

CLASSIFIEDS

Education

Head Start Of Yamhill County

Now accepting applications for the following positions:

Education Coordinator: Insures compliance with head Start Performance Standards. Plans/implements staff training and developmental preschool curriculum. Supervise teaching staff. FT \$11.06-\$13.19/hr. Aug-June. BA/BS in ECE or related field and 3 yrs. exp. or equiv. combination. Bilingual (Span/Eng) desired.

Family Advocate: Coord. health/social services to families through home visits. FT and 20 hrs/wk positions \$8.98/hr. BA/AA & 2 years exp or equiv. Bilingual (Span/Eng) desired.

Child Care Aides: On-call. Provides child care during program activities. \$5.83/hr. HS diploma/GED & exp.

Substitute Classroom Aide: Substitutes as Teacher Aide, Food Service, Child Care or Cleaning Aide. Requires experience with children ages 3-4. On-call, \$5.83/hr.

Regular and Substitute Bus Driver: Requires current Oregon Driver's License and ability to obtain Oregon School Bus Driver's License. We will train. Regular Driver position is PT. Sub position is on-call. \$6.97/hr.

Cook: Must be able to work well w/adults & small children, follow sanitation regulations, organized & flexible. HS Diploma/GED. 20 hrs/wk. \$6.97/hr.

Teacher: Plan/implement developmentally appropriate classroom for 3 & 4 year olds, home visits, supervise classroom staff & volunteers. AA in ECE or CDA required plus 2 yrs. exp. FT Sept-May \$8.98/hr.

All positions require ability to meet basic physical qualifications, current ODL, and insured vehicle or acceptable alternative available for use on the job.

Apps. and info. available at 800 NE 2nd St. McMinnville. 472-2000. Include resume w/application. Closes Sept. 6, 5:00PM.

Head Start of Yamhill County offers an excellent benefits package and is an Equal Opportunity Employer.

Bank Of Newport is seeking a qualified applicants for the position of Personal Banker in Toledo.

...Effective written and verbal communication skills and basic math skills

...Previous banking/financial experience and/or successful retail sales background highly desirable

...Solid knowledge of bank products and services and effective listening/probing skills in order to identify customer needs and effectively match with bank products and services

...Outgoing, customer service/sales oriented, professional demeanor

...Ability to meet bonding requirements for employment purposes

...Ability to work well in a team environment

Please call (503) 315-2836 for an application or apply at the affiliate nearest you and forward to Human Resources, 702 Church St NE, Salem OR 97301

Come grow with the "SUPER COMMUNITY BANKING" companies of West Coast Bancorp and its Affiliates: Commercial Bank, Valley Commercial Bank, Bank of Newport, West Coast Trust, West Coast Data Services and Bank of Vancouver.

Equal Employment Opportunity Employer M/F/V/D

Transit Operators

Full-Time And Part-Time
Salem Area Mass Transit District is seeking individuals with good interpersonal skills to operate our buses on both a full-time and part-time basis. Candidates must have a good driving experience necessary. We train. Excellent starting wage of \$11.11 per hour. Call 503-588-2890, ext 2237, or come by 3140 Del Webb Ave NE, Salem, OR 97303 to obtain a detailed vacancy announcement and official application form. Applications must be received at District by 5:00 p.m. September 20, 1996. An equal opportunity employer.

Secretary. half-time, days, M-F, schedule negotiable. Seeking flexible, dependable, individual with excellent clerical skills, type 50 wpm, WP 5-1, to support Juvenile Justice Programs in multicultural setting. Accuracy, attention to detail, confidentiality necessary. Minimum salary range \$5.70-\$8.54/hr., depending on qualifications. Benefits. For application, call The Boys & Girls Aid Society, 503-222-9661, ext. 240. Equal opportunity employer.

Personnel Assistant I

Provide clerical and secretarial support to Human Resources Division. Starting wage \$10.27 per hour. Call 503-588-2890, ext 2237, or come by Salem Area Mass Transit District, 3140 Del Webb Ave NE, Salem, OR 97303 to obtain a detailed vacancy announcement and official application form. Applications must be received at District by 5:00 p.m., September 13, 1996. An Equal Opportunity Employer.

Fiscal Assistant II

Performs various accounting duties, primarily those relating to payroll processing and preparation of payroll tax reports. Starting wage \$11.28 per hour. Call 503-588-2890, ext 2237, or come by Salem Area Mass Transit District, 3140 Del Webb Ave NE, Salem, OR 97303 to obtain a detailed vacancy announcement and official application form. Applications must be received at District by 5:00 p.m., September 13, 1996. An Equal Opportunity Employer.

Dental



Appointment Center Representatives

We currently have excellent opportunities for enthusiastic individuals who are looking for a career in the dental field. Appointment Center Representatives receive calls regarding routine, new patient and emergency appointments, cancellations, re-schedules, as well as provide general information and education to our patients. Good listening, customer service, communication skills and computer experience is required. Prior dental background is preferred.

