

CLASSIFIEDS

Multimedia Specialist

Want to work in an exciting sports and entertainment environment with access to the current tools and new technologies?

The individual who fits our team will be focused on designing, editing, producing multimedia in support of our multiple Web sites and business presentations. Our team needs a background suited to both design and support. Experience with WWW, graphics presentation packages, Microsoft products and PCs desirable.

We would prefer a relevant degree and experience in a related field. Your resume should demonstrate a creative and innovative approach to projects and the proven ability to handle multiple projects simultaneously. Please include salary history and any presentations or Web site you have contributed to and send to:

Multimedia Support Specialist
One Center Court, Suite 200
Portland, Oregon 97227

No phone calls please.

Equal Opportunity Employer M/F/D/V. Minorities and females are encouraged to apply.

TRAINING

Program Specialist to develop customized training program at PSU's Professional Development Center. 1.0 FTE, 12 month, renewable contract. Responsibilities include: prospecting new clients, conducting needs assessments, designing programs, recruiting instructors, overseeing delivery and conducting follow-up evaluations with business clients. Direct experience in developing and managing customized training for business and industry required. Strong oral and written communication skills and professional person required. Masters degree preferred in Adult Education, HR, Training and Development, Business or related field. Starting salary commensurate with experience. Open until filled, application review begins March 12, 1996. Submit cover letter, resume, and three letters of reference to: Program Specialist Search Committee, Professional Development Center, Portland State University, PO Box 751, Portland, OR 97207-0751. Call (503) 725-4820 or (800) 547-8887 ext. 4820 for detailed position description. Affirmative Action/Equal Opportunity Employer.

Security Officer

Individual needed to perform part-time patrol duties and provide back-up transportation services for a medium-sized vocational training school. High school diploma or equivalent and one year experience preferably with an organized police security department of fire fighting organization and possess a valid CDL drivers license preferred. Submit resume and letter of interest to:

Human Resources

31224 E. Historic Columbia River Hwy.
Troutdale, OR 97060
Responses Must Be Received No Later Than Friday, March 15, 1996

As an affirmative action employer, we are seeking qualified minority, female, veteran and disabled applicants; however, all qualified applicants will be considered.

Garlington Center Behavioral Healthcare Parents Needed

Parents needed to provide specialized foster care to culturally diverse children ages 3-6. Caring, nurturing, stable home environment req. Proctor (foster) parents of Garlington Center receive 24 hr support, supervision, education and payment for services. Call proctor coordinator at 249-7990 for more info. EOE. Committed to diversity.

Court Administrator \$4,447-\$5,529/mo.

Eugene, Oregon, is looking for a **Court Administrator** who is interested in working in a progressive, innovative organization located in beautiful Western Oregon between the Pacific Ocean and the Cascade Mountains. The Court Administrator plans, directs, and reviews the activities and operations of the Municipal Court division within the Department of Public Safety. **Minimum qualifications:** Seven years of responsible experience in municipal court operations involving administrative and managerial work and the equivalent to a bachelor's degree from an accredited college or university with major course work in public administration or a related field or any combination of experience and training that would likely provide the required knowledge and abilities. Salary: \$4,447-\$5,529/month. **Deadline: April 5, 1996.** Contact the City of Eugene, Human Resource and Risk Services, 777 Pearl Street, Room 101, Eugene OR 97401, (541) 687-5061, to receive an application packet. AA/EOE

Together In Health

Lead Teacher

Full time opening for Lead Teacher for Project Network, which provides medical and culturally based social services to women and their families. BA degree in Child Development or Early Childhood Education with one year experience in a certified day care center. Ability to work with multicultural, multidisciplinary program which provides therapeutic day care for children 0-5. Prefer 3 years experience as lead teacher, ability to supervise and train a multidisciplinary staff.

Applications accepted Monday, 10AM - 3PM. Please apply at Legacy Emanuel Hospital & Health Center, 2801 N. Gantenbein, Portland, OR 97227. For a listing of other open positions, call our **Job Hotline** at 833-3236. Hearing impaired individuals, please call our TDD at 790-1297. Pre-employment drug screen is required.

