

Careers & CLASSIFIEDS

DATA PROCESSING



BlueCross BlueShield of Oregon HMO Oregon

Senior Programmer Analyst

This position is responsible for gathering and analyzing information, designing systems, and performing or directing others in development and implementation activities. The Senior Programmer Analyst normally serves as project leader or technical leader on projects involving more than six months.

Qualified candidates must have a knowledge of program development practices, a minimum of 5 years work experience, four of which must have been in data processing, and have a background identifying problems, gathering requirements and recommending solutions. Candidates must also have experience directing, monitoring, and performing the development and implementation of system improvements and have effective written and oral communication skills to communicate with management and staff. Implementing system improvements. A college degree with courses in statistics, mathematics, accounting, or computer science is desired. **For more information about current openings call our Job Information Line: 1-800-231-1617.**

Pre-employment drug screening required. To assure your resume is processed immediately, place the position number or job title at the top of your resume or in your cover letter. Send resume to:

Blue Cross and Blue Shield of Oregon/HMO Oregon
Human Resources Dept., 3rd flr
100 S.W. Market
Portland, OR 97201
TDD# 225-6780
Equal Opportunity Employer

DATA PROCESSING



BlueCross BlueShield of Oregon HMO Oregon

PPG Programmer Analyst

The primary provider group (PPG) Programmer Analyst is responsible for gathering and analyzing information, designing systems, and performing development and implementation activities. The PPG programmer analyst also performs problem identification, requirements gathering, analysis, cost/benefit and documentation activities to improve or replace systems.

Qualified candidates must have a knowledge of project management practices, a minimum of 2 years work experience with OS and COBOL, experience in identifying problems, gathering requirements and recommending problem solutions. This position also requires a background in designing, developing and testing program code and implementing system improvements. A college degree with courses in statistics, mathematics, accounting, or computer science is desired. Strong oral and written communications are a must. **For more information about current openings call our Job Information Line: 1-800-231-1617.**

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HEALTH INSURANCE



BlueCross BlueShield of Oregon HMO Oregon

PPG Data Analyst

The Primary Provider Group (PPG) Data Analyst is responsible for developing, maintaining and enhancing the PPG risk model system and related risk arrangements.

Qualified candidates should have a degree in business, health care or finance and have a minimum of three years experience working with quantitative methods, finance, and health care, especially in the area of managed care and provider risk arrangements. Experience using Lotus 1-2-3 or similar spreadsheets and 10 key is essential. This position also requires being able to travel on overnight trips as well as being able to attend early morning or evening meetings on a regular basis. An ability to lift up to 50 lbs for moving boxes or reports is also required. Strong written and communication skills are preferred.

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Lead Analyst

The Information and Technology Group has an opening for a senior analyst. Primary responsibility will be for managing the BCBSO Lotus Notes infrastructure and developing new Notes applications. Duties include management of current servers and databases, reviewing application for systems impact, trouble shooting system problems, capacity planning, and implementation of new releases, and working with business users to build and implement new systems.

Additional responsibilities include working with other supported desktop applications, primarily cc:Mail and the Lotus Suite. Some evening and weekend hours will occasionally be required, to support production systems.

The successful candidate will have programming experience, familiarity with Novell and/or Unix networks and the ability to quickly learn new systems and technology in a dynamic environment. Previous Notes experience and training a distinct plus. Previous database experience a must.

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MENTAL HEALTH

Career Opportunities

For Chemical-Dependency Professionals...

The Corporation: CODA, Inc. a private non-profit corporation, has pioneered comprehensive addiction treatment services to a diverse and complex population throughout Northwest Oregon. Operating from one large outpatient site and three residential sites (which also provide child development and limited outpatient services), our services include intensive drug-free outpatient, methadone maintenance, short - and longterm residential, and detoxification. Our client population is extremely large and diverse. We are a leader in designing services for pregnant women, women with young children, and to families.

With our range of services, locations, and client profiles, CODA offers a challenging and multifaceted environment in which chemical dependency professionals can grow and advance. CODA further encouraged professional advancement with an energetic training program consisting of monthly in-service events, frequent special events, and cash and paid-time allowance for off-premises training.

Recent and continuing expansion has created and exceptional range of career opportunities. Dedicated chemical-dependency professionals are encouraged to apply. CODA is currently recruiting for the following positions:

Positions:

Part-Time Detoxification Technician II: Works 8 AM-8 PM Saturday and Sunday (24 hours per week) at our Tigard facility. Pays \$7.05 to \$8.94 per hour plus benefits. Requires bachelor's degree and relevant experience. Inquire about C2T33.

Relief Staff:

Residential Relief Staff (Gresham, Lents, and Tigard locations): Pays \$6.62 to \$7.50 per hour. Positions work on an on-call, as-needed basis, usually evenings/weekends, providing residential house coverage in the absence of regular staff. Responsible for milieu supervision and assistance with other non-counseling tasks. Inquire about CBROO and C1TOO.

