

# CLASSIFIEDS

## Job Opportunity: CITY OF PORTLAND Asphalt Raker

This position requires individuals that can identify needed repairs on City maintained streets; sets up job with proper traffic safety control devices; works with hot/cold mixture; keeps records and operates related machinery. Asphalt rakers are required to drive City vehicles. Approximate Hourly Rate: \$12.14 at entry to \$14.88 after one year. Tentative Closing Date: Friday, April 12, 1996. No Postmarks Or Resumes Accepted.

### Program Coordinator/HCD

This professional position is responsible for supporting and coordinating systems development, information management and program evaluation within the Bureau of Housing and Community development. Work involves designing and implementing procedures related to organizational operations, developing management information systems, and analyzing and disseminating information on program performance. Approximate Monthly Salary: #3,370 to \$4,304. Tentative Closing Date: Friday, April 12, 1996. No Postmarks Or Resumes Accepted.

### Technician III - CADD Specialty

Position perform professional level work planning, organizing, directing, coordinating and overseeing the work of a CADD unit using VANGO, AutoCAD and Microstation software. Approximate Monthly Salary: \$3,470 to \$4,430 over six steps. Tentative Closing Date: Friday, April 12, 1996.

### Public Works Project Manager (Traffic Management)

This is administrative and technical project management and coordination work within the Bureau of Traffic Management. This position will supervise other staff, consultants, plan and implement various phases of projects and communicate with internal and external groups. Approximate Monthly Salary: \$4,136 at entry to \$5,287. Tentative Closing Date: Friday, April 12, 1996 Or postmarked By That Date.

### Open Continuous (until further notice) Police Officer (Community Police Officer)

This is an entry level law enforcement position with an emphasis on Community Policing. You must possess a Bachelor's Degree and be 21 years of age by date of employment, and upon hire complete an 18-month probationary period which includes classroom and on-the-job training. Approximate Annual Salary: \$28,434 at entry; \$34,715 after six months. Tentative Closing Date: Open, Applications, received by March 4, 1996 will be invited to the written test scheduled for April 16, 1996. Those applications received after March 4, 1996 will be invited to test at a later date.

### Open Continuous (until further notice) Clerical/Secretarial

Take One clerical/secretarial test for positions with Multnomah County, City of Portland, Port of Portland, City of Gresham, and other public agencies. Excellent salaries and benefits. To Register, contact: City of Portland, Bureau of Personnel Services or Call 823-3572 or the Affirmative Action Outreach Recruitment Unit at 823-3530. Registration fee: \$5.00

**Submit completed applications to City Hall, Room 100,  
1220 SW 5th Ave., Portland, OR 97204.**

Some applications are also available by Tuesday Noon at local TPIC branch offices, NE Workforce Center and Urban League.

## Garlington Center Behavioral Healthcare

alcohol and drug specialists needed to serve as case managers for mentally ill & chemically dep clients. Duties incl providing community outreach, case mgt & therapy. Min 2 yrs related exp dealing w/ substance abuse in mental health setting pref. QMHP or QMHA req. Ref #CM-M. Milieu therapist needed for children's preschool day treatment program implementing therapeutic activities in conjunction w/ treatment team. Min 1 yr exp working w/ preschool children in therapeutic setting pref. Bachelors degree in mental health related field req. Ref #CH-MT. Milieu therapists also needed during summer months. QMHA or QHMP req. Ref #CH-MTS. Competitive salary & benefits. Send/fax cover letter & resume to: Garlington Center, 4950 NE MLKing Blvd, Portland, OR 97211 Attn: HR Fax: 331-5956 EOE. Committed to diversity. No phone calls pls. **Job Hotline 727-5947**

## Washington County Juvenile Counselor I

\$2290 - \$2782/mo  
Apply by April 12, 1996  
Call (503) 648-8606/TTY (503) 693-4898 for information. County application and supplemental application forms required. Apply to:  
**Washington County Human Resources Division**  
155 N. First Avenue, Suite 210  
Hillsboro, Oregon 97124  
Women, minorities, and people with disabilities are encouraged to apply.

