

CLASSIFIEDS

Corrections Officer - Yamhill County Correctional Facility. Establishing eligibility list for all shifts. Duties: maintain custody and safety of male and female inmates and security of the facility. Needs good oral and written communication skills; skill in word processing and keyboards. Operates radios, surveillance equipment. Minimum qualifications: minimum age 21, U.S. citizen, high school diploma or GED. Must pass exams including physical, psychological, urinalysis; must obtain BPSST basic certification and CPR/first aid within one year. **Salary:** \$2028 to \$2336 depending on experience. Closes: August 30, 1996. Call (503) 434-7504 for application or contact County Employment, Room 105, Yamhill County Courthouse, 535 East 5th Street, McMinnville, Oregon 97128. Equal Opportunity Employer

Program Specialist I/II City of Eugene--Public Works Facilities
\$1,934-\$2,613/mo.
Provides administrative support to the Facility Management Division's design and construction program area. Requires 3-4 years' progressively responsible clerical experience. Architectural office experience desirable. Closing date: September 6, 1996. Obtain detailed application packet from Human Resource and Risk Services, 777 Pearl Street, Room 101, Eugene OR 97401. (541) 687-5061. AA/EOE

Home Base Educator
Home Base Educator for parent Child Services, Inc. a federally funded 0-3 program of Head Start. Responsible for planning and providing developmentally appropriate educational experiences for pregnant women, parents and children birth to three on home visits and in group experiences. Experience working with individuals of varied ethnicities and cultural backgrounds. BA in Early Childhood Education or related field or AA in related field with 2 years relevant experience. Salary DOE. Please call 236-9389x108, M-F, 8:30-4:00pm to have application and job description mailed. Applications may be picked up at 909 NE 52nd Ave., after 8/25. Position open until 9/6 or until filled.

Email Customer Services Representative
40 Hours/Week
Powell's Bookstore
1005 W. Burnside
Box 85
Portland, OR 97209
Position Summary:
Processes incoming email orders and queries. Responsible for processing orders, searching for books in stacks responding to Internet Services department. Also includes answering phones and processing other types of requests via fax or mail.
Requirements/Qualifications
Job is very detail oriented. Attention to detail a must
Excellent keyboard skills
Superior customer service/problem solving skills
Ability to handle multiple tasks and priorities
\$5.50-\$6.50/hour depending on experience Schedule undecided. May include evenings and weekends
Position closes Wednesday, August 28. Fill out application form found at Rose room counter or send resume to above address.
No phone calls please.

General Office
Open until filled F/T; Highly dependable team member with strong organizational, written and verbal skills. Sound computer skills. Duties: data entry, reception, word processing, client records and dealing with public EEO Employer. Call 285-9871 ext. 224 for Application and job description.

Youth Services Librarian
City of Eugene--Library Services
Temporary Position--October 1, 1996-June 30, 1997
\$14.00-\$17.00/hr.
The City of Eugene Public Library seeks an energetic, creative Temporary Youth Librarian to prepare and implement programs of interest to children and young adults to include collection development and representing the Library at community and school events. Requires the equivalent of a Master of Library Science degree and one year of library experience; bilingual Spanish-English skills desirable. Position will be filled as either 1 full-time or 2 part-time positions. Applicants may also be considered for other similar temporary employment opportunities. **Closing Date:** September 6, 1996. Obtain application and supplemental questionnaire from City of Eugene Human Resource and Risk Services, 777 Pearl Street, Eugene OR 97401. (541) 687-5061. AA/EOE

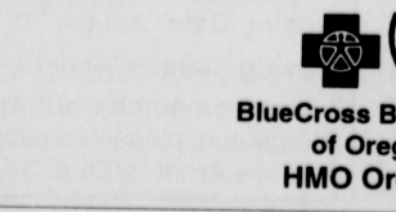
West Coast Data Services is seeking a qualified applicant for the position of part/time RETURNS CLERK in Salem. Possesses fundamental knowledge of debit/credit entry bookkeeping
...10-Key experience helpful and strong telephone skills and etiquette required
...Experience operating on-line terminal, personal computer and work processing programs preferable
...Ability to learn and follow written instructions and bank regulations; Ability to maintain both alphabetic and numeric files
...Desire to function in Self Directed Team environment
Please call (503) 315-2836 for an application or apply at the affiliate nearest you and forward to Human Resources, 702 Church St NE, Salem OR 97301
Come grow with the "SUPER COMMUNITY BANKING" companies of West Coast Bancorp and its Affiliates: Commercial Bank, Valley Commercial Bank, Bank of Newport, West Coast Trust, West Coast Data Services and Bank of Vancouver.
Equal Employment Opportunity Employer M/F.V.D

