

Careers & CLASSIFIEDS



BlueCross BlueShield of Oregon HMO Oregon

DATA PROCESSING
Underwriting Systems Programmer Analyst
(position #166)

Qualified applicants will have: At least two years experience as a programmer analyst. Must include experience in systems analysis, design, and implementation. SAS and Easytrieve Plus experience preferred.

A college degree in Business Administration, Business Information Systems or equivalent work experience.

Strong analytical and problem solving skills including cost/benefit analysis.

Experience in data research, analysis, and validation.

Programmer/Analyst
(position #148)

Qualified candidates must have a minimum of 3 years experience in performing systems analysis and design, coding, testing and implementation assignments. Experience should include new mainframe systems development and maintenance using COBOL, COBOL 2, VSAM, OS/JCL, TSO/ISPF, and Easytrieve Plus. Knowledge of IMS data base applications is required.

For more information about current openings call our Job Information Line: 1-800-231-1617.

Pre-employment drug screening required. To assure your resume is processed immediately, place the position number or job title at the top of your resume or in your cover letter. Send resume to:

Blue Cross and Blue Shield of Oregon/HMO Oregon

Human Resources Dept., 3rd flr
100 S.W. Market
Portland, OR 97201
TDD# 225-6780
Equal Opportunity Employer

Carpenter/Construction Assistant

Franciscan Enterprise is seeking applicants for a full time Carpenter/Construction Assistant. The Carpenter will assist Franciscan's Construction manager in the construction, renovation, and maintenance of residential properties in North/Northeast Portland. The salary for this position will be \$24,000-\$30,000, exact salary depends on prior experience and qualifications. A minimum of 3 years construction experience is required.

The person chosen for this position will report to and work directly with the Construction manager, maintain skilled production on projects, assist with supervision of subcontractors and volunteers on alternate Saturdays.

Chosen candidate must have the skills and physical ability to perform the following: remodeling carpentry; lay out and construction of decks, porches, stairs; installation of underlayment; fitting doors; and the ability to work effectively in a culturally, ethnically, and economically diverse neighborhood. Candidate should have experience with: setting cabinetry, roof framing, painting and paint prep, and setting counter tops.

For job announcement and application call 284-8642. Applications must be received no later than 5:00 pm on August 30, 1995.

Franciscan Enterprise is an Equal Opportunity Employer. Women, minorities, and North/Northeast Portland residents encouraged to apply.

MENTAL HEALTH
COUNSELOR-II
DETOXIFICATION
TECHNICIAN

2 Positions Available (Part-Time and Full-Time)
Starting Salary: \$7.05 - \$8.94
Per Hour Plus Benefits

The Position: CODA, Inc., seeks one full time (Code C2T32) AND one part-time (24 hours per week - Code C2T34) Counselor-II Detoxification Technician to assist in the supervision of patients detoxifying from alcohol and/or drugs in our six-bed facility located in Tigard. Both positions are responsible to: Monitor the health conditions of men and women (including pregnant women) detoxifying from alcohol and/or drugs; Check vital signs of patients; Monitor authorized patient medications; Complete intake paperwork and perform admission, assessment, and treatment planning per CODA policy and procedure; Admit and discharge patients as appropriate and as directed by the Medical Director/Nurse Practitioner; Facilitate educational groups; Maintain shift log and progress notes for each patient; At each shift change debrief each patient's status and conduct thorough medications inventory with oncoming staff; Monitor and control all visitations. **Shift:** C2T32: 1:00 PM to 9:00 PM Monday through Friday. C2T34: 8 PM until 8 AM Saturday and Sunday (24 hours per week). **Physical Demands:** must be able to perform CPR for 15 minutes continuously. **To Qualify:** 1. A bachelor's degree or certification in health services, counseling, or other relevant discipline and at least one year of supervised human-services experience (ideally in residential detoxification services) or equivalent are required. 2. Candidate must possess or be in the process of obtaining Oregon Drug and Alcohol Counselor certification. 3. Applicants must be certified or certifiable in CPR and capable of performing CPR for fifteen minutes continuously. Individuals currently serving any federal, state or county parole or probation are ineligible for this position. Candidates must consent to a criminal background check. **To apply: CODA will not accept resumes except as enclosures to a standard CODA application form.** Applicants must submit standard CODA application form, including screening question responses, to the address below. **Application Materials Are Available At And Must Be Returned To:** CODA, Inc., 210 NE 20th Ave, Portland, OR 97232; Tele: (503) 236-2290 Ext. 254. CODA is an Equal Opportunity/Affirmative Action Employer

