

CLASSIFIEDS

Police Officer

(Recruit/Lateral)
City of Eugene, Oregon
Salary: \$2,648-\$3,382/month
Eugene is looking for people who want to work in a progressive, innovative police agency. Applicants must be at least 21, US citizens, and possess clean driving and criminal records. The position requires a high school diploma or equivalent and a combination of three years' experience/education in criminal justice, social services, or related public contact. Call (541) 687-5199 to inquire about physical abilities and candidate preparation sessions or materials. The City of Eugene values diversity in its workforce, and encourages women and people of color to consider this opportunity. Preference for fluency in Spanish may be given. **Closing Date:** April 19, 1996. For further information or an application packet, contact City of Eugene Human Resource and Risk Services, 777 Pearl Street, Room 101, Eugene OR 97401, or call (541) 465-2676. Applications must be received by 5:00 pm on April 19, 1996. AA/EOE

Residential Plans Examiner

City of Eugene
\$2,436-\$3,287/mo.
Position in the Building and Permit Services Division of the Planning and Development Department performs review of building plans and/or field inspections of residential construction to ensure compliance with adopted one- and two-family dwelling code (CABO). Requires extensive experience in construction, plans review, or inspection and possession of a CABO plans certificate or the ability to obtain within 90 days. Closing Date: April 5, 1996. Obtain application packet from Human Resources and Risk Services, 777 Pearl Street, Room 101, Eugene OR 97401. (541) 687-5061. AA/EOE

Maintenance Worker II

City of Eugene--
Public Works
Maintenance
\$1,893-\$2,335/mo.

Performs a variety of specialized manual tasks in asphalt and concrete maintenance and repair, roadway and storm drainage system construction, maintenance, and repair; may operate trucks and other medium construction/maintenance equipment. Requires commercial driver's license and two years' public works experience in maintenance, construction, or repair. Closing Date: April 5, 1996. Obtain application packet from Human Resource and Risk Services, 777 Pearl Street, Room 101, Eugene OR 97401. (541) 687-5061. AA/EOE

Receptionist

for private, non-profit social services agency. Requires 2 year prior receptionist, clerical or general office experience. Excellent communication and phone screening skills required. Ability to work in a multicultural environment. Salary \$5.76 to \$8.66 depending upon experience. Full time position, excellent benefit package. Pick up applications at 018 S.W. Boundary Court, Portland, Oregon 97201, or call 503-222-9661, extension 724, for application to be mailed to you. Submit application by March 15, 1996.

Equal Opportunity Employer. We value diversity.

Custodian 2 Legislative Administration Committee

This position provides general cleaning of offices and public areas in the Capitol and performs minor equipment and building maintenance functions. You must have one year of experience in modern cleaning methods and the use and care of cleaning materials and equipment. Salary range: \$1,325 to \$1,706 monthly plus \$.37/hour night shift differential. Application materials must be received in Employee Services by 5:00pm, March 29, 1996. Requests for application forms or any questions concerning the position should be directed to Employee Services at (503) 986-1373, fax (503) 986-1684, TTY (503) 986-1374. Equal Opportunity Employer.

Academic Manager/ Instructor

Full-time position for academic manager/instructor to supervise small staff of academic teachers and to provide instruction in subject areas such as mathematics, reading, world of work, occupational exploration, etc. in an academic/vocational setting for a residential youth training program. Must possess a Bachelor's degree in education, preferably in Health and three years related experience, managerial experience and a valid State of Oregon teaching certificate. If interested and qualified, submit a cover letter of interest and resume to:
Human Resources
31224 E. Historic Columbia River Hwy.
Troutdale, OR 97060
Responses Must Be Received No Later Than Friday, March 29, 1996
As an affirmative action employer, we are seeking qualified minority, female, veteran and disabled applicants; however, all qualified applicants will be considered.

Accounting Assistant

Non-profit Mental Health agency seeks Acctg Asst, duties include: contract management, track expenses and revenues, input data, create reports, utilize basic acctg principles. 3 yrs acctg experience, B.A. in acctg preferred, 2 yrs computer experience. Knowledge of basic acctg principles, spreadsheet (lotus preferred) and ACCPAC. Send Rsume by 4/1/96 to: A. Bergman, 6329 N. E. MLK Jr. Blvd. Portland, OR 97211

Our Most Important Asset Is People

Blue Cross Blue Shield/HMO Oregon is currently recruiting for the following positions:

Marketing Administrative Specialist (#012)

Lead Analyst (#079)

Member Service Representative (#085)

For more information about current openings call our Job Information Line: 1-800-231-1617

We are strongly committed to equal opportunity in all phases of employment.



