

CLASSIFIEDS

Social Service

Crisis Intervention Counselor II. Full-time. Provide phone & face-to face crisis counseling plus short-term case management for families & youths age 9-17. Master's degree required. Salary range \$16,711.50 - \$25,038 depending upon experience. Excellent benefits. For application call The Boys & Girls Aid Society, 503-222-9661, X240. Application accepted until 10/28/96. Equal opportunity employer.

Washington County Management Analyst II

\$3273 - \$3978/mo
Closes November 1, 1996
Call (503) 648-8606/TTY (503) 693-4898 for information. County application and supplemental application forms required. Apply to:
Washington County Human Resources Division
155 N. First Avenue, Suite 210 Hillsboro, Oregon 97124
Women, minorities, and people with disabilities are encouraged to apply.

Police Officer/Recruit

City of Milwaukie, Oregon (located within the Portland Metro Area, pop. 20,000). Salary \$2400 - \$3377/mo D.O.Q., plus excellent benefit package. We are seeking qualified person(s) for responsible police (including School Resource Officer) work in the protection of life and property through the enforcement of laws and ordinances, with emphasis on community policing. Work consists of patrol of assigned areas, traffic regulation, accident and criminal investigation. REQ: ability to work without direct supervision in emergencies, exercise considerable judgment and skill in investigation and prevention of crime. Be US Citizen; 21 years of age; H.S. Grad or GED; not have been convicted of a felony; have valid drivers license; be able to pass: physical agility, medical exam, psychological exam, extensive background check and drug screening test. Desirable to have supplemented education with related college courses. If possible, please pick up application packets at Human Resources Department, 10722 SE Main Street, Milwaukie, OR 97222. Contact Cynthia, (503) 786-7507. Completed packets must be received by 4 PM, Tuesday, November 5th, 1996, in Human Resources at the above address. Fax# (503) 652-4433, TDD#786-7555. All qualified applicants are encouraged to apply. EOE.

West Coast Trust is seeking a qualified applicants for the position of Trust Tax Preparer in Salem.

Knowledge in tax preparation comparable to a licensed tax consultant or licensed tax preparer with three year preparation experience. Knowledge and upstanding of trust tax issues for grantor trusts, irrevocable trusts and simple and complex trusts. Well developed interpersonal skills in order to communicate with and assist trust account administrators. demonstrate effective organization/time management skills. Ability to work in a team environment.

Please call (503) 315-2836 for an application or apply at the affiliate nearest you and forward to Human Resources, 702 Church St NE, Salem OR 97301

Come grow with the "Super Community Banking" companies of West Coast Bancorp and its Affiliates: Commercial Bank, Valley Commercial Bank, Bank of Newport, Bank of Vancouver West Coast Trust and West Coast Data Services.

Equal Employment Opportunity Employer M/F/V/D

Pt Teacher aide to work w/at-risk african-american Families. Resp. incl. assisting inc classrm, in-home childcare, light office work, & flexible hrs. H.S. diploma/GED + yr. rel. exp. Wage \$5.50 - \$6.30/hr. Exp. & knowledge of African-American culture & families preferred. Resume/App: VOA Family Nursery, 537 Se alder, portland, Or. 97214, Attn: lorraine Barton Equal Opportunity Employer

Earn Extra Money

Deliver the US West direct telephone books to the greater Portland area. People with vehicles needed to deliver phone books, must be 18 years or older and available 4to5 daylight hours. Call 281-6948 Monday through Friday.

Radio Opportunities Full Time

Consider an exciting career in radio. Salem Media of Oregon Inc., Christian formatted radio (KPDQ AM/FM, Portland, OR), has multiple immediate openings for a board operator/on-air announcer, full-time sales representative and a full-time station/sales secretary. If you've dreamed of getting into radio, this could be your opportunity. Contact KPDQ for more information at (503) 231-7800, Mon.-Fri., 9-5. Job closing 11/15/96.