Legacy Health System is committed to creating a diverse workplace where individual differences are valued and employees work together in support of our mission.



Legacy Health System is an AA/EEO Employer

Executive Director

The American Diabetes Association, Oregon Affiliate, Inc., located in Portland, Oregon, is seeking an Executive Director with five years' successful experience in managing a voluntary health organization. The ideal candidate must have strong administrative, organizational and planning skills, as well as a proven record of fund raising growth and staff/volunteer development. Salary is commensurate with experience. Send letter and resume to:

Mike Van Able
ADA, Oregon Affiliate, Inc.
6915 SW Macadam Avenue,
Suite #130
Portland, Oregon 97219

MANUFACTURING

Immediate Openings

Growing Vitamin Co. has several manufacturing positions available for all shifts: Weekends (Fri-Sun) Days & Nights (Mon-Thurs). MFG exp. and good math skills preferred. Starting \$6.10-\$6.40/HR. Pay increase and benefits after 90 days. Please apply between 1-5, M-F or send resume to 3580 NE Broadway, Portland OR. 97232. We Are An Equal Opportunity Employer.

FINANCIAL (Banking) Tellers

Washington Mutual Bank is seeking self-motivated, sales oriented individuals for part-time and full-time Teller positions in the Greater Portland Metropolitan area.

Anyone interested in a Teller position with Washington Mutual must participate in a Teller Assessment. The assessment will give you a better understanding of the demands of the job and will help us obtain an objective measurement of your aptitude for a teller position. Previous teller experience is not a requirement. Minimum qualifications include 6 months cash handling, retail sales or bookkeeping experience.

Prospective candidates must complete a Teller Assessment Request Form. This form is available at all Washington Mutual Financial Centers; the Human Resources Department located at 851 S.W. Sixth Avenue, Suite #230 in Portland; or you may call (503) 231-8981 to have one mailed to you.

Applications for teller will only be accepted from candidates who have passed the teller assessment. Request your brochure NOW to be considered for part-time openings at Division, Interstate, Barbur Blvd., Beaverton, Tillamook and On-Call Float or for full-time openings at Tualatin, Clackamas South, Tanasbourne, Sunset/Esplanade, and Barbur Blvd. **Equal Opportunity Employer**

Senior Residential Advisor

Senior Residential Advisor needed for coordination of co-educational training dormitory residential living setting. Oversee and control dormitory conditions and coordinates activities including recreation and entertainment. Requires high school diploma or equivalent and four years related experience in counseling, social work, rehabilitation or vocational guidance. Associate's or bachelor's degree in human services preferred. Prefer six months experience as a residential advisor. Submit letter of interest and resume no later than March 15, 1996.

Springdale Job Corps Center Human Resources
31224 E. Historic Columbia River Hwy.
Troutdale, OR 97060

As an affirmative action employer, we are seeking qualified minority, female, veteran and disabled applicants; however, all qualified applicants will be considered.

Washington County

Sr. Residential Services Monitor
\$2201-\$2675
apply by March 15, 1996
Call (503) 648-8606/TTY (503) 693-4898 for information. County application and supplemental application forms required. Apply to:
Washington County Human Resources Division
155 N. First Avenue, Suite 210
Hillsboro, Oregon 97124
Women, minorities, and people with disabilities are encouraged to apply.

Radio Advertising Sales: Sell commercial ad time. Minimum 1 yr. sales experience - preferably in broadcast. Knowledge of alternative music. Good organizational, written and verbal communications skills. Send resume and references to: Sales Manager, KGON/NRK, 4614 S.W. Kelly, Portland, OR 97201. Equal Opportunity employer. No Phone Calls Please.

Absolutely Lose

10-15 lbs., 10-30 inches/mo. without dieting. Easiest! Dr. recommended. Guaranteed! 1-800-792-6667 (recorded message) Then, 520-717 1962 ext. 20

Safety And Loss Control Specialist

Assists management in administering the District's safety and loss control efforts including monitoring workers' compensation and liability claims, providing safety training, coordinating drug and alcohol testing, and developing safety policies and procedures. Training and experience in occupational safety, loss control, or a related field required. Salary \$14.67 - \$19.10 per hour. Official application and detailed description available at Salem Area Mass Transit District, 3140 Del Webb Ave NE, Salem, OR 97303. Phone ((503) 588-2885. Completed applications must be received by District by March 29, 1996. Equal Opportunity Employer.

