

Careers & CLASSIFIEDS

Nurse Nurse Monitoring Program Coordinator

Oregon State Classification #C0817
\$2,605 to \$3,471 per month
The Oregon State Board of Nursing is recruiting for a Nurse Monitoring Program Coordinator. This position offers an alternative to formal Board action for nurses with chemical dependency, psychiatric or physical disorders. Minimum qualifications: you must have, or be eligible for a State of Oregon Nursing license. You must have a Bachelor's degree in Nursing and four years of recent (within last 5 years) clinical nursing experience or professional level experience advising or instructing the nursing community (hospital, long-term care facility, etc.) concerning a specific program, monitoring program, or performing participant reviews. Preference will be given to a person with experience in case management, chemical dependency treatment, psychiatric or rehabilitative nursing, in that order. Your application and answers to the exam question must be Received by 4:30pm, October 27, 1995.

Nurse Investigator/ Advisor

Oregon State Classification #5910
\$2,486 to \$3,307 per month
The OSBN is recruiting for a Nurse Investigator for the Nursing Assistant program. The purpose of this position is to respond to complaints pertaining to Nursing Assistants and give advice about Nursing Assistant's duties and certification. Minimum qualifications are a Bachelor's degree in Nursing, five years' recent clinical nursing experience and have, or be able to obtain, a current unencumbered license to practice nursing in Oregon. Preference may be given to applicants with recent clinical experience in long-term care. Your application must be Received by 4:30pm on October 27, 1995.

To apply, call Lori at (503) 731-4764 and request a Recruiting Announcement and State of Oregon PD-100 application. For hearing impaired, contact the Board through the Oregon Relay Service (800) 735-2900. An Equal Opportunity/Affirmative Action Employer.

Oregon State Board of Nursing

Plans Examiner

City of Eugene
\$2,436-\$3,287/mo.
Residential plans examiner performs journey-level review of building plans and/or field inspections to ensure that residential construction complies with adopted one- and two-family dwelling code (CABO). Requires extensive experience in construction, plans review, or inspection; possession of a CABO plans certification or the ability to obtain within 90 days. Closing Date: Nov. 3, 1995. Obtain application packet from Human Resource and Risk Services, 777 Pearl Street, Room 101, Eugene OR 97401. (503) 687-5061. AA/EOE

Administrative/ System Support Staff

Pregnancy, Parenting and Adoption Services
Develop and maintain information systems. Monitor program contracts and maintain working relationships with funders. Oversee budgets and reporting processes. Knowledge of computer-based information systems and budget development. Excellent writing skills. .5 FTE position; \$6,502 - \$9,798. Equal Opportunity Employer. Apply at The Boys and Girls Aid Society, 018 SW Boundary Ct., Portland, 97201.

Training Director

The International Union of Operating Engineers Local 701 employer-funded training trust works in conjunction with the State Joint Apprenticeship Training Council to provide training to apprentices and journeymen in the usage and maintenance of heavy equipment.

As the Director you will interface with the Apprenticeship and Training Division of the Oregon State Bureau of Labor and Industry and report to a labor/management board of training trustees. You will prepare and budget for the overall operation to provide curriculum development and course delivery. You will be responsible for training facilities as well as equipment procurement and repair. Office administration involves dispatching apprentices and tracking their advancement. Additional duties include contractor education, research, and apprentice management.

To qualify you should be skilled in the safe operation of equipment such as backhoes, dozers, and cranes. Experience in surface mining, rock crushing, and marine construction would be helpful. An Associate Degree in instruction or college coursework related to education or business is desirable. The successful candidate should have experience in course development and delivery in both the classroom and the field. You should possess excellent organizational skills and an ability to work with a diverse community of people.

Please send a resume and cover letter by Nov. 10, 1995 addressing your specific experience applicable to the major areas of responsibility outlined in this announcement and include a list of three references who have knowledge of your management and leadership skills. Send application materials to: Associated Administrators, Inc. Attn: Training Director P.O. Box 4668 Portland, OR. 97208

FINANCIAL

Tellers

Washington Mutual Bank is seeking self-motivated, sales oriented individuals for Part-Time and Full-Time Teller positions in the greater Portland Metropolitan area.

Anyone interested in a Teller position with Washington Mutual must participate in a Teller Assessment. The assessment will give you a better understanding of the demands of the job and will help us obtain an objective measurement of your aptitude for a teller job.

Previous teller experience is not a requirement. Minimum qualifications include 6 mths cash handling, retail sales or bookkeeping experience. Prospective candidates must complete a Teller Assessment Request Form. This form is available at all Washington Mutual Financial Centers; the Human Resources Dept located at: 851 S. W. Sixth Ave., Suite #230, Portland; or you may call (503) 231-8981 to have one mailed to you.

Applications for teller will only be accepted from candidates who have passed the teller assessment.

