

# CLASSIFIEDS

**Geographic Information Systems Manager, Clark County, WA.** Recruitment will remain open until sufficient applications are received. This position manages Clark County's Geographic Information System and the GIS Division of the Department of Assessment and GIS. The position manages the design, implementation, and operation of a central data base of digitally mapped data, enabling County departments, citizens, and industry to access and analyze relevant data based on geographic parameters. The GIS Manager has considerable interaction with County officials and other public agencies to negotiate interdepartmental and inter-jurisdictional data agreements pertaining to system development and provisions of this regional service. Requirements: Bachelors degree in public administration, geography, computer science, or a related field; five years experience in the management and supervision of professional and technical staff; considerable training and experience in the management and development of mapping applications for computer/data systems, including experience with such computer programs as Arc/Info, Arc/View, and Arc/Map Objects. Salary range: \$3,730 - \$5,269 per month. Candidates should submit a resume and letter of interest as soon as possible to ensure inclusion in the recruitment process. For further position information contact: Clark County Human Resources Department, 1013 Franklin Street - PO Box 5000, Vancouver, WA 98666-5000. (206) 737-6018 (206) 737-6032(TDD) Equal Opportunity Employer

## Television

Part-time, On-call **Production** positions. Broadcast experience desired.  
plus  
Part-time **Master Control Air Operator.** Switch/Monitor, Video/Audio Signals, Keep FCC Logs, Control Transmitter. Waveform monitor understanding preferred.  
plus  
Full-time **Production Supervisor** w/ Benefits, Schedule Crew Personnel, Producer, Experience in All Areas of Production.  
**KNMT-TV 24**  
(503) 252-0792  
Equal Opportunity Employer

## Environmental Services Assistant (Wastewater Technician 1) City of Eugene

**\$2,135 - \$2,593/mo.**  
Responsible for performing a variety of tasks in support of the Laboratory and Industrial Source Control sections of the City of Eugene Wastewater Division, including those related to laboratory glassware and plasticware cleaning, laboratory sample receipt, and log-in; maintenance of water quality sampling equipment; and preparation of sample bottles and other equipment for water quality sampling projects. One year of experience in an environmental laboratory setting and postsecondary course work in chemistry, biology, or engineering desirable. **CLOSING DATE:** September 27, 1996. Obtain application packet from City of Eugene Human Resource and Risk Services, 777 Peal Street, Room 101, Eugene OR 97401. (541) 687-5061. AA/EOE

## WEST COAST DATA SERVICES

is seeking a qualified applicants for the position of **STATEMENT CLERK**, in Salem.  
...Experience operating and performing general maintenance of equipment is preferable  
...Must be able to use 10 key, and various office equipment  
...Ability to file both numerically, alphabetically, and lift a minimum of 50 pounds  
...Desire to work in a self directed team environment  
Please call (503) 315-2836 for an application or apply at the affiliate nearest you and forward to Human Resources, 702 Church St. NE, Salem Or 97301  
Come grow with the "SUPER COMMUNITY BANKING" companies of West Coast Bancorp and its Affiliates: Commercial Bank, Valley Commercial Bank, Bank of Newport, West Coast Trust. Equal Employment Opportunity Employer M/F/V/D

## ACCOUNTING

### Accounting and Payroll Manager

Progressive timber investment and management firm is seeking a proactive, team player with strong communication and organization skills. Core responsibilities include preparation of financial statements, maintenance of general ledger and accounting control systems, and preparation and management of semi-monthly payroll. Position will involve supervision of accounting specialist. Other responsibilities include assisting in preparation of annual budget, involvement in special projects, and variance analysis. Requires demonstrated PC skills, proficiency using accounting software, and the ability to work with confidential information. Salary is commensurate benefits package; prefer degree in accounting with a minimum of 2+ years experience or 6+ years experience as a full-cycle, general ledger accrual accountant.  
Please send resumes to Vicki Reber, One SW Columbia, Suite 1720, Portland, OR 97258

## TEACHER

**Parent Educator:** Plan and implement programs for children birth-5 years and their families. Facilitate groups, provide parent and ECE support for clients with diverse economic and cultural backgrounds. BA or equivalent in ECE plus experience; Bi-lingual in Spanish and PAT Certified a plus. Reliable transp. CPR infant/child first aid and food handlers card needed. Salary to \$21,800 DOQ plus benefits. Resume/App: VOA - Common Bond 4949 NE 9th Ave. Portland, OR 97211. Equal Opportunity Employer.

## ADMINISTRATION

### COMMITTEE ADMINISTRATOR

**1997 Legislative Session NOW LOOKING FOR** several Committee Administrators to work starting January 1997 and ending approximately June 1997. Salary is \$3,206-\$3,718. For application information call (503) 986-1373. Employee Services, Room 140 State Capitol, Salem OR TTY: (503) 986-1374 FAX: (503) 986-1684. Open until sufficient applications are received.

