

# CLASSIFIEDS

MENTAL HEALTH

## Career Opportunities

For Chemical-Dependency Professionals...

**The Corporation:** CODA, Inc., a private non-profit corporation, has pioneered comprehensive addiction treatment services to a diverse and complex population throughout Northwest Oregon. Operating from one large outpatient site and three residential sites (which also provide child development and limited outpatient services), our services include intensive drug-free outpatient, methadone maintenance, short- and long-term residential, and detoxification. Our client population is extremely large and diverse. We are a leader in designing services for pregnant women. Women with young children, and to families.

With our range of services, locations, and client profiles, CODA offers a challenging and multifaceted environment in which chemical dependency professionals can grow and advance. CODA further encourages professional advancement with an energetic training program consisting of monthly in-service events, frequent special events, and cash and paid-time allowance for off-premises training.

Recent and continuing expansion has created an exceptional range of career opportunities. Dedicated chemical-dependency professionals are encouraged to apply. CODA is currently recruiting for the following positions:

### Positions

**Senior Counselor C-V:** Two Outpatient positions available. Starting salary \$1,917-\$2,100 per month plus benefits. Positions provide treatment to complex caseloads, perform clinical supervision, develop and implement clinical procedures. Requires Master's Degree and relevant experience. Inquire about C5060, C5061.

**Part-Time Child Development Specialist:** Pays \$7.05-\$7.50 per hour plus benefits. Position works 22-24 hours per week at our Gresham facility. Inquire about C2A32.

**We Are Currently Recruiting For All Relief Categories: Residential Relief Staff (Gresham, Lents, and Tigard locations):** Pay \$6.62 to \$7.50 per hour. Positions work on an on-call, as-needed basis, usually evenings/weekends, providing residential house coverage in the absence of regular staff. Responsible for milieu supervision and assistance with other non-counseling tasks. Inquire about CBR00 and C1T00.

**Relief Nurses (RN and LPN):** RN earns \$10.24 to \$16.49 per hour; LPN earns \$8.86 to \$14.55 per hour. Positions work on an on-call, as-needed basis, often weekends or evenings (no night shifts). Responsible to assess methadone clients, administer and control medications, monitor UA's, maintain medication and client records. Inquire about RND05/RND06.

**Relief Clerical Specialists:** Positions work on an on-call, as-needed basis. All shifts would take place between 8 AM and 6 PM M-F. Both S-2 and S-3 Range available. S-2 pays \$6.62-\$6.90 per hour; S-3 pays \$7.05-\$10.51 per hour. Positions provide general receptionist, secretarial and medical-records support to our clinical staff. As positions may work at any of our five service sites, mobility is required. Inquire about S2C00/S3C00.

Individuals currently serving any federal, state or county parole or probation are ineligible for these positions. Candidates must consent to a criminal background check.

**TO APPLY:** obtain a standard CODA application form and detailed position announcement for each position sought. Screening question responses are demanded for each position sought. CODA cannot accept resumes in lieu of application forms. Application materials are available at and must be returned to: CODA, Inc., 210 NE 20th Ave., Portland, OR 97232; Tele: (503) 236-2290 Ext. 254.

# CODA

TREATMENT RECOVERY PREVENTION

CODA is an Equal Opportunity/Affirmative Action Employer

### Engineering, Sr. Technician

City of Eugene, Oregon  
\$2,940-\$3,730

Public Works, Engineering Division is seeking a qualified person for the position of a Senior Engineering technician. The person selected for this position will exercise a wide range of responsibilities, ranging from acting as a project Manager for complex street, sewer, and drainage projects to assisting in policy formulation. **Required:** Bachelor's degree with major course work in civil engineering technology or a related field; 4 years' experience in civil engineering work; and a demonstrated ability to supervise diverse technical staff in a dynamic team-oriented environment. **Closing Date:** February 9, 1996. Obtain application and supplemental questionnaire from the City of Eugene, Human Resource and Risk Services, 777 Pearl Street, Eugene OR 97401. (541) 687-5061. AA/EOE

### Delivery

The Downtown Portland Office of **Northwest Natural Gas Company** has an immediate opening for a Motor Messenger, Part-Time >20 hrs/wk; for job information and qualifications, contact:

**Job Information Line-Portland Area**  
(503) 226-4211, Ext. 2434  
An Equal Opportunity Employer

### Part-Time Transit Operator

Must be available for work as needed five out of our six operating days (Monday through Saturday). No previous bus driving or large vehicle experience necessary to apply. We train. Wage is \$10.89 per hour. Successful part-time operators are considered for full-time positions as full-time position become available. Pick up a detailed vacancy announcement which lists requirements and an official application form at Salem Area Mass Transit District, 3140 Del Webb Ave. N.E., Salem, OR 97303. Completed application form must be received by District by 5:00 p.m. on January 26, 1996. Equal Opportunity Employer.

### Custodian

City of Eugene-Hult Center  
\$774.50 - \$946.50/mo., based on 20 hr/week

Part-time position performs janitorial, building maintenance, and grounds keeping duties. Requires one year of experience in janitorial and building maintenance in a large facility, and a valid Oregon driver's license. Work schedule varies. Must be available between 5:00 a.m. and 1:00 p.m., 7 days/week. **Closing Date:** February 2, 1996. Obtain application packet from Human Resource and Risk Services, 777 Pearl Street, Room 101, Eugene OR 97401. (541) 687-5061. AA/EOE

### Information System Analyst -

Portland based investment management company seeks a highly motivated individual with demonstrated experience in computer hardware and software support and systems development. The successful candidate will work in our corporate office located in downtown Portland. Candidate must be a service oriented team player with good communication and interpersonal skills. Main responsibilities will include: primary support of a central Novell 3.11 LAN and support of remote office PC's and LAN's. Applications support includes Windows, WordPerfect, Lotus 1-2-3, Access, MS Office, and E-Mail. Experience in Microsoft NT and HP mini-computers a plus. Competitive salary/benefits package. We are an equal opportunity employer. If you are interested in working with a great group of people and a company that believes in employee development and training, send resume to Vicki Reber, One SW Columbia, Suite 1720, Portland, OR 97258.

### Administrative Secretary

For Development department requires strong office/admin skills incl. 60 WPM, computer (WordPerfect & QuattroPro), detail oriented, file maint, and excellent communication, interpersonal and organizational skills. FT + benefits. Mail resume, cover letter with salary requirements by 1/26/96 to Oregon Food Bank, 2540 NE Riverside Way, Portland, OR 97211. Equal Opportunity Employer.

### Portland Development Commission Senior Accountant

\$26,855 - \$38,950  
PDC has an immediate opening for a highly motivated team oriented Senior Accountant. Duties include loan accounting, land inventory, fixed assets, notes payable, grant accounting and reporting and audit workpaper and financial statement preparation. Candidate must possess a Bachelor's degree in accounting or equivalent experience in accounting; 3-5 years progressive governmental accounting experience. Public accounting experience with municipal auditing a plus, CPA preferred; Experience working with computerized accounting systems. PC literate to include advanced spreadsheet and word processing skills.

Interested applicants should pick up a more detailed job description and application packet at PDC. Application materials must be returned by 5:00 pm, January 29, 1996. If outside Portland metro area, please call our job hot line (503) 823-3463 and request a packet.

### Portland Development Commission

1120 SW Fifth Avenue, #1100  
Portland, Oregon 97204  
The Portland Development Commission values diversity in its workforce and is committed to equal opportunity and affirmative action.

### Multnomah ESD

salutes the achievements of Dr. Martin Luther King, Jr., in his efforts to bring equal opportunities to all Americans.  
Dr. Martin Luther King, Jr.  
1929-1968

### Our Most Important Asset Is People

Blue Cross Blue Shield/HMO Oregon is currently recruiting for the following positions:

#### Lead Analyst (#293)

#### Methods and Procedures Analyst (#324)

#### Medical Claims Analyst (#006)

For more information about current openings call our JOB Information Line: 1-800-231-1617

We are strongly committed to equal opportunity in all phases of employment.



Blue Cross Blue Shield  
of Oregon  
HMO Oregon

### Job Announcement

### Blazers Boys & Girls Club 5250 N.E. Martin Luther King Boulevard

#### Title: Program Director (Full Time)

**Responsibilities:** Responsible to the Club Director, Supervise staff and programs.

**Qualifications:** Bachelors degree preferred, 3 years experience in planning, organizing, implementing, initiating, and interpreting programs for youth ages 6-18. Strong leadership, communication, verbal, and writing skills. Must have experience in selecting, supervising, motivating, and evaluating staff and volunteers. Knowledge of computers is a must.

