

Careers & CLASSIFIEDS

MENTAL HEALTH

Career Opportunities For Chemical-Dependency Professionals...

The Corporation: CODA, Inc., a private non-profit corporation, has pioneered comprehensive addiction treatment services to a diverse and complex population throughout Northwest Oregon. Operating from one large outpatient site and three residential sites (which also provide child development and limited outpatient services), our services include intensive drug-free outpatient, methadone maintenance, short- and long-term residential, and detoxification. Our client population is extremely large and diverse. We are a leader in designing services for pregnant women, women with young children, and to families.

With our range of services, locations, and client profiles, CODA offers a challenging and multifaceted environment in which chemical dependency professionals can grow and advance. CODA further encourages professional advancement with an energetic training program consisting of monthly in-service events, frequent special events, and cash and paid-time allowance for off-premises training.

Recent and continuing expansion has created an exceptional range of career opportunities. Dedicated chemical-dependency professionals are encouraged to apply. CODA is currently recruiting for the following positions:

POSITIONS:

Senior Counselor C-V: One Residential and two Outpatient position available. Starting salary \$1,917-\$2,100 per month plus benefits. Positions provide treatment to complex caseloads, perform clinical supervision, develop and implement clinical procedures. Requires Master's Degree and relevant experience. Inquire about C5A60, C5060, C5061.

Intermediate Residential Counselor C-III: Starting salary \$1,359-\$1,500 per month plus benefits. Provides direct diagnosis and treatment, group therapy, and discharge planning. Requires bachelor's degree and relevant experience. Inquire about C3T41.

Detoxification Counselor II (2p positions), Child Care (1 position), and on-Call Relief Nursing, Clerical and Residential positions are also available.

Individuals currently serving and federal, state or county parole or probation are ineligible for these positions. Candidates must consent to a criminal background check.

TO APPLY, obtain a standard CODA application form and detailed position announcements for each position sought. Screening questions responses are demanded for each position sought. CODA cannot accept resumes in lieu of applications forms. **Application Materials Are Available At And Must Be Returned To:** CODA, Inc. 210 NE 20th Ave., Portland, OR 97232; Tele: (503) 236-2290 Ext. 254.

CODA

TREATMENT RECOVERY PREVENTION

CODA is an Equal Opportunity/Affirmative Action Employer

Disability Determination Specialist Trainee

\$1,705 - \$2,261

The State of Oregon Department of Consumer and Business Services, Worker Compensation Division is recruiting to fill a current vacancy in Salem. The position is an underfill for the Disability Determination Specialist/(DDS). The successful applicant becomes eligible for promotion to Disability determination specialist when they successfully complete the Evaluation Section's DDS training program which is characteristically at the end of the first year of employment. If you have a Bachelor's degree in Nursing, Vocational Counseling or a related field, or experience working with the disabled or in the workers' compensation claims industry and would like additional information about this position, contact Employee Services at (503) 378-8980. This recruitment closes October 3, 1995. An Equal Opportunity Employer

100's Of Jobs Weekly Immediate Need

- Great \$\$
- All Shifts
- Never A Fee
- Vacation Pay
- Referral Bonus
- All Skills Needed
- Many Temp to Perm

Employers Overload
 Portland 224-3155
 Beaverton 641-2661
 Wash. Sq. Area 624-8000
 Wilsonville 682-9222

Job Opportunity: City Of Portland

Wastewater Mechanic
 Approximate Hourly Salary: \$12.53 at entry to \$17.66.
 Tentative Closing Date: Monday, September 18, 1995. No Postmarks.

Wellness Specialist
 Approximate Monthly Salary: \$3,040 at entry to \$3,884.
 Tentative Closing Date: Monday, September 18, 1995. No Postmarks.

Submit completed applications to City Hall, Room 100, 1220 SW 5th Ave. Portland, OR 97204.

Applications are also available by Tuesday at local TPIC branch offices, NE Workforce Center and Urban League.

Job information call: (503) 823-4352 and TDD (503) 823-3520.

The City of Portland is an AA/EEO employer.

Custodian

Oregon State Hospital
 Positions available at Portland and Salem campuses. Must have 3 mos. custodial exp. Must be able to perform lt. to heavy cleaning incl. lifting, mopping, sweeping, emptying trash, etc. Will work around mentally ill patients. Must be able to communicate in English in order to read labels and communicate with staff/patients. Must pass criminal history check. Exc benefit package. \$1210-\$1568/monthly. Contact your local Employment Office immediately to apply. EOE.



BlueCross BlueShield of Oregon HMO Oregon

Network Support Supervisor

(Position #196)

We are seeking an exceptional individual to manage all voice, data, and LAN communication activities within the corporation. Previous management experience is a requirement along with project management skills, excellent communication skills, and a strong technical background. Applicants should have a minimum of six years experience in the networking industry or related field.