We offer an in-house training program, excellent benefit package and promotional opportunities. Apply in person at any office location or send resume, including salary requirements to:

Attn: Human Resources (ACR) Willamette Dental Group, P.C. 14025 SW Farmington Road, Suite 300

Beaverton, OR 97005 Fax: (503) 526-4415

E-mail: dental@teleport.com Job Hotline (503) 671-9486

An Equal Opportunity Employer

Education

Head Start/ECEAP Economic Opportunity Committee Of Clark County, Inc.

Head Start Teacher - 32 Hrs./Wk., Sept. - June. Requires Bachelor's Degree in Early Childhood Education; or Bachelor's Degree in Education with an ECE endorsement which documents six ECE classes or Child Development Associate (CDA) certificate. One year consistent paid experience with groups of children 3-5 years old in preschool program, including supervision of adults and classroom planning/management. Position requires dependable automobile, driver's license, and auto insurance. Must be able to obtain a Food Handler's Card and First Aid and CPR certificate. Entry is expected at \$10.62/Hr.

Head Start Teacher Assistant - AA Degree in (ECE) with one year paid experience in a preschool program, or a (CDA) with two years experience. \$7.84/hr.

For all positions applicants must submit cover letter, resume, 3 letters of recommendation, and an EOC application. Obtain application pkg., 9-4 pm, Mon-Fri., EOC of Clark County, 10621 NE Coxley Dr., Suite 207, Vancouver WA. 98662, (360) 896-9912. Application deadline is Wednesday, September 4, 1996 at 4:00 p.m. Interviews are anticipated to take place on September 5-6, 1996.

EEOC/AA

Legal Secretary II, Clark County, WA.

Closing date: September 9, 1996. There is a current opening within the Child Support Division responsible for interviewing clients to obtain sensitive, case-related information; monitoring and reviewing the status of the cases; and maintaining contact with and providing information on case status to clients, attorneys, and other individuals and agencies. Requirements: two years responsible clerical work experience, including one year in the legal field; experience in family law vs preferred; completion of a legal Secretarial certificate program (45 credit hours) may substitute for one year of required experience. Salary Range: \$11.58 - \$14.77 per hour. A Clark County application and supplement is required. For application materials contact: Clark County Human Resources Department, 1013 Franklin Street - PO Box 5000, Vancouver, WA 98666-5000. (206) 737-6018 (206) 737-6032 (TDD) EQUAL OPPORTUNITY EMPLOYER

Social Service Coordinator.

for shelter/evaluation program in Oregon coastal communities. Must make residence in Clatsop, Columbia or Tillamook County. Six years social work/case management experience or combination of college level education & relevant experience. Experience in intake; working with at-risk, high-risk adolescent; interacting with social service agencies, juvenile courts, & other community professionals, including shelter parents. Maximum flexibility of scheduling to assure shared 24-hr. program coverage &/or working at home as needed to meet 37.5-hr. work week. Salary \$19,149-\$28,743 depending upon experience. Benefits. For application call Boys & Girls Aid Society, Portland, OR, 503-222-9661, ext. 240. Equal Opportunity Employer.

Engineering Opportunities

Established and expanding specialty metals firm seeks highly skilled engineers -- **Process Engineer** with thermo-mechanical processing (forging and rolling) background will develop new and improve existing processes in consultation with internal customers within heavy industrial plant. Requires Bachelor's degree in Engineering (Metallurgical preferred) and 2+ years engineering experience within specialty metals industry. Experience leading complex engineering projects and performing statistical analysis strongly desired. **Senior Instrumentation Engineer** will provide technical assistance to maintenance operations personnel; develop strategic upgrade plans and manage projects. Requires Bachelor degree in Electrical Engineering (or equivalent experience/education), Electrician license, and 8+ years design and specification experience demonstrating strong project management skills, and extensive knowledge of DCS, programmable controllers, complex instrumentation loops, etc.

Position offer highly competitive salaries and exceptional benefits, including 401(k), defined pension plan, company stock, and company-paid health insurance premiums. Submit resume and salary requirements to Human Resources, OREMET Titanium, PO Box 580, Albany OR 97321. We are an AA/EEO employer committed to diversity.

Clerical

The Downtown Portland Office of **Northwest Natural Gas Company** has an immediate opening for a Customer Clerk. For job information and qualifications, contact:

Job Information Line - Portland Area
(503) 226-4211, ext 2434
An Equal Opportunity Employer

Email Customer Services Representative

40 Hours/Week
Powell's Bookstore
1005 W. Burnside
Box 85
Portland, OR 97209

Position Summary:
Processes incoming email orders and queries. Responsible for processing orders, searching for books in stacks responding to Internet Services department. Also includes answering phones and processing other types of requests via fax or mail.