Dispatcher
P/T opening for entry level paratransit dispatcher. Map reading & data entry skills req. Prior dispatching exp a +. Excel communication skills a must. Send/fax cover letter & resume to HR, One SE 2nd Ave, Pld, OR 97214. EOE Committed to diversity. Pre-emp drug screen req. Fax:(503) 736-3498.

Established and growing specialty metals manufacturer in Albany invites you to Explore The OPPORTUNITIES... We are looking for talented people with proven track records to join our team in the following positions:
•Process Engineer •Journey-level Electrician •Laborer
•Instrumentation Technician •Journey-level Millwright
•Material Planner •Inventory Tracker •Production Expeditor
OREMET offers competitive salaries and an exceptional benefits package including company stock, 401K, pension plan, and company-paid health insurance premiums. Call us today at (541) 917-0560 for more information, or fax your resume to (541) 917-0627. We are an AA/EEO employer committed to diversity.

Our Most Important Asset Is people
Blue Cross and Blue Shield of Oregon/HMO Oregon is currently recruiting for the following positions:
• Programmer Analyst (#259)
• PPG Data Analyst (#267)
• Computer Operations Analyst (#266)
• Marketing/Claims Secretary (#260/266)
• Medical Review Coordinator (#273)
• Internal Auditor (#218)

For more information about current openings call our Job Information Line: **1-800-231-1617**
We are strongly committed to equal opportunity in all phases of employment



Youth Activities Recreation Program Supervisor
City of Eugene
2 Part-Time Positions
Amazon and Westmoreland Community Centers
Plan, organize, supervise, and evaluate youth recreation programs and services at either the Amazon or Westmoreland Community Center. Utilizes community resources and organizational support in delivery of program services. Requires two years of experience in implementation of recreational, social, and cultural programs and services; experience with youth recreational programs strongly desirable; equivalent to a bachelor's degree with major course work in recreation, human services, public administration, or a related field. **Closing Date:** of Eugene Human Resource and Risk Services, 777 Pearl Street, Eugene OR 97401. (541) 687-5061. AA/EOE

Building Maintenance Worker 1
City of Eugene--Public Works Facilities
\$2,208-\$2,718/mo.
Performs journey-level tasks in carpentry/cabinet-making and will assist in other repair/construction functions to maintain, remodel, and construct City facilities and equipment, such as roof repair and inspection, painting, masonry repair, and wall and floor covering. **REQUIRES** four years of journey-level experience in cabinet making/carpentry, or other related construction trade and specialized training in building construction and maintenance. Closing date: September 6, 1996. Obtain detailed application packet from Human Resource and Risk Services, 777 Pearl Street, Room 101, Eugene OR 97401. (541) 687-5061. AA/EOE

Springdale Job Corps Center Newspaper Announcement Recreation Advisor
Recreation Advisor needed to conduct recreation activities for young people enrolled in a residential, vocational/educational training school. Requires a high school diploma and two years experience. A valid commercial driver's license and CPR/First Aid certification needed. Submit letter of interest and resume to: Human Resources, 31224 Historic Columbia River Hwy Troutdale, OR 97060. Must be received no later than August 23, 1996.
As an affirmative action employer, we are seeking qualified minority, female, veteran and disabled applicants; however, all qualified applicants will be considered.

Washington County
Library Computer Specialist
\$13.70 - \$16.65/hr.
Apply by August 30, 1996
Library Computer Specialist II
\$2688 - \$3266/mo
Apply by August 30, 1996
Administrative Specialist I
\$1641 - \$1994/mo
Apply by August 30, 1996
Administrative Specialist II
\$1902 - \$2312/mo
Apply by August 30, 1996
Sanitarian II
\$2966 - \$3605/mo
Apply by August 30, 1996
Principal Engineer
\$4401 - \$5349/mo
Apply by August 30, 1996
Call (503) 648-8606/TTY (503) 693-4898 for information. County application and supplemental application forms required. Apply to:
Washington County Human Resources Division
155 N. First Avenue, Suite 210
Hillsboro, Oregon 97124
Women, minorities, and people with disabilities are encouraged to apply.

