

CLASSIFIEDS

Attention Renters

You may qualify for Housing Assistance under the Tenant-based assistance (Section 8) program for low income families and individuals. The Housing authority of Clackamas County will be accepting applications for this program effective February 26, 1996 at 8:30 a.m. Applications will be accepted until March 26, 1996 at 5:00 p.m., when the waiting list will close until further notice. Eligibility will be based upon income and family size.

Assistance is in the form of a rent subsidy and may be provided in the home in which you presently live, subject to program criteria.

Priority will be given to families who claim and qualify for a preference under the Federal Preference law. Families who have been displaced through no fault of their own, living in substandard housing as defined by HUD, and/or families who pay more than 50% of their income for rent and utilities would qualify for a preferred status.

Occupants of and applicants on the present waiting list for Public Housing and other assisted housing must specifically apply for the Section 8 Rental Assistance Program if you wish to participate.

A Family that is already on the Housing Authority's Section 8 waiting list, even if they are waiting for a Voucher, is also on the waiting list for a Certificate and does not need to reapply. Applicants for the Section 8 programs will not lose their place on the Public Housing waiting list. The waiting list will always remain open for those applicants who qualify for a Ranking or Local preference.

For further information, call 655-8267, extension 0. Interested families may apply for the Section 8 program at:

Housing Authority of Clackamas County
13930 S. Gain Street



EQUAL HOUSING OPPORTUNITY

FINANCIAL

Tellers

Washington Mutual Bank is seeking self-motivated, sales oriented individuals for part-time and Full-Time Teller positions in the greater Portland metropolitan area.

Anyone interested in a Teller position with Washington Mutual must participate in a Teller Assessment. The assessment will give you a better understanding of the demands of the job and will help us obtain and objective measurement of your aptitude for a teller job.

Previous teller experience is not a requirement. Minimum qualifications include 6 mths cash handling, retail sales or book-keeping experience. Prospective candidates must complete a Teller Assessment Request Form. This form is available at all Washington Mutual Financial Centers; the Human Resources Dept located at; 851 S. W. Sixth Ave., Suite #230, Portland; or you may call (503) 231-8981 to have one mailed to you.

Applications for teller will only be accepted from candidates who have passed the teller assessment. Request your brochure NOW to be considered for Part-Time vacancies at Cornelius, Hollywood West, Hawthorne, Interstate, Barbur Blvd., Tillamook, or for Full-Time vacancies at Woodburn, Tualatin, 102nd & Halsey, East Gresham, Tigard, Hollywood, Tillamook, and Hawthorne. Equal Opportunity Employer. M/F/D/V

Mental Health Therapist (Part-time)

Needed to provide outpatient counseling services to emotionally disturbed adolescent & their families at facility located in Troutdale. Hours are not expected to exceed 10 per week. Requires QMHP status & good understanding of & ability to use DSM IV Diagnostic Categories. Complete required application at Janus Youth Programs, Inc., 738 NE Davis, Portland. Position closes 2/23/96 at 5:00 p.m. Contact Doug Pullin, 233-6090, ext. 133, for further info.

Community Health Clinic Nurse/Manager

Energetic Registered Nurse with bachelor's degree and minimum of three years related experience in all aspects of community health, one of which should be a supervisor or managerial capacity needed to operate a small clinic within a young adult vocational training setting. Please submit resume and cover letter to:

Human Resources
31224 E. Historic Columbia River Hwy.
Troutdale, OR 97060

Responses Must Be Received No Later Than Friday, Feb. 23, 1996

As an affirmative action employer, we are seeking qualified minority, female, veteran and disabled applicant; however, all qualified applicants will be considered.

WAREHOUSE

Shipping Clerk

Automatic Data Processing (ADP) Dealer Services provides advanced computing and data communications to truck and auto dealers. Continued growth has created exceptional opportunities within our progressive company.

You will package and scan software orders which include release, starter kits, field tests and replacement orders. Processing client media returns as well as interoffice and data mail are also responsibilities. At least 1-2 years of general warehouse/distribution experience and the ability to work flexible hours is required.

We offer attractive pay and a benefit package designed to promote quality of life both within and outside the office. For consideration, send your resume or letter of interest to: Automatic Data Processing, Dealer Services, Dept. MPS-TK, 10151 S.E. Sunnyside Road, Clackamas, OR 97015. ADP believes that diversity leads to strength. We are an Affirmative Action/Equal Opportunity Employer M/F/D/V.

ADP

Job Opportunity: City Of Portland Senior Stores System Manager

Responsible for planning, scheduling, directing, coordinating, and maintaining a stores, inventory and materials procurement system for major bureau operations. Approximate Monthly Salary: \$3,546 to \$4,533.

Tentative Closing Date: Friday, March 1st, 1996. No Postmarks And Resumes Accepted.