#### Title: Youth Development Specialist (Full-Time)

**Responsibilities:** Responsible to Director, organize and run small prevention groups

**Qualifications:** Bachelor's degree preferred, 2 years experience working with youth ages 6-18. Must have experience in planning, writing, organizing, supervising, motivating and facilitating small groups. Ability to supervise staff.

**Title: Learning Center Director (part Time-20 hours per week)**  
**Responsibilities:** Responsible to Program Dir., tutor youth with homework.

**Qualifications:** Knowledge of computers, ability to tutor youth ages 6-18, excellent writing and communication skills. Ability to demonstrate enthusiasm for education.

**Title: Arts and Craft Director (part Time-25 hours per week)**  
**Responsibilities:** Responsible to Program Dir., teach skills in Arts & Crafts.

**Qualifications:** Must have experience in planning, and initiating arts and crafts activities for youth ages 6-18. Must have the ability to provide exposure to and develop skill in crafts and the visual, performing and literary arts.

#### Title: Health and Physical Ed./Athletic Director

#### (Part Time-25 hours per week)

**Responsibilities:** Responsible to Youth Development Specialist, run P.E. programs.

**Qualification:** Must have experience in planning, organizing, and teaching age appropriate health & physical ed. activities. Experience in coordinating and implementing athletic leagues. Ability to recruit, train, award, and retain quality adult volunteers.

**Salary:** For full time position-based on background and experience.

**Hourly Rate:** for part time position-based on background and experience.

**Deadline:** Send resume and current references no later than January 23, 1996 to: Club Director, 7602 N. Emerald, Portland, OR 97217

### Installer



PARAGON  
CABLE

Great opportunity available for self-motivated individual to install cable services. Qualified applicant must have a high school diploma or equivalent valid driver's license and a good driving record. Bondable, excellent customer relation skills, able to lift 75 lbs, able to work flexible hours, including evenings and weekends. Must be able to work up to 40 feet. Previous customer service/sales experience preferred. Experience in a related field a plus! Pre-employment physical examination and drug test is required.

We offer a drug free work environment and an excellent compensation/benefits package including complimentary cable. A pre-employment drug test required. Qualified candidate apply now at Paragon Cable 3075 NE Sandy Blvd., Portland.

Paragon is proud to be an Equal Opportunity/ADA Employer.

### Program working w/ at risk families has positions open.

**FT - Teacher Aide:** resp. incl. assisting in classrm & in-home childcare. HS Diploma/GED + 1 yr related exp. Exp. & knowledge of African-Amer. culture preferred.

**FT - Preschool Teacher:** Resp. for classroom curriculum, coaching parents, & intervention. Required AA in ECE + 3 yrs or BS in ECE + 1 yr exper. in related field.

Resume/App: Family Nursery, Attn: Lorraine Barton 537 SE Alder, Portland, OR 97214. Equal Opportunity Employer

### Administrative Assistant/ Secretarial Asst. Position.

Immediate Opening. Full-time approx. 3 months, then 1/2 time Admin. Asst. only, Mon-Fri, 1-5 p.m. Requires 2 yrs. prior admin. asst. experience. Must possess strong computer skills (WP 5.1, Word for Windows, database). Must be able to organize independently and have self-initiative. Strong editing, writing and communication skills. Assist in grant application process and outreach. Occasional evening work. Apply at The Boys & Girls Aid Society of Oregon, 018 S. W. Boundary Ct., Pld, or call (503)-222-9661, ext. 227. Application deadline Mon., Jan. 22. Benefits. Salary DOE. Equal Opportunity Employer

Employment



In Oregon, opportunity means great benefits, competitive salaries, and a large variety of careers available state-wide. Currently, openings exist in the following agencies:

### OREGON STATE HOSPITAL

#### RN/LPN Opportunities — Salem & Portland Facilities

Now accepting applications for fulltime, parttime and job-share LPNs, Staff RNs, Charge RNs, and Supervising RNs. Rewarding positions in psychiatric nursing are available immediately on Forensic, Adult, Geriatric and Child/Adolescent wards.

