

Careers & CLASSIFIEDS

DATA PROCESSING



BlueCross BlueShield
of Oregon
HMO Oregon

Underwriting Systems Programmer Analyst

(Position #166)

Blue Cross and Blue Shield of Oregon is currently accepting applications for an Underwriting Systems Programmer Analyst. Responsibilities include: performing the complete project development life cycle in mainframe and PC development environments to support utilization management analysis and reporting. This includes ad hoc reporting, new system development, and maintenance of on-line and batch systems.

Qualified applicants will have:

- At least two years experience as a programmer analyst. Must include experience in systems analysis, design, and implementation. SAS and Easytrieve Plus experience preferred.
- A college degree in Business Administration, Business Information Systems, or equivalent work experience.
- Strong analytical and problem solving skills including cost/benefit analysis.
- Experience in data research, analysis, and validation.

For more information about current openings call our Job Information Line:

1-800-231-1617.

Pre-employment drug screening required. To assure your resume is processed immediately, place the position number or job title at the top of your resume or in your cover letter. Send resume to:

Blue Cross and
Blue Shield of Oregon/
HMO Oregon

Human Resources Dept., 3rd flr
100 S.W. Market
Portland, OR 97201
TDD# 225-6780

Equal Opportunity Employer

Custodian 2

The Legislative Administration Committee has one position open for a Custodian 2 in the Facilities Services unit cleaning offices and public areas in the Capitol building and performing minor equipment and building maintenance functions. One year experience in modern cleaning methods and the use and care of cleaning materials and equipment is required. Starting salary is \$1325 per month. Applications must be received in Employee Services by 5:00 p.m., October 20, 1995. For application materials contact Employee Services, 140 State Capitol, Salem, OR 97310 (503) 986-1373. TTY: (503) 986-1374.

FAX: (503) 986-1684. EOE

Children's Program Coordinator

Children's Program Coordinator: Domestic violence shelter. Provide developmentally appropriate children's groups & parent education. Closing date: Oct. 13, 1995. For agency application call 654-2807. Women of color strongly encouraged to apply. AA/EOE.

Job Opportunity: CITY OF PORTLAND

EMERGENCY COMMUNICATIONS OPERATOR TRAINEE

Approximate Hourly Salary: \$11.73 at entry to \$13.82 after completion of training. Tentative closing Date: Friday, September 29, 1995 or No Postmarks Accepted.

HEARINGS OFFICER

Approximate Hourly Salary: \$27.82 to \$35.56.
Tentative Closing Date: Friday, October 6, 1995. No Postmarks.

RISK SUPERVISOR (Employee Benefits Manager)

Approximate Monthly Salary: \$3,734 to \$4,770.
Tentative Closing Date: Friday, October 13, 1995. No Postmarks.

Submit completed applications to City Hall, Room 100, 1220 SW 5th Ave. Portland, OR 97204.

Applications are also available by Tuesday at local TPIC branch offices, NE Workforce Center and Urban League.

Job information call: (503) 823-4352 and TDD (503) 823-3520. The City of Portland is an AA/EEO employer.

DATA PROCESSING



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PPG Programmer Analyst

The primary provider group (PPG) Programmer Analyst is responsible for gathering and analyzing information, designing systems, and performing development and implementation activities. The PPG programmer analyst also performs problem identification, requirements gathering analysis, cost/benefit and documentation activities to improve or replace systems.

Qualified candidates must have a knowledge of project management practices, a minimum of 2 years work experience with OS and COBOL, experience in identifying problems, gathering requirements and recommending problem solutions. This position also requires a background in designing, developing and testing program code and implementing system improvements. A college degree with courses in statistics, mathematics, accounting, or computer science is desired. Strong oral and written communications are a must.

For more information about current openings call our Job Information Line:

1-800-231-1617.

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Equal Opportunity Employer

Executive Director

Planned Parenthood of the Columbia/Willamette. Leadership and management for a mission-driven not-for-profit education, advocacy, and health services organization. Serving an ethnically diverse population from six permanent service sites in a 32 county service territory in Oregon and SW Washington. Annual budget \$4 million. Competitive salary and benefits package. 5 years senior management experience required. To apply, mail resume and employment history to PPCW Search Committee, PO Box 1734, Portland, OR 97207. Applications must be received by Friday, October 13, 1995; all will be held in confidence.

Equal Opportunity Employer

Quality Control

Local Vitamin MFG Co. seeks QC Lab Technician to complete testing of raw materials, assays, dissolution tests, etc. Two years college level courses in chemistry or equiv. pref., prev. lab exp. pref. Pay doe. Benefit pkg after 3 mo. Apply 1-5pm, M-F or send resume to 3580 NE Broadway, Portland, OR 97232.

Equal Opportunity Employer.

