

Careers & CLASSIFIEDS

Senior Transportation Planner

Thurston Regional Planning Council
Olympia, WA
Salary \$3,337 - \$4,395/month

TRPC wants an energetic, innovative person to head up its transportation planning program. TRPC has adopted an award winning Regional Transportation Plan that emphasizes the link between land use and transportation. Upcoming activities include a regional transportation funding strategy, updating the regional transportation computer model, incorporating local plans into the regional transportation plan, and a variety of multi-modal activities. TRPC is the COG, the MPO, and the state Regional Transportation Planning Organization (RTPO). TRPC staff also conduct some local transportation planning by intergovernmental contract. The 1995 budget supports 5 FTEs for transportation planning. Other TRPC programs include information services, growth management and land use planning, and environmental planning.

Applicants should possess the ability to establish and maintain effective working relationships with elected and appointed officials, staff from numerous agencies, and citizens and other stakeholders. Experience with transportation modelling is required; TRPC currently uses TMODEL2. Other requirements are excellent communication skills, experience with policy development and public participation, and development and monitoring of work programs and budgets.

This position requires a Master's Degree in Transportation Planning, Urban Planning, Civil Engineering or a related field and three to five years relevant experience (or equivalent). Starting salary DOQ (1995 salary adjustment anticipated).

Application Information. To apply for this position, call Thurston Regional Planning Council (Olympia, WA) at 360-786-5480 or TDD 360-754-2933 for application materials. Applications must be post-marked by February 17, 1995. EOE.

Washington County Community Services Assistant

Temporary/Part-Time Position
(8 hours/Sundays)
\$8.00 per hour
Apply by February 10, 1995

Community Services Coordinator

Temporary/Part-Time Position
(12 hours/Sunday-Monday Shift)
\$10.00 per hour
Apply by February 10, 1995

Right of Way Supervisor

\$3769 - \$4581 per month
Apply by February 24, 1995
Call (503) 648-8606/TDD (503) 693-4898 for information. County application and supplemental application forms required. Apply to:

Washington County Personnel
155 N. First Avenue, Suite 210
Hillsboro, Oregon 97124

Women, minorities, and people with disabilities are encouraged to apply.

Production

Shop Floor Supervisor

Local mfg. company is seeking Shop Floor Super. for Pkg Dept. Must have two+ years of supervisory exp. in pkg or mfg and 2+ years of related college work or equiv. Hours are M-F 6:45 pm to 7:00 am. Starting pay is \$7-\$9 hr. plus excellent benefits package. Please apply or send resume to 3580 NE Broadway Portland, OR 97232 M-F between 1-5 pm. We are an equal opportunity employer.

Regulatory & Natural Resource Advisor

(Princ. Exec./Mgr. F)
\$3718 - \$5232 Monthly

This Executive Service position is with the Oregon Economic Development Department and is located in Salem. The employee will serve as the key policy advisor and liaison with other agencies on industrial and business development issues. Serves as the Department's expert regarding regulatory issues which may delay or potentially prevent the issuance of permits upon which an economic development project may depend.

You must have four years of management experience in a public or private organization which included responsibility for: development of program rules and policies, development of long- and short-range goals and plans, program evaluation, and budget preparation. Graduate level courses in management may be substituted for one year of the required experience. Preference will be given to candidates with federal and/or natural resource regulations as related to business and industry development.

For details of job duties, obtain a recruiting announcement from the address below, or from the automated Employment Dept. system. To apply, submit a detailed resume and a cover letter which clearly explains how your experience and training qualify you to perform the duties of the position. Resumes must be received by February 13, 1995. Send to:

Economic Development Dept.
Human Resources Office
775 Summer St. NE
Salem, OR 97310
(503) 986-0096 (Voice)
(503) 986-0123 (TDD)
(503) 581-5115 (Fax)

Equal Opportunity Employer

Accounting Clerk

Full-time accounting clerk needed to