

CLASSIFIEDS

BANK OF NEWPORT is seeking qualified applicant for the position of **Operations Officer** in Downtown Portland.

...Strong attention to detail and ability to operate a variety of office equipment used in retail banking operations to include teller machines, encoders, CRT terminals, etc

...Prior team leader or supervisory experience, as well as demonstrated effective training and mentoring skills. Demonstrated effective interpersonal skills to effectively...High school diploma or equivalent. Perform Receptionist duties, both in person and over the telephone, using highly developed customer service skills in customer contact strong verbal and written communication skills

...Strong attention to detail and ability to operate a variety of office equipment used in retail banking operations to include teller machines, encoders, CRT terminals, etc

...Prior team leader or supervisory experience, as well as demonstrated effective training and mentoring skills. Demonstrated effective interpersonal skills to effectively Please call (503) 315-2836 for an application or apply at the affiliate nearest you and forward to Human Resources, 702 Church St NE, Salem OR 97301.

Come grow with the "Super Community Banking" companies of West Coast Bancorp and its Affiliates: Commercial Bank, Valley Commercial Bank, Bank of Newport, West Coast Trust, Equal Employment Opportunity Employer M/F/V/D

COMMERCIAL BANK is seeking qualified applicant for the position of **Loan Assistant/Receptionist** in Salem.

...High school diploma or equivalent. Perform Receptionist duties, both in person and over the telephone, using highly developed customer service skills in customer contact strong verbal and written communication skills

...Strong attention to detail and the ability to operate a variety of office equipment including a computer in order to type letters' memos and loan commitments

...Ability to perform loan closing with customer by explaining loan documents, and distribution of loan proceeds. Process written or oral requests for loan advances

...Ability to work in a team environment and assist with customers in officers absence or at officers request Please call (503) 315-2836 for an application or apply at the affiliate nearest you and forward to Human Resources, 702 Church St NE, Salem OR 97301.

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PRINTING

Joggers/Stackers

Commercial printer has full-time, entry level positions for production workers in pressroom for both day and night shifts. Involves walking, climbing, bending, lifting and pushing and pulling pallet jack. Starting wage \$8.00 per hour with opportunity for advancement. Competitive benefits package. Job offers are made contingent on passing physical exam, including drug testing. Apply in person or send resume to:

RFD Publications, Inc.
Attn: Human Resources
9600 SW Boeckman Road
Wilsonville, OR 97070

POSTAL POSITIONS.

Permanent fulltime for clerk/sorters. Full Benefits. For exam, application and salary info call: (630) 906-2350 Ext. 3600 8am to 8pm.

Meter Relay Technician

The Eugene Water & Electric Board located in Eugene, Oregon is a municipal utility facing changing times. We are looking for an energetic, flexible and forward looking individual to install, add or replace meters, relays, control circuits and telemetering equipment; review drawings and make necessary field corrections. Test relays, ammeters, voltmeters, current transformers, gauges, control circuits and other associated equipment. Investigate equipment failures and make emergency repairs. The position **REQUIRES** a minimum of three years of progressively responsible experience in electrical telemetering, relays and control installation and maintenance at the journey level or an equivalent combination of training and experience. Must obtain a Red Cross First Aid Card. Valid driver's license required.

For information and application packet contact: Eugene Water & Electric Board, P O Box 10148, 500 E 4th Avenue, Eugene OR 97440 Attn: Human Resources or (541) 484-3769. Position closes on Friday, January 24, 1997 5:00 p.m.

EWEB values diversity in the work force and is an equal opportunity employer.

DEPUTY SHERIFF (3 positions) - Marion County Sheriff's Office - Salary determined by applicant's certificate level. (Basic \$2,628 - \$3,518 - Intermediate \$2,694 - \$3,606 - Advanced \$2,773 - \$3,711) Associate degree & six months exp. As a police officer or deputy, or two and half yrs exp. as a police officer or deputy. Exam. will be an evaluation of education & exp. related to this position. State of Oregon BPSST certificate req. ODL req. Must be able to work rotating shifts, split shifts or other alternative work schedules. Subject to personal background investigation and psychological test. Must submit Marion County application, copies of BPSST certificate and college transcript to Human Resources, 220 High St. NE., Salem, OR 97301 by 11/25/96. (503) 588-5165 EOE/ADA/Section 504 compliance.

