

# Careers & CLASSIFIEDS

**MENTAL HEALTH  
COUNSELOR-II  
DETOXIFICATION  
TECHNICIAN**  
2 Positions Available  
(Part-Time and Full-Time)  
Starting Salary: \$7.05 - \$8.94  
Per Hour Plus Benefits

**The Position:** CODA, Inc., seeks one full time (Code C2T32) AND one part-time (24 hours per week - Code C2T34) Counselor-II Detoxification Technician to assist in the supervision of patients detoxifying from alcohol and/or drugs in our six-bed facility located in Tigard. Both positions are responsible to: Monitor the health conditions of men and women (including pregnant women) detoxifying from alcohol and/or drugs; Check vital signs of patients; Monitor authorized patient medications; Complete intake paperwork and perform admission, assessment, and treatment planning per CODA policy and procedure; Admit and discharge patients as appropriate and as directed by the Medical Director/Nurse Practitioner; Facilitate educational groups; Maintain shift log and progress notes for each patient; At each shift change debrief each patient's status and conduct thorough medication inventory with oncoming staff; Monitor and control all visitations. **Shift:** C2T32: 1:00 PM to 9:00 PM Monday through Friday, C2T34: 8 PM until 8 AM Saturday and Sunday (24 hours per week). **Physical Demands:** must be able to perform CPR for 15 minutes continuously. **To Qualify:** 1. A bachelor's degree or certification in health services, counseling, or other relevant discipline and at least one year of supervised human-services experience (ideally in residential detoxification services) or equivalent are required. 2. Candidate must possess or be in the process of obtaining Oregon Drug and Alcohol Counselor certification. 3. Applicants must be certified or certifiable in CPR and capable of performing CPR for fifteen minutes continuously. Individuals currently serving any federal, state or county parole or probation are ineligible for this position. Candidates must consent to a criminal background check. **To apply: CODA will not accept resumes except as enclosures to a standard CODA application form.** Applicants must submit standard CODA application form, including screening question responses, to the address below.


**Application materials are available at and must be returned to:** CODA, Inc., 210 N.E. 20th Ave., Portland, OR 97232; Tele: (503) 236-2290 Ext. 254.

CODA is an Equal Opportunity/Affirmative Action Employer

**SOCIAL SERVICES  
Residential Program  
Coordinator/House  
Parent**  
Transitional Housing  
Coordinator

House of Umoja is seeking qualified individuals to fill positions in a residential care facility dealing with gang affected and other at-risk youth.

**Qualifications**  
Excellent verbal, written communication skills.  
Demonstrated ability to work effectively with African-American and gang-affected youth.  
B.A., in social work or minimum four years related experience.  
Valid Oregon Drivers License.  
Ability to pass drug screening and police record checks.  
**Please send resume and cover letter by July 31st to:**  
Portland House of Umoja  
P.O. Box 11053  
Portland, OR 97211  
(503) 282-3296  
An equal opportunity employer.

  
**BlueCross BlueShield  
of Oregon  
HMO Oregon**

**DATA PROCESSING  
Underwriting  
Systems  
Programmer Analyst**  
[position #166]

Blue Cross and Blue shield of Oregon is currently accepting applications for an Underwriting Systems Programmer Analyst. Responsibilities include: performing the complete project development life cycle in mainframe and PC development environments to support utilization management analysis and reporting. This includes ad hoc reporting, new system development, and maintenance of online and batch systems.

**Qualified applicants will have:**  
• At least two years experience as a programmer analyst. Must include experience in systems analysis, design, and implementation. SAS and Easytrieve Plus experience preferred.

• A college degree in Business Administration, Business Information Systems or equivalent work experience.  
• Strong analytical and problem solving skills including cost/benefit analysis.

• Experience in data research, analysis and validation.  
**For more information about current openings call our Job Information Line:**  
1-800-231-1617.