Domestic/Sexual Violence Advocates

Three Americorps participants wanted for tri-county host site for the "Stop Violence Against Women Project." Full-time, twelve month positions with \$9,500 pre-tax stipend, and additional money toward payment of student loans or future educational costs, medical & child care \$, AA/EOC.

Community Advocate

(Americorps): Develop, implement and maintain an advocacy program within the Clackamas County Courthouse for victims of domestic violence, including recruiting and scheduling volunteers; telephone crisis intervention and recruitment of safehomes. Knowledge/understanding of domestic/sexual violence, valid driver's license and vehicle; preference given to Spanish or Asian language-speaker.

Latina Advocate (Americorps)

Provide advocacy services for Hispanic women and child survivors of domestic/sexual violence, including direct shelter services, crisis line coverage, outreach, a Latina support group and court advocacy. Bi-lingual, bi-cultural individual strongly preferred; understanding of domestic/sexual violence, social change work.

Domestic Violence advocate

(Americorps): Work at emergency shelter, outreach and transition program.

Closing date: October 6, 1995. To apply, call 232-4176.

Economic Opportunity Committee (EOC) of Clark County, Inc.

Head Start Classroom Aide:

Assist implementing classroom activities under supervision of teaching staff. Assist with meal preparation; organize activities, supplies and environment; and maintain safety and cleanliness of center. HS diploma or equivalent required. 1 yr. experience working with children 3-5 yrs of age. 20 hrs p/wk. \$6.15 p/hr.

ECEAP Classroom Aide:

Assist implementing classroom activities under supervision of teaching staff. Assist with meal preparation; organize activities, supplies and environment; and maintain safety and cleanliness of center. HS diploma or equivalent required. 1 yr. experience working with children 3-5 yrs of age. 22 hrs p/wk. \$5.97 p/hr.

Head Start Teacher Assistant

Substitute: 3 positions - Sep-Mar, Oct-Mar, Nov-Jun. Assist teacher in planning and implementing classroom curriculum. AA in ECE and 1 yr experience or CDA and 2 yrs consistent paid experience with 3-5 yr olds. 28-30 hrs p/wk. \$7.84 p/hr.

Applicants must submit cover letter, resume 3 letters of recommendation, and EOC application. Obtain application pkg. 9 am - 4 pm, M-F at EOC office, 10621 NE Coxley Dr. #207, Vancouver 98662 (360) 896-9912, Deadline: 10/3 EEO/AA

Tree Inventory Project Coordinator

City of Eugene

Temporary 18-month

position, \$10.75-\$14.25 per hour

Conducts and coordinates a

street tree inventory. Includes

the planning, evaluation, and

documentation efforts related

to the street tree inventory and

the relationship with the operations

and maintenance of street trees.

Requires prior experience in providing

technical support, with extensive

experience related to Urban

Forestry. Experience with

computers and training in Urban

Forestry, arboriculture, horticulture,

or related field. For application packet

contact Human Resource and

Risk Services, 777 Pearl

Street, Room 101, Eugene, OR

97401. (503) 687-5061.

AA/EOE

STANDARD INSURANCE

COMPANIES

People. Not Just Policies.™

Medical Specialist

This position requires a currently licensed registered nurse. A minimum of 4 years clinical and hospital experience in related medical fields (e.g., cardiology, orthopedics, psychology). Must be able to analyze medical information and interpret that information for claims personnel; apply advanced medical knowledge to complex situations and continuously shift priorities to meet demands from various division department. Excellent written and verbal communication skills are also required.

Waiver of Premium Examiner

Requires a minimum of one year experience in claims related processing; demonstrated experience in analysis and decision making; or the equivalent combination of education and/or relevant experience. The ability to analyze medical, vocational and policy information; plan, organize and prioritize own work and the ability to express ideas clearly in written and verbal communications. Working knowledge of group policies and medical terminology a plus.

Application deadline is Wednesday, October 4th, at 1 pm. Business hours are 8 am to 5 pm and a room is available from 9 am to 1 pm for completion of applications. Applicant packets may be picked up and dropped off before or after business hours at our guard station on level 2.

Standard Plaza

Human Resource Office,

Level 2

1100 SW 6th Avenue

Portland, OR 97204

Job Hotline #321-OPEN (6736)

Equal Opportunity Employer.

ECEAP Family

Service Worker II

Conduct outreach, recruitment and enrollment activities. Provide orientation to parents on the program and policies. Assist families in the assessment of their needs. AA in Human Services or related field with 4 yrs working with children and families in human services. Starting salary: \$9.16/hr.

All Positions Require dependable Automobile, Driver's License, And Auto Insurance. Must Submit Cover Letter, Resume, 3 Letters Of Recommendation And An E.O.C. Application. Obtain Application PKG. 9 A.M. - 4 P.M., Economic Opportunity Committee Office, 10621 NE Coxley Dr., STE. 207, Vancouver, WA 98662, (360) 896-9912.