Equal Opportunity Employer m/t/d/v

Construction Manager

Experienced, part-time Construction Manager needed for Sabin Community Development Corporation, a low-income housing non-profit. \$12-\$14/hr. Send resume by Wednesday, October 18, 1995, 5:00 p.m. to P.O. Box 11602, Portland, OR 97211
Women and Minorities encouraged to apply



Senior Telecommunications Technician

Position #219

Qualified candidates must have a minimum of five years experience in the telecommunications industry and a good working knowledge of telephone systems, peripherals and associated circuitry. Requires experience with ROLM 9751 PBX hardware and software, Phonemail, and copper and fiber communications media. Must be skilled in software configurations, network interfaces, and communications design concepts.

Must be flexible to work a variety of hours and weekends due to corporate projects. This position is required to work on-call. He successful candidate will be responsible for:

- Providing technical support for implementing and maintaining corporate telephone and telecommunications systems.
- Troubleshooting and correcting network problems, installing telecommunications equipment and circuits, evaluating vendors products, and assisting in network design.
- Creating and maintaining procedures and documentation used in support of telecommunications networks.

For more information about current openings call our Job Information Line:

1-800-231-1617.

Pre-employment drug screening required. To assure your resume is processed immediately, place the position number or job title at the top of your resume or in your cover letter. Send resume to:

Blue Cross and Blue Shield of Oregon/HMO Oregon
Human Resources Dept., 3rd flr 100 S.W Market Portland, OR 97201 TDD# 225-6780 Equal Opportunity Employer

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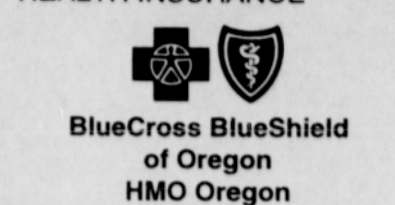
Director Of Timberland Appraisal

Portland based timber investment management company seeks a highly motivated individual with a college degree who holds a current real estate broker's or agent's license and five years experience. The successful candidate will work in our corporate office located in downtown Portland. Candidate should have a thorough knowledge of the forest products and timber industry, and the laws and issues relevant to forest land ownership. Responsibilities include identifying properties for purchase or sale, as well as negotiating and administering the purchase and sale transactions. Involvement in our land records and property tax systems is included with the duties. Competitive salary/benefits package. We are an equal opportunity employer. If you are interested in working with a great group of people and a company that believes in employee development and training, send resume to Vicki Reber, One SW Columbia, Suite 1720, Portland, OR 97258.

Subsidized

Subsidized units may be available at this time. If not, qualified applicant may be placed on a waiting list. We are committed to **Equal Housing Opportunity**. West Devils Lake Apartments Lincoln City, OR 503-994-6781 Guardian Management Corp. Equal Housing Opportunity

HEALTH INSURANCE



BlueCross BlueShield of Oregon HMO Oregon

PPG Data Analyst

The Primary Provider Group (PPG) Data Analyst is responsible for developing, maintaining and enhancing the PPG risk model system and related risk arrangements.

Qualified candidates should have a degree in business, health care or finance and have a minimum of three years experience working with quantitative methods, finance, and health care, especially in the area of managed care and provider risk arrangements. Experience using Lotus 1-2-3 or similar spreadsheets and 10 key is essential. This position also requires being able to travel on overnight trips as well as being able to attend early morning or evening meetings on a regular basis. An ability to lift up to 50 lbs for moving boxes or reports is also required. Strong written and communication skills are preferred.

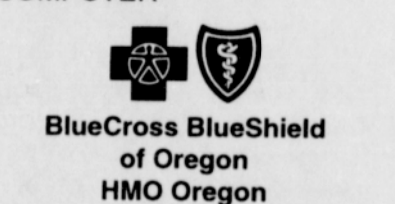
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COMPUTER



BlueCross BlueShield of Oregon HMO Oregon

Computer Operations Analyst

95-177

Qualified candidate will have a thorough knowledge of production batch and online procedures, problem analysis and resolution techniques, I/S standards, software products used in batch processing and section tasks, IBM utilities, JCL, file structures, CLIST/Dialog. Must have proficiency in: MVS/ESA, JES2, ISPF/TSO, CICS IBM System Utilities, JCL, VTAM & the use of performance monitors.

Work days and hours are Thur., Fri., Sat. from 6PM - 6AM. Some off-shift and weekend work will be necessary. On-call duties related to production processing problems are required.

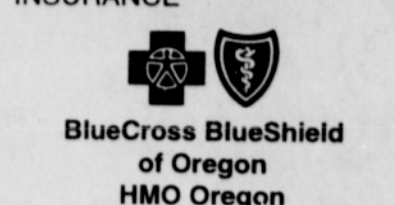
Blue Cross and Blue Shield of Oregon offers an excellent employee benefit package, flex-time work hours, and competitive salary. Pre-employment drug screen required. To assure your resume is processed immediately, place ad #95-177 at the top of your resume or in your cover letter.

