Date: December 27, 1996

Competitive salary and benefits. Send/fax cover letter and resume to: Garlington Center, 911 N. Skidmore Portland, OR 97217 Attn: HR Fax: 249-8740 EOE. Committed to diversity. No phone call please. Contact our Job Line at 727-5947 for additional job opportunities.

Advertise For Diversity

Advertise In The Portland Observer

Call: **503-288-0033**

Sub Bids Requested

Inverness Jail Expansion & Remodel

Bid Package #3 - Processing/Intake/Kitchen Foundations & Underslab Utilities

Concrete Work - Bids Due: 2pm, December 20, 1996
at Hoffman Construction Company

All Work Except Concrete - Bids Due: 2pm, December 20, 1996
at Hoffman Construction Company



**HOFFMAN CONSTRUCTION COMPANY
OF OREGON**

Bid Phone: (503) 221-8811 - Bid Fax: (503) 221-8934

1300 SW Sixth Avenue - Portland, OR 97201 - OR License #28417
We are an equal opportunity employer an request sub bids from all interested firms including disadvantaged, minority, women, disabled veterans and emerging small business enterprises.
Other Subcontracting Opportunities - Internet <http://www.hoffmancorp.com>.

Multnomah Education Service District Invitation For Bids

#145-97-314

for furnishing

Coarse Paper, Janitorial Supplies, Hand Tools, And Other Equipment

Bids are solicited to furnish coarse paper, janitorial supplies, hand tools and other equipment for this agency's cooperative Purchasing program. Bids will be received by Michael Mlynarczyk, Purchasing Agent, at 11611 NE Ainsworth Circle, Portland, OR 97220-9017 (PO Box 301039, Portland OR 97294-9039) (Phone: 503-257-1791) until no later than 4:00 PM, Pacific Standard Time (PST), January 09, 1997, at which time and address the bids will be publicly opened but will not be read aloud.

Specifications may be obtained at the above office. Each bid must contain a statement as to whether or not the bidder is a resident bidder as defined in ORS 279.029. The district may reject any bid not in compliance with all prescribed public bidding procedures and requirements, and may reject for good cause any or all bids upon a finding of the agency it is in the public interest to do so. No bid will be considered that is received after the appointed date and time.

Portland Development Commission Request For Proposal #96-50 Martin Luther King Jr. Boulevard Commercial Development Strategy

The Portland Development Commission (PDC) is seeking proposals from professional service providers in commercial real estate development, market analysis economic development and graphic design to assist community-based development efforts along NE Martin Luther King Jr. Boulevard (MLK Jr. Blvd.) and major cross streets including NE Alberta and NE Killingsworth.

PDC invites proposals from contractors, or contractor teams, setting forth their experience and qualifications, and addressing other requirements identified in the Request for Proposal (RFP).

The selected contractor, or contractor team, will evaluate the competitive advantages of MLK Jr. Blvd. for various types of commercial development, assess the current market and prepare specific, detailed strategies to guide, create and expand commercial activities over the next decade. Some of the development strategies are expected to identify ways to link MLK Jr. Blvd. businesses to regional "Target Industry" business clusters. An overriding goal of the work will be to meet community objectives for local wealth creation, job creation and neighborhood livability.

The proposals shall be responsive to the format, scope of work and submittal requirements described in the RFP.

The RFP will be available beginning Friday, December 13, 1996 at the PDC offices or by calling:

Dawn Duray
Portland Development Commission
1900 SW Fourth Avenue, Suite 100
Portland, OR 97201
(503) 823-3340

Questions about the RFP and the selection process should be addressed to Michael McElwee, Project Coordinator, who can be reached at (503) 823-3351.

Proposals are due in the offices of the Portland Development Commission by 5:00 p.m. on Thursday, January 9, 1997.

Invitation To Bid

The Oregon Lottery is seeking contractors to bid on the construction of Backlit signs. The Lottery will need 1000-3000 units. The estimated value is over \$50,000. Only one contractor will be selected.

All bids must conform to Lottery Drawings and specifications, including UL approval. The overall dimensions are 15" w X 6" h X 8-1/2" d.

The winning bidder will be required to submit a sample unit for inspection. The sample must be delivered to the Lottery within ten days of the bid selection. If the sample unit is not of satisfactory form and construction the Lottery will select the next lowest bidder until a satisfactory sample is received.

All bidders will be subject to a security disclosure and background investigation. All bids must be accompanied by completed disclosure forms. If the Lottery discovers an omission or error in the disclosure forms, the bidder will be notified and a correction will be required within five (5) days.

The Lottery reserves the right to reject any and all bids and may choose to rebid if the Lottery determines it is in its best interest to do so. The successful bidder will be judged on quality, specification conformity, cost and delivery schedule. All bids must be received by 4:00 p.m. on January 06, 1997 and must include delivery dates and shipping charges to be considered.

Interested contractors should contact Randy white at (503) 540-1342 for more information and a copy of the bid packet.