

CLASSIFIEDS

MANUFACTURING

Maintenance Management Opportunity

James River is a Fortune 500 corporation. Our Wauna Mill facility in Clatskanie, OR (Oregon Hwy. 30 between Longview, WA and Astoria, OR) has a great opportunity for a highly motivated, well organized individual to begin as a mechanical maintenance Planner. Future promotional opportunities can be made available for the successful employee into operations or maintenance management positions.

Initial responsibilities include: Detailed planning of maintenance work for routine maintenance downs; day-to-day maintenance activities on two paper machines; routine audits of planned maintenance work; requisition of parts and materials; maintenance documentation; assisting in problem-solving activities; filling in as maintenance team leader. Required qualifications include:

- Engineering degree (BSME preferred).
 - Mechanical aptitude, including knowledge of the mechanics of large rotating equipment.
 - Ability to prioritize under pressure, while managing various tasks simultaneously, and reacting to change.
 - Effective verbal and written communication skills.
 - Demonstrated problem solving skills, including the ability to anticipate problems.
 - Ability to work with and gain respect of maintenance crews and customers.
 - Candidates must be highly motivated and well organized.
- Preferred qualifications include:
- Five + years paper machine engineering or maintenance experience.
 - One to two + years supervisory experience.

James River is committed to responsible stewardship of the environment, promotes a drug-free workplace, and is an Equal Opportunity Employer. We offer excellent compensation and benefits. Please send/fax resume in confidence by 3/12/96, to Jim Lepin, James River Corporation, Rt. 2 Box 2185, Clatskanie, OR 97016. Fax: 503-455-3724.

James River Corporation

Residential Advisor

Student dormitory advisor needed. Requires minimum of a high-school diploma or equivalent and two years experience in counseling, social work, rehabilitation or vocational guidance. Associate's or bachelor's degree in human services preferred. Valid drivers license with an acceptable driving record. Send cover letter, resume to:

Human Resources
31224 E. Historic Columbia River Hwy.
Troutdale, Oregon 97060
Responses Must Be Received No Later Than Friday, March 22, 1996
An Equal Opportunity Employer
M/F/D/V

Receptionist

for private, non-profit social services agency. Requires 2 year prior receptionist, clerical or general office experience. Excellent communication and phone screening skills required. Ability to work in a multicultural environment. Salary \$5.76 to \$8.66 depending upon experience. Full time position, excellent benefit package. Pick up applications at 018 S. W. Boundary Court, Portland, Oregon 97201, or call 503-222-9661, or fax 503-222-9661, for application to be mailed to you. Submit application by March 15, 1996.
Equal Opportunity Employer.
We value diversity.

Oregon State University seeks three enthusiastic persons to join a team of 10 professionals in the Office of Admission and Orientation. The three positions available are **Assistant Director, Program Coordinator, and Admissions Counselor**. Each of the available positions will involve planning and implementing undergraduate recruitment activities and related programs. Travel both in- and out-of-state will be required. In addition each of the positions will be responsible for one or more of the following assignments: planning and coordination of specific recruitment programs (open houses, receptions, etc.), mail and telephone campaigns, community college relations, alumni recruiting, electronic media, publications, and coordination of scholarship programs. **Qualifications:** Bachelor's degree required, Master's degree preferred. Excellent communication skills required. Experience working in higher education and student recruitment are preferred. In addition, Asst. Dir. Admissions must have 2-4 years administrative experience and experience dealing with diversity issues. Ability to travel extensively is required. Spanish language skills are preferred. **Application process:** Complete applications, consisting of a cover letter addressing qualifications and interest for position(s) the applicant wishes to be considered for, a resume, and letters from three current professional references should be sent to: Search Committee, Office of Admission & Orientation, 110 Administrative Services, Oregon State University, Corvallis, OR 97331-2123. Application postmark deadline: April 1, 1996. Oregon State University is an EEO/AA employer and responsive to dual-career needs. Women and minorities are strongly encouraged to apply.