Admissions Counselor
Seeking an energetic individual for screening and recruiting student candidates for vocational training operation. Position requires a bachelor's degree in general studies or associated field and experience working with culturally diverse youth. Preference will be given to bi-lingual speaking individuals. Please send letter of interest and resume postmarked no later than **Aug 23, 1996**, to the following address: Human Resources Manager; Springdale Job Corps Center, 31224 E. Historic Columbia River Highway; Troutdale, Oregon 97060.
As an affirmative action employer, we are seeking qualified minority, female, veteran and disabled applicants; however, all qualified applicants will be considered.

Pre-School Teacher - F/T for Child Care Center, SE close-in location with access to bus lines. 1 yr. experience, CDA or college training in pre-school. Salary, benefits and training provided. Resume/ Appl: VOA-SECCC, 234 SE 7th Ave., Portland, OR 97214. Equal Opportunity Employer

Jeanie's Cleaner's
Experience Tailor & Experience Presser and Spotter.
Call 287-0008
5403 NE 42nd
Portland, OR 97218
E.O.E.

WORK BEHIND THE SCENES
Open House Tomorrow! Thursday, August 22 at 7:30pm
Attend our presentation and pick-up an application during the open house in the Rose Garden arena at 7:30pm. Learn about employment opportunities including event/day custodians and set-up crew.
Park free in the Garden Garage on Level One.
Jobs begin in September with advancement opportunities! Flexible hours (nights/weekends) Part-time Physical Labor
Women and minorities are encouraged to apply. Equal Opportunity Employer.
 ROSE QUARTER

Advertise In The Portland Observer
Call (503) 288-0033

Job Opportunity: CITY OF PORTLAND
New Job listings
Service Dispatcher (Permanent Part Time)
Approximate Hourly Salary: \$11.56 at entry, \$12.57 at 6 months \$13.16 one year.
Tentative Closing Date: Friday, August 30, 1996.
Maintenance Mechanic
Approximate Monthly Salary: \$2,529 at entry to \$2,829 one year.
Tentative Closing Date: Friday, August 30, 1996.
Program Manager II - Permit Development Liaison Specialty
Approximate Monthly Salary: \$3,834 to \$4,898
Tentative Closing Date: Friday, September 6, 1996.
For other job listings call (503) 823-4573. TDD (503) 823-3520.
For application questions call analyst listed on job announcement; for application assistance call (503) 823-3530.
PLEASE IDENTIFY MINORITY PAPER ON APPLICATION FOR EMPLOYMENT FORM
submit completed applications to City Personnel
Some applications are also available by Tuesday Noon at local TPIC branch offices, NE Workforce Center and Urban League.
The City of Portland is an AA/EEO employer.

Port of Portland
Career Opportunities Information about career opportunities with the Port of Portland can be obtained by calling the Job Hotline at (503) 731-7480. Hearing impaired applicants may call TDD. (503) 731-7485. Applications for open positions are available at the Port's employment office, located at 700 NE Multnomah, 14th. Flr. Office hours are Monday through Friday, except Holidays, 8 a.m. to 12 p.m. and 1 p.m. to 5 p.m. The Port of Portland is an Equal Opportunity Employer.