Relief Nurses (RN and LPN): RN earns \$10.24-\$16.49 per hour; LPN earns \$8.86-\$14.55 per hour. Positions work on an on-call, as-needed basis, often week-ends or evenings (no night shifts). Responsible to assess methadone clients, administer and control medications, monitor UA's maintain medication and client records.

Individuals currently serving any federal, state or county parole or probation are ineligible for these position. Candidates must consent to a criminal background check.

TO APPLY, obtain a standard CODA application form and detailed position announcements for each position sought. Screening questions responses are demanded for each position sought. CODA cannot accept resumes in lieu of application forms. Application Materials Are Available At And Must Be Returned To CODA, Inc. 210 NE 20th Ave. Portland, OR 97232; Tele:(503) 236-2290 Ext. 254.



TREATMENT RECOVERY PREVENTION

CODA is an Equal Opportunity/Affirmative Action Employer

FINANCIAL

Tellers

Washington Mutual Bank is seeking self-motivated, sales oriented individuals for Part-Time and Full-Time Teller positions in the greater Portland Metropolitan area.

*Anyone interested in a Teller position with Washington Mutual must participate in a Teller Assessment. The assessment will give you a better understanding of the demands of the job and will help us obtain an objective measurement of your aptitude for a teller job.

Previous teller experience is not a requirement. Minimum qualifications include 6 mths cash handling, retail sales or bookkeeping experience. Prospective candidates must complete a Teller Assessment Request Form. This form is available at all Washington Mutual Financial Centers; the Human Resources Dept located at: 851 S. W. Sixth Ave., Suite #230, Portland; or you may call (503) 231-8981 to have one mailed to you.

Applications for teller will only be accepted from candidates who have passed the teller assessment.

Equal Opportunity Employer m/f/d/v

Teacher

Head Start Teacher Assistant

To cover long term maternity leaves. Assignments are of four and six months duration; BA in education/ AA Degree in (ECE) or one year paid experience in a preschool program with a CDA or certificate of proficiency. Obtain application pkg., 9 am - 4 pm, Mon-Fri, EOC of Clark County, 10621 NE Coxley Dr., Suite 207, Vancouver WA. 98662, (360) 896-9912. This position is open until filled.

STANDARD INSURANCE COMPANIES

People. Not Just Policies.™

Life/Conversion Benefits Examiner

Requires one year claim or customer service experience; demonstrated experience in analysis, decision making and basic math; or equivalent combination of education and/or relevant experience. Must be able to express ideas clearly in written and oral communications; organize and prioritize own work as well as adjust work schedule to meet changing priorities, deadlines and workload. Working knowledge of medical terminology preferred.

General Accounting Specialist

Requires two years related work experience with emphasis in accounts payable and/or account reconciliations; working knowledge of WordPerfect for Windows and Lotus 1-2-3 and demonstrated data entry skills; the ability to express ideas clearly in written and oral communications and the flexibility to adjust work schedule to accommodate peak work periods.

Application deadline is Wednesday, October 18th, at 1 pm. Business hours are 8 am to 5 pm and a room is available from 9 am to 1 pm for completion of applications. Applicant packets may be picked up and dropped off before or after business hours at our guard station on level 2.

Standard Plaza Human Resource Office, Level 2
1100 SW 6th Avenue
Portland, OR 97204
Job Hotline # 321-OPEN (6736)
Equal Opportunity Employer

MARKETING

Portland Development Commission Regional Marketing and Recruitment Manager \$44,075 - \$66,113

The Portland Development Commission, as the City of Portland's agency for urban renewal, housing and economic development, is seeking a Regional Marketing and Recruitment Manager. Looking for creativity, self-motivation, supervisory skills, marketing expertise, team organizational skills, excellent writing, public speaking and interpersonal skills. Principal responsibilities include:

- Manage regional marketing and recruitment activities including resource development.
- Manage the process for national and international companies selecting Portland Metropolitan area for office and manufacturing facilities.
- Research and preparation of proposals.
- Market presentations to prospects.
- Develop and implement proactive national and international marketing efforts.
- Develop and maintain organizational and individual relationships.
- Develop and implement budget and workplan.
- Participate in the development of target industry strategies.

Position requires Bachelor degree in Business or related field, specializing in planning or economics and five to eight years supervisory and/or progressively responsible position in economic development or equivalent education and/or experience.

Interested applicants should pick up an application packet at PDC. Applications must be returned by October 18, 1995 at 5:00 p.m. If outside Portland metro area, please call our job hot line, (503) 823-3463 and request a packet.

Portland Development Commission
1120 S. W. 5th Avenue, #1100
Portland, Oregon 97204

The Portland Development Commission values diversity in its workforce and is committed to Equal Employment Opportunity and Affirmative Action.

"How To Become Debt Free" quickly and permanently.

Send for free information. Include \$3.00 for S/H. J.V.J. Business Enterprises, 1511 Pennsylvania Avenue, SE, Suite #A, Department MN-217, Washington DC 20003

Advertise In The Portland Observer Call 503-288-0033