Service Worker

Cleans district vehicles and facilities and performs routine maintenance on district equipment, buildings, bus stop signs and bus shelters. Starting wage \$9.61 per hour. Call (503) 588-2424, ext 2237, or come by Salem Area Mass Transit District, 3140 Del Webb Ave. N.E., Salem, OR 97303 to obtain a detailed vacancy announcement and official application form. Applications must be received at district by 5:00 p.m., November 15, 1996. An Equal Opportunity Employer.

Counselors

Innovative agency serving children, youth & families in a wide variety of setting seeks motivated, respectful, creative, diverse, and determined people who want to make a difference. Excellent learning & skill development opportunities. Regular, volunteer and substitute positions available. Obtain required application at Janus Youth Programs, 738 NE Davis, Portland. Call job line, 233-6090, ext. 2997, for info on current openings. We value diversity. EEO.

Caregiver - for residential care facility. Experience working w/ elderly & disabled desired. Duties include personal care for residents, dietary assistance, housekeeping & related tasks. Requires lifting & physical labor. F/T, P/T & on-call positions, days & hrs may vary. Starting Salary \$5.65/hr. Full benefits pkg if 20+ hr/wk. For application call 221-1054. Closes 11/5/96 EEO

Job Opportunity: CITY OF PORTLAND

New Job Listings

Reproduction Operator I: \$1,796 at entry to \$2,304 (5 STEPS)

Reproduction Operator III: \$14.95 Hour at entry to \$18.72 after 3 years.

Reprographics Technician: \$1,267 at entry to \$1,560 after 1 year.
Tentative Closing Date: Tuesday, November 12, 1996. No Postmarks Accepted.

High Climber: \$15.13 at entry to \$18.15 after 1 year.

Tentative closing date: Monday, November 18, 1996. No Postmarks.

Recreation Coordinator I: \$2,224 at entry to \$2,728 after 3 years.
Tentative closing date: Monday, November 18, 1996. No Postmarks.

For other job listings call (503) 823-4573.

TDD (503) 823-3520. Submit completed applications to City Personnel 1400 SW 5th Ave., 10th Fl., Portland, OR 97204. Some applications are also available by Tuesday Noon at local TPIC branch offices, NE Workforce Center and Urban League.

The City of Portland is an AA/EEO employer



Port of Portland

Career Opportunities Information about career opportunities with the Port of Portland can be obtained by calling the Job Hotline at (503) 731-7480. Hearing impaired applicants may call TDD. (503) 731-7485. Applications for open positions are available at the Port's employment office, located at 700 NE Multnomah, 14th. Flr. Office hours are Monday through Friday, except Holidays, 8 a.m. to 12 p.m. and 1 p.m. to 5 p.m. The Port of Portland is an Equal Opportunity Employer.

Garlington Center Behavioral Healthcare

Team Leader needed for the voc. rehab. team duties include clinical and administrative supervision of team and participating in provision of community outreach, therapy and case management services to clients. Minimum of 2 years supervisory experience required. QMHP required. Ref #CV-TL

Clinical Supervisor II needed to supervise case management team serving adult CMI clients. Experience in program development, program coordination's and staff supervision required. Knowledge of Assertive Community Treatment model preferred. QMHP, and masters degree required. REF. # CS-CSS

Case Manager needed to provide supportive therapy and a full range of intensive case management services to chronically mentally ill adults from multicultural backgrounds. Minimum 2 years related experience required. Must be QMHP. Ref. #CM-I

Child and Family Therapist needed full-time. Duties include providing outpatient services to culturally diverse population of children ages 0-21. Experience with crisis intervention outreach and working with minority youth & families desirable. Masters degree in a mental health related field and 2 years clinical experience required. QMHP required. Ref #CH-CFT

Secretary needed motivated, personable, detail oriented, highly organized professional with good phone personality and ability to work independently. Min. Qual: Typing 60-70 wpm., familiarity with windows, WP & Excel, two years secretarial experience a must. Ref. #PC-SC

Closing Date: November 1, 1996

Competitive salary and benefits. Send/fax cover letter and resume to: Garlington Center, 911 N. Skidmore Portland, OR 97217 Attn: HR Fax: 249-8740 EOE. Committed to diversity. No phone call please. Contact our Job Line at 727-5947 for additional job opportunities.