## How Hiring

### for Legislative Positions

1997 Session Positions	SALARY
Data Communications Tech B	\$1,790
User Support Specialist	\$1,506
Bill Digester	\$2,278
Admin Support Specialist 1	\$1,571 - \$2,065
Committee Administrator	\$3,206 - \$3,718
<b>Other Positions</b>	
Gift Shop Coordinator (P/T)	\$8.30 - \$10.78/hr
Electrician (Limited Duration)	\$2,278 - \$3,054
Policy Analyst - Education	\$3,206 - \$4,301

For application information call (503) 986-1373. Employee Services, Room 140 State Capitol Salem OR TTY: (503) 986-1374 FAX: (503) 986-1684. Act fast, some positions will be closing September 13, 1996.

## Our Most Important Asset is People

Blue Cross and Blue Shield of Oregon/HMO Oregon is currently recruiting for the following positions: For more information about current openings call our Job Information Line:

- Lead DBA (#300)

1-800-231-1617

We are strongly committed to equal opportunity in all phases of employment.



**BlueCross BlueShield of Oregon HMO Oregon**

**Executive Director** sought for equal opportunity, dynamic non-profit organization based in Portland. Oregon Association for the Education of Young Children is committed to early childhood education and represents 2000 educators throughout the state who work with families and children. Position will begin by December 1 as a 6 FTE at a salary range of \$16,000 to \$19,000 w/benefits. Position may increase to full time contingent on funding. Bilingual in English/Spanish preferred. Closing date is October 15. Request application by calling (503) 234-0887.

**BANK OF NEWPORT** is seeking a qualified applicants for the position of **MERCHANT BANKCARD REPRESENTATIVE** in Salem.

...Through knowledge of all products and services offered  
...Successful financial services experienced, preferably in a bank setting  
...Proven selling skills combined with a knowledge of merchant bankcard products and concepts. Effective customer service techniques and good verbal/written communication skills. Solid math skills and attention to detail

...Good knowledge of WordPerfect, Quattro Pro and PC software in general Please call (503) 315-2836 for an application or apply at the affiliate nearest you and forward to Human Resources, 702 Church St NE, Salem Or 97301

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## Multnomah Education Service District

Job Information Hotline 257-1510 257-1599 TDD  
**An Equal Opportunity Employer And Drug Free Work Place**

**WEST COAST TRUST** is seeking a qualified applicants for the position of **TRUST SPECIALIST** in Salem.

...One or two years experience with data entry/processing using on-line, real-time main frame and/or PC  
...Experience processing mortgage/promissory notes and contract collections  
...Experience performing book-keeping functions  
...Good written and verbal communication skills  
Please call (503) 315-2836 for an application or apply at the affiliate nearest you and forward to Human Resources, 702 Church St. NE, Salem Or 97301

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## Assistant Planner

Salary: \$2,376 - \$3,033/month Recruitment #96-60

The city of Vancouver, Washington, is seeking qualified candidates for an assistant planner to provide advanced specialized support work in the area of Community Development Block Grant program administration. The assistant planner performs a variety of administrative duties to provide information to the general public; coordinates activities with other City departments and outside agencies regarding projects funded by the CDBG program. Five years of increasingly responsible administrative experience, or a Bachelors degree with some urban planning experienced is highly desirable.

Application materials are available at the Citizens Service Center, fourth floor, 1313 Main Street, Vancouver, WA 98660 or by calling (360) 696-8419. Completed application and supplemental questionnaire materials must be RECEIVED on the 4th floor of the Citizens Service Center, Attn: HRRS by 5 p.m. Wednesday, September 18, 1996. Equal Opportunity Employer

## ATTORNEY

### BILL DIGESTER

**1997 LEGISLATIVE SESSION NOW HIRING** one Bill Digester to work in Legislative Counsel starting mid-November and ending at the close of the Legislative session. Salary is \$2,278. For application call (503) 986-1373. Employee Services, Room 140 State Capitol, Salem OR TTY: (503) 986-1684. Deadline to apply is October 18, 1996.

### Emmanuel Church Will Need Suppliers

Emmanuel Temple Church soon will build 33,000 sq. ft. church. If you are supplier of paint, windows, formica, sheet vinyl, draperies, sound systems, lighting, pews, acoustic ceilings, etc., fax us your co. qualif. C/O F.A. Alvey 503-287-7990

## Project Surveyor

W&H Pacific, a rapidly growing leader in surveying, engineering, planning and consulting services, is known throughout the Northwest for providing creative solutions and superior service. We have an immediate opening for an experienced project surveyor in our Portland office.

