

CLASSIFIEDS/BIDS

GROCERY

Holiday Help



Safeway has openings for holiday help in our North Portland and Vancouver deli departments. We offer flexible part time scheduling.

We are looking for self-motivated, enthusiastic customer service individuals who will provide superior customer service.

If you are looking for a part time job during the holidays,

Please apply in person any Monday or Wednesday from 9:00 a.m. to 3:00 pm at our Lloyd Center Safeway Store located at 1100 NE Broadway, Portland, OR
Equal Opportunity Employer

Radio Chief Engineer Chief Operator

Salem Media of Oregon Inc., Christian formatted radio (KPDQ AM/FM), has an immediate opening for a full-time Chief Engineer/Chief Operator. Three-plus years previous experience required. Duties will include: insure KPDQ AM/FM technical compliance with all FCC rules and regulations; maintain transmitters and logs, studio equipment, computer network and associated equipment; coordinate and assist in all remote broadcasts. Call for an appointment: Chuck Tyler - Tele: 503-231-7800 An equal opportunity employer.

Why be lonely for Christmas?

Call now!
The Christian Date-Line
1-900-267-1300 Ext. 1415
\$2.99 per min.
Must be 18 yrs
Serve-U (619) 645-8434

Advertise In
The Portland Observer
Call 503-288-0033

Garlington Center Behavioral Healthcare

Clinical Supervisor II needed to supervise case management team serving adult CMI clients. Experience in program development, program coordination's, and staff supervision required. Knowledge of Assertive community Treatment model preferred. QMHP, and Masters degree required. Ref# CS-CSS

Alcohol and Drug Specialist needed to serve as case manager for mentally ill chemically dependent clients. Duties include providing community outreach, case management and therapy. Minimum 2 years experience dealing with substance abuse in mental health setting. QMHP and Masters degree required. Ref# CM-M

Child and Family Therapist needed full-time. Duties include providing outpatient services to culturally diverse population of children ages 0-21. Experience with crisis intervention outreach and working with minority youth and families desirable. Masters degree in a mental health related field and 2 years clinical experience required. QMHP required. Ref# CH-CFT

Intake Assessment Therapist experienced in assessment and brief treatment of adults. Experience with personality disorders, PTSD, crisis recidivists and CMI population. Minimum 2 years experience required. Group and family modalities a plus. Masters degree required. LCSW preferred. Ref# AD-OP

Receptionists needed to work in mental setting. Experience with high volume multi-line switchboard required. Other duties include greeting client and assisting with general office duties. Typing 45 wpm required. Competitive salary and benefits. Ref# RC-SC

Bookkeeper needed to process payroll and employee benefits. Experience with ADP & Peachtree general ledger software required. This position requires general bookkeeping experience. Ref# FN-BK

Financial Specialist II needed for busy finance department. Duties include heavy data entry, accounts payable, check processing/posting & general office duties. Typing 65 wpm and 10 key by touch required. Previous accounting experience a plus. Ref# FN-FS

Closing date: December 2, 1996

Competitive salary and benefits. Send/fax cover letter and resume to: Garlington Center, 911 N. Skidmore, Portland, OR 97217 ATT: HR Fax: 249-8740 EOE. Committed to diversity. No phone call please. Contact our Job Line at 727-5947 for additional job opportunities.

ENGINEERING

Portland Inspection Crew Leader

Oregon Department of Transportation seeks applicants for position located in Milwaukie, Oregon. Will coordinate the inspection and related activities of prestressed concrete members, structural steel members, and structural materials fabricated and manufactured for Department construction and maintenance projects. requires a Bachelor's degree in Civil or Transportation-related Engineering and one year of professional-level experience in the practice of transportation engineering; or four years of engineering experience and have an EIT, LSIT, PE or PLS. One of the four years must have been performing professional-level engineering duties equivalent to an Associate Transportation Engineer (ATE). * Salary \$2,352-\$3,219 monthly + benefits. Contact ODOT Recruitment at (503) 986-4030 (TTY 503-9863854 for the hearing impaired) for required application packet. Completed application materials must be received by December 9, 1996. ODOT is an AA/EEO Employer committed to a diverse work force. Announcement No. OODT6415.