#### • Excellent Benefit Package

#### • Competitive Salaries

#### • Shift Differentials

#### • Additional Compensation for BSN/MSW

Contact: Employee Relations, Oregon State Hospital, 2600 Center Street NE, Salem, OR 97310 or call (503) 945-2822 for application packet. Portland area, please call (503) 731-8628. TTY (503) 945-2996.

#### Mental Health Specialist

Oregon State Hospital in Salem. Immediate openings. Positions provide evaluation and treatment of individuals who have substance abuse problems, are sexually deviant, mentally ill or emotionally disturbed, or developmentally disabled. Positions may require specialized treatment experience in one or more of the above areas. Current vacancies require a Master's degree in a related field. Salary range: \$2,261 to \$3,008 monthly. Excellent benefit package. Call (503) 945-2815. TTY (503) 945-2996 for application packet that includes description of duties and requirements.

### DEPARTMENT OF ADMINISTRATIVE SERVICES

#### Career Opportunities

State agencies use a centralized applicant list to fill most office support positions. There are over 4600 positions located throughout the state. In order to attract good candidates, the process is improved to make it easier for applicant to be considered for state employment. The process applies to: **Accounting Assistant, Cashier 2, Office Assistant 2, Office Coordinator, Office Specialist 1 and Office Specialist 2, Payroll Assistant, Payroll Technician, Human Resource Specialist 2 & 3, Public Service Representative 1 & 2, Purchasing Assistant, State Library Technician 1 & 2.** Job announcement #LE950682. Request an application and detailed job announcement from your local Employment Office.

### OREGON BOARD OF CHIROPRACTIC EXAMINERS

#### Executive Director, Principal Executive Manager B

Announcement #ES 81100

Salary: \$2,511 to \$3,536 monthly

Location: Salem, OR

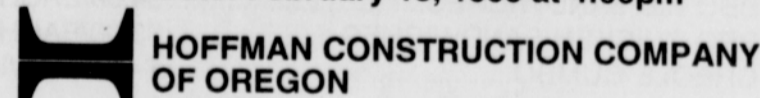
The State of Oregon is seeking candidates to fill the position of Executive Director, Oregon Board of Chiropractic Examiners. The agency is responsible for regulating chiropractors and chiropractic assistants to assure the highest quality care for Oregonians. This position manages a state organization consisting of five employees and a biennial budget of over \$750,000. Major duties include: develop/implement administrative policies/procedures of the agency, manage budgetary resources, recruit, hire, supervise and evaluate agency staff. **Interested parties must obtain an application packet from Gail Ramirez, DAS, 155 Cottage Street, NE, Salem, OR 97310, (503) 378-3040.** Deadline is February 2, 1996.

This is just one of the current openings available with the State of Oregon. For additional information, a copy of the State of Oregon Application Form and more complete announcement listings, call the State Jobline (Oregonian Inside Line) (503) 225-5555 #7777, visit your local Employment Department, or log onto the internet at [gopher.state.or.us](http://gopher.state.or.us) The State of Oregon and all its divisions are proud to employ opportunity equally.

### Sub Bids Requested

### Snake River Correctional Institution Ontario, Oregon Bid Pkg #4 - Construction and Furnishings

Bid Date: February 15, 1996 at 4:00pm



HOFFMAN CONSTRUCTION COMPANY  
OF OREGON

Bid Phone: (503) 221-8811 - Bid Fax: (503) 221-8934  
1300 SW Sixth Avenue - Portland, OR 97201 - OR License #28417

We are an equal opportunity employer an request sub bids from all interested firms including disadvantaged, minority, women, disabled veterans and emerging small business enterprises.

### Sub-Bids Requested

Fifth Avenue Plaza, Senior Living Apts.  
North Plains, Oregon

Bid Date: January 25, 1996, @ 3:00 PM

We request sub-bids for all applicable trades including bids from MBE, WBE & ESB firms.

### Yorke & Curtis, Inc.

10125 SW Beaverton-Hillsdale Hwy.  
Beaverton OR 97005  
(503) 646-2123 Fax (503) 643-5531  
Builder's Board #55644

We are an Equal Opportunity Employer