

BIDS

Sub-Bids Requested

Nancy Ryles Elementary School Addition
For Beaverton School Dist. No. 48
Bid Date: Nov. 13, 1996 Bid Time: 3:00 P.M.

JMC Construction

9530 SE Lawnfield
Clackamas, OR 97015
Phone: 654-1616 Fax: 653-4020

We are an equal opportunity employer and request sub bids from all interested firms including disadvantaged, minority, women, disabled veterans and emerging small business enterprises.

Informational Advertisement Department Of Transportation Call for Bids

Sealed bids will be received until 9 a.m. on November 21, 1996 for the projects listed below:

Clackamas Wilsonville Interchange (Unit 1) Section of the Pacific Highway (I-5) in Wilsonville. Reinforced Concrete Bridges. **This Project Contains Fuel and Asphalt Escalation Clauses.** Project to be constructed under the 1996 Standard Specifications for Highway Construction.

Plans, specifications and bid documents may be obtained in Room 1, Transportation Building, Salem, Oregon 97310. Plans may be ordered by phone at (503) 986-3720, or by facsimile at (503) 986-3224. **There is a \$20.00 non-refundable charge for plans and specifications per project.** Prime contractors must be prequalified ten days prior to the bid opening day. For additional information regarding prequalification, please contact Fran Neavoll, Program Section, at (503) 986-3877.

If your business is not certified as a Disadvantaged Business Enterprise (DBE) or a Women Business Enterprise (WBE), please contact the Office of Minority, Women and Emerging Small Business at 155 Cottage, Salem, OR 97310, phone (503) 378-5651.

Invitation To Bid

The Oregon Lottery is seeking contractors to bid on the construction of Lottery Play Station bases. Only one contractor will be selected.

The Lottery will need 200 units that are of sturdy construction, able to stand up to Lottery staff.

All bids must conform to Lottery Drawings and specifications. Specifications include two options. Contractors must bid on option one and option two.

The winning bidder will be required to submit a sample unit for inspection. The sample must be delivered to the Lottery within one week of the bid award. If the sample unit is not of satisfactory form and construction the bid will be awarded to next lowest bidder until a satisfactory sample is received.

The Lottery reserves the right to reject any and all bids and may choose to rebid if the Lottery determines it is in its best interest to do so. The successful bidder will be judged on quality, specification conformity, cost and swiftness of delivery. All bids must be received by 4:00 p.m. on November 13, 1996 and must include delivery dates and shipping charges to be considered.

Interested contractors should contact Randy White at (503) 540-1243 for more information and a copy of the bid packet.

Invitation For Bids

Polk county housing authority (PCHA) will receive sealed bids for Kingwood Parking and Power Alterations until **Thursday, 3:30 p.m.** Standard time on the **21st day of November, 1996**, at the main office, 204 SW Walnut, Dallas, Oregon 97338, at which time and place all bids will be publicly opened.

Work covered by Contract Documents consists of excavation, back fill, compaction, removal of existing concrete curbs, new asphalt patch pavement, pad-mounted transformer relocating, yard light relocation, laying new electrical conduit, underground electrical vault installation, making new electrical connections, and other miscellaneous provisions under a "lump sum" contract.

All interested parties are encouraged to attend the pre-bid site inspection scheduled for **1:30 p.m. on Thursday, November 14th** at Kingwood West Apartments, 1947 Salem/Dallas Hwy, Salem, OR 97304.

Bid documents, including plans and specifications are on file at the PCHA; Salem Contractors Exchange, 362-7957 (Salem); Construction Data Plans, 225-0200/West side (Portland) or 682-1221 (Wilsonville); Daily Journal of Commerce Plan Center, 274-0624 (Portland); 598-7561 (Tigard); Eugene Builders Exchange, 484-5331 (Eugene); and Oregon Contractor Plan Center, 650-0148 (Clackamas).

Interested bidders may obtain bid documents at the PCHA office, upon receipt of a \$5.00 deposit/set, which is refundable when documents are returned in good condition within 10 days of the bid opening

Public Notice

The Oregon Lottery is seeking proposals for a multimedia software program to be used to train Lottery retailers.

An informational session will be held Thursday, October 31, 1996, 2:00 pm, at Oregon Lottery headquarters in Salem.

For more information, please contact Debbie Velasco at 503-540-1338.

