

CLASSIFIEDS

Program Assistant

Program Assistant to manage marketing and coordinate delivery of customized training for PSU's Professional Development Center. 1.0 FTE, renewable, 12-month contract. Responsibilities include mktg strategy and planning, database mgmt, direct mail, advertising, PR (1/2); coord of materials, facilities, registration for customized training programs on and off site (1/2). BA/BS required; MA/MS preferred; post-grad/prof training in business, mktg, trng, related field preferred. Professional exp in mktg required, in higher ed/related field strongly preferred. Exp in sales, PR, advertising preferred. Program/project planning/coord reqd. Curriculum design for adult learners preferred. Computers incl MS Word or WP, dBase/Access, Windows reqd. Strong oral/written communication skills reqd. Deadline 5pm Fri July 19. Open until filled. Submit cover letter, resume, name/address/phone of three references to: Chair, Program Assistant Search Committee, Professional Development Center, Portland State University, PO Box 751, Portland, OR 97207-0751. Call (503) 725-4820, (800) 547-8887 ext 4820 for detailed job desc, salary. PSU is an AA/EEO employer.

Utility Worker 1. City of Milwaukie, Oregon. Salary Range: \$1911 to \$2438/mo, D.O.Q. We are seeking qualified person(s) for our Storm/Sewer division. Candidates with related storm water experience and a current Commercial Drivers License, Class B or A, will be given preference. Positions in this class perform a variety of semi and skilled manual tasks in the Public Works Department, in relation to equipment operation, installation, repair and maintenance. Requires diploma or GED, and ability to obtain appropriate certifications such as wastewater collections. Must have a minimum of two years prior work experience directly involving technical skills and general construction, maintenance, or repair work; be skilled in medium to heavy equipment operation; be safety oriented and a team player. **Prior to hiring, applicants will be required to satisfactorily complete a drug test.** Applications available Monday, July 1, 1996 at Milwaukie City Hall, 10722 SE Main Street, Milwaukie, OR 97222. Contact Cynthia, (503) 786-7507. Completed packets must be received by 4 PM, Tuesday, July 16, 1996, in Human Resources at the above address. Fax # (503) 652-4433, TDD #786-7555. All qualified applicants are encouraged to apply. EOE.

Clerks/Sorters

Postal Positions. Permanent fulltime for clerk/sorters. Full Benefits. For exam, application and salary info call: (708) 906-2350 Ext. 4552 8am to 8pm.

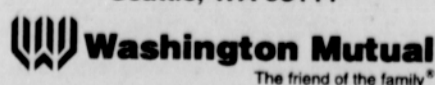
Sales Representative

Washington Mutual Bank is seeking motivated, sales oriented Account Reps in our Portland, Mid-Willamette Valley and Southern Oregon locations.

This position is responsible for counseling and assisting customers in the selection of financial services, openings and processing accounts, and providing financial information on bank products and policies. Previous sales experience AND lending or investment/new accounts experience is required.

This position offers excellent benefits and earning potential through the branches incentive compensation plan. Qualified applicants may obtain and application at any Washington Mutual financial center or by calling 1-800-952-0787. Please send a completed application specifying area of interest by position # to:

Washington Mutual Bank
HR/SAS0108
Attn: General Assignment Asst.
Position # 9601263/Portland
9601413/ Mid-Willamette, Southern OR
PO BOX 834
Seattle, WA 98111



Multnomah County Is Hiring!

Call our job recording at 248-5035 (248-5170 TTY) weekly for current vacancies. We actively support a culturally diverse and multilingual workforce. Equal Opportunity Employer.