Washington County Program Coordinator

\$3,273-\$3,978/mo.
Closes December 6, 1996.

Call (503) 648-8606/TTY (503) 693-4898 for information. County application and supplemental application forms required. Apply to:

Washington County Human Resources Division

155 N. First Avenue, Suite 210 Hillsboro, Oregon 97124.

Women, minorities, and people with disabilities are encouraged to apply.

Driver

Mental Health

P/T Van Driver/Aide to transport clients with mental, emotional or substance abuse problems, meet deadlines, and maintain strict confidentiality. Valid Oregon driver's license, clean driving record, and criminal background check required. Prior transportation experience desired. Send resume by December 11, 1996 to: Otis Clark, Transportation Program, 7025 N. Lombard, Portland, OR 97203. EOE

Wastewater Treatment Plant Operator

The City of Troutdale is accepting applications for the position of Wastewater Treatment Plant Operator. Starting salary range \$2,128-\$2,370 per month.

Performs semi-skilled and skilled work involved in the operation, repair, and maintenance of the wastewater treatment plant and system. Applicant must possess: HS Diploma or equivalent, C.D.L. with tanker and air brake endorsement, Wastewater Treatment Operator Certificate Level I. Level II Certificate highly preferred and will earn an additional 5% of starting salary. Application packets may be obtained at Troutdale City Hall, 104 SE Kibling Ave., Packets will not be mailed. Application and relevant training and education material must be received by 4:30 p.m., December 6, 1996. The City of Troutdale is an EEO Employer.

Police Department Receptionist part-time

The City of Troutdale is accepting applications for the position of part-time Police Department receptionist. Approx. 20 hrs. per week. Starting salary: \$8.72 per hr. Performs a variety of general clerical functions, greets visitors, and answers telephones. Must be able to handle multiple tasks in a disruptive setting. Requires knowledge of general office procedures and equipment; knowledge of word processing and data entry; telephone etiquette; and good communication skills. Application packets may be obtained at: Troutdale City Hall, 104 S.E. Kibling Ave., Packets will not be mailed. Application and relevant training and education material must be received by 4:30 p.m. December 6, 1996. EEO Employer.

Finance Supervisor

F/T finance/customer svc sup needed for transit co serving persons of all ages & persons w/disabilities. 1-2 yrs finance/acct & budget analysis exp. req. Excel knowl of quattroPro, paradox & WordPerfect desired. Exp in program analyses & prior supv exp a +. BS/BA in accounting/finance/business pref. Send/fax cover letter, salary req & resume: HR. One SE 2nd Ave, Pld, OR 97214. EOE. Committed to diversity. Pre-emp drug screen req. Fax: (503) 736-3498.

Parks and Facilities Worker/Seasonal

Three full-time temporary positions (approx. 3 months). Salary \$8.72 per hour. Requires basic knowledge of landscape maintenance practices, valid driver's license, ability to move materials weighing 90 pounds. Must be able to perform physically demanding tasks for extended periods of time in all weather conditions. Application Packets may be obtained at Troutdale City Hall, 104 SE Kibling Ave. Packets will not be mailed. Applications must be received by 4:30 p.m., December 6, 1996. The City of Troutdale is an EEO Employer.

Radio Advertising Sales

Minimum 1 yr. sale experience, preferably in broadcast. Knowledge of alternative music. Good organizational, written and verbal communication skills. Send resume and references to Sales Manager, KGON/NRK Radio, 4614 SW Kelly, Portland, OR 97201. Equal Opportunity Employer. No phone calls please.