OREGON DEPARTMENT OF HUMAN RESOURCES
Director of the Office of Alcohol and Drug Abuse Program
The Office of Alcohol and Drug Abuse Program is one of six divisions and three program offices in the Department of Human Resources. This office is responsible for prevention, intervention, and treatment programs related to tobacco, alcohol and other drugs. The office contracts with providers across the state, serving more than 52,000 Oregonians annually with treatment services. This Executive Service position is appointed by the Director of the Department of Human Resources and is a member of the DHR Cabinet. This position manages all aspects of the Office of Alcohol and Drug Abuse Services including selection and hiring of staff, planning, budgeting, developing policies, evaluating programs, and related activities. As a member of the DHR Cabinet, this position is expected to assist the DHR Director in managing all of the department's programs and to participate in broad department initiatives such as service integration, administrative consolidation, and community partnering. To qualify applicants must have a minimum of seven years of increasingly responsible and successful management experience in a public or private organization which includes responsibility for selection and hiring of staff, planning, budgeting, developing policies, evaluating programs, developing community partnerships, and related activities. Priority may be given to individuals who have experience managing diverse human services programs and developing strong community partnerships. For consideration, please submit a letter of application, your resume, and a one- or two-page narrative explaining how your background, experience and training qualify you for this position. **Send information to Department of Human Resources, Attn: Cherle Martin - Recruitment Section, 500 Summer St. NE, 4th Floor, Salem, OR 97310-1005 or fax to (503) 378-8463. For additional information, call (503) 945-5676. Your application materials must be received by 5:00pm on September 16, 1996.**

OREGON STATE UNIVERSITY
Trades Maintenance Worker 2, Facilities Services.
Three years of general BUILDING maintenance experience required. Major duties include operating, maintaining and repairing building and heating plant equipment such as motors, gears, bearings, EMS devices; oil seals and valve packing replacement; maintaining HVAC filter systems; and minor repairs to plumbing, lighting, alarm systems, etc. \$1,704/month. **Contact OSU Department of Human Resources, 14th and Jefferson, Corvallis, OR 97331-2132, (541) 737-3103, TTY (800) 735-2900, for application materials.** All application materials must be received by closing date of August 30, 1996.

These are just some of the current openings available with the State of Oregon. For additional information, a copy of the State of Oregon Application Form and more complete announcement listings, call the State Jobline (Oregonian Inside Line) (503) 225-5555 #7777, TTY (503) 378-4672, visit your local Employment Department, or log onto our web site at http://www.das.state.or.us/jobs/. The State of Oregon and all its divisions are proud to be equal opportunity employers.

OREGON DEPARTMENT OF TRANSPORTATION
Oregon Department of Transportation (ODOT) is known throughout the nation as a progressive government agency and as a leader in team development and performance measures. ODOT is responsible for the coordination of transportation programs between and among all governmental organizations within the state. We have immediate opportunities for the following positions:
Communications/Dispatch Manager
We are seeking a motivated leader for position in Salem. Will direct and supervise the activities and conduct of employees in the Region 2 Dispatch Center. This position partners with the Oregon State Police, adjoining Department regions, and other municipalities to provide a safe, efficient, seamless transportation system. Requires four years of experience in lead work, supervision, staff/technical or professional-level work. This experience must have included participation in the management of a program, section, or unit including one or more of the following areas: a) development of program rules and policies; b) development of long and short-range goals and plans; c) program evaluation; or d) budget preparation. A Bachelor's degree or courses in a field related to management such as Business or Public Administration may be substituted for up to three years of the required experience. The successful candidate will be subject to a Law Enforcement Data System (LEDS) Criminal Background Check. Salary \$2,278 - \$3,206 monthly + benefits. Completed application materials must be received by September 4, 1996. Announcement No. OODT6264 Call (503) 996-4030 (TTY 503 996-3854) to request application packet.
Senior Inspector/Survey Crew Chief/Designer
We are seeking applicants for three vacancies in Salem. Positions are responsible for ensuring daily contract compliance on major construction projects and for all field location and construction surveying. Directs office staff in the preparation of location designs and contract documentation. Requires a Bachelor's degree in Civil or Transportation-related Engineering; OR a Professional Engineer's license in Civil or Transportation Engineering (PE); OR a Professional Land Surveyor's license (PLS); OR an Engineer-In-Training certificate (EIT); OR a Land Surveyor-In-Training certificate (LSIT); OR three additional years of engineering-related experience at the level of an Engineering Specialist 1 and have passed ODOT's Associate Transportation Engineer multiple-choice examination (this last option is available for ODOT employees only). Salary \$2,135 - \$2,922 monthly + benefits. Completed application materials must be received by September 6, 1996. Announcement No. OODT6268. Call (503) 996-4030 (TTY 503-996-3854) to request application packet.
For other ODOT opportunities call our Recruitment JOBLINE at (503) 986-3847.