Submit completed applications to City Hall, Room 100, 1220 SW 5th Ave. Portland, OR 97204.

Some applications are also available by Tuesday Noon at local TPIC branch offices, NE Workforce Center and Urban League.

Job information call: (503) 823-4352

and TDD (503) 823-3520. The City of Portland is an AA/EEO employer.

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ADP

Airport Worker II

(Eugene Airport)

\$2,005-\$2,436/month

Directs and performs varied maintenance duties, including custodial activities, at the City Airport to maintain airport facilities and grounds and support airport operations. May act as lead worker for one or more airport maintenance crews. Hours: currently assigned to graveyard shift, midnight to 8:00 a.m. Subject to change with appropriate notice. Requires three years' experience in facilities or grounds maintenance, including one year in airport maintenance. Closing Date: March 1, 1996. Obtain application packet from Human Resource and Risk Services, 777 Pearl Street, Eugene OR 97401. (541) 687-5061. AA/EEO

Maintenance Position

Professional property management organization seeking experienced maintenance person to perform scattered site, routine maintenance repairs and unit refurbishment in N.E. Portland. Experience in painting, drywalling, carpentry, flooring, minor electrical and plumbing, demo, lawn maintenance, minor appliance repair and some general cleaning. Full time, permanent position with benefits. Must have valid driver's license and truck. Salary \$10.00 per hour, commensurate with experience. No walk-ins.

Submit resume' by February 23th
Portland Community Reinvestment Initiatives, Inc.
Maxine Fitzpatrick
PO Box 11474
Portland, Oregon 97211

Administrative

Immediate opening for Executive Support Specialist 1 at Oregon State Hospital in Salem. Assistant to the Program Director of the Child, Adolescent and Geropsychiatric Treatment Services. Position is a key member of the Program Management Team. Must have at least 3 years experience providing secretarial/administrative support. Computer proficiency is desired. Salary range: \$1,706 to \$2,278/monthly. Contact Oregon State Hospital, Employee Relations, Building 29, 2600 Center Street NE, Salem or call (503) 945-2822, TTY (503) 945-2996, for complete description of duties and application packet. Closes Friday, February 23, 1996. EOE

Together In Health

Lead Teacher

Full time opening for Lead Teacher for Project Network, which provides medical and culturally based social services to women and their families. BA degree in Child Development or Early Childhood Education with one year experience in a certified daycare center. Ability to work with multicultural, multidisciplinary program which provides therapeutic day care for children 0-5. Prefer 3 years experience as lead teacher, ability to supervise and train a multidisciplinary staff.

Applications accepted Monday, 10AM - 3PM. Please apply at Legacy Emanuel Hospital & Health Center, 2801 N. Gantenbein, Portland, OR 97227. For a listing of other open positions, call our Job Hotline at 833-3236. Hearing impaired individuals, please call our TDD at 790-1297. Pre-employment drug screen is required.

Legacy Health System is committed to creating a diverse workplace where individual differences are valued and employees work together in support of our mission.



Legacy Health System is an AA/EEO Employer

TRANSPORTATION Plan Review Technician (Transportation)

City of Eugene

\$2,595-\$3,314/mo.

Performs a variety of skilled technical duties for transportation planning and engineering reviews of land use, building permit applications, and private uses of the public right-of ways; enforces Federal, State, and local laws and regulations relative to transportation issues. Provides technical assistance to the public and participates in pre-development conferences. Requires two years of experience in traffic engineering, drafting, and inspection work, and equivalent to two-year associate's degree, supplemented by specialized training related to traffic engineering or a related field. Closing Date: March 1, 1996. Obtain application packet from Human Resource and Risk Services, 777 Pearl St. Room 101, Eugene OR 97401. (541) 687-5061. AA/EEO

Mechanic

for company owned fleet, experienced in light duty gas and diesel trucks, semi-trailer repairs and maintenance. Fulltime, Union scale, excellent benefits. Equal Opportunity Employer M/F/V/D Send resume to: PO Box 3137, Portland, OR 97208

JOB ANNOUNCEMENT

Child Care Provider Outreach Specialist

Part-time 30 hours/week.

Salary 15,500/year.

This person will be responsible for identifying and recruiting potential new providers. A.A. Degree in Early childhood Education with 2 years experience or combination academic and life/work experience in related human resource field. Computer skills. Early Childhood Specialist

Part-time 30 hours/week.

Salary 18,000/year.

This person will be providing ECE technical assistance to child care centers and family child care providers. Bachelors Degree in Early Childhood Education or related field. Experience building and maintaining cooperative working relationships in the child care community.

Child Care Management Consultant

Part-time 30 hours/week.

Salary 18,000/year

This person will be providing technical assistance in business administration to child care centers and family child care providers. Bachelors Degree in Business Administration or related field, preferred. At least 4 years experience in business/program management and administration.