DRIVER

Head Start/ECEAP Economic Opportunity Committee Of Clark County, INC.

Substitute Bus Driver

On-call position, 0 to 32 hrs/wk, October through June. Position requires dependable automobile, insurance, valid WA State driver's license with safe driving record. Able to pass preemployment health exam indicating ability to carry out the needs of the position including a drug screen. Must be willing to obtain CDL, class "C" with passenger endorsement. Paid EOC training. Placement at \$7.25 - \$7.46/hr.

Obtain application pkg. 9-4 pm, Mon.-Fri., Economic Opportunity Committee office, 10621 NE Coxley Dr., Ste. 207, Vancouver, WA. 98662, (360) 896-9912. Applications for this position must be received by March 20, 1996 at 4 pm.
EEO/AA

Washington County

Inspector II - Electrical
\$3110 - \$3779/mo
Apply by March 29, 1996
Operations Supervisor
\$3187 - \$3873/mo
Apply by March 22, 1996
Call (503) 648-8606/TTY (503) 693-4898 for information. County application and supplemental application forms required. Apply to:
Washington County Human Resources Division
155 N. First Avenue, Suite 210 Hillsboro, Oregon 97124
Women, minorities, and people with disabilities are encouraged to apply.

COMPUTER

Systems/Network Administrator

James River is a Fortune 500 corporation. Our Wauna Mill Facility in Clatskanie, OR (Oregon Hwy. 30 between Longview, WA and Astoria, OR) has an outstanding opportunity for an experienced Systems/Network Administrator.

Responsibilities include providing System Administrative support on all computer systems; project management on computer and IT-related projects; application development and support; strategic planning for technology direction; disaster recovery; resource allocation and computer security. Individual will also be responsible for strategic planning, managing, optimizing, and troubleshooting for mill network and telecommunications.

Requirements include Computer Science degree, and/or five years solid experience including strong networking and telecommunications skills. Windows NT experience required. DEC/VMS and Pathworks experience desired.

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James River Corporation

Police Officer (Recruit/Lateral)

City of Eugene, Oregon
Salary: \$2,648-\$3,382/month
Eugene is looking for people who want to work in a progressive, innovative police agency. Applicants must be at least 21, US citizens, and possess clean driving and criminal records. The position requires a high school diploma or equivalent and a combination of three years' experience/education in criminal justice, social services, or related public contact. Call (541) 687-5199 to inquire about physical abilities and candidate preparation sessions or materials. The City of Eugene values diversity in its workforce, and encourages women and people of color to consider this opportunity. Preference for fluency in Spanish may be given. **Closing Date:** April 19, 1996. For further information or an application packet, contact City of Eugene Human Resource and Risk Services, 777 Pearl Street, Room 101, Eugene OR 97401, or call (541) 465-2676. Applications must be received by 5:00 pm on April 19, 1996. AA/EEO

Business & Clerical Instructor

Instructor needed to provide vocational training to students in the areas of typing, and processing, data entry, business English, filing, spreadsheets, accounting, etc. Requires a bachelor's degree in vocational education with a State teaching certificate. One year instructional experience preferred. Interested applicants should submit a letter of interest, resume and a copy of their State teaching certificate no later than 3/15/96.

Human Resources
31224 E. Historic Columbia River Hwy.
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Responses Must Be received No Later Than Friday, March 15, 1996

As an affirmative action employer, we are seeking qualified minority, female, veteran and disabled applicants; however, all qualified applicants will be considered.

