

CLASSIFIEDS

FINANCIAL

Tellers

Washington Mutual Bank is seeking self-motivated, sales oriented individuals for part-time and full-time teller positions in the greater Portland metropolitan area.

Anyone interested in a Teller position with Washington Mutual must participate in a Teller Assessment. The assessment will give you a better understanding of the demands of the job and will help us obtain and objective measurement of your aptitude for a teller job.

Previous teller experience is not a requirement. Minimum qualifications include 6 months cash handling, retail sales or book-keeping experience. Prospective candidates must complete a Teller Assessment Request Form. This form is available at all Washington Mutual Financial Centers; the Human Resources Dept located at; 851 S. W. Sixth Ave., Suite #230, Portland; or you may call (503) 231-8981 to have one mailed to you.

Applications for teller will only be accepted from candidates who have passed the teller assessment. Request your brochure NOW to be considered for Part-Time vacancies at Cornelius, Hollywood West, Hawthorne, Interstate, Barbur Blvd., Tillamook, or for Full-Time vacancies at Woodburn, Tualatin, 102nd & Halsey, East Gresham, Tigard, Hollywood, Tillamook, and Hawthorne. Equal Opportunity Employer. M/F/D/V

Academic Instructor

Academic Instructor is needed to provide teaching in subject areas such as mathematics, reading, world of work, occupational exploration, etc. in an academic/vocational training setting. Must possess a Bachelor's degree and valid State of Oregon Teaching Certification. One year instructional experience preferred along with a degree in Health & Physical Ed. If interested and qualified, submit a cover letter of interest and resume to:

Human Resources
31224 E. Historic Columbia River Hwy.
Troutdale, OR 97060

Responses Must Be Received No Later Than Friday, Feb. 9, 1996

As an affirmative action employer, we are seeking qualified minority, female, veteran and disabled applicants; however, all qualified applicants will be considered.

CABLE TV



PARAGON CABLE

Installer

Great opportunity available for a self-motivated individual to install cable services. Qualified applicant must have a high school diploma or equivalent, valid driver's license and a good driving record. Bondable, excellent customer relation skills, able to lift 75 lbs, able to work flexible hours, including evenings and weekends. Must be able to work on ladders/poles and at heights up to 40 feet. Previous customer service/sales experience preferred. Experience in a related field a plus! Pre-employment physical examination and drug test is required.

We offer a drug-free work environment and an excellent compensation/benefits package including complimentary cable! A pre-employment drug test is required. Qualified candidates apply now at Paragon Cable, 3075 NE Sandy Blvd., Portland. Paragon is proud to be an Equal Opportunity/ADA Employer.

Land Use Inspector

\$2,406-\$3,028/mo
City of Eugene

Performs a variety of duties in order to implement the nuisance, zoning, and sign ordinances. Requires two years' experience. Related college degree is desirable. Closing Date: February 16, 1996. Obtain application packet from Human Resource and Risk Services, 777 Pearl Street, Room 101, Eugene OR 97401. (541) 687-5061. AA/EOE

Engineering maintenance broadcast technician.

This person will be responsible for maintenance and installation of state of the art broadcast equipment. Must work well with others and possess good communication skills. Required Knowledge and Skills 5 years experience in repair, installation and construction of broadcast studio and transmitter equipment. Must be experienced with high power AM directional antenna systems and Class C FM transmission systems.

Strong background in digital, analog and radio frequency theory.

Technical knowledge of personal computers and local area networking.

A valid FCC General Class license or SBE certification desirable.

Washington County

Sr. Management Analyst
(Fiscal Analyst)
\$3516-\$4275

Apply by February 9, 1996

Community Health Supervisor
\$3694-\$4491

Apply by February 16, 1996

Call (503) 648-8606/TTY (503) 693-4898 for information. County application forms required. Apply to:

Washington County Human Resources Division
155 N. First Avenue, Suite 210
Hillsboro, Oregon 97124

Women, minorities, and people with disabilities are encouraged to apply.

Garlington Center

Behavioral Healthcare

Case mgrs needed to provide supportive therapy & full range of case management services to chronically mentally ill adults. Assertive community treatment model. Positions avail on generalist (ref# CM-Z) & intensive (ref# CM-I) case mgt teams. Min 2 yrs related exp req. MUST be QMHP or QMHA.

Alcohol and drug specialist needed to serve as case mgr for mentally ill & chemically dependent clients. Duties incl providing community outreach, case mgt and therapy. Min 2 yrs related exp dealing w/ substance abuse in mental health setting. Must be QMHP or QMHA. Ref#CM-M.