The supervisor will manage a team of 10 individuals responsible for a statewide communications network which includes the following:

- A large Ethernet environment with an ATM backbone using Cisco router which support 1500+ PCs 50+ Unix servers, and 26+ Novell servers.
- T1/T3 circuits to support integrated voice, LAN, and video conferencing traffic.
- Six ROLM 9751 PBX systems and critical Customer Service ACD functions
- Frame Relay and leased line circuits to support hospital and physician access into corporate systems.

For more information about current openings call our Job Information Line: 1-800-231-1617.

Pre-employment drug screening required. To assure your resume is processed immediately, place the position number or job title at the top of your resume or in your cover letter. Send resume to:

Blue Cross and Blue Shield of Oregon/ HMO Oregon

Human Resources Dept., 3rd flr
 100 S.W Market
 Portland, OR 97201
 TDD# 225-6780

Equal Opportunity Employer

Police Officer Reserve

City of Milwaukie, Oregon. We are seeking men and women for the police reserve force. This is a civilian volunteer operation; members are required to attend monthly meetings, ride with and assist regular officers in various aspects of Law Enforcement. Applicants must be a minimum of 21 years old; high school graduate or GED equivalency; possess a valid area driver's license and meet the City's driving standards; have no felony criminal record; be able to pass an extensive background check; physical agility test and a psychological exam, along with a drug screening test. If possible, please pick up application packets at Human Resources Department, 10722 SE Main Street, Milwaukie, OR 97222. Contact Cynthia, (503) 786-7507. Completed packets must be received by 4 PM, Monday, September 11, 1995, in Human Resources at the above address. Fax #(503) 652-4433, TDD #786-7555.

Remodeling Sales Assistant

Trainee position leading toward commissioned residential remodeling design and sales. Education and/or experience in some combination of interior design, building design, interior architecture, architecture, or housing; and in board drafting, with strong emphasis on structural design and experience. Sales experience a plus. Waged entry level position with benefits. Job description available on request. Send resume and cover letter to: Julia Spence, Neil Kelly Designer/Remodelers, 804 N. Alberta St., Portland, OR 97217.

HEALTHCARE INSURANCE



BlueCross BlueShield of Oregon HMO Oregon

Dental Claims Analyst

This position is responsible for accurate and timely payment of dental claims. Experience necessary to perform this task include:

- Minimum 6 months claims analyst experience or minimum 1 year dental office experience.
- Demonstrated knowledge of dental terminology and ADA Coding.
- Fast accurate CRT and 10 Key skills and previous experience working in a production environment.
- The ability to communicate effectively orally and in writing.

This position also requires being able to work overtime hours as needed.

For more information about current openings call our Job Information Line: 1-800-231-1617.

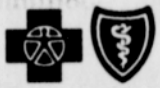
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Equal Opportunity Employer

HEALTHCARE INSURANCE



BlueCross BlueShield of Oregon HMO Oregon

ICR Verify Operator

These positions inspect, reject, or correct data recognition results using InScript Verify software. Work is performed at a PC workstation. Experience necessary to perform this task includes:

- At least one year data entry experience.
- Typing 60 wpm and ten-key by touch.
- Experience working with Windows on PC.
- Experience working with medical claims is beneficial.
- The ability to work in a fast paced production environment.

The hours for this position are Monday through Friday from 9:30 am to 6:00 pm. Overtime hours as needed.

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Pre-employment drug screening required. To assure your resume is processed immediately, place the position number or job title at the top of your resume or in your cover letter. Send resume to:

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Equal Opportunity Employer

Radio Traffic Manager

Must have 3-5 Yrs Traffic, Programming And Continuity Exp. Computer Skills, Good Verbal And Written Skills. Knowledge of Columbine Traffic System. Prior Managerial Exp. A Plus. Send Resume/References To KGON Sales Manager - 4614 SW Kelly, Portland, Or 97201. Equal Opportunity Employer. No Phone Calls.

Head Start Economic Opportunity Committee Of Clark County, INC.

Head Start Teacher And Substitute - To Cover Maturity Leave And To Build Substitute Pool - \$9.43-\$10.62/hr - BA in (ECE); or BA in Education with an ECE endorsement or CDA certificate. One year consistent paid experience with groups of children 3-5 years old in preschool program, including supervision of adults and classroom planning/Management. Position requires a Food Handler's Card and First Aid/CPR certificate

Head Start Teacher Assistant Substitutes - To Cover Maturity Leaves And To Build A Substitute Pool - \$7.84/hr - AA Degree in (ECE) with one year paid experience in a preschool program, or a (CDA) with two years experience.