## Multnomah Education Service District

**Job Information Hotline**  
257-1510  
257-1518 TDD  
An Equal Opportunity Employer & Drug Free Work Place

## Land Use Analyst City of Eugene

\$2,612-\$3,730/mo.  
Responsible for the administration of City ordinances in the areas of zoning, nuisances, signs and the Transportation Rule Implementation Project (TRIP) to provide zoning plan review for all commercial and industrial developments and those residential developments that have gone through a special planning process such as a conditional use permit, site review, or planned unit development. Performs site inspections for compliance. Requires minimum of two-four years' experience in urban planning, public health, transportation, landscape architecture or environmental or land law use. Graduation from a four-year college with a related degree, or equivalent combination. Closing Date: April 19, 1996. Obtain application packet from Human Resources and Risk Services, 777 Pearl Street, Room 101, Eugene, OR 97401 (541) 687-5061. AA/EOE

## Driver

Seeking experienced individual for local deliveries. Good pay and benefits. Must have clean driving record. Send resume to Human Resources, PO Box 10286, Portland, OR 97210  
We Are An Equal Opportunity Employer And Support A Drug-Free Workplace program.

**PRODUCTION/PACKAGING  
Growing mfg. Co. seeking  
Pkg. team members.** Three day, 12 hour shifts. Day & night shifts avail. \$5.25-\$5.55 hr. Benefits after three months successful on-the-job production. Apply M-F, 1-5pm or send resume to 3580 NE Broadway, Portland, OR 97232. Equal Opportunity Employer.

## Port of Portland Career Opportunities

Information about career opportunities with the Port of Portland can be obtained by calling the Job Hotline at (503) 731-7480. Hearing impaired applicants may call TDD. (503) 731-7485. Applications for open positions are available at the Port's employment office, located at 700 NE Multnomah, 14th. Flr. Office hours are Monday through Friday, except Holidays, 8 a.m. to 12 p.m. and 1 p.m. to 5 p.m. The Port of Portland is an Equal Opportunity Employer.

## Job Announcement Bilingual Program Aide (Spanish/English)

Bilingual Aide needed for Head Start serving children ages 0-3. Translates and assists staff with Spanish speaking families in classrooms and on home visits. Must speak, read and write English and Spanish. Reliable, insured transportation required. PT 24 to 30 hours per week. \$7.00 per hour. Medical, dental and life insurance benefits. Optional retirement plan. Apply to: Parent Child Services, 909 NE 52nd Ave., Portland, OR 97213, 8am to 4:30pm M-F. Closing date April 3, 1996.

## Social Services/Social Change/Domestic Violence Intervention Bradley-Angle House is seeking:

**Volunteer Coordinator**  
(.75 FTF. Salary \$14,137/year)  
Applications are required and available at:  
**Urban League, 10 N. Russell,**  
or  
call (503) 232-0988 to have one sent to you.  
Closing Date Extended To:  
April 17, 1996.  
EEO/AA/Feminist Organization

## SUB-BIDS REQUESTED

Oregon State University  
McNary Hall Piping Replacement and  
ADA Toilet Room Modifications  
Bids Due: April 9, 1996 2:30pm

## LEASE CRUTCHER LEWIS CONTRACTORS

838 SW First Avenue, Suite 530, Portland, OR 97204 - OR License  
**Bid Phone (503) 223-0500 Bid Fax: (503) 223-2874**  
CCB #92919

We are an equal opportunity employer and request sub-bids from all interested firms including disadvantaged, minority, women, disabled and emerging small business enterprises.

## ENVIRONMENTAL State of Washington Ambient Monitoring Science Coordinator

Puget Sound Water Quality Authority, Olympia, Washington seeks applicants for Puget Sound Ambient Monitoring Program Science Coordinator. Interdisciplinary and interprogram ambient monitoring science advocate, interpreter, representative, and convener for nationally-recognized program. Master's or Ph.D. Experience facilitating interdisciplinary science teams and conducting environmental sampling or monitoring. \$42,000 - \$53,100 + benefits. Call (360) 407-7300 for application materials. Applications due May 8, 1996. Washington is an Equal Opportunity Employer and values work place diversity.

## Director Women's Center University of Oregon

The director will manage, organize and oversee all aspects of the center.  
Bachelor's degree required. Strong listening, nurturing and communication skills, and experience in administration, supervision and program management are desired. Salary range \$27,000-\$30,750.  
Complete job description available: ASUO Women's Center, Suite 3 - EMU, 1228 University of Oregon, Eugene, OR 97403; (541) 346-4095. Review of applications will begin April 24, 1996. The University of Oregon is an AA/EO/ADA institution committed to cultural diversity.