Blue Cross and Blue Shield of Oregon/HMO Oregon
Human Resources Dept., 3rd flr 100 S.W Market Portland, OR 97201 TDD# 225-6780 Equal Opportunity Employer

Raido Advertising Sales.

Sell commercial air time on All-Sports radio station, KFX. Must have at least 2 yrs outside sales exp. Send resume to - KFX Radio - 4614 SW Kelly, Portland, 97201. No Phone calls. EOE.

INSURANCE



BlueCross BlueShield of Oregon HMO Oregon

Medical Claims Analysts

Blue Cross and Blue Shield of Oregon HMO Oregon is currently accepting applications for Medical Claims Analysts. This position is responsible for accurate and timely payment of Blue Cross and Blue Shield of Oregon medical claims. Experience necessary to perform this task will include:

- 1 year recent clerical work experience in a doctor's office or hospital setting
- Demonstrated knowledge of medical terminology and anatomy. This may be obtained through a classroom setting or office experience.
- ICD-9/CPT-4 Coding
- A minimum of 6-12 months experience using a CRT in a production oriented environment
- Fast, accurate use of a 10 key calculator
- The ability to use written reference materials to resolve problems independently

Previous claims processing or insurance billing experience highly desirable. Starting salary \$1538/mo. Training classes will begin November 6, 1995.

Blue Cross and Blue Shield of Oregon offers an excellent employee benefit package, flex-time work hours, and competitive salary. Pre-employment drug screening requires. To assure your resume is processed immediately, place ad #233 at the top of your resume or you may apply in person between 9AM-4PM Monday-Friday.

Blue Cross and Blue Shield of Oregon/HMO Oregon
Human Resources Dept., 3rd flr 100 S.W Market Portland, OR 97201 TDD# 225-6780 Equal Opportunity Employer

Park Specialist I

City of Eugene
\$928.50-\$1,125.50/mo., based on 20 hr/wk

Performs routine groundskeeping, building maintenance, and janitorial duties to maintain park grounds and recreation facilities at Hendricks Park and Gardens. Requires one year of experience in groundskeeping and shrub bed maintenance, with emphasis on rhododendrons. Closing Date: Nov. 3, 1995. Obtain application packet from Human Resource and Risk Services, 777 Pearl Street, Room 101, Eugene OR 97401. (503) 687-5061. AA/EOE

Attn: Portland

Postal Positions available. Permanent fulltime for clerk/sorters. Full benefits. For exam date, application and salary info: 708-264-1600. Ext. 3600 8am to 8pm.

Portland Development Commission

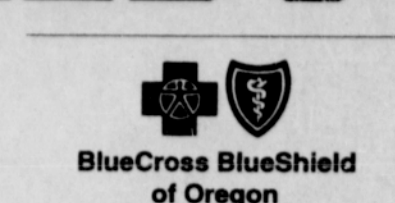
Administrative Specialist II - Economic Development Dept.
\$20,500 - \$29,110

PDC is seeking an Administrative Specialist to provide clerical support to the City and Regional Business Development team. Applicant should be able to wear many hats and enjoy working in a fast pace environment. Strong interpersonal, written and verbal communication skills required. Proficiency in wordperfect for Windows. Knowledge of Microsoft Access database a plus. Excellent telephone, scheduling and highly developed organizational skills required. Two to four years related experience.

Interested applicants should pick up a more detailed job description and application packet at PDC. Application packets must be returned by 5:00 p.m., October 27, 1995. If outside Portland metro area, please call our job hot line (503) 823-3463 and request a packet.

Portland Development Commission
1120 SW Fifth Avenue, Suite 1100
Portland, Oregon 97204

The Portland Development Commission values diversity in its workforce and is committed to equal opportunity and affirmative action.



BlueCross BlueShield of Oregon HMO Oregon

Senior Programmer Analyst

This position is responsible for gathering and analyzing information, designing systems, and performing or directing others in development and implementation activities. The Senior Programmer Analyst normally serves as project leader or technical leader on projects involving more than six months.

Qualified candidates must have a knowledge of program development practices, a minimum of 5 years work experience, four of which must have been in data processing, and have a background identifying problems, gathering requirements and recommending solutions. Candidates must also have experience directing, monitoring, and performing the development and implementation of system improvements and have effective written and oral communication skills to communicate with management and staff. Implementing system improvements. A college degree with courses in statistics, mathematics, accounting, or computer science is desired.

For more information about current openings call our Job Information Line:

1-800-231-1617.

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Administrator, Western Region Principal Executive Manager G State Office for Services to Children and Families

Administrator, Western Region, State Office for Services to Children and Families \$4,098 to \$5,765. The Western Region Administrator plans, manages and directs the delivery of field services in SOSCF's Western Region. Candidates must possess four years of management experience in a public or private organization which included responsibility for development of program rules and policies, long-and short-range goals and plans, and budget preparation. To receive an application packet, please contact SOSCF Employee Services at (503) 945-5698. We are an equal opportunity employer that values diversity in the workplace.