Fire District Div. Chief

The Rainier Rural Fire Dist will be testing for an immed opening for Dist Division Chief. A Second opening is anticipated by July 15, 1996. Minimum prerequisites area: 3 yrs exper at a company officer level or higher; Oregon cert paramedic; training & exper in the incident Command System; & accredited Fire Instructor. Preference will be given to those applicants with additional exper & training. A complete list of preference criteria will be sent with the application packet. The job is managerial in nature, with responsibility for a wide range of programs and personnel. The position is typically assigned a 40 hr work week, with occasional 24 hr shifts. Position also shares a 24 hr on-call status as the District's Duty Officer. Salary range: \$3,667-\$4,074 mo, depending on qualifications. For compl appl pkg, pls call Linda Turley, 503-556-3672, Mon-Fri, 0800-1500 hrs. Applications may also be picked up at Rainier Rural Fire Dist, 211 W. 2nd St. Rainier, OR 97048. Filling deadline 3/29/96.

TECHNICAL

System & Integration - conduct system & integration level test of software products. Bach + 3 yrs exp; COBOL, C, DOS, UNIX knowledge req. MEI, 9922 E Montgomery Ste. 1, Spokane, WA 99206. Fax 927-4505. EOE. No phone calls

Calling opps avail for ser.-lvl techs for the following positions:

Sr. Warehouse Analyst
Sr DSS Eng
DEV Eng
Test Eng
Bach degree in CS or rel field req. knowledge of Visual Basic, C++, UNIX, Client/server tech. Relocation and/or travel may be required. Resumes incl salary req to PO Box 141147, Spokane, WA 99214-1147. EOE

Growing Pacific NW SW Dev Co seeks tech management staff for Data Warehouse and Applications resp. Min 3 yrs mgmt exp: Bach degree in CS or rel field. Submit resume, inc sal hist, to MEI, P O Box 141147, Spokane, WA 99206. EOE

Transportation Administrative Aide II

\$1,887-\$2,311/mo.
City of Eugene
Performs intermediate-level secretarial, clerical, and receptionist duties to support office operations in the Transportation Division. Requires two years' experience. **Closing Date:** March 29, 1996. Obtain application packet from Human Resource and Risk Services, 777 Pearl Street, Room 101, Eugene OR 97401. (541) 687-5061. AA/EEO

Garlington Center Behavioral Healthcare

Clinical Director, Adult Services. Challenging opportunity for exp visionary individual to provide clinical & administrative leadership & program development in areas of residential care, assertive community treatment case mgt, alcohol and drug & vocational svcs. Managed care exp a +. Masters degree in mental health field req. License pref. **Health clinicians.** F/T or P/T (19 hr/wk), needed to provide phone & walk-in triage, community outreach, assessment, on-call & hospitalization services to diverse population of CMI adults. Min 2 yrs exp req. Masters degree in mental health field req. Ref. #AD-C. Competitive salary & benefits. Send/fax cover letter & resume to: Garlington Center, 4950 NE MLKing Blvd, Portland, OR 97211 Attn: HR Fax: 331-5956 EOE. Committed to diversity. No phone calls pls. **Job Hotline 727-5947.**

School & Community Outreach Worker

(.50FTF) needed to work with children 9-12 years old & their families. Position will involve conducting assessments with families & acting as a liaison with schools. Responsibilities will also include gathering grant tracking data from various service providers. Position requires previous successful exp gathering & documenting survey and/or assessment information; minimum of 1 year exp working with children in a school, social service, or recreational setting, reliable transportation, and ability to meet corporate driving eligibility requirements. Complete required application at Janus Youth Programs, 738 NE Davis, Portland. Position closes 3/22/96 at 5:00 p.m. We value diversity.

Accounting Manager

If you have 3-5 years supervisory experience AND financial institution experience, are proficient in Excel and Word, and enjoy a friendly, team-oriented work place this could be the job for you!! We are a progressive, Portland credit union looking for the right person to manage a dept. of 4, with full responsibility for the daily balancing and G/L postings, regulatory reporting, and financial statement preparation.