Performance auditor

Salary: \$3,277 - \$4,183/month
Recruitment #96-85

The city of Vancouver, Washington, is seeking qualified candidates for an immediate opening for a performance auditor. Under the direction of the City Manager, the performance auditor will conduct operational and performance audits to evaluate the efficiency, the quality, and the effectiveness of the City's departments and services. As a team member of the city manager's office, the performance auditor will be responsible for working collaboratively with departments to research, analyze and develop recommendations for performance improvements, city wide.

Application materials are available at the Citizens Service Center, fourth floor, 1313 Main Street, Vancouver, WA 98660 or by calling (360) 696-8419. Completed application and supplemental questionnaire materials must be **RECEIVED** on the 4th floor of the Citizens Service Center, Attn: HRRS by 5 p.m. Monday, December 2, 1996.

Equal Opportunity Employer

FT - Teacher/Interventionist working w/families at risk. Resp. for classroom curriculum & parenting information/intervention. Required AA in ECE + 3 Yrs. or BS in ECE + 1 yr experience in related field. PT Teacher assistant also open. Resume/App: VOA - Family Nursery, Attn: Lorraine Barton, 537 SE Alder, Ptd., OR 97214 Equal Opportunity Employer

Washington County

Stores Clerk

\$2155-\$2604/mo

Closes November 8, 1996

Telecommunications Technician

\$2753-\$3347/mo

Closes November 8, 1996

Senior Telecommunication Technician

\$3040-\$3694/mo

Closes November 15, 1996

Senior Community Health Nurse

\$3273-\$3978/mo

Closes November 15, 1996

Corrections Officer Trainee

\$2388/mo

Closes November 15, 1996

Call (503) 648-8606/TTY (503) 693-4898 for information.

County application and supplemental application forms required. Apply to:

Washington County Human Resources Division

155 N. First Avenue, Suite 210 Hillsboro, Oregon 97124

Women, minorities, and people with disabilities are encouraged to apply

Sales Assistant

Assist 8 Salespeople for all sports radio station KFX. Must possess good organizational skills. Proficient in windows '95, Excel. Send resume to Sales Manager, KFX, 4614 SW Kelly, Portland, OR 97201 EOE.

Co-Coordinator, for church-based after-school program, on Albina next door to PCC; half-time; apply by 11/13/96 by calling Zan at 236-0148.

Free CNA

Training Classes

Beginning Nov. 25, 1996

Apply: Mt. St. Joseph

Residential Care

3060 SE Stark Street

Portland, OR 97214

"US Postal Service. The Portland Post Office is accepting applications for the 1996 holiday season. Perfect for college students on holiday break. \$9.00 per hr. Application packets are available at the State of Oregon Employment Division, 1433 SW 6th Ave, M-F, 8-5."

Executive Assistant

Do You Want To Work For A Public Agency?
Career Opportunities for You!!!

Top Pay For Long Term Jobs, \$7.75 - \$11.50 Per Hour
Jobs Available Now!!!!

Lloyd Center Business Area, and Portland International Airport!!!!

Excellent Benefits

We Hire People With disabilities

Do you have cancer, diabetes, heart condition, muscular dystrophy, polio, have you been in an alcohol or drug rehab program, are you a preferred worker? There are many other conditions for which you may be qualified for our services.

* MS Word

* Excel

* Typing 55 wpm

* Ability to perform multi-tasks

* Professional appearance

* Positive Attitude

* All shifts and weekend work available.

FREE, Additional Computer Training For Those Who Qualify



ST. VINCENT dePAUL

STAFFING SERVICES

500 N.E. Multnomah, Ste. 240

232-8807

When it comes to keeping Oregon healthy, we couldn't care more.

Since 1941, Blue Cross and Blue Shield of Oregon has relied on the efforts of our exceptional workforce to discover innovative routes to superior health care. Solutions like wellness programs, physician-directed care, and assistance to uninsurable Oregonians. Our people understand that while quality often has a price, efficiency and intelligent strategies can keep costs to a minimum. If bettering the quality of life in Oregon sounds like a worthwhile pursuit to you, consider our possibilities.

Supervisor Risk Sharing Plans

(Job #378)

Supervising four individuals in our Risk Sharing Plans division, you will direct the operations, management and implementation of the provider risk sharing model (PPG), capitation arrangements and risk sharing approaches. The successful individual will possess a Bachelor's degree (or equivalent) and a minimum of five years' experience with quantitative methods, provider risk arrangements and managed health care delivery systems.