Program Assistant

Neighborhood Connection Program

Part-time 30 hours/week.

Salary 15,500 - 18,000/year.

This person will be giving support, guidance and opportunity to "AT Risk" minority youth by connecting them with local minority employers and entrepreneurs. B.S. Degree in Social Work with 3 years experience or combination academic and life/work experience in youth services program. Computer skills.

Please apply at: Albina

Ministerial Alliance

1425 N.E. Dekum

Portland, Oregon 97211

(503) 285-0493 ext. 207

All applicants must have current drivers license and use of an insured, reliable car.

Closing Date: February 26, 1996

Full time receptionist/clerical position open.

2 years experience required with computer skills. Send resume to attention Office Manager - P.O. Box 14957

Portland, OR 97214 No phone calls. Equal Opportunity Employer.

Limited Number of New and Rehab 3 Bedroom Homes

All in North Portland, Less than \$90,000

If your household income is under \$35,000 you may qualify for one of our homes. To find out, call PCRC at 283-1096.

Driver/Security Officer

Individual needed to perform patrol duties and provide transportation services for a mediumsized vocational training school. High school diploma or equivalent and one year experience preferably with an organized police security department or fire fighting organization and possess a valid CDL drivers license preferred. Submit resume and letter of interest to:

Human Resources
31224 E. Historic Columbia River Hwy.
Troutdale, OR 97060

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Secretary/ Receptionist

Part-time position performs a variety of secretarial duties including heavy amounts of telephone calls. Requires high school diploma or equivalent and one year related secretary experience, must be computer literate, able to type 60 words per minute and prefer dictation at 80 words per minute. This position is located in Portland. Submit resume and cover letter to:

Human Resources
31224 E. Historic Columbia River Hwy.
Troutdale, OR 97060

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Multnomah Education Service District

Job Information Hotline

257-1510
257-1518 TDD
An Equal Opportunity Employer & Drug Free Work Place

PARAGON CABLE

Part Time

*Payment Tellers!!!

*Earn Extra \$\$\$!!

*Health Benefits!!

*Complimentary Cable!!

We are actively recruiting for Part-Time Payment Tellers if you have a high school diploma or equivalent, one year retail and cash handling experience, excellent communication skills, ability to use a 10-key adding machine and a computer keyboard, don't miss out on this opportunity! Conflict resolution and direct customer service skills are preferred. Bi-lingual, Spanish speaking skills a plus! Working hours vary, 20-29 hours per week, must be able to work evening and weekend shifts. Pre-employment drug test is required. Apply in person at 3075 N.E. Sandy Blvd., Portland.

PDC PORTLAND DEVELOPMENT COMMISSION

COMMISSION MEETING

Date: February 21, 1996
Place: PDC - Commission Rm.
1120 SW Fifth Avenue
Suite 1100
Portland, Oregon
Time: 9:00 A.M.

Commission meetings are open to the public. A complete agenda is available at PDC or by calling 823-3200. Citizens with disabilities may call 823-3232 or TDD 823-6868 for assistance at least 48 hours in advance.

PDC is the City of Portland's urban renewal, housing and economic development agency.

Employment



In Oregon, opportunity means great benefits, competitive salaries, and a large variety of careers available state-wide. Currently, openings exist in the following agency:

OREGON STATE UNIVERSITY

Facilities Engineer 1 - Facilities Services

Degree in engineering and two years of related experience, OR an equivalent combination of training and experience are required. Major duties include providing cost effective and timely engineering; performing economic analyses; preparing drawings on Auto CAD; and preparing estimates. \$24,720 to \$32,784/annually. Contact OSU Department of Human Resources, 14th & Jefferson, Corvallis, OR 97331-2132, (541) 737-3103, TTY (541) 737-3088, for application materials. All application materials must be received by closing date of February 23, 1996.

Programmer - Facilities Services

One year of programming experience, or an equivalent combination of training and experience is required. Major duties include maintaining DDC systems; troubleshooting and repairing control systems; preparing operation documentation; maintaining ESUSA Unity System by programming new installations; and maintaining and repairing communications busses. Salary range: \$23,580 to \$31,260/annually. Contact OSU Department of Human Resources, 14th & Jefferson, Corvallis, OR 97331-2132, (541) 737-3103, TTY (541) 737-3088, for application materials. All application materials must be received by closing date of February 19, 1996.

This is just one of the current openings available with the State of Oregon. For additional information, a copy of the State of Oregon Application Form and more complete announcement listings, call the State Jobline (Oregonian Inside Line) (503) 225-5555 #7777, visit your local Employment Department, or log onto our web site at state.or.us/jobs/ or our gopher site at gopher.state.or.us The State of Oregon and all its divisions are proud to employ opportunity equitably.