Banking

BANK OF NEWPORT is seeking qualified applicant for the position of **Branch Loan Assistant** in Downtown Portland.

...Formal college-level training/education in business desirable and thorough knowledge of loan processing, closing and administrative functions.

...Working knowledge of commercial lending, real estate laws, title insurance, loan documentation, credit/financial analysis techniques, disbursement procedures, underwriting functions.

...Effective written and verbal communication skills and basic training skills. Solid math skills and good attention to details.

...Ability to work well with and train/advise other loan officers and support staff; ability to influence/work with a variety of people ranging from directors to co-workers, etc.

Please call (503) 315-2836 for an application or apply at the affiliate nearest you and forward to Human Resources, 702 NE Church St., Salem, OR 97301.

Come grow with the "Super Community Banking" companies of West Coast Bancorp and its Affiliates: Commercial Bank, Valley Commercial Bank, Bank of Newport, West Coast Trust, West Coast Data Services and Bank of Vancouver. Equal Employment Opportunity Employer M/F/V/D.

AmeriCorps

NW Service Academy Members Oregon/Washington

NWSA/AmeriCorps, an environmental/educ. service program, is looking for motivated people to fill **Individual Placements in schools** and non-profit agencies. Placements are throughout Portland Metropolitan and SW Washington include Primary Ed. Specialist, School Technology Asst., volunteer coordinator, At-risk student mentor. **Field Team Placements** also available: join a team of 10 people to work on projects range from stream restoration to environmental education to parks & trails improvements. Members must commit to a year of full-time service beginning January 1997. Benefits include a modest living allowance, health care, childcare (if eligible), and a \$4725 educational award. Applicants must be 18 or older and have a strong commitment to community service. Positions are open until filled. **Apply now!** For an application, please call: (503) 872-2834

Construction/Management

Institute seeks a full-time Program Manager to manage construction related vocational training programs. Duties include the hiring and supervising of instructors, and evaluating and updating of program curricula. Experience in construction, especially residential and light commercial, personnel management, education and training important. Portland based position. Travel involved. Send resumes to Azeb Samuel-Britton (PM-PORT), Home Builders Institute, 1090 Vermont Avenue, N.W., suite 600, Washington, DC 20005. Closing date is 12/4/96. No Calls.

EOE/M/F/V/H.

Radio broadcast assistant engineer

Immediate opening. 20-25 hrs/week. some radio broadcast engineering exp. with studio equip., transmitters required. Computer hardware exp. helpful. Good people skills, efficient, Energetic, self-motivated. Resume to Larry Holtz, KGON/KNRK/KFXH Radio, 4614 SW Kelly, Portland, OR 97201. Equal Opportunity employer.



Port of Portland

Career Opportunities Information about career opportunities with the Port of Portland can be obtained by calling the Job Hotline at (503) 731-7480. Hearing impaired applicants may call TDD. (503) 731-7485. Applications for open positions are available at the Port's employment office, located at 700 NE Multnomah, 14th. Flr. Office hours are Monday through Friday, except Holidays, 8 a.m. to 12 p.m. and 1 p.m. to 5 p.m. The Port of Portland is an Equal Opportunity Employer.

Garlington Center Behavioral Healthcare

Alcohol and Drug Specialist needed to serve as case manager for mentally ill and chemically dependent clients. Duties include providing community outreach, case management and therapy. Minimum 2 years experience dealing with substance abuse in mental health setting. QMHP and Masters degree required. ref #CM-M

Child and Family Therapist needed full-time. Duties include providing outpatient services to culturally diverse population of children ages 0-21. Experience with crisis intervention outreach and working with minority youth & families desirable. Masters degree in a mental health related field and 2 years clinical experience required. QMHP required. Ref #CH-CFT

Intake Assessment Therapist experienced in assessment and brief treatment of adults. Experience with personality disorders, PTSD, crisis recidivists and CMI population. Minimum 2 years experience required. Group and family modalities a plus. Masters degree required. LCSW preferred. Ref #AD-OP