KPDQ is An Equal Opportunity Employer.

Garlington Center Behavioral Healthcare

(Open job listing as of October 18, 1996)

Team Leader needed for the voc. rehab. team duties include clinical and administrative supervision of team and participating in provision of community outreach, therapy and case management services to clients. Minimum of 2 years supervisory experience required. QMHP required. Ref # VC-TL

Case Manager needed to provide supportive therapy and a full range of intensive case management services to chronically mentally ill adults from multicultural backgrounds. Minimum 2 years related experience required. Must be QMHP. Ref #CM-1
Competitive salary and benefits. Send/fax cover letter and resume to: Garlington Center, 911 N. Skidmore Portland, OR 97217 Attn: HR Fax: 249-8740 EOE. Committed to diversity. No phone call please. Contact our Job Line at 727-5947 for additional job opportunities.

Water Management Specialist

Requires three years experience in water systems or related field. Three years experience in communicating with the public and customer relations; familiarity with residential, commercial, and industrial piping, and water use practices. Associates degree in related field and/or a combination of education, experience and training providing the knowledge, skills and abilities required to perform the job.

Experience in cross connection control and water conservation, including program development, and project management. Experience performing audits and inspections and in marketing programs to customers. Ability to use personal computers and related software, and to develop reports. Closes Friday November 8, 1996 5:00 p.m.

For information and application packet contact, Eugene Water & Electric Board, P O Box 10148, 500 E 4th Avenue, Eugene OR 97440 or (541) 484-3769.

EWB values diversity in the workforce and is an equal opportunity employer.

Cut Your Grocery Bill

By up to 50% - Grocery Savings Book lets you select coupons you want from over 900 Name Brand products. 503-617-1835

Counselor

Central City Concern, a non-profit agency, has an immediate opening for a Counselor. Qualified applicant must be detail-oriented with experience in alcohol and chemical dependency. Must possess CADC I or II. CADC II is preferred. \$22,880 - \$24,440 FTE. women and minorities are encouraged to apply. Please send resume and cover letter or apply in person to Central City Concern, 2 NW Second Avenue, Portland, OR 97209. Equal Opportunity Employer

Resident Initiatives Program Manager

Vancouver Housing Authority Immediate opening. The Resident Initiatives Program is responsible for developing, implementing and maintaining programs designed to assist VHA residents and their families achieve social and economic self sufficiency. This highly responsible professional position is accountable for program planning and management, needs assessment, resource coordination, and grant writing. Applicants must have knowledge of human service programs and the ability to establish a working relationship with local social service providers. This position requires experience working with low income people in a multi-ethnic, multi-cultural environment, and excellent communication and interpersonal skills. Salary range is \$2894-\$3788 per month, excellent benefits. Application materials are available at the VHA Administration offices, 500 Omaha Way, Vancouver WA 98661 or by calling (360)-694-2501. Completed applications must be received at the VHA no later than 5:00 p.m. Friday, November 15, 1996.

Equal Opportunity Employer

Case Manager

Responsible for intake and case management for adolescent females in a shelter/evaluation program. Applicants should possess skills and abilities in adolescent development; crisis intervention; residential programming; child abuse and domestic violence issues; organizational skills; written and oral communication. Helpful to have experience with State of Oregon Services to Children and Families. BA+3 or MA in social services. Related work experience may be used in place of degree. Resume/App: VOA, 200 SE 7th Ave. Portland, OR 97214 Attn: Kletzer

Executive Director

The Oregon Council for the Humanities seeks Executive Director to direct statewide program; begin mid-January, 1997. Must have strong humanities background and a vision of the community role of the humanities; also mgmt. and strategic planning expertise and demonstrated fund raising/community relations skills. For appl. info., contact OCH at 503-241-0543 or OCH@teleport.com. Deadline for applications: 11/27/96

Psychiatric Nurse Practitioner needed part-time to provide med management & treatment planning to disturbed adolescents & their families. Contact 233-6090, ext. 2997 for complete details. Obtain required application at Janus Youth Programs, 738 NE Davis, Portland. Position closes 11-1-96 at 5:00 p.m. We value diversity.