**Pre-employment drug screening required. To assure your resume is processed immediately, place the position number or job title at the top of your resume or in your cover letter. Send resume to:**

**Blue Cross and  
Blue Shield of Oregon/  
HMO Oregon**  
Human Resources Dept.,  
3rd flr  
100 S.W Market  
Portland, OR 97201  
TDD# 225-6780  
Equal Opportunity Employer

**SOCIAL SERVICE  
Pregnancy Counselor**

Half-time. All options pregnancy counseling with teens and families of diverse backgrounds. Experience with teen pregnancy preferred. BA + 5 years experience required. Salary range \$8,034 - \$12,041 depending upon experience. Excellent benefits. Pick-up application at The Boys & Girls Aid Society, 018 SW Boundary Court, Portland. Deadline July 31, 1995. Equal Opportunity Employer.

**MENTAL HEALTH  
RESIDENTIAL  
RELIEF WORKERS  
\$6.62 Per Hour**

**The Position:** CODA, Inc. seeks relief workers to provide facility and client supervision on an irregularly-scheduled, as needed basis at our Gresham, Lents District, and/or Tigard residential treatment facilities. Some positions require child-care (infant through toddler) skills and experience. **To qualify:** Requires drug/alcohol treatment experience and/or education. Individuals currently serving any federal, state, or county parole or probation are ineligible for this position. Candidates must consent to a criminal background check. **To Apply,** submit standard CODA application form, including screening question responses, to the address below.

**Application materials are available at and must be returned to:** CODA, Inc. 210 N.E. 20th Ave., Portland, OR 97232; Tele: (503) 236-2290 Ext 254.

CODA is an Equal Opportunity/Affirmative Action Employer.

**MENTAL HEALTH  
COUNSELOR V  
OUTPATIENT TREATMENT  
SERVICES (OTS)**  
(Two Positions Available)  
Starting Salary: \$1917-\$2200  
Per Month + Benefits

**The Position:** CODA, Inc. seeks two experienced senior chemical-dependency counselors for our Outpatient Treatment Services to serve a diverse chemically-dependent client population; mandated; dual-diagnoses; and methadone-maintenance clients. Service delivery is both short- and long-term. Duties of these exempt positions include: Provide diagnosis, evaluation, treatment planning, and after-care and discharge planning; Provide individual, family, and group counseling/therapy with minimal guidance from clinical coordinator; Coordinate client services and consult with external agencies; (CSD, Probation offices); Participate in promotion and marketing of services and with task force, committee, and research duties as requested. **Physical Demands:** must be able to (a) negotiate a staircase and (b) perform CPR for fifteen minutes continuously. **Shift:** Positions work a combination of daytime and evening hours Monday through Friday, typically 10:30 AM until 7:30 PM. **To qualify:** A Master's Degree in psychology, mental health, counseling or a related field is required; Candidate must be in the process of obtaining Oregon Alcohol and Drug Level II certification. Preferred candidate will have achieved such certification. Additional desired certification includes CADC, LCSW, LPC, and LMFT; Two years of supervised human-services experience, including clinical supervision duties is required; Knowledge, skills, and abilities demonstrating competence in chemical-dependency treatment are required; Specialized skills in criminal-justice and/or pregnant-client are preferred; Excellent oral and written communications skills are required; Candidates must be certified/certifiable in 1st Aid/CPR and capable of performing CPR for 15 minutes continuously. Individuals currently serving any federal, state, or county parole or probation are ineligible for this position. Candidates must consent to a criminal background check. **To Apply:** submit standard CODA application form, including screen question responses to the address below.

**Application materials are available at and must be returned to:** CODA, Inc., 210 N.E. 20th Ave., Portland, OR 97232; Tele: (503) 236-2290 Ext 254.

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**MANUFACTURING  
Immediate Openings**

Growing vitamin MFG Co. has two positions avail. granulator M-Th 5:30 PM - 4:00 AM, or Fri-Sun 7:00 AM - 7:00 PM MFG exp. and good Matii skills preferred. Starting \$6.10 - \$6.40 hr. Pay increase and benefits after 90 days. Please apply between 1-5, M-F or send resume to 3580 NE Broadway, Portland, OR. 97232. We are an equal opportunity employer.

**Social Services**

Lead Outreach Specialist, Youth Gangs Program Northeast Coalition of Neighborhoods, Inc.

Previous knowledge and experience with youth gangs in the Portland Metro area. Experience in working with diverse groups. Supervisory responsibilities. Demonstrated ability to communicate effectively. Starting salary \$12.65 hr. Must apply in person to NE Coalition of Neighborhoods, 4815 N.E. 7th, Portland, before July 28, 1995, 5:00 p.m. No Resumes Accepted. No Telephone Calls. EEO Employer.