## Sub Bids Requested

## OSU Central Library Expansion Corvallis, Oregon Concrete & Demolition Work

Bids Due: April 16, 1996 2:00pm @ OSU - Corvallis  
(Hoffman intends to submit bids to self-perform this work)

## All Work Except Concrete & Demolition

Bids Due: April 18, 1996 2:00 @ Hoffman - Portland

## HOFFMAN CONSTRUCTION COMPANY OF OREGON

Bid Phone: (503) 221-8811 - Bid Fax: (503) 221-8934  
1300 SW Sixth Avenue - Portland, OR 97201 - OR License #28417  
We are an equal opportunity employer an request sub bids from all interested firms including disadvantaged, minority, women, disabled veterans and emerging small business enterprises.

## Sub Bids Requested

## Oregon Health Sciences University MRI Suite/Helistop Portland, Oregon

All Work Except Concrete & Demolition  
Bid Due: April 19, 1996 2:00pm @ Hoffman Construction Co.

## Concrete & Demolition Work

Bids Due: April 22, 1996 2:00pm @ OHSU  
(Hoffman intends to submit bids to self-perform this work)

## HOFFMAN CONSTRUCTION COMPANY OF OREGON

Bid Phone: (503) 221-8811 - Bid Fax: (503) 221-8934  
1300 SW Sixth Avenue - Portland, OR 97201 - OR License #28417  
We are an equal opportunity employer an request sub bids from all interested firms including disadvantaged, minority, women, disabled veterans and emerging small business enterprises.

## Sub Bids Requested

## Expo Center Expansion Portland, Oregon

Fab & Deliver - Trusses & Joists  
Bid Date: April 11, 1996 at 2:00pm

## HOFFMAN CONSTRUCTION COMPANY OF OREGON

Bid Phone: (503) 221-8811 - Bid Fax: (503) 221-8934  
1300 SW Sixth Avenue - Portland, OR 97201 - OR License #28417  
We are an equal opportunity employer an request sub bids from all interested firms including disadvantaged, minority, women, disabled veterans and emerging small business enterprises.

**Absolutely Lose**  
10-15 lbs., 10-30 inches/mo.  
without dieting. Easiest!  
Dr. recommended.  
Guaranteed!  
1-800-792-6667  
(recorded message)  
Then, 520-717 1962 ext. 20

**\*Attn: Portland\***  
Postal Positions. Permanent fulltime for clerk/sorters. Full Benefits. For exam, application and salary info call: (708) 264-1839 Ext. 4552 8am to 8pm.



In Oregon, opportunity means great benefits, competitive salaries, and a large variety of careers available statewide. Currently, openings exist in the following agencies:

### OREGON LOTTERY

Work with the Oregon Lottery, recognized as a national leader! As we expand into our new building in Salem, we invite applications for two positions: **Lottery Facilities Manager (Operating Engineer) and Senior Maintenance Technician.**

For both positions, you must complete a Lottery application or a State of Oregon application form (PD100) and answer test questions available from the Lottery office at 2767 22nd St. SE in Salem: (503) 373-0306 or TTY (503) 373-0333. Positions are open to build a pool of qualified applicants, and may close at any time. Applicants subject to an extensive background check. EO/AA Employer; women, minorities, and persons with disabilities are encouraged to apply.

### Lottery Facilities Manager (Operating Engineer)

You will meet the challenge of applying engineering knowledge and experience necessary to maintain all building systems and grounds in accordance with State and Federal regulations and codes, and you will manage trades/maintenance staff and contract personnel. Salary is \$3,054 to \$3,904 monthly. Four years of journey-level trades/maintenance experience and a year of supervisory experience are required. May substitute a degree in Mechanical Engineering for up to three years of journey-level experience. A General Supervising Engineer License or Oregon Limited Maintenance Electrical License, and a Journeyman Plumbing License are required.

### Senior Maintenance Technician

This position supports the Lottery Facilities Manager (Operating Engineer). Duties include monitoring and repairing heating, cooling, plumbing, electrical, and mechanical equipment, and performing carpentry, painting, janitorial and landscaping work. Salary is \$2,606 to \$3,309 monthly. You must have four years of trades/maintenance experience (or a degree in Mechanical Engineering), a completed apprenticeship program and supervisory experience. A Limited Maintenance Electrical License is required.