Linkage Developer

Enthusiastic individual to develop, implement & coordinate multi-faceted projects to link emergency food recipients to community resources. Excl. problem solving, communication, project mgmt. & computer skills req. Skill in community organizing, Spanish & newsletter production pref. 1 year grant funded position. Send letter with salary requirements & resume by 3/15/96 to Oregon Food Bank, 2540 NE Riverside Way, Portland, OR 97211. Equal Opportunity Employer.

Administrative Assistant

Housing nonprofit needs help with all operations. Personable, energetic person with general office and math skills. Minorities encouraged to apply. Call Sabin CDC at 287-3496 before 3/15.

Portland Development Commission

Project Coordinator 1 - Semiconductor

\$33,928 - \$49,200

Portland Development Commission, the City of Portland's agency for urban renewal, housing and economic development, is seeking a Project Coordinator 1 in its Workforce & Target Industries department. Principal responsibilities include:

- Coordinate and monitor recruitment projects to fill local industry job openings.
- Ensure that systems maximize the hiring of targeted population groups and meet contracted responsibilities.
- Assist in community workforce development activities.
- Oversee recruitment and hiring monitoring requirements identified in contracts.

Position requires knowledge of recruiting strategies and techniques. Strong interpersonal and excellent communication skills with an emphasis on interviewing. PC skills: WordPerfect for Windows and Database programs. Knowledge of community organizations. Good public speaking, problem solving and team building skills. Detail oriented. Bachelor degree or equivalent specializing in Human Resource Management, Vocational Counseling, Communications or a related field plus a minimum of 2-4 years experience in recruiting, job training development and/or program management or equivalent and/or experience.

Interested applicants should pick up an application packet at PDC. Applications must be returned by March 8, 1996 at 5:00 pm. If outside Portland metro area, please call our job hot line (503) 823-3463 and request a packet.

Portland Development Commission

1120 SW 5th Avenue, #1100
Portland, OR 97204
The Portland Development Commission values diversity in its workforce and is committed to Equal Employment Opportunity and Affirmative Action.

Our Most Important Asset Is People

Blue Cross and Blue Shield of Oregon/HMO Oregon is currently recruiting for the following positions:

- Programmer Analyst (#34)
- Occupational Health Nurse (#050)
- Underwriting Programmer Analyst (#067)
- Provider Performance Analyst (#75)

For more information about current openings call our Job Information Line: 1-800-231-1617

We are strongly committed to equal opportunity in all phases of employment.



BlueCross BlueShield of Oregon HMO Oregon

Job Opportunity: CITY OF PORTLAND

Welder

Work involves using Mig, Tig, SMAW, oxyacetylene, grinding, drill presses, nibblers, iron workers and other equipment. This skilled work is in the fabrication and repair of steel, aluminum, stainless steel and cast iron products. Approximate Hourly Salary: \$16.25
Tentative Closing Date: Friday, March 15, 1996 by 4:30 PM. **No Postmarks And Resumes Accepted.**

Community Relations Specialist

Position within the Bureau of Environmental Services-Combined Sewer Overflow program. This position will plan, develop, and implement a community outreach plan with continuing education to promote public interest in the CSO programs, meet with community organizations, do presentations and conduct community meetings, and workshops. Approximate Monthly Salary: \$3,370 to \$4,304.
Tentative Closing Date: Friday, March 15, 1996 by 4:30 PM. Postmarks, Resumes And Faxed Applications Will Not Be Accepted.

Open Continuous (until further notice) Police Officer (Community Police Officer)

This is an entry level law enforcement position with an emphasis on Community Policing. You must possess a Bachelor's Degree and be 21 years of age by date of employment, and upon hire complete an 18-month probationary period which includes classroom and on-the-job training.

Approximate Annual Salary: \$28,434 at entry; \$34,715 after six months.