Application Deadline: 09/27, 4 P.M.

"Maintenance Mechanic"

Machine Set-up Mechanic needed for growing mfg. company. Responsible for maintaining pkg line conveyance equip. and assisting with rebuilds. Must have two years mech. exp., preferably in a mfg. or pkg. env. Three, 12 hr shifts, Mon-Wed. Starting wage \$9.00 - \$10.50. Exc. benefits after 90 days. Apply direct between the hours of 1-5, M-F or send resume to 3580 NE Broadway, Portland OR, 97232. We are an equal opportunity employer.

Auto Mechanic

Auto Mechanic - Part Time Independent Contractor To Handle Maintenance & Repairs On Limos. Must Have Own Tools. Know Electrical And Be On Call. \$10-\$15 Per Hour. Call: 636-6113.

Wastewater Residuals Technician

City of Eugene

Wastewater Treatment Plant

Salary Range: \$2,436-\$3,015

Responsible for performing a variety of activities associated with the operation and development of biosolids recycling programs and the land application of wastewater. Performs operational inspections of equipment and processes, collects samples from process streams, soils, and groundwater monitoring systems. Other duties include the monitoring of land application practices, computerized data entry and record keeping, report generation, and operation of automated controls. Degree in wastewater technology or soils science desired with experience or training in areas related to wastewater treatment, the land application of wastewater, or the land application of biosolids, etc. Oregon Wastewater Certification Grade II level or equivalent from another state within six months of hire. A detailed job description and fact sheet is available from Human Resources and Risk Services. Two positions will be filled. If we are unable to fill positions at this level, we may consider under filling position(s) in a lower classification. Closing Date: October 13, 1995. Obtain application packet from Human Resource and Risk Services, 777 Pearl Street, Room 101, Eugene OR 97401. (503) 687-5061. AA/EOE

Garlington Mental Health Center

Crisis clinician needed for fast paced, outreach oriented crisis team serving diverse population of chronically mentally ill adults. Min 2 yrs crisis exp req. Masters degree in mental health related field req. Ref# AD-C.

Asst mgr needed for Alberta Street Cafe to assist in all phases of deli operation incl vocational training for high functioning chronically mentally ill adults. Prior exp in restaurant operations pref. Must be QMHA or QMHP.

Psychiatric nurse needed approx 20 hrs/week for community mental health children's program serving culturally diverse population of children ages 0-21. Duties incl triage, assessmt, med mgt, psychoeducation, consultation & records mgt. RN or BSN & 2 yrs exp req. Ref# CH-PN

Receptionist needed for children's program. Exp w/ high volume multi-line switchboard req. Other duties incl greeting clients & assisting w/ general office duties. Typing 45 wpm req. Hours: MWF 8:30am - 5PM; T TH 10:30am - 7pm.

Competitive salary & benefits. Send/fax cover letter & resume to: Garlington Center, 4950 NE MLKing Blvd, Portland, OR 97211 Attn: HR Fax: 249-8235

EOE Minority/disabled encouraged to apply. No phone calls please.

City of West Linn Lieutenant

\$15.08 - \$19.68/hr DOQ. 40 hour

a week position in the West

Linn Fire Department. Per-

forms emergency and non-

emergency medical and fire

services, coordinates emer-

gency medical services pro-

gram, assists in training per-

sonnel, conducts fire preven-

tion inspections, and routine

maintenance tasks, comput-

er skills desirable. Two(2)

years supervisory experience

desirable. Must have a mini-

imum of 45 hours of college

level fire science or emergen-

cy medical services. Associ-

ates Degree desirable. Re-

quires three (3) years progres-

sively responsible experience

in firefighting, rescue and

EMS. Must submit proof of

current valid Oregon

Firefighter, Apparatus Oper-

ator I and EMT-B certifica-

tions and Oregon driver's li-

cence. Must obtain Oregon

EMT paramedic, Fireground

Leader I and CPR instructor

certifications within one (1)

year of appointment, Suc-

cessful candidate must

pass pre-employment drug

screen. Application packets

may be obtained at West Linn

City Hall, 22825 Willamette

Drive, West Linn, OR; or call

(503) 656-4518 TDD. Com-

pleted applications must be

returned to City Hall by Octo-

ber 13, 1995, 4:30 PM. EEO.

Advertise In

The Portland Observer

Call 503-288-0033

Sub-Bids Requested

North Precinct Renovation Bids:

October 5, 1995 2:00 PM

REIMERS & JOLIVETTE, INC.

Building Contractors

2344 N. W. 24 Portland, OR 97210

Phone (503) 228-7691

FAX (503) 228-2721

We are an equal opportunity employer and request sub-bids from disadvantaged, minority, women and emerging small business enterprises.