CODA is an Equal Opportunity/Affirmative Action Employer

Assistant Chief Engineer

Aggressive Fox affiliate in top 25 market seeks self-motivated, hands-on Assistant Chief Engineer to play key role in station's growth. Five+ years of broadcast engineering experience with emphasis on personnel supervision, as well as design & maintenance of studio and transmitter systems. Experience with microwave, LPTV, satellite, fiber optics, and digital video systems a plus. Four-year technical degree and Senior SBE certification preferred. Obtain the required employment application by calling (503) 239-4949. Submit employment application, resume and salary history in person or by mail no later than August 21, 1995 to: KPDX-TV, 910 NE MLK Jr. Blvd, Portland, OR 97232. Women and minorities urged to apply.

MENTAL HEALTH
Counselor IV
Site Coordinator

Starting Salary: \$1,536-\$2,522
Per Month Plus Benefits

The Position: CODA, Inc., seeks a full-time Counselor-IV Site Coordinator for our Tigard drug and alcohol treatment multi-service site. This exempt position is responsible to: 1. Oversee daily operations of residential and outpatient services under the Clinical coordinator's supervision. 2. Perform initial assessment, diagnosis, and admission procedures for patients requesting treatment. 3. Perform individual, group, and family counseling to a caseload of patients. 4. Maintain clinical documentation. 5. Maintain external contacts with probation officers, CSD, and other referring agencies. 6. Assure 24-hour staff coverage of the facility. 7. Facilitate and oversee counseling staff in providing referrals for residential-component patients upon discharge. 8. Perform all responsibilities assigned by the Clinical Coordinator. 9. Participate in staff meetings, supervisory sessions, and training activities. **Shift:** 9:00 AM - 5:00 PM Monday through Friday. **Physical Demands:** Must be able to perform CPR for 15 minutes continuously. **To qualify:** A bachelor's degree in health services, psychology, counseling, or other relevant discipline and at least three years' supervised human-services experience (ideally in residential drug and alcohol treatment services) or equivalent are required. Candidate must possess or be in the process of obtaining Oregon Drug and Alcohol Counselor certification. Individuals currently serving any federal, state, or county parole or probation are ineligible for this position. Candidates must be trained/trainable in CPR. **To Apply: CODA will not accept resumes except as enclosures to a standard CODA application form.** Applicants must submit standard CODA application form, including screening question responses, to the address below. **Application Materials Are Available At And Must Be Returned To:** CODA, Inc., 210 NE 20th Ave, Portland, OR 97232; Tele: (503) 236-2290 Ext. 254. CODA is an Equal Opportunity/Affirmative Action Employer

Legislative Fiscal Analyst

The Legislative Fiscal Office of the Oregon Legislative Assembly is recruiting for the position of Legislative Fiscal Analyst. Position conducts program evaluations, performs fiscal research and fiscal policy analysis, and makes oral presentations to the Legislative Assembly. Position requires strong background in government experience, use of quantitative methods and computers in analyzing and evaluating public programs. Salary range \$3206 - \$4301 per month. For application materials contact Employee Services, 140 State Capitol, Salem OR 97310 (503) 986-1373 TTY: (503) 986-1374 Fax: (503) 986-1684. Deadline for application is September 11, 1995.

Mechanic

Machine Set-up Mechanic needed for growing mfg. company. Responsible for maintaining pkg line conveyance equip. and assisting with rebuilds. Must have two years mech. exp., preferably in a mfg. or pkg. enviro. Three, 12 hr shifts, Thurs - Sat. Starting wage \$9.00 - \$10.050. Exc. benefits after 90 days. Apply direct between the hours of 1-5, M-F or send resume to 3580 NE Broadway, Portland OR 97232. We are an equal opportunity employer.