We offer an excellent benefits package that includes a staff incentive plan, and a competitive salary range of \$25,200-\$38,400/yr. Please forward resume and cover letter by March 20th, 1996 to:
Vice President of Human Resources
PACE Credit Union
3010 S.E. Belmont
Portland, OR. 97214
We are an Equal Opportunity Employer

FINANCIAL (Banking) Tellers

Washington Mutual Bank is seeking self-motivated, sales oriented individuals for part-time and full-time Teller positions in the Greater Portland Metropolitan area. Anyone interested in a Teller position with Washington Mutual must participate in a Teller Assessment. The assessment will give you a better understanding of the demands of the job and will help us obtain an objective measurement of your aptitude for a teller position. Previous teller experience is not a requirement. Minimum qualifications include 6 months cash handling, retail sales or bookkeeping experience.

Prospective candidates must complete a Teller Assessment Request Form. This form is available at all Washington Mutual Financial Centers; the Human Resources Department located at 851 S.W. Sixth Avenue, Suite #230 in Portland; or you may call (503) 231-8981 to have one mailed to you.

Applications for teller will only be accepted from candidates who have passed the teller assessment. Request your brochure NOW to be considered for part-time openings at Division, Interstate, Barbur Blvd., Beaverton, Tillamook and On-Call Float or for full-time openings at Tualatin, Clackamas South, Tanasbourne, Sunset/Esplanade, and Barbur Blvd.
Equal Opportunity Employer

MANUFACTURING

Immediate Openings
Growing Vanishing Co. has several manufacturing positions available for all shifts: Weekends (Fri-Sun) Days & Nights (Mon-Thurs). MFG exp. and good math skills preferred. Starting \$6.10-\$6.40/HR. Pay increase and benefits after 90 days. Please apply between 1-5, M-F or send resume to 3580 NE Broadway, Portland OR. 97232. We Are An Equal Opportunity Employer.

Executive Director

The Association of Oregon Community Development Organizations (AOCDO) is searching for an Executive Director. AOCDO, founded in 1991, is a private, not-for-profit 501 (c) (3) State organization representing community development corporations (CDCs) in Oregon. Salary: mid-\$30,000, dep on exper. Competitive benefits package. Please submit resume with cover letter to: Dr Hanan H. Bowman, Chair, AOCDO, Umpqua CDC, 644 SE Cass Av, Roseburg, OR 97470. Please call 541-673-4909 or write to the above address for a complete job description or questions regarding this position. The search will proceed until a suitable applicant is located. Candidates are encouraged to submit their resume & cover letter at their earliest convenience.

Counselor

Counselor needed to plan, coordinate, develop and group counseling program for students in a vocational training school. Requires individual with a bachelor's degree in counseling, social work or related field and minimum of one year related experience. Preference will be given to individuals with diverse cultural professional experience. Please send resume and letter of interest to:

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Together In Health Lead Teacher

Full time opening for Lead Teacher for Project Network, which provides medical and culturally based social services to women and their families. BA degree in Child Development or Early Childhood Education with one year experience in a certified day care center. Ability to work with multicultural, multidisciplinary program which provides therapeutic day care for children 0-5. Prefer 3 years experience as lead teacher, ability to supervise and train a multidisciplinary staff. Applications accepted Mon-Wed, 10AM - 3PM. Please apply at Legacy Emanuel Hospital & Health Center, 2801 N. Gantenbein, Portland, OR 97227. For a listing of other open positions, call our **Job Hotline** at 833-3236. Hearing impaired individuals, please call our TDD at 790-1297. Pre-employment drug screen is required. Legacy Health System is committed to creating a diverse workplace where individual differences are valued and employees work together in support of our mission.



Legacy Health System is an AA/EEO Employer

Absolutely Lose
10-15 lbs., 10-30 inches/mo. without dieting. Easiest! **Dr. recommended. Guaranteed!**
1-800-792-6667 (recorded message)
Then, 520-717 1962 ext. 20

Sports Minded

Dynamic young co. Rapidly expanding seeking self motivated, people oriented individuals to develop Port Metro/Vancouver areas. Training and travel opportunities 503-654-6754 Ptd.