Business Services, Technology Group

Project Coordinator
Working Title: Business
Technologies Coordinator/
Analyst

Southern Oregon State College

Permanent, full-time position. \$2605-3643/mo. Salary negotiable based upon experience. Attractive benefit package. Must Have: four years of experience as an executive assistant, administrative analyst, researcher or administrative officer which included administrative duties, provision of technical assistance, or operations review. Two of the required years must have included administration or oversight of an on-going project or program. A Bachelor's degree in Business Administration, Management, Public Administration or a closely-related field may be substituted for up to two years of the required experience. There is no substitution for the two years of administrative experience. Required Knowledge Or Skills Are: Knowledge and experience using Grant, Pert, or other project planning and scheduling methodologies. Knowledge of and experience using PC based project management software. Skill in analyzing, developing, and managing project budgets. Knowledge and experience as a functional expert in automated management information systems including inputting, systems processing and report generation. Please note: Your application must demonstrate your knowledge, skills and abilities regarding the above duties. Must qualify under the Immigration Reform and Control Act of 1986. For SOSC employment application please contact (and return to) the Ashland Branch of Oregon Employment Department, 1250 Siskiyou Blvd, Ashland, OR 97520. Closing Date: November 15, 1996 (Must be in above office no later than 5:00 p.m.) AA/EEO

FT - Teacher/Interventionist working w/families at risk. Resp. for classroom curriculum & parenting information/intervention. Required AA in ECE + 3 Yrs. or BS in ECE + 1 yr experience in related field. PT Teacher assistant also open. Resume/App: VOA - Family Nursery, Attn: Lorraine Barton, 537 SE Alder, Ptd., OR 97214 Equal Opportunity Employer

Caregiver - for residential care facility. Experience working w/elderly & disabled desired. Duties include personal care for residents, dietary assistance, housekeeping & related tasks. Requires lifting & physical labor. F/T, P/T & on-call positions, days & hrs may vary. Starting Salary \$5.65/hr. Full benefits pkg if 20+ hr/wk. For application call 221-1054. Closes 11/5/96 EEO

MENTAL HEALTH Counselor-V

Clinical Supervisor
Starting Salary \$1,917-\$2,100
Per Month Plus Benefits

The Position: CODA, Inc., seeks an experienced senior chemical-dependency counselor to provide clinical supervision to staff and patients of a 48-bed drug and alcohol residential treatment center, our Alpha Family Treatment Center facility located at SE 182nd and Main. Primary duties of this exempt position are: Provide clinical supervision to staff and patients of residential services component; Monitor clinical records; Coordinate therapeutic activities of patients; conduct individual, group, and family counseling; Monitor the milieu. **Physical Demands:** Must be able to climb stairs and to perform CPR for fifteen minutes continuously. **Shift:** Tuesday through Saturday, 9:00 AM - 5:00 PM. **To qualify:** A Master's Degree in a relevant discipline is required. Three years of chemical-dependency experience (providing individual, family, and group therapy) is required. Residential experience is preferred. Candidates must possess or be in the process of obtaining Oregon Drug and Alcohol Counselor Certification (CADC-II preferred). Bilingual capability is desired but not required. Individuals currently serving a supervised federal, state, or county parole or probation are eligible for this position. Candidates must consent to and successfully complete a criminal-background investigations. **To Apply:** obtain a standard CODA application form and detailed position announcements for each position sought. Screening questions responses are required for each position sought. CODA cannot accept resumes in lieu of application forms. Application materials Are Available At And Must Be Returned To: CODA, Inc., 210 NE 20th Ave., Portland, OR 97232; Tele: (503) 236-2290 Ext. 254

CODA is an Equal Opportunity/Affirmative Action Employer

Executive Director

Oregon Fair Share, citizens action organization working for social change and economic justice, is seeking an executive director. Duties include:

- Working with board and staff to develop issues, agenda and strategies
- Fundraising responsibilities
- Providing direction for organizing, research, canvass and administrative staff

Qualified applicants must have 3 yrs major responsibility in an organization similar to Fair Share. Salary range \$30-\$35,000 plus benefits. Send cover letter and resume by Nov. 25th, 1996 to Oregon Fair Share, 702 NE Schuyler, Portland, OR 97212-3923.
Equal Opportunity Employer

Banking

Commercial Bank is seeking qualified applicants for position of **Operations Officer** in Tigard.

...High school diploma or equivalent. Formal training in retail banking operations or equivalent on-the-job training or experience.

...Strong attention to detail and ability to operate a variety of office equipment used in retail banking operations to include teller machines, encoders, CRT terminals, etc

...Prior team leader or supervisory experience, as well as demonstrated effective training and mentoring skills. Demonstrated effective interpersonal skills to effectively manage staff

...Ability to promote and close sales to meet and exceed branch and company sales objectives.

Understanding of Retail Banking in today's environment.

Please call (503) 315-2836 for an application or apply at the affiliate nearest you and forward to Human Resources, 702 Church St NE, Salem OR 97301.

Come grow with the "Super Community Banking" companies of West Coast Bancorp and its Affiliates: Commercial Bank, Valley Commercial Bank, Bank of Newport, Bank of Vancouver West Coast Trust and West Coast Data Services.

Equal Employment Opportunity Employer M/F/V/D

Performance Analyst

Responsible for supporting management team and preparing and presenting performance reports; researching, analyzing, and interpreting program performance to answer questions about past, present, and projected performance issues. Must have ability to gather appropriate historical and current data and determine relational perspective, to gather and analyze data from diverse sources including MIS system and external data, and to present concepts in clear and understandable written and oral formats, including computer generated graphical representations.