Lead Analyst IT Group

(Job #385)

In this key position, you will function as project leader effecting the entire process of systems analysis, design, installation and evaluation of automated systems. To qualify, you must be knowledgeable of PC software and hardware installation and testing requirements, a minimum of six years' analysis, design and project management experience, five of which must have been using advanced automation systems.

We offer competitive salaries and benefits package. Pre-employment drug screening is required and we support a smoke-free work environment. For more information about career opportunities, call our **Job Information Line: 1-800-231-1617**. To apply, place the position number at the top of your resume or cover letter and submit to: **Blue Cross Blue Shield, Human Resources, P.O. Box 1271, Portland, OR 97207-1270. TDD # (503) 255-6780**. We are strongly committed to equal opportunity in all phases of employment.



The State Opportunity.

In Oregon, opportunity means great benefits, competitive salaries, and a large variety of careers available statewide. Currently, openings exist in the following agencies:

OREGON DEPARTMENT OF TRANSPORTATION

Oregon Department of Transportation (ODOT), is known throughout the nation as a progressive government agency and as a leader in team development and performance measures. ODOT is responsible for the coordination of transportation programs between and among all governmental organizations within the state. We have immediate opportunities for the following positions:

Public and Employee Relations Section Manager

We are seeking an experienced and progressive leader to manage the development of the department's statewide internal and external communications programs. This position will direct the activities of the Public and Employee Relations Section which includes developing department communication strategies, statewide marketing initiatives, public relations, information and education programs, internal and external outreach, public involvement strategies, employee communications programs and new communications technologies. Requires six years of mid-level management experience within a large organization (1000+ employees) which includes responsibility for development of program rules and policies, goal setting, strategic planning and budget preparation. A Bachelor's degree or courses in a field related to management may substitute for up to 3 years of required experience. Applicants must demonstrate experience in managing and directing public affairs/relations in a large organization; and representing a company to groups such as legislators, industry and general public and effectively communicating the company's position to sometimes unresponsive audiences. Yearly salary \$36,648 to \$51,612 + benefits. Completed application materials must be received by November 22, 1996. Announcement No. ODDT6398. Call (503) 986-4030 (TTY 503-986-3854) to request application packet.

Senior Drafter

We are seeking applicants for position in Salem. Will design and draw contract plans showing existing features and proposed construction of highways, streets, roads, sewer systems, public utilities and other contingencies. This work is performed by using Computer Aided Drafting and Design (CADD). Requires an Associate's degree in Engineering Technology from a recognized community college or technical school of engineering and four years of experience directly related to engineering; OR five and one-half years (66 months) of sub-professional engineering experience. A Bachelor's degree in Engineering, Architecture, Geology, Mathematics, or Physics may be substituted for the Associate's degree in Engineering Technology. Salary \$1,935 - \$2,642 monthly + benefits. Completed application materials must be received by November 18, 1996. Announcement No. ODDT6362. Call (503) 986-4030 (TTY 503-986-3854) to request application packet.

For other ODOT opportunities call our Recruitment JOBLINE at (503) 986-3847.

OREGON STATE POLICE

Cadet Applicants

Oregon State Police is accepting applications for Cadet (seasonal) positions through November 30, 1996. Minimum qualifications: 18 years of age, High School diploma or equivalent, licensed to operate a motor vehicle and no felony convictions. Starting hourly rate is \$8.07 for the first 12 months. Cadet Application form required. Call **OSP Job Line at (503) 378-3725, ext. 4131**. Applications may be picked up at any State Police Office, or write: Oregon State Police, Sworn Applicant Processing Section, 400 Public Service Building, Salem, OR 97310, (503) 378-2100, ext. 273, fax (503) 838-8900. Applications must be postmarked on or before November 30, 1996.

These are just some of the current openings available with the State of Oregon. For additional information, a copy of the State of Oregon Application Form and more complete announcement listings, call the State Jobline (Oregonian Inside Line) (503) 225-5555 #777, TTY (503) 378-4672, visit your local Employment Department, or log onto our web site at <http://www.das.state.or.us/jobs/>. The State of Oregon and all its divisions are proud to be equal opportunity employers.