Receptionists needed to work in mental health setting. Experience with high volume multi-line switchboard required. Other duties include duties greeting client and assisting with general office duties. Typing 45 wpm required. Competitive salary and benefits. Ref #RC-SC

Bookkeeper needed to process payroll and employee benefits. Experience with ADP & Peachtree general ledger software required. This position requires general bookkeeping experience. Ref #FN-BK

Financial Specialist II needed for busy finance department. Duties include heavy data entry, accounts payable, check processing/posting & general office duties. Typing 65 wpm and 10 key by touch required. Previous accounting experience a plus. Ref #FN-FS

Closing date: December 2, 1996.

Earn Extra \$\$\$ For The Holidays!!

Goodwill is an established retail chain with 19 stores. We are seeking entry-level applicants for immediate full-time and part-time jobs. Choose from several inventory-processing and sales positions. No experience necessary -- we train. You get:

- Immediate Paid training
- Paid Vacation and Sick Time
- Retirement Plan
- Advancement Opportunities
- Medical and Dental Insurance
- Employee Merchandise Discount

Apply in person today at the store nearest you:

Portland Store

1943 SE 6th (Superstore Entrance)
238-6165

Portland Outlet

8300 SE McLoughlin Blvd. (At Tacoma St.)
230-2076

Goodwill Industries of the Columbia Willamette

"Believe in the Power of Work!"
Equal Opportunity Employer

Employment

When it comes to keeping Oregon healthy, we couldn't care more.

Since 1941, Blue Cross and Blue Shield of Oregon has relied on the efforts of our exceptional workforce to discover innovative routes to superior health care. Solutions like wellness programs, physician-directed care, and assistance to uninsured Oregonians. Our people understand that while quality often has a price, efficiency and intelligent strategies can keep costs to a minimum. If bettering the quality of life in Oregon sounds like a worthwhile pursuit to you, consider our possibilities.

Information Security Analyst I & II

(Job # 96-413)

We have two positions open for an Information Security Analyst I and an Information Security Analyst II to provide systems and software technical and administrative support. Both positions require CRT and PC, TSO, data processing and computer programming experience as well as strong telephone, communication, logic and problem-solving skills. The Analyst II position requires an Associate's degree in Computer Science and one year experience in data security administration. The Analyst I position requires a High School diploma, or GED, and a minimum of one year in a data processing environment.

Human Resources Technician Assistant

(Job #96-420)

Put your clerical skills to work assisting our Compensation and Benefits staff performing a wide variety of clerical duties. To qualify, you must have a High School diploma and knowledge of general clerical procedures, data processing systems and filing systems. A typing speed of 50 wpm, 10-key by touch and experience performing basic math calculations are necessary. Strong communication and proof reading skills are essential as is the ability to maintain confidentiality.

Secretary III

(Job # 96-419)

Do you have the ability to organize projects and work well under pressure? If you do, we need you to coordinate our Metro Sales Manager's daily activities, monitor paperwork and generate correspondence. Must have a High School diploma and at least 2 years' experience in a general office environment (one year experience if basic skills are sufficient is acceptable). Excellent PC skills using software such as Lotus 123, Freelance, Ami-Pro are necessary. You must be detail oriented with strong oral and written communication skills and have the ability to handle multiple tasks simultaneously in an office with a high-level of activity.

We offer competitive salaries and benefits package. Pre-employment drug screening is required and Blue Cross and Blue Shield of Oregon HMO supports a smoke-free environment. For more information about career opportunities, call our **Job Information Line: 1-800-231-1617**. To apply place the position number at the top of your resume or cover letter and submit to: **Blue Cross and Blue Shield of Oregon HMO, Human Resources, P.O. Box 1271, Portland, OR 97207-1270, TDD # (503) 255-6780**. We are strongly committed to equal opportunity in all phases of employment.