Linfield College seeks a **full-time instructor** in computing science for the 1996-97 academic year. Required qualifications; M.S. in computing science or PhD. in appropriate mathematical field, familiarity with Business Information Systems, successful college teaching experience. Review of applications begins July 15, 1996. Send letter of application, resume, 3 letters of reference, and official transcripts of college and university work to: Dean Marvin Henberg, Linfield College, 900 SW Baker, McMinnville, OR 97128. AA/EEO

Programmer Analyst

The Legislative Administration Committee is now accepting applications for one Programmer Analyst position to design, develop, implement, maintain and document computer programs. Salary is \$2,278-3,054 per month. For application information contact Employee Services, Room 140 State Capitol, (503) 986-1373 TDD: (503) 986-1374 FAX: (503) 986-1684. Application materials must be received by 5:00 p.m., July 24, 1996.

Postal Positions. Permanent fulltime for clerk/sorters. Full Benefits. For exam, application and salary info call (708) 906-2350 Ext. 3600 8am to 8pm.

Accountant

Staff Accountant needed to perform accounting and auditing functions within general accounting and to summarize data for periodic operating statements for a training institution. Requires a Bachelors Degree in Accounting or Business Administration and one-year related experience. Public and private sector experience preferred. Directly related experience may be considered in lieu of formal education. Submit letter of interest and resume to:

Human Resources
31224 E. Historic Columbia River Hwy.
Troutdale, Ore 97060
Responses Must Be Received No Later Than Friday, July 19, 1996

As an affirmative action employer, we are seeking qualified minority, female, veteran and disabled applicants; however, all qualified applicants will be considered.

SALES

Management

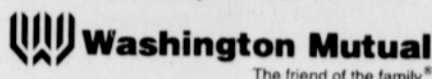
Washington Mutual Bank, the Northwest's leading independent consumer bank has openings for future entry to mid-level branch manager positions in our Portland, Mid-Willamette Valley and Southern Oregon locations.

Under the direction of the Regional Sales Manager, the incumbent will work in various financial and home loan centers learning the bank operational, savings and lending functions.

To qualify, you must have 1-3 years sales and banking or management experience. This position also requires a high level of independence and initiative, and the ability to problem solve with strong customer service skills.

Washington Mutual offers an exciting and Professional work environment with excellent benefits, training and career opportunities. Qualified applicants may obtain an application at any Washington Mutual location or by calling 1-800-952-0787. Please send a completed application specifying area of interest by position # to:

Washington Mutual Bank
HR/SAS0108
Attn: General Assignment Asst.
Position # 9601263/Portland
9601413/ Mid-Willamette, Southern OR
PO BOX 834
Seattle, WA 98111



Our Most Important Asset is People

Blue Cross and Blue Shield of Oregon/HMO Oregon is currently recruiting for the following positions:

Occupational Health Nurse (#50)
Corporate Forms Analyst (#229)

For more information about current openings call our Job Information Line:

1-800-231-1617

We are strongly committed to equal opportunity in all phases of employment.



BlueCross BlueShield of Oregon
HMO Oregon

Human Resources Administrator

Vancouver Housing Authority has an immediate opening for a Human Resources Administrator. Position is responsible for all aspects of a one-person Human Resources function within the Department of Community and Employee Relations. Includes benefits and compensation administration, recruiting and selection, wage and salary administration, employee relations, workers compensation, policies and procedures, record keeping and reporting. Requires knowledge of modern principles and practices of human resources administration, excellent interpersonal and communication skills, and the ability to handle multiple tasks and work in a fast-paced, people-oriented environment. Degree in human resources related field plus four year progressively responsible experience or equivalent combination of education and experience. Competitive salary, excellent benefits. Call (360) 694-2501 for application materials. Submit to VHA, 500 Omaha Way, Vancouver WA 98661 by 5 p.m. Friday, July 26, 1996.

Equal Opportunity Employer

Director Of Research & Administration

Multnomah County Public Safety Coordinating Council

The Council develops policies and recommendations regarding the allocation of resources to support public safety and adult and juvenile justice systems and monitors and coordinates the policies and operations of agencies throughout the County that support those systems. The Director of Research & Administration reports to the Public Safety Coordinator. Duties include: provide technical and policy staff support to the Coordinator and the Council; design empirical research studies and programs evaluations as directed; oversee selection and administration of contracts for the performance of studies; provide literature searches, research synopses and policy analysis, and oversee the establishment and administration of the council's office systems. Annual salary \$55,000 with excellent benefits. Where To Apply: Letters of interest and resumes must be received by July 19, 1996, addressed to Peter Ozanne, c/o Multnomah County Employee Services Division, P.O. Box 14700, Portland, OR 97293-0700. Complete job announcement available at <http://www.multnomah.lib.or.us/jobs/>. Equal Opportunity Employer.