KFXX Radio/Promotion Director - Coordinate and implement on-air promotions, on-site events, press relations for all-sports radio station. Working knowledge of sports desired. 2 year promotion experience. Send resume to KFXX Radio, 4614 SW Kelly, Portland, Oregon 97201. EOE

Caregiver - for residential care facility. Experience working w/ elderly & disabled desired. Duties include personal care for residents, dietary assistance, housekeeping & related tasks. Requires lifting & physical labor. F/T, P/T & on-call positions, days & hrs may vary. Starting Salary \$5.65/hr. Full benefits pkg if 20+hr/wk. For application call 221-1054. Closes 10/25/96 EEO

Staff Accountant

General accounting position in a five-person office. Several years experience in general accounting desired. On-the-job experienced in PC Lotus 123 or Quattro Pro spread sheets required. Successful candidate will be efficient, accurate, self-starter. CPA not required. Salaried position with benefits. Neil Kelly named one of Oregon's top 100 businesses to work for in 1996 by Oregon Business Magazine. Team organizational structure. Send resume and cover letter including salary requirements to: Julia Spence, V.P. Human Resources, Neil Kelly Designers/Remodelers, 804 N. Alberta St., Portland, OR 97217.

Outreach Worker:

Full-time
\$21,000-\$26,000 with Benefits
Specific Responsibilities
- Provide supervision and outreach coverage at special events dances athletic events and other events as assigned.
- Provide short-term intervention support including community response mobilization mediation, family/parent support, in response to events such as drive by's, fights, gang-related incidents.
- Develop/maintain visible/credible presence among gang impacted gang affected youth.
- Maintain close cooperative relationship with schools, social service agencies, law enforcement, correction and other relevant, systems.

Qualifications

- Minimum two year's experience working directly with troubled adolescents.
- Demonstrated knowledge of needs of African-American youth and demonstrated ability to communicate effectively with African-American youth.
- Demonstrated ability to establish/maintain positive relations with educating social service, justice, mental health, and other relevant service systems.
- Must have valid Oregon Drivers License
Please send Resume and Cover letter by Oct. 28, 1996 to:
Portland House of Umoja
1626 N.E. Alberta Street
Portland, OR 97211

Water Treatment Operator Trainee

Requires a four-year degree in Microbiology or other laboratory science with one year coursework in microbiology, college-level coursework in water treatment, chemistry hydraulics, and microbiology/bacteriology; or equivalent. Valid Driver's License (Class 4). Must obtain Oregon Water Operators Certifications and must be approved by the Oregon Health Division for bacteriological analyses of water within the required time. For application and information packet contact, Eugene Water & Electric Board, P O Box 10148, 500 E 4th Avenue, Eugene OR 97440 or (541) 484-3769 Attn: Human Resources. Position closes on Friday November 8, 1996 5:00p.m.
EWB values diversity in the work force and is an equal opportunity employer.

Forestry Technician

Portland timber management firm seeks highly motivated individual for an immediate opening as forestry technician. Position requires minimum of two (2) years collegiate education in forestry related field. Responsibilities include preparation of maps for contract work, perform inventory field sampling, timber marking, assist the contract administrator in the reforestation process, input & edit data from inventory field sampling and assist in other areas. Candidate must have good communication skills, both oral and written. The position is located in Vernonia, Oregon. We are an equal opportunity employer, and offer competitive salary/benefits. If you are qualified and interested in working with a great group of people, and for a company that believes in employee development and training, send resume to Vicki Reber, Forestry Technician Opening, One SW Columbia, Suite 1720, Portland, OR 97258.