Blue Cross Blue Shield of Oregon
HMO Oregon

Port of Portland Career Opportunities

Information about career opportunities with the Port of Portland can be obtained by calling the Job Hotline at (503) 731-7480. Hearing impaired applicants may call TDD. (503) 731-7485. Applications for open positions are available at the Port's employment office, located at 700 NE Multnomah, 14th. Flr. Office hours are Monday through Friday, except Holidays, 8 a.m. to 12 p.m. and 1 p.m. to 5 p.m. The Port of Portland is an Equal Opportunity Employer.

Job Opportunity: City Of Portland

Public Works Project Manager (Traffic Management)

This is administrative and technical project management and coordination work within the Bureau of Traffic Management. This position will supervise other staff, consultants, plan and implement various phases of projects and communicate with internal and external groups. Approximate Monthly Salary: \$4,136 at entry to \$5,287. Tentative Closing Date: Friday, April 12, 1996 Or Postmarked By That Date.

Open Continuous (until further notice)

Police Officer (Community Police Officer)

This is an entry level law enforcement position with an emphasis on Community Policing. You must possess a Bachelor's Degree and be 21 years of age by date of employment, and upon hire complete an 18-month probationary period which includes classroom and on-the-job training. Approximate Annual Salary: \$28,434 at entry; \$34,715 after six months.

Tentative Closing Date: Open, Applications received by March 4, 1996 will be invited to the written test scheduled for April 16, 1996. Those applications received after March 4, 1996 will be invited to test at a later date.

Open Continuous (Until further notice)

Clerical/Secretarial

Take One clerical/secretarial test for positions with Multnomah County, City of Portland, Port of Portland, City of Gresham, and other public agencies. Excellent salaries and benefits. To Register, contact: City of Portland, Bureau of Personnel Services or call 823-3572 or the Affirmative Action Outreach Recruitment Unit at 823-3530. Registration fee: \$5.00

Submit completed applications to City Hall, Room 100, 1220 SW 5th Ave. Portland, OR 97204.

Some applications are also available by Tuesday Noon at local TPIC branch offices, NE Workforce Center and Urban League.

Job information call: (503) 823-4352 and TDD (503) 823-3520.

The City of Portland is an AA/EEO employer

City Of Portland

Bureau of Buildings
Strategic Planning

Proposals Due: 5:00 p.m. April 26,
Request For Proposals

The City of Portland, Bureau of Buildings requests proposals from Planning and Management Consultants for Strategic Planning services to assist the Bureau in developing a 5 year strategic operational plan.

A complete description of the project, specific requirements and evaluation criteria for the proposal may be obtained from the Bureau of Buildings, Room 930, 1120 S.W. Fifth Ave., Portland, OR. 97204.

An optional pre-proposal meeting will be held to receive questions regarding this request for proposal at 3:00 p.m., April 8, 1996. The meeting will be held at 1120 S.W. Fifth Avenue, Room 930, Portland, OR. 97204.

Proposals shall be reviewed by a consultant selection committee in accordance with Chapter 5.68 of the City Code. Interviews may be held with the highest rated firms.

Consultants shall be required to conform to the City MBE/WBE and Equal Employment Opportunity Programs. The City of Portland is committed to increasing contracting, sub-contracting and employment opportunities for minority and women owned businesses.

Sub-Bids Requested University of Oregon

Student Family Housing Replacement Project
Bid Package "C"
Eugene, Oregon

Bid Date: 03-22-96 Bid Time: 4:00 p.m.

John Hyland Const., Inc.

P. O. Box 7867

Eugene, OR 97401

Phone: 541-726-8081 Fax: 541-741-0896

We are an equal opportunity employer and request sub-bids from disadvantaged, minority, women, vietnam era veterans, disabled veterans, or emerging small business enterprise.

Notice To Contractors

Sealed bids for the construction of water system improvements for the City of Powers, Coos County, Oregon, will be received by the City until 2:00 P.M., Pacific Time, on April 15, 1996. Bids submitted prior to opening are to be delivered to the City Recorder's Office, 3rd and Fir Street, Powers, Oregon 97466.

Bid opening will be conducted in the Council Chambers and will be publicly opened and read aloud.

An optional pre-bid conference will be held at 1:00 P.M. Monday, April 1, 1996 at the City Hall in Powers.