**EDUCATION  
President**

**Oregon State University**  
The Oregon State Board of Higher Education invites applications and nominations for the position of President of Oregon State University. The President, the chief executive officer of the University, reports to the Chancellor of the Oregon State System of Higher Education according to policy set by the Board. The appointment will be effective winter 1995-96.

Founded in 1868, OSU is Oregon's oldest state-assisted university. Internationally respected for teaching, research, and public services, OSU is the state's Land, Sea and Space Grant university and is classified as a Carnegie Research University 1.

With an enrollment of approximately 14,500, OSU's colleges prepare students in liberal arts, science, agricultural sciences, business, engineering, forestry, health and human performance, home economics and education, oceanic and atmospheric sciences, pharmacy and veterinary medicine. A new honors college was established in 1995. OSU is located in Corvallis (population 46,000), 45 miles north of Eugene and 90 miles south of Portland.

To assure full consideration, nominations should be received by August 18, 1995, and applications should be received by August 28, 1995. All materials should be addressed to:

Rob Miller, Chair  
Presidential Search Committee  
Oregon State University  
Administrative Services Bldg.  
A510  
Corvallis, OR 97331-2125  
For further information, contact Gary Beach, Search Coordinator, at 503-737-0912 or fax 503-737-3167.  
Oregon State University is an Affirmative Action/Equal Opportunity Employer and has a policy of being responsive to the needs of dual-career couples.

**Social Services**

Rider Advocate, Rider Advocate Program Northeast Coalition Of Neighborhoods, Inc. Previous knowledge and experience on Tri-Met bus lines in the Portland Metro area. Experience in working with diverse groups. Demonstrated customer service experience. Starting salary \$8.50 hr. Must apply in person to NE Coalition of Neighborhoods, 4815 N.E. 7th, Portland, before July 28, 1995, 5:00 p.m. No Resumes Accepted. No Telephone Calls. EEO Employer.

**MYCAP Job  
Announcement**

Minority Youth Concerns Action Program (MYCAP) has an immediate opening for an Administrative Assistant to assist the Executive Director. Minimum 2 years clerical experience, strong computer skills and excellent communication skills required. Qualified applicants send resume to: PO Box 17332 Portland, OR 97217  
Contact Person: Debi Smith (503) 287-8332

**PART TIME  
Human Resources  
Assistant**

Growing company looking for part-time HR Asst. approx. 30 hrs a week. Responsible for recruitment and administration of our Affirmative Action Plan. Must have two year degree in Human Resources or equiv., two years previous interviewing exp. pref., with knowledge of Affirmative Action. Must be organized and detail oriented. Benefits after 90 days. Qualified applicants send resume or apply at 3580 NE Broadway, Portland, Or. 97232 between the hours of 1-5pm, M-F. We are an equal opportunity employer.

**Washington County**

**Cartographer II**  
\$2429 - \$2952 per month  
Apply by August 11, 1995

**Mental Health Services  
Coordinator I**  
(Part Time/20 hours)  
\$15.10 - \$18.35 per hour  
Apply by August 4, 1995

**Mental Health Counselor I**  
(Substance Abuse)  
\$2617 - \$3180 per month  
Apply by August 4, 1995

Call (503) 648-8606/TTY (503) 693-4898 for information. County application and supplemental application forms required. Apply to:

Washington County Human Resources Division  
155 N. First Avenue,  
Suite 210

Hillsboro, Oregon 97124  
Women, minorities, and people with disabilities are encouraged to apply.

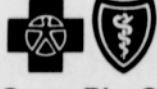
**Production Scheduler  
LAN Administrator**

**Entry level Position**  
James River Corporation currently has an excellent opportunity for a versatile individual to be responsible for Raw Material Purchasing, Scheduling, Inventory Tracking, and LAN Support.

Successful candidate will be PC literate in LAN environment and have experience creating, expanding and troubleshooting LAN based systems. Must be a good project manager who is committed to computerizing all aspects of this position. College degree in Computer Science or Business Administration preferred. Computer/Systems emphasis a plus.