Classroom Aid - Cathlamet - To Cover Maternity Leave From 09/13/95 To 12/15/95 - \$5.97-\$6.15/hr - Assist in implementing classroom activities under the supervision of the teaching staff. Assist with meal preparation; prepare activities, supplies and environment; and maintain safety and cleanliness of center. High School diploma or equivalent. 1 year experience working with children 3 to 5 years of age.

All Positions Require Dependable Automobile, Driver's License, And Auto Insurance. Must Submit Cover Letter, Resume, 3 Letters Of Recommendation, A Signed Child Abuse Statement, And An E.O.C. Application. Obtain Application PKG 9 A.M. - 4 P.M., Mon-Fri, EOC Of Clark County, 10621 N.E. Coxley Dr., Suite 207, Vancouver, WA, 98662, (360) 896-9912. Application Deadline Is Wednesday, September 6, 1995.

Intergovernmental Relations Analyst

City of Eugene \$2,940-\$3,730 monthly

The City of Eugene is recruiting for an intergovernmental relations expert. This position will represent city interests at the State Legislature, and coordinate local multi-jurisdictional activities and priorities. Requires 3 years' professional experience, and a minimum of a 2-year degree. **Note:** This position is located in Salem during special and regular legislative sessions, and also requires frequent travel to Salem at other times. **Closing Date:** September 29, 1995. Obtain application packet and supplemental questionnaire from Human Resource and Risk Services, 777 Pearl Street, Room 101, Eugene OR 97401. AA/EEO

State Farm Insurance Companies

seeking **Word Processing Operator** in Salem. Position involves high volume dictation from written and machine transcription. Must type 65 WPM. Knowledge of proper spelling, grammar and composition needed. Prior experience and familiarity with wordperfect 5.1 preferred. We offer competitive wage and benefits. Send resume to: State Farm Insurance Co. Personnel MM, 4600 25th Ave NE. Salem Or 97313. Equal Opportunity Employer.

Program Assistant/CNA

Provide therapeutic recreation, personal care, transportation in agency lift vehicle for frail elders of Adult Day Care. Requires relevant training and exp. CNA highly desirable. Valid ODL req. FT Mon-Fri. \$6.23-\$6.71/hr plus benefits. Appl: VOA-ADC 537 SE Alder Portland OR 97214. Equal Opportunity Employer

Legislative Administrator

The Legislative Administration Committee is accepting applications for Legislative Administrator to coordinate and direct a wide range of services provided to the Legislative Assembly, Legislative staff and the public. You must have a minimum of five years of upper level managerial experience. Experience should include: facilitating cooperation among the various legislative support units including statutory committee executive officers and the presiding officers, management in multi-issue program administration, budget development and administration, policy decision making; strong planning and communication experience. Salary is \$4984-\$6675 per month. Applications must be received by 5:00 p.m., September 11, 1995. For application materials contact Employee Services, 140 State Capitol, Salem, OR 97310 (503) 986-1373. TTY: (503) 986-1374 Fax: (503) 986-1684. EOE

City Of West Linn Library Aide Positions Part-time

\$7.75/hr; \$9.89/hr DOQ. Recruitment is for part-time Library Aide positions at the West Linn Public Library. These positions will work Sunday from 1:00 PM - 5:00 PM with occasional opportunities to work additional hours. Library Aide responsibilities include: work at circulation desk; brief reference and reader advisory questions; preparation of library materials; shelving books and some related clerical and public service work. Requires graduation from High School or equivalent GED certification. One (1) year office experience preferred with some library experience or college level courses in Library Science. Application packets may be picked up at West Linn City Hall, 22825 Willamette Drive, or by calling (503) 656-4518 TDD, EEO. Completed applications must be received no later than September 1, 1995, 4:30 PM. The tentative schedule for recruitment of these positions will be for interviews to be held the week of September 4, 1995, with the goal of placing candidates for training the week of September 18, 1995

Part-Time Transit Operator

Must be available for work as needed five out of our six operating days (Monday through Saturday). No previous bus driving or large vehicle experience necessary to apply. We train. Wage is \$10.68 per hour. Successful part-time operators are considered for full-time positions as full-time positions become available. Pick up a detailed vacancy announcement which lists requirements and an official application form at Salem Area Mass Transit District, 3140 Del Webb Ave. N.E. Salem, OR 97303. Completed application form must be received by District by 5:00 p.m. on September 8, 1995. Equal Opportunity Employer.

Residential Case Manager/Intake Worker

to work with CMI clients in a day treatment program. Exper. working with personality disorders required.

Case Manager Therapist to work with SED clients. Both F/T position require an MSW or MA in human services.

Clinical Supervisor to work with SED youth in a day treatment program in north Portland. MA in human services and 2 years of clinical practice is required. Prior experience working with adolescents and minorities preferred. F/T

To apply, send resume by 9/11/95 to: CCMH, 6329 NE ML King Jr. Blvd., Portland, OR 97211, Attn: Alice Bergman.