On-call adult caregivers needed to assist mentally ill adults in activities of daily living & problem solving. Residential setting. Min 1 yr exp pref. Competitive salary & benefits. Send/fax cover letter & resume to: Garlington Center, 4950 NE MLKing Blvd. Portland, OR 97211 Attn: HR Fax: 331-5956. EOE. Committed to diversity. No phone calls pls. **JOB HOTLINE 727-5947**

Innovative co w/leading edge tech products seeks motivated professionals for sales & mktg dept. Exc base and benefits pkg; comm and/or bonus programs with many positions. For immed consid, fax resume w/sal history 509-927-4505, or mail to P.O. Box 141147, Spokane, WA 99214/1147. EOE

Micro Enhancement International
Consistent Information for Changing Times

Substitute Instructor

Substitute academic and vocational instructors needed in subjects such as mathematics, reading, world of work, occupational exploration, and various vocational occupations. Substitute State of Oregon Teaching Certification required. If interested and qualified, submit a cover letter of interest identifying vocational expertise and resume to:

Human Resources
31224 E. Historic Columbia River Hwy.
Troutdale, OR 97060

Responses Must Be Received No Later Than Friday, Feb. 9, 1996

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Assistant Director Of Development

Must have previous proven fundraising skills, have experience with all aspects of a development department including grant writing, planned giving programs, capital and endowment campaigns, membership development, annual giving, familiar with public and private funding sources both in Oregon and nationally. Must work well with trustees and volunteers, have excellent communication skills -- both written and verbal, have a high energy personality and be a team player. Salary is commensurate with past experience. Apply in person at the Portland Art Museum, 1119 SW Park Avenue, third floor, Portland OR 97205. Equal Opportunity Employer

Micro Enhancement International, Inc.

is currently accepting applications for the following positions:

- **Region Sales Manager - West Coast**
- **Technical Sales Specialist**
- **Marketing Communications Manager**
- **Product Manager**
- **Data Center Manager**

For immed consideration, fax resume w/sal history 509-927/4505, or mail to P.O. Box 141147, Spokane, WA 99214-1147, EOE

Academic Manager

Strong manager needed with teaching credentials to supervise small staff of academic teachers in a residential youth training setting. Position is part-time at approximately 24 hours per week. Must possess a Bachelor's degree in education or associated field and three years related experience, managerial experience and a valid State of Oregon teaching certificate. If interested and qualified, submit a cover letter of interest and resume to:

Human Resources
31224 E. Historic Columbia River Hwy.
Troutdale, OR 97060

Responses Must Be Received No Later Than Friday, Feb. 9, 1996

As an affirmative action employer, we are seeking qualified minority, female, veteran and disabled applicants; however, all qualified applicants will be considered.

Our Most Important Asset Is People

Blue Cross Blue Shield/HMO Oregon is currently recruiting for the following positions:

Dental Claims Analyst (#011)

For more information about current openings call our JOB INFORMATION LINE: 1-800-231-1617

We are strongly committed to equal opportunity in all phases of employment.



Blue Cross Blue Shield of Oregon HMO Oregon

Human Resources Coordinator

Nationally recognized nonprofit, behavioral sciences research center seeks a seasoned HR generalists capable of providing consultative services and collaborative leadership on a broad range of human resource matters. This unique opportunity requires a self-motivated professional able to effectively analyze issues, formulate strategies and administer a comprehensive HR program within a dynamic, participative, team-managed environment. 5 years of progressively responsible managerial experience in the combined areas of compensation, employee relations, HRIS and training is essential; coupled with MA/MS in HR, business or related field, or equivalency. Facilitation, interpersonal, diplomacy and superior problem solving skills are necessary for this high visibility position. We offer a competitive salary, excellent benefits, and a flexible, informal work environment. If you have a strong commitment to challenge, teamwork and quality, please request an application packet by any of these means; Oregon Research Institute, Human Resources Opening, 1715 Franklin Blvd., Eugene, OR 97403; 541-484-2123; robertar@ori.org. Or print a packet from our Web page: <http://www.ori.org>. Deadline: 2/12. Fax: 541/484-1108.

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for Long-Bed Compact Truck
CLEAN
WINDOWS ALL AROUND
RAISED SIGNAL LIGHTS
95" long by 60" wide
\$100 or best offer
call 656-2154

Immediate openings for full-time, part-time, and/or job share **medical technologist** (generalists) evening and night positions. Must be MT certified by nationally recognized agency. Salary range commensurate with experience and education. We offer excellent benefit package. Pick up application package at the Human Resources Management office, 3710 SW U.S. Veterans Hospital Rd., Bldg. 16. Portland, OR. Questions regarding the positions, contact Jan Orr, Lab Manager (503) 273-5147, or HRM at (503) 273-5236. Applicants selected may be subject to random drug screening. Equal Opportunity Employer.