We offer an excellent benefits package and growth opportunity. All qualified candidates send your resume with salary history

to:  
James River Corporation  
P.O. Box 17128  
Portland, OR 97217  
Attn: Human Resource Mgr  
Equal Opportunity Employer

  
**BlueCross BlueShield  
of Oregon  
HMO Oregon**

**FEP Medical  
Claims Analyst**

These positions are responsible for accurate and timely payment of FEP Claims. Experience necessary to perform this task include:

- 1 year recent claims analyst experience.
- Demonstrated knowledge of medical terminology, anatomy, ICD9 and CPT Coding. This may be obtained through a classroom setting or office experience.
- Fast accurate CRT and 10 Key skills and previous experience working in a production environment.
- The ability to communicate effectively orally and in writing.

This position also requires being able to work overtime hours as needed.

**Pre-employment drug screening required. To assure your resume is processed immediately, please include your salary requirements and place ad #134 at the top of your resume, or in your cover letter.**

**Blue Cross and  
Blue Shield of Oregon/  
HMO Oregon**

Human Resources Dept.,  
3rd flr  
100 S.W Market  
Portland, OR 97201  
TDD# 225-6780  
Equal Opportunity Employer

**Major Telephone Co.**  
Now hiring Technicians, Installers, Acct/Serv Reps, Operators. No experience necessary. To apply, call 1-219-755-0033, ext. F22 6am to 6pm, 7 days.

**Garlington Mental  
Health Center**

Child and family therapist needed to provide outpatient services to culturally diverse population of children ages 0-21. Exp working w/ minority youth & families desirable. Masters degree in mental health related field or bachelors & 2 yrs clinical exp req.

Crisis clinician needed to provide phone and walk-in triage, community outreach, assessment, on-call & hospitalization services to diverse population of chronically mentally ill adults. Min 2 yrs prior exp req. Masters degree in mental health related field req.

Outpatient therapist exp in brief treatment for CMI adults w/ personality disorders, PTSD and crisis recidivists needed. Min 2 yrs exp req. Group & family modalities a +. Masters degree req. LCSW pref.

Clinical coordinator needed for outpatient division of community mental healthcare center. Duties incl program development, marketing, clinical & admin supervision of staff & carrying a caseload of clients. Exp in brief treatment for adults & families. Exp w/ managed care issues/contracts pref. Min 2 yrs prior related exp req. Masters or PhD in mental health related field & license req.

Case manager needed to provide supportive therapy and full range of case mgt services to chronically mentally ill adults from multicultural backgrounds. Min 2 yrs exp req. Clinician needed for outpatient counseling division. Exp w/ brief treatment for culturally diverse population of adults & families. Master degree req. License pref.

Adult caregiver needed to provide assistance in daily living activities to chronically mentally ill adults in residential setting. Must have excellent communications skills & exp dealing with people from diverse backgrounds. Hours: Tues 4:30pm-7:30 am; Wed 4pm-7:30; & Thurs 4pm-midnight. Min 1 yr previous residential care exp pref.

Competitive salary & benefits. Send/fax cover letter & resume to: Garlington Center, 4950 NE MLKing Blvd, Portland, OR 97211 Attn: HR Fax: 249-8235.

EOE Minority/disabled encouraged to apply.

**Dateline:**  
Meet someone like you!  
1-900-388-0200 ext. 2694  
2.99/min. 18+  
Procall Co. (602) 954-7420

**Job Opportunity:  
City Of Portland**

**Program Manager I - Code  
Development Specialty**  
Position with Bureau of Buildings develops, revises, coordinates and implements technical codes, policies, and regulatory programs. Approximate monthly Salary: \$3,546 at entry to \$4,533.

Tentative Closing Date: Friday, August 4, 1995.

**Program Manager I - Funding  
Development Specialty**

This position with parks and Recreation is responsible for developing and managing a program for establishing partnerships with other agencies, businesses and individuals to maximize programs offered by the bureau, including fund raising duties.

approximate monthly salary: \$3,546 at entry to \$4,533. Tentative Closing Date: Friday, August 4, 1995.

Submit completed applications to City Hall, Room 100, 1220 SW 5th Ave. Portland, OR 97204.

Applications are also available by Tuesday at local TPIC branch offices, NE Workforce Center and Urban League.

Job information call: (503) 823-4352 and TDD (503) 823-3520.

The City of Portland is an AA/EEO employer.