Professional registration, working knowledge of AutoCad (Release 12) and the ability to work well in a team environment is needed for this position. Familiarity with all aspects of surveying along with Wild total station/data collection is a plus.

As one of the Oregon Business 100 Best companies to work for in Oregon, we offer excellent benefits, advanced equipment, and opportunities for growth and development. If you value a team oriented environment with professional who work hard and play hard, we'd like to hear from you. Please contact:

**W&H Pacific**  
8405 SW Nimbus Avenue  
Beaverton, OR 97008  
Attn: Human Resources  
Fax: (503) 526-0775

We value diversity and are an equal opportunity employer.

**SECRETARY.** Half-time, days, M-F, schedule negotiable. Seeking flexible, dependable, individual with excellent clerical skills, type 50 wpm, WP 5-1, to support Juvenile Justice Programs in multicultural setting. Accuracy, attention to detail, confidentiality necessary. Minimum salary range \$5.70-\$8.54/hr., depending on qualifications. Benefits. For application, call The Boys & Girls Aid Society, 503-222-9661, ext. 240. Equal opportunity employer.

## MENTAL HEALTH

### Counselor-III Outpatient Treatment Services Starting Salary:

**\$1,494 - \$1,640 Per Month Plus Benefits**

**THE POSITION:** CODA, Inc., seeks an experienced mid-level counselor for our Outpatient Treatment Services located at Northeast 20th and Everett. This full-time exempt position, reporting to the Multi-Service Site Clinical Coordinator, is responsible to: Provide individual and group counseling; Provide resource information and referral to patients; Maintain clinical records including all progress-in-treatment notes, group notes, and treatment plan development; Provide written correspondence and reports to courts, parole/probation officers, CSD, and other adjunct community agencies; Participate in group and individual supervision; Participate in committees or work groups as assigned. **PHYSICAL DEMANDS:** Must be able to negotiate a staircase, and to perform CPR for 15 minutes continuously. **SHIFT:** Position works unconventional hours with shifts of varying length taking place Monday through Saturday to total 40 hours per week. **TO QUALIFY:** A Bachelor's Degree in a human services discipline AND two years' mental health/addictions experience are required. The requirement for a Bachelor's Degree may be waived if applicant has current CADC certification and substantial relevant experience in chemical-dependency counseling. Knowledge of and/or clinical experience with individual and group counseling techniques, patient treatment for chemical dependency is very strongly preferred. Spanish-language fluency is desired but not a requisite. Individuals currently serving any federal, state, or county probation or parole are ineligible for this position. Candidates must be trained/trainable in 1st Aid and CPR, and capable of performing CPR for fifteen minutes continuously. Candidates not currently holding CADC certification or other recognized licensure must make application for certification within six months of date of hire and must receive state certification within 36 months. Individuals currently serving any supervised parole or probation and ineligible for this position. **TO APPLY,** obtain a standard CODA application form and detailed position announcements for each position sought. Screening questions responses are required for each position sought. CODA cannot accept resumes in lieu of application forms. **APPLICATION MATERIALS ARE AVAILABLE AT AND MUST BE RETURNED TO:** CODA, Inc., 210 NE 20th Ave, Portland, OR 97232; Tele: (503) 236-2290 Ext. 254.

CODA is an Equal Opportunity/Affirmative Action Employer

## Administrative Manager

W&H Pacific, a rapidly growing leader in engineering, planning and consulting, is seeking a talent professional who can provide creative solutions and superior service.

This leadership role will serve our company in supervision of administrative staff, facilities management, purchasing and inventory management, selection and purchasing of major office equipment, and management of telephone/voicemail systems. Qualifications include a bachelors degree in business administrative (or the equivalent); at least ten years of business administration experience, preferably in a professional services environment; three years of leading/managing people in a participatory work environment; and demonstrated ability in: managing facilities, purchasing, and telephone/voicemail systems. Demonstrated ability to work with DOS and Windows-based word processing, and spreadsheet software highly desirable. Women and minorities are encouraged to apply.

As one of the Oregon Business 100 Best companies to work for in Oregon, we offer excellent benefits, advanced equipment, and opportunities for growth and development. If you value a team oriented environment with professionals who work hard and play hard, we'd like to hear from you. Please submit resume no later than September 20, 1996 to:

**W&H Pacific**  
8405 SW Nimbus Avenue  
Beaverton, OR 97008 Attn:  
Human Resources Manager  
Fax: (503) 526-0775

We value diversity and are an equal opportunity employer.

**COMMERCIAL BANK** is seeking a qualified applicants for the position of **TELLER, P/T,** 20 hrs in Salem.

...Prior teller experience required  
...Good customer service and cash handling skills  
...Attention to detail

Please call (503) 315-2836 for an application or apply at the affiliate nearest you and forward to Human Resources, 702 Church St. NE, Salem Or 97301

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