West Coast Trust is seeking a qualified applicants for the position of Retirement Plan Administrator in Salem.

Two year degree in employee benefits or two to five years experience in employee benefits or investment related work

Proficient in the use of WordPerfect 6.1 for Windows, Desk Top Publishing, and Rapid file

Basic knowledge of Microsoft Access and Excel

Experience in public speaking preferable

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Equal Employment Opportunity Employer M/F/V/D

Job Opportunity: CITY OF PORTLAND New Job Listings

Accountant Assistant
Approximate Monthly Salary: \$1,693 at entry to \$2,361 after 3 years. Tentative closing Date: Friday, October 25, 1996. No Postmarks Accepted.
Written Test Given November 22, 1996.

Risk Specialist: Benefits
Approximate Monthly Salary: \$3,650 to \$4,663. Tentative closing date: Friday, November 1, 1996.

For other job listings call (503) 823-4573. TDD (503) 823-3520.

For application questions call analyst listed on job announcement; for application assistance call (503) 823-3530.

Please Identify Minority Paper On Application For Employment Form

Submit completed applications to City Personnel 1400 SW 5th Ave., 10th Fl., Portland, OR 97204. Some applications are also available by Tuesday Noon at local TPIC branch offices, NE Workforce Center and Urban League.

The City of Portland is an AA/EEO employer.

Now Hiring

for the

1997 Legislative Session

1997 Session Positions	Salary
Data Communications Tech B	\$1,790-\$2,395
User Support Specialist	\$1,646-\$2,170
Admin Support Specialist 1	\$1,571-\$2,065
Committee Administrator	\$3,206 - \$3,718
Word Processing Specialist	\$1,571
Legislative Session Guide	\$1,325
Counter Clerk	\$1,215
Mail Bill Clerk	\$7.01/hour
Custodian 1	\$1,178-\$1,506
Receptionist	\$1,325
Messenger	\$1,215
WATS Operator	\$1,215

Full-time Continuing Positions:

Researcher \$2,395-\$3,206

For application information call (503) 986-1373. Employee Services, Room 140 State Capitol Salem OR TTY: (503) 986-1374 Fax (503) 986-1684. Apply now, some positions have no closing date, but employment is scheduled to begin, early December, 1996.

Corvallis, Oregon. Oregon State University. Office Manager position in English Language Institute. Full-time, renewable fixed term, 12 month, beginning November 15 if possible. Salary \$24,000-27,000 plus benefits. Duties include general office management, support staff supervision, data processing, and executive assistance. For complete application packet write to Office Manager Search Committee, Attn: Sherry Majeski, ELI/OSU, Corvallis, OR 97331-3610, call (514) 737-2464, or fax (514) 737-0871. Deadline for receipt of all application materials is November 1.

Police Officer/Recruit

City of Milwaukie, Oregon (located within the Portland Metro Area, pop. 20,000). Salary \$2400 - \$3377/mo D.O.Q., plus excellent benefit package. We are seeking qualified person(s) for responsible police (including School Resource Officer) work in the protection of life and property through the enforcement of laws and ordinances, with emphasis on community policing. Work consists of patrol of assigned areas, traffic regulation, accident and criminal investigation. REQ: ability to work without direct supervision in emergencies, exercise considerable judgment and skill in investigation and prevention of crime. Be US Citizen; 21 years of age; H.S. Grad or GED; not have been convicted of a felony; have valid drivers license; be able to pass: physical agility, medical exam, psychological exam, extensive background check and drug screening test. Desirable to have supplemented education with related college courses. If possible, please pick up application packets at Human Resources Department, 10722 SE Main Street, Milwaukie, OR 97222. Contact Cynthia, (503) 786-7507. Completed packets must be received by 4 PM, Tuesday, November 5th, 1996, in Human Resources at the above address. Fax# (503) 652-4433, TDD#786-7555. All qualified applicants are encouraged to apply. EOE.