Tentative Closing Date: Open, Applications received by March 4, 1996 will be invited to the written test scheduled for April 16, 1996. Those applications received after March 4, 1996 will be invited to test at a later date.

Submit completed applications to City Hall, Room 100, 1220 SW 5th Ave. Portland, OR 97204.

Some applications are also available by Tuesday Noon at local TPIC branch offices, NE Workforce Center and Urban League.

job information call: (503) 823-4352 and TDD (503) 823-3520. The City of Portland is an AA/EEO employer.



In Oregon, opportunity means great benefits, competitive salaries, and a large variety of careers available state-wide. Currently, openings exist in the following agencies:

LEGISLATIVE ADMINISTRATION COMMITTEE

Senior Budget Analyst

This position provides staff support, budget analysis, program evaluation and analytical services for the Joint Ways and Means Committee, State Emergency Board, Joint Legislative Audit Committee and Joint Committee on Information Management and Technology. To qualify, you must have an advanced degree in a field of study that uses quantitative methods and computers to analyze public policies and their administration, and experience analyzing and evaluating public budgets and programs, or a satisfactory combination of education and experience sufficient to demonstrate the desired attributes listed in the experience section of this recruitment notice. Your experience must also include: working with public budgets and programs, quantitative methods, research techniques, legislative processes and procedures and report writing; operating a personal computer to retrieve, edit and manipulate data; interpret budgets, laws, rules or regulations, technical data and reports; write clear and concise narrative statistical reports which include tabular and graphic presentations; and independently plan and implement research projects, evaluate qualitative and quantitative data, work effectively in a legislative environment and orally communicate technical information effectively. Salary range: \$3,718 to \$4,984 monthly. Position is located in Salem. Requests for application forms or any questions concerning the position are to be directed to Employee Services at (503) 986-1373, fax (503) 986-1684, TTY (503) 986-1374. Deadline for applications is 5:00pm, March 22, 1996.

REAL ESTATE AGENCY

Education Director

(Principal Executive/Manager D)

Manager of Education Division; administer real estate examinations and programs; prelicensing course/curriculum development, seminars and publications; hire, train, direct and supervise staff; assist in preparation/management of REA budget and performance measures. To qualify, you'll need 6 years experience in supervision, staff/technical or professional-level work related to real estate education, professional continuing education, or related fields. Bachelor's degree/courses in a related field may substitute up to 3 years of experience. Position located in Salem. Salary range: \$3,054 to \$4,301. Closing date: March 25, 1996. To apply, obtain job announcement LE960078 with "This is Test" questions and application from your local Employment Department office. Mail the completed application and test questions to Real Estate Agency.

OREGON STATE UNIVERSITY

Assistant Director

OSU Facilities Services

Bachelor's degree, preferably in a field related to management such as public administration, or related fields of facilities management such as landscape, construction management or engineering. Major duties include providing administrative and technical supervision of the shop managers for projects and repairs, service calls/keys, preventative maintenance, and landscape management. Must have five years experience in supervision of staff (technical or professional level) work in a physical plant operation, preferably in a university setting. Experience must include at least 2 years experience in such areas as: a) development of program rules and policies; b) long- and short-range goals and plans; c) program evaluation; and d) budget preparation. Must have maintenance experience, and knowledge of maintenance priorities. Must be skilled in making public presentations, have experience in strategic planning, and have excellent verbal and written communication skills. Must have demonstrated significant leadership experience and ability. Ability to routinely visit job sites without ADA accessibility. Proficiency in the use of personal computers and relevant software applications is also required. Submit letter, application and references to Meg Swan, 100 Adams Hall, Corvallis, OR 97331-2001, (541) 737-7674. All application materials must be received by the closing date of March 29, 1996.

These are just some of the current openings available with the State of Oregon. For additional information, a copy of the State of Oregon Application Form and more complete announcement listings, call the State Jobline (Oregonian Inside Line) (503) 225-5555 #7777, TTY (503) 378-4672, visit your local Employment Department, or log onto our web site at <http://www.dms.state.or.us/jobs/> or our gopher site at gopher.state.or.us The State of Oregon and all its divisions are proud to employ opportunity equally.

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The Portland Observer
Call: 503-288-0033