Requirements/Qualifications
Job is very detail oriented. Attention to detail a must
Excellent keyboard skills
Superior customer service/problem solving skills

Ability to handle multiple tasks and priorities
\$5.50-\$6.50/hour depending on experience
Schedule undecided. May include evenings and weekends

Position closes Wednesday, August 28. Fill out application form found at Rose room counter or send resume to above address.

No phone calls please.

Delivery

Delivery person needed to deliver newspapers 8 to 10 hrs. a week, Wed. and Thur. Needs to have own transportation, Car Ins. and a valid Oregon drivers licenses.

For more information please call Mark Washington or Gary Ann Taylor at 503-288-0033.

WORK BEHIND THE SCENES

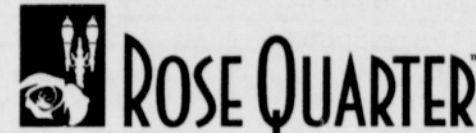
Open House Tomorrow! Thursday, August 22 at 7:30pm

Attend our presentation and pick-up an application during the open house in the Rose Garden arena at 7:30pm. Learn about employment opportunities including event/day custodians and set-up crew.

Park free in the Garden Garage on Level One.

Jobs begin in September with advancement opportunities!
Flexible hours (nights/weekends)
Part-time
Physical Labor

Women and minorities are encouraged to apply. Equal Opportunity Employer.



Established and growing specialty metals manufacturer in Albany invites you to Explore The **OPPORTUNITIES...** We are looking for talented people with proven track records to join our team in the following positions:

- Process Engineer
 - Journey-level Electrician
 - Laborer
 - Instrumentation Technician
 - Journey-level Millwright
 - Material Planner
 - Inventory Tracker
 - Production Expeditor
- OREMET** offers competitive salaries and an exceptional benefits package including company stock, 401K, pension plan, and company-paid health insurance premiums. Call us today at (541) 917-0560 for more information, or fax your resume to (541) 917-0627. We are an AA/EEO employer committed to diversity.

METRO

Maintenance Technician (HVAC) - \$36,212 - \$40,476/year, full time (deadline 9/11/96). Position represented by LIU, Local 483. Installation, alteration, maintenance and repair of HVAC and water filtration systems and related equipment. May be assigned lead worker responsibilities on specific jobs. Requirements: Knowledge and experience in HVAC and electrical systems; limited journeyman, limited energy HVAC (or above) electrical license; a CFC certificate and ability to assume responsibility as Refrigerant Manager at the zoo.

Maintenance Worker II - \$14.72 - \$16.57/hour, full time, shifts vary (extended deadline 8/30/96). Skilled and semi-skilled work in variety of maintenance, construction and operational functions at the zoo. Operates automotive and construction equipment. May be assigned lead worker responsibilities.

Animal Keeper/Elephants - (deadline 9/6/96). A full-time position is being offered at the **Metro Washington Park Zoo, Portland, Oregon.** Annual starting salary range is \$29,336.40 - \$34,159.68 after one year. Excellent benefits including retirement, medical, dental, vision, life, and long term disability. The successful candidate is likely to have at least two years experience at an accredited AZA institution where they excelled as an elephant keeper in protected and free contact as well as all facets of animal keeping including enrichment and training, visitor interaction, and communication.

Conservation Program Assistant - \$11.99 - \$16.06/hour, part time (deadline 9/10/96). Assist curatorial and research staff in various conservation-related activities such as studbooks, national breeding programs, conservation meetings and research.

Applications available at:

Metro Human Resource Division - 600 NE Grand Avenue
Oregon Convention Center - 777 NE Martin Luther King Jr., Blvd.

The Urban league - 10 N Russell

The Northeast Workforce Center - 4106 N Vancouver Ave

Application materials may be faxed by calling (503) 797-1570 Web address: <http://www.multnomah.lib.or.us/metro>

AA/EEO Employer

Port of Portland

Career Opportunities Information about career opportunities with the Port of Portland can be obtained by calling the Job Hotline at (503) 731-7480. Hearing impaired applicants may call TDD. (503) 731-7485. Applications for open positions are available at the Port's employment office, located at 700 NE Multnomah, 14th. Flr. Office hours are Monday through Friday, except Holidays, 8 a.m. to 12 p.m. and 1 p.m. to 5 p.m. The Port of Portland is an Equal Opportunity Employer.

Our Most Important Asset is People

Blue Cross and Blue Shield of Oregon/HMO Oregon is currently recruiting for the following positions:

- Membership Accountant I (#287)
- Secretary III (#279)
- Accountant (#163)
- Marketing Tech (#296)

1-800-231-1617

We are strongly committed to equal opportunity in all phases of employment.



BlueCross BlueShield of Oregon HMO Oregon

Brand New Sofa/ Only Had For 5 Months Cream w/Pillows ONLY \$150.00 Please Call 239-9680

Advertise In The Portland Observer Call (503) 288-0033