MENTAL HEALTH
Outpatient Services
Counselor-V / ALPHA

Family Treatment Center
Starting Salary:
\$1917-\$2100 Per Month
+ Benefits

The Position: CODA, Inc. seeks an experienced senior chemical-dependency counselor to oversee outpatient drug and alcohol clinical operations taking place at our Alpha Family Treatment Center facility located at SE 182nd and Main. Primary duties of this exempt position are: Supervise the clinical operations of drug and alcohol outpatient services. This includes clinical documentation and clinical supervision of staff; Assist the Clinical Coordinator in administration of daily service operations; Provide individual, family, and group counseling services; Coordinate client services and consult with probation officers, CSD workers, other referring agents; Monitor the multi-service-site facility and residential and outpatient milieu; Provide UA surveillance. **Physical Demands:** Must be able to climb stairs and to perform CPR for fifteen minutes continuously. **Shift:** Sunday through Thursday, 1:30 - 9:30 PM. **To Qualify:** A Master's Degree in a relevant discipline is required. Two years of supervised chemical-dependency experience (providing individual, family, and group therapy) is required. One year of clinical supervisory experience is preferred. Clinical experience with mandated clients is desired. Candidates must possess or be in the process of obtaining Oregon Drug and Alcohol Counselor Certification. Individuals currently serving any federal, state, or county parole or probation are ineligible for this position. Candidates must consent to a criminal background check. **To Apply: CODA will not accept resumes except as enclosures to a standard CODA application form.** Applicants must submit standard CODA application form, including screening question responses, to the address below. **Application materials Are Available At And Must Be Returned To:** CODA, Inc., 210 NE 20th Ave., Portland, OR 97232; Tele: (503) 236-2290 Ext 254. CODA is an Equal Opportunity/Affirmative Action Employer.

Principal Executive Manager D (Systems Architect Manager)

Current opening, State of Oregon Employment Department, Information Services section in Salem. \$3,054 - \$4,301 per month. Requires six years experience at the professional level in data processing, of which at least two years must include supervision.

Recruiting announcement and required state applications are available at all Oregon Employment Department Field Offices on the State Jobs Display. Announcement is also available on the State of Oregon Jobline at 503/225-5555, Ext 7777 in Portland, 24 hours a day, 7 days a week. TTY access is available in Salem 503/373-4672.

NOTE: OUT-OF-STATE APPLICANTS announcement on Internet - gopher.state.or.us - Post Code d702 7956. For application form call 503/378-3253.

Applications must be returned to Employment Department in Salem by 5:00 p.m., August 21, 1995.

An AA EEO employer.

Major Telephone Co.

Now hiring Technicians, Installers, Acct/Serv Reps, Operators. No experience necessary. To apply, call 1-219-755-0033, ext. F22 6am to 6pm, 7 days.

HEALTHCARE INSURANCE



BlueCross BlueShield of Oregon HMO Oregon
Credentialing Supervisor

This position is responsible for planning, developing, advising, and coordinating the Credentialing/Recredentialing Program for the purpose of credentialing all prospective and existent HMO Oregon Medical professionals in accordance with NCQA guidelines, and state and federal rules and regulations.

Qualified candidates must have a minimum of 5 years healthcare experience with 1 or more years experience in supervision, and a knowledge of principles and processes of accreditation credentialing standards and of the basic principles of provider files and contracting.

This position also requires strong oral and written communication skills and experience with PC, Windows, Wordprocessing and spreadsheet. A Bachelors degree in healthcare management and/or related field with a familiarity with the national committee of quality assurance accreditation standards and continuous quality improvement principals and techniques is preferred.

For more information about current openings call our Job Information Line: 1-800-231-1617.