### OREGON STATE UNIVERSITY Interior Designer - Facilities Services

Two years of experience as an Administrative Specialist or Executive Support Specialist which included support for a project, program, or operation is required. Successful candidates will also be able to meet the following requirements within 12 months of hire: Associate's degree in Engineering and 2 years experience which includes project field data collection and analysis; estimating project costs; and designing projects with specification development and materials selection. Major duties include: performing city plans review/permit functions, analyzing traffic patterns and suggesting efficient layout of furniture and fixtures; anticipating design and construction problems; and advising customers on colors, flooring, etc. Salary: \$1,869 monthly. **Contact OSU Department of Human Resources, 14th & Jefferson, Corvallis, OR 97331-2132, (541) 737-3103, TTY (541) 737-3088, for application materials.** All application materials must be received by closing date of April 8, 1996.

### Energy Management Manager Information Services - Facilities Services

Must have knowledge and experience with two or more of the following programming languages: Xbase, DOS, C, Clipper, Data Base programming; and AutoCAD management. Must be either a Certified Novell Administrator, or a Certified Novell Engineer with three years experience supporting a local area network and providing on-site support to local area network users; knowledge of energy engineering and controls; alarm systems. Two years supervision experience in related areas, with knowledge of the principles and practices of employee relations; basic knowledge of the principles and practices of management, including planning, organizing, directing, motivating, controlling and decision making. Must have skills communicating effectively in writing and

verbally. Demonstrated skills in customer service. Ability to work effectively in a team environment. Bachelor's degree in related field. A 12-month fixed term faculty appointment, renewable. **Submit letter, application and references to Meg Swan, 100 Adams Hall, Corvallis, OR 97331-2001, (541) 737-7674.** All application materials must be received by the closing date of April 12, 1996.

### OREGON STATE BOARD OF MEDICAL EXAMINERS Investigator - Medical Practice Investigator

The Oregon State Board of Medical Examiners seeks experienced investigator to investigate alleged infractions of medical practice laws and rules. Must have 2 years recent (within past 5 years) investigative experience (relevant college coursework may be substituted for up to 1 year of experience). Good interviewing, analytical, and report-writing skills a definite asset. Salary range is \$2,060 to \$2,732 per month, with excellent benefit package. **Call (503) 299-5873 ext. 225 for application packet.** Job closes July 12, 1996, or when sufficient applications received.

### LEGISLATIVE ADMINISTRATIVE COMMITTEE Researcher

Provides research to Legislators and Legislative Committees. You must have two years of research experience independently gathering, compiling, and analyzing data using statistical methods; using software packages to manipulate and format data; and preparing narrative statistical reports, AND a minimum of six quarter hours of college-level courses in statistics, research, or related field, OR one additional year of experience as described above. Salary range: \$2,395 to \$3,206 monthly. Position is located at the State Capitol Building. Closing date: April 19, 1996.

### Administrative Support Specialist 2

Provides administrative support to the Policy and Research office. You must have 2 years of general clerical experience which must include typing, filing, word processing and generating documents. One year of college-level course work may be substituted for one year of clerical experience. Salary range: \$1,646 to \$2,170 monthly. Position is located at the State Capitol Building. Closing date: April 19, 1996.

### Summer Capitol Guide - Part-time

Provides historic building tours, tower tours, general reception and information services for guests visiting the Capitol building. You must be at least 16 years old and have two years of public contact experience that included communicating with people of differing socio-economic backgrounds and age groups, and speaking before groups of people, AND experience answering telephones and using word processing applications on computers. Preference may be given to applicants with a basic knowledge of the City of Salem, the State of Oregon, the legislative process, and/or experience using a cash register. Salary is \$7.64 per hour. Position is located at the State Capitol Building. Closing date: April 17, 1996.

### Gift Shop Clerk - Weekends

Provides Gift Shop customers with Oregon products and related services on Saturdays, Sundays and Holidays. You must have one year of experience as a cashier exchanging money for purchases and making change. The training or experience must have included operating a calculator or ten-key adding machine AND computer experience using word processing and spreadsheet software. Preference may be given to applicants with experience in cash register operation. Salary is \$6.30 per hour. Position is located at the State Capitol Building. Closing date: April 19, 1996.

### Requests for application forms, or any questions concerning the above Legislative Administration Committee positions, should be directed to Employee Services at (503) 986-1373, fax (503) 986-1684, TTY (503) 986-1374.

These are just some of the current openings available with the State of Oregon. For additional information, a copy of the State of Oregon Application Form and more complete announcement listings, call the State Jobline (Oregonian Inside Line) (503) 225-5555 #7777, TTY (503) 378-4672, visit our local Employment Department, or log onto our web site at <http://www.das.state.or.us/jobs/> or our gopher site at [gopher.state.or.us](http://gopher.state.or.us). The State of Oregon and all its divisions are proud to be equal opportunity employers.