Preferred qualifications: Bachelors degree in business, public administration, information management or other closely related field or equivalent relevant experience; demonstrated excellent analytical skills; experience with spreadsheet, database, wordprocessing, and presentation software applications; and demonstrated effective written and oral communications skills. Preference given to those with knowledge of Microsoft Excel, Access, Word, and Powerpoint applications. Full salary range: \$23,130 to \$35,426 plus employer-paid benefits. Closing date: Tuesday, November 5, 1996.

TPIC Applications are required for all positions and must be received by 5 pm on the closing date. Applications are available at The Private Industry Council, 720 SW Washington St., suite 250, Portland, Oregon, 97205. Tel: (503) 241-4600; Fax: (503) 241-4622. An affirmative Action, Equal Opportunity Employer

Earn Extra Money

Deliver the US West direct telephone books, to the greater Portland area. People with vehicles needed to deliver phone books, must be 18 years or older and available 4to5 daylight hours. Call 281-6948 Monday through Friday.

Health Information System Coordinator

Starting Salary: \$2,080-\$2,600
Per Month Plus Benefits

The Position: CODA, Inc., seeks a credentialed health information system coordinator to oversee records and related support services functions. Duties of this exempt position are: Coordinate and supervise multi-site health information system; supervise clinical support services staff (ca. 9 people); Oversee clinical records system function at all sites. This includes training and monitoring of staff who create or otherwise work with records; Assure that reports, both internal and external, are timely and accurate; perform coordination and liaison with service managers and clinical staff at all sites to assure efficient provision of clinical support service functions; Provide liaison with such external agents as parole/probation officers, Services to children and Families (SCF) caseworkers, medical agency staff, and attorneys. As necessary attend court proceedings as Records Custodian. **Physical Demands:** must be able to: climb stairs; lift and carry bundles of records up to 25 pounds; manipulate heavy file-cabinet drawers; perform data entry and other computer tasks for protracted periods; must drive occasionally to locations within Oregon. **Shift:** Mon thru Fri, 8 AM- 5 PM. **To qualify:** Certification as an Accredited Records Technician (ART) is required. Registered Records Administrator (RRA) certification is strongly desired; as is membership in the American Health Information Association. Two years' experience in a health-care setting is required for ART candidates and desired for RRA candidates. Candidates must demonstrate excellent communication, interpersonal, problem-solving, organization, and leadership skills. Candidates must demonstrate computer literacy (DataEase, WordPerfect, and others). Experience in statistical analysis and in supervision are desired. Bilingual ability is desired but not required. Individuals currently serving any supervised parole or probation are ineligible for this position. **To Apply:** obtain a standard CODA application form and detailed position announcements for each position sought. Screening questions responses are required for each position sought. CODA cannot accept resumes in lieu of application forms. **Application Materials Are Available At And Must Be Returned to:** CODA, Inc., 210 NE 20th Ave., Portland, OR 97232; Tele: (503) 236-2290 Ext. 254.

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75 FTE - Teacher/Interventionist working w/families of pre-schoolers at - risk. Resp. for implementation of curriculum, assessments, & parenting intervention. Required AA in ECE + 3 yrs. or BS in ECE + 1 yr. experience in related field. Knowledge of African-American culture. Wage \$8.75 - \$9.50/hr. Resume/App: VOA -Family Nursery, Attn: Lorraine Barton, 537 Alder, Ptd., OR 97214 Equal Opportunity Employer

Cut Your Grocery Bill

By up to 50% - Grocery Savings Book lets you select coupons you want from over 900 Name Brand products. 503-617-1835

Sub-Bids & Material Quotes Requested

OSU Wiegand Hall Repiping
& ADA Toilet Room Upgrade
For the Oregon State Board of Higher Education

Bid Date: 11/05/96 Bid time: 2:00 pm

Hydro-Temp Mechanical, Inc.

4246 S.E. Belmont *** Portland, OR
Phone: (503) 230-9359 Fax: (503) 230-9363
CCB #63907

We are an equal opportunity employer and request sub-bids and material quotes from minority, women, disadvantaged and small business enterprises in the areas of Electrical, Painting, Tile, Both Accessories, Drywall and Insulation.

Sub-Bids Requested

Solids Processing Facilities and Effluent Treatment Complex
(Westside WWTP Improvements - Contract No.2)
Vancouver, Washington

Bid Date: Thursday, November 7, 1996 Bid Time: 2:00pm

Pease & Sons, Inc.

P.O. Box 44100
10601 Waller Road East
Tacoma, Washington 98444
Phone: (206) 531-7700 Fax: (206) 537-8113
Contractor Registration No. CC01-PE-AS-ES*302PO

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Sub-Bids Requested

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New Beaverton Elementary School Findley Site

Bid Package #3 - Building Finishes and Landscaping

Bid Date: November 6, 1996 2:00pm

DONALD M. DRAKE COMPANY

1740 N.W. Flanders
Portland, OR 97209
(503) 243-2775
Fax (503) 243-2775



CCB #84045

We are an equal opportunity employer and request sub-bids from disadvantaged, minority, women, vietnam era veterans, disabled veterans, or emerging small business enterprises.