Library Clerk

City of Eugene
Periodicals Division-20 hrs/wk
\$795.50-\$973/mo

Responsible for sorting and shelving materials in the Periodicals Section; checks in current issue periodicals and enters data on computer. Requires six months' general office experience or library experience, including public service. Closing Date: February 16, 1996. Obtain application and supplemental questionnaire from City of Eugene, Human Resource and Risk Services, 777 Pearl Street, Room 101, Eugene OR 97401. (541) 687-5061. AA/EOE

Computer Technology Specialist II

Technology Program

Duties: Work w/ staff to design & develop multimedia applications for schools & teachers, develop interactive applications of electronic technologies, assist staff in the use & integration of technology in their work, conduct assistance & training in use of computers, multimedia systems & Internet for staff & clients. Qualifications: Bachelor's in computer science, ed technology, multimedia or related field required, knowledge & exp. in development & use of computer-based multimedia systems & applications, graphics & interface design, Internet browsers & WWW, skill in the use of software, CD-ROM production, & in instructional design, able to develop applications in HTML, exp. working w/ nontechnical personnel, skill in clear & concise oral & written expression. Salary \$27,014 - \$34,038 depending on qualifications & exp, excellent benefits. Letter of application & resume must be received by 3:00 p.m. 2/9/96. In letter of application, indicate the position for which you are applying. Apply to:

Personnel Office
Northwest Regional Educational Laboratory
101 S. W. Main St., Ste. 500
Portland, Oregon 97204
Applications also accepted by e-mail at kraftj@nwrel.org. Equal Opportunity Employer

Computer/High Tech

The Information Services Department of **Northwest Natural Gas Company** has an immediate opening for a **Network Administrator**, for job information and qualification: contact

Job Information Line - Portland Area
(503) 226-4211, Ext. 2434
An Equal Opportunity Employer

Albina Ministerial Alliance

Position Announcement Office Administrator

The Albina Ministerial Alliance seeks an Office Administrator with a business degree or business school certificate and 2-5 yrs. exp., or 5-7 yrs exp. in administrative, managerial or exec. sec. position. Excellent computer, written and verbal communications skills. Good people skills. Non-profit, dictaphone and computer network experience a plus. Send resume and cover letter to: PO Box 11243, Portland, OR 97211 OR apply in person at 1425 Dekum. Closes 2/5.

Food Resource Developer

Enthusiastic individual to assume responsibility for identifying, soliciting, & obtaining food for distribution to hunger relief network. Update & maintain system of donor records & acknowledgement. Perform, analyze & act upon research related to food industry. Requires: food industry & customer service background; sales & marketing experience; strong problem-solving, communication, computer, time mgmt. & interpersonal skills. Background in nutrition education preferred. Must work independently & as part of a team. Send letter with salary requirements & resume by 2/15/96 to Oregon Food Bank, 2540 NE Riverside Way, Portland, OR 97211. Equal Opportunity employer.

CUSTOMER SERVICE



PARAGON CABLE

Customer Service Representatives!!!

- **Health Benefits!!!**
- **Savings Plan!!!**
- **Complimentary Cable!!!**

We are actively recruiting for Full-Time and Part-Time Customer Service Representatives! The ideal candidate will be a flexible team player with Customer Service experience in a high call volume, and fast paced call center environment. Must have high school degree or equivalent and proven success and ability to handle a variety of tasks and manage an ever-changing information supply Sales experience and bi-lingual (Spanish/English) a plus! You will assist callers in selecting the right cable package for them and help existing customers with a variety of issues including repair and billing. We are a 7 day a week, 12 hour a day operation.

We offer a drug-free work environment and an excellent compensation/benefits package. A minimum skills test and pre-employment drug test are required. Apply now at 3075 NE Sandy Blvd., Portland. Don't miss out!!! We are proud to be an Equal Opportunity/ADA Employer.

Advertise In
The
Portland
Observer
Call 503-288-0033

Job Opportunity: CITY OF PORTLAND

Community Relations Assistant (Housing & Community Dev. Specialty)

CRA's administer contracts (under supervision) and perform community outreach with local agencies to provide housing and community development services to lower income residents and communities within the City. Approximate Monthly Salary: \$3,040 to \$3,884. Tentative Closing Date: Friday, February 9, 1996. No Postmarks Accepted.

Sr. Administrative Specialist (Volunteer Coordination)

This position in the Police Bureau is responsible for coordinating the operations of the Bureau's volunteer program. Duties include recruiting volunteers, organizing volunteer activities and providing planning, control and logistical support. Approximate Monthly Salary: \$2,352 to \$3,007. Tentative Closing Date: Friday, February 9, 1996. No Postmarks Accepted.

Instrument Technician

This is skilled work at the journey level to install, maintain and repair electrical, electronic and pneumatic instrument systems. These systems are used to meter, record, analyze, control and monitor water and wastewater. Approximate Hourly Salary: \$18.52 at entry to \$20.13 after one year. Tentative Closing Date: Friday, February 9, 1996, or Postmarked On That Date.

Submit completed applications to City Hall, Room 100, 1220 SW 5th Ave. Portland, OR 97204.

Some applications are also available by Tuesday Noon at local TPIC branch offices, NE Workforce Center and Urban League.

Job information call: (503) 823-4352 and TDD (503) 823-3520.

The City of Portland is an AA/EEO employer.