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Human Resources Dept., 3rd flr
100 S.W. Market
Portland, OR 97201
TDD# 225-6780
Equal Opportunity Employer

Computer Systems Analyst

Non-profit research organization needs administrative support computer systems analyst. Competent in MS-DOS, Windows, Mac OS, Unix and TCP/IP. Excellent communication skills and service orientation required. BA in Computer Science or Data Processing, or equivalent education and experience. 3 years experience troubleshooting IBM compatible hardware and software in a networked environment. Two years experience with accounting software and accounting principles. Two years experience in TCP/IP environment. Database (Paradox for Windows preferred) and statistical graphics development experience required. \$2916-\$3139 plus excellent benefits. Complete ORI application and submit resume: Oregon Research Institute, 1715 Franklin Blvd., Eugene, OR 97403; 503/484-2123; Fax: 484-1108. Deadline: Postmarked by 8/14. Affirmative Action/Equal Opportunity/Americans with Disabilities Employer Committed to a Diverse Workforce.

CNA/Program Assistant

FT, Mon-Fri days plus occasional Sat. Provide recreation, personal care, transportation in agency vehicles for frail elderly participants of Adult Day Care. Requires BA or AA or reasonable combination of skills and exp., and ability to work in culturally diverse environment. Apply by Aug. 11 with application to VOA .ADC 537 SE Alder, Portland, OR 97214. Equal Opportunity Employer.

Production Positions

Boise Cascade Corporation, St. Helens Paper Mill is looking for safety conscious men and women who are interested in working in a team environment for openings in our production areas. At least one year stable employment history is required as well as production of manufacturing experience. Forklift operation and pulp and paper mill experience is desirable. We operate a three-shift, seven day a week operation and candidates must be willing to work a rotating shift schedule. All qualified applicants must successfully complete a written test prior to proceeding in the hiring process.

Boise Cascade offers a competitive wage and benefits package. Hiring rate is \$10.50 per hour and increases after successfully completing the probationary period.

Applications may be picked up at the State of Oregon Employment Division located in St. Helens, Oregon at 500 North Highway 30, Room 230 or may be mailed to you by calling (503) 397-7154. EOE M/F/V/H

Garlington Mental Health Center

Clinical coordinator needed for outpatient division of community mental healthcare center. Duties incl program development, marketing, clinical & admin supervision of staff & carrying a caseload of clients. Exp in brief treatment for adults & families. Exp w/ managed care issues/contracts pref. Min 2 yrs prior related exp req. Masters of PhD in mental health related field & license req.

Clinician needed for outpatient counseling division. Exp: w/ brief treatment for culturally diverse population of adults & families. Master degree req. License pref Refer to PCS-OP when applying.

Adult caregiver needed to provide assistance in daily living activities to chronically mentally ill adults in residential setting. Must have excellent communications skills & exp dealing w/people from diverse backgrounds. House: Tues 4:30pm-7:30 am; Wed 5pm-7:30; & thurs 4pm-midnight. Min 1 yr previous residential care exp pref.

On-call adult caregivers needed to assist mentally ill clients in activities of daily living & problem solving in residential setting. Min 1 yr prior exp pref.

Financial clerk needed for busy finance dept. Duties incl heavy data entry, a/p, check processing/posting. 10 key by touch req.

Competitive salary & benefits. Send/fax cover letter & resume to: Garlington Center, 4950 NE MLKing Blvd, Portland, OR 97211 Attn: HR Fax: 249-8235 EOE Minority/disabled encouraged to apply.

Facilities MGR

Manager of facility and its services including reception, mail, supplies, photocopying. Non-profit research company of 175 employees. Requirements: Bachelors plus 4 years experience having chief responsibility for facility management and the general management of support service units; five years supervisory experience. Telecommunications and/or contingency planning experience highly desirable. \$2337 - \$2772 plus excellent benefits. Request ORI application and job description and submit resume: Oregon Research Institute, 1715 Franklin Blvd., Eugene, OR 97403; 503/484-2123; Fax: 484-1108. Deadline: Postmarked by 8/21. AA/EEO/ADA Employer Committed to a Diverse Workforce

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