Linfield College Portland Campus seeks instructor for a fall semester course in 2-Dimensional Design. Masters and teaching experience required. Review of applications begins July 17, 1996. Send letter of application, c.v., transcripts and three references to Dr. David Groff, Associate Vice-President for Academic Affairs, Linfield College, 2255 NW Northrup, Portland, OR 97210. AA/EEO

Employment



In Oregon, opportunity means great benefits, competitive salaries, and a large variety of careers available state-wide. Currently, openings exist in the following agencies:

OREGON DEPARTMENT OF TRANSPORTATION
Oregon Department of Transportation (ODOT), is known throughout the nation as a progressive government agency and as a leader in team development and performance measures. ODOT is responsible for the coordination of transportation programs between and among all governmental organizations within the state. We have immediate opportunities for the following positions:

Traffic Line Supervisor
We are seeking a team-oriented supervisor for position in Bend. Will direct all striping/legend crew activities for the Region and perform required manual labor and equipment operation to maintain state highways and facilities. Requires four years of experience on a roadway, bridge, sign or landscape maintenance crew; OR two years experience as an assistant supervisor or lead worker of a crew listed above; OR one year experience with full supervisory responsibility for a crew listed above. Salary \$2,065-\$2,773/month + benefits. Completed application materials must be received by July 30, 1996. Announcement #: OCDDT199. Call (503) 986-4030 (TTY 503-986-3854) to request application packet.

Exploration Foreman
We are seeking applicants for position in Bend. Will coordinate the overall operation of specialized heavy drilling equipment and associated specific and specialized sampling and testing devices; collect subsurface soil and rock samples; and perform on-site testing of data. Requires two years of experience in highway maintenance or construction work which includes operation of heavy equipment (one year of the experience must be in drill operations); AND a Commercial Drivers License (CDL); AND an Oregon Monitoring Well Constructors License. Salary \$1,672 - \$2,284/month + benefits. Completed application materials must be received by July 22,

1996. Announcement # OCDDT186. Call (503) 986-4030 (TTY 503-986-3854) to request application packet.

For other ODOT opportunities call our Recruitment JOBLINE at (503) 986-3847.

REAL ESTATE AGENCY

Investigative Auditor

(Program Representative 2)

Responsible for real estate/escrow compliance and fiscal audits; investigating complaints; case preparation; testifying; explaining laws to public and licensees; and numerous other duties. Extensive travel. To qualify you'll need four years professional-level experience monitoring, representing and reviewing programs. Preference may be given for real estate, escrow, property management, law, auditing, investigation or related experience. Position located in Salem. Salary range \$2,553 to \$3,471. Closing date July 22, 1996. To apply, obtain job announcement #LE960508 with "This is the Test" questions and application from your local Employment Dept. office. Mail the completed application and test questions to Real Estate Agency.

BOARD OF MEDICAL EXAMINERS

Department Manager

Chief Investigator

If you are a self-motivated team player with management and investigative experience, this is the position for you. The Board of Medical Examiners, a licensing and disciplinary board, seeks a dynamic Chief Investigator to manage its Investigations Department. Our successful candidate must have five years' experience in lead work, supervision, staff/technical, or professional-level work related to the enforcement of regulations. Good public relations skills are essential. Working knowledge of investigative procedures and the rules of evidence a definite plus. Experience in the health care arena helpful. Salary range is \$2,511 to \$3,536 monthly, with excellent benefits package. Call (503) 229-5873 ext. 225 for application packet. Job closes July 19, 1996.

These are just some of the current openings available with the State of Oregon. For additional information, a copy of the State of Oregon Application Form and more complete announcement listings, call the State Jobline (Oregonian Inside Line) (503) 225-5555 #7777, TTY (503) 378-4672, visit your local Employment Department, or log onto our web site at <http://www.das.state.or.us/jobs/>. The State of Oregon and all its divisions are proud to be equal opportunity employers.

Garlington Center Behavioral Healthcare

(Open job listing as of July 5, 1996)

Director of development wanted for progressive, managed care oriented, community based behavioral health care center. Responsible for developing and implementing a strategic fund raising and development plan which will result in long-term contributions and a diversified revenue base. Minimum of a bachelors degree in related field, knowledge of local, regional, national funding sources, grant writing experience in the non-profit sector, business knowledge, excellent verbal and writing skills, self-directed, but able to work on a team. Part-time to full-time with benefits and a salary commensurate with experience.

Child and family therapist needed full-time. Duties include providing outpatient services to a culturally diverse population of children ages 0-21. Experience with crisis interventions outreach and working with minority youth and families desirable. Masters degree in a mental health related field or bachelors and 2 years clinical experience required. QMHP required. Ref # CH-CFT.

On-call milieu therapist needed for children's preschool day treatment program implementing therapeutic activities in conjunction with treatment team. Bachelors degree in a mental health related field preferred. Prior experience working with preschool children preferred.

Outpatient therapist experienced in brief treatment, group and family therapy and crisis stabilization. Minimum 2 years experience and masters degree required. LCSW preferred. Ref # AD-OP.

Hourly clinician needed up to 19hrs. per week for outpatient counseling service. Experience with brief treatment for culturally diverse population of adults and families. Masters degree required. License required. Ref # PCS-OP.

Permanent and temporary crisis clinicians needed to provide phone and walk-in triage, community outreach, assessment, on-call and hospitalization screening services to a diverse population of chronically mentally ill adults. Masters degree in a mental health related field required.

Financial clerk needed for entry level position in busy finance department. Heavy data entry. 10 key by touch preferred.

Competitive salary and benefits. Send/fax cover letter and resume to: Garlington Center, 4950 NE MLKing Blvd, Portland, OR 97211 Attn: HR Fax: 331-5956 EOE. Committed to diversity. No phone calls please. Contact our **JOB HOTLINE** at 727-5947 for additional job opportunities.

Salem Area Mass Transit District

Applications are currently being accepted for the following positions:

ACCOUNTANT. Maintains and reviews financial transaction records, prepares financial statements and reports, administers contracts, and participates in the design and revision of fiscal policies and procedures. Annual salary range: \$28,330-\$36,878.

SENIOR PLANNER. Performs a wide variety of transit research and planning activities in order to develop short-term and long-term plans for District services and capital projects. Annual salary range: \$34,174-\$44,491.

Come in or call 503-588-2885 ext 2236 to obtain official application form and detailed vacancy announcement which lists qualification requirements. Send completed application form to Human Resource Division, 3140 Del Webb Ave NE, Salem, OR 97303. Applications must be received by District by 5:00 p.m. August 2, 1996. An equal employment opportunity employer.

Staff Assistant

Performs a variety of administrative and clerical duties in support of Planning and Marketing Division. Starting wage \$11.28 per hour. Come in or contact us at 503-588-2885 ext 2237 to obtain official application form and detailed vacancy announcement which lists qualification requirements. Send completed application form to Salem Area Mass Transit District, Human Resources Division, 3140 Del Webb Ave NE, Salem, OR 97303. Application must be received by District by 5:00 p.m. July 26, 1996. An equal employment opportunity employer.

Staff Attorney

Legislative Counsel is now accepting applications for Staff Attorney to draft legislative measures, provide legal research and legal opinions during the 1997 Legislative Session. Salary is \$1,790-2,395 per month. Requires law degree and Oregon State Bar membership. Contact Legislative Counsel, S-101 State Capitol, (503) 986-1243 for application materials. Application materials must be received by 5:00 p.m. July 29, 1996.