The project consists of a 0.65 MGD Water Treatment Plant, 0.49 MG bolted steel reservoir and the installation of 360 water service meters. Project components and estimated quantities are as follows:

Schedule "A"

Water Treatment Plant and Equipment. The project consists of the construction of a 0.65 MGD water treatment plant including flocculator, tube settler and filter bay equipment, clearwell, plant motor control center, backwash ponds, piping and treatment plant building.

Schedule "B"

Steel Storage Reservoir. The project consists of the construction of a 0.49 MG steel reservoir installed on a concrete foundation including site preparation, piping and foundation.

Schedule "C"

Water Service Meter Installation. The project consists of installing approximately 360 water meters of various sizes in existing water service laterals.

Plans and specifications may be seen at the office of H.G.E., INC, Engineers & Planners, 375 Park Avenue, Coos Bay, Oregon 97420, and 19 N.W. 5th Avenue, Portland, Oregon 97209.

One copy of the Contract Documents may be obtained by prospective bidders and plan exchanges, from H.G.E.'s Coos Bay Office (541-269-1166), upon receipt of cash or check in the amount of \$100.00 made payable to the Engineer. Deposit made upon procurement of drawings, specifications, and forms of contract documents will be non-refundable. Individual sheets and specification pages may be purchased for the cost of reproduction: Drawings \$2.00 per sheet; specifications \$0.25 per sheet.

Bidders must prequalify with Owner, on Standard Oregon Review Board Prequalification forms, ten (10) days prior to bid opening. Disqualification statements shall be issued not later than four (4) days before bid opening by the Owner. Prequalification forms may be obtained from the Engineer and should be submitted to the Owner via the Engineer. If a prequalification form is on file with the Engineer and is not over one year old, re-filing is not necessary unless there has been a substantial change in Contractor's status.

No bid will be considered unless fully completed in the manner provided in the "Instructions to Bidders" upon the bid form provided by the Engineer and accompanied by a bid bond executed in favor of the City of Powers in an amount not less than ten percent (10%) of the total amount of the bid. Bid bond is to be forfeited as a fixed and liquidated damage should the bidder neglect or refuse to enter into a contract and provide suitable bond for the faithful performance of the work in the event the contract is awarded them. Funds for the improvements are available, and monthly payments will be made by check.

The successful Bidder must be registered, or shall become registered, with the Construction Contractor's Board or licensed by the State Landscape Contractor's Board as required by ORS 671.530. Bidder is not required to be licensed under ORS 468A.720.

Any Contract award under this Notice to Contractors is expected to be funded in part by a grant from the United States Department of Housing and Urban Development through the Oregon Community Development Block Grant Program and by a grant and loan from the Water/Wastewater Finance Program, funded by the Oregon State lottery. Funding programs are administered by the State of Oregon, Oregon Economic Development Department (OEDD). Neither the United States nor any of its departments, agencies, or employees is or will be a party to this Notice to Contractors of any resulting contract. This procurement will be subject to regulations contained in Part 33 procurement Under Assistance Agreements. Contracts are subject to 40 CFR regulations.

Bidders on this work will be required to comply with the provisions of the President's Executive Order No. 11246 concerning equal employment opportunity, including all amendments and requirements issued thereunder. The requirements for Bidders and Contractors under this Order are explained in the Contract Documents.

The attention of Bidders is directed to the requirements and conditions of employment to be observed and minimum rates to be paid under the Contract. The Bidder shall comply with provisions of the Davis-Bacon Act (40 U.S.C. 276a) for this public work project.

Before a Contract will be awarded, compliance with all OEDD requirements specified in the Contract Documents will be subject to OEDD review and approval.

The City of Powers may reject any bid not in compliance with all prescribed public bidding procedures and requirements, and may reject for good cause any and all bids upon the finding of the City of Powers that it is in the public interest to do so. No bidder may withdraw or modify their bid after the hour set for the opening and thereafter until the lapse of Ninety (90) days from the bid opening.

By order of the City of Powers.

Absolutely Lose

10-15 lbs., 10-30 inches/mo.
without dieting. Easiest!
Dr. recommended.
Guaranteed!
1-800-792-6667
(recorded message)
Then, 520-717 1962 ext. 20

Attn: Portland

Postal Positions. Permanent fulltime for clerk/sorters. Full Benefits. For exam, application and salary info call: (708) 264-1839 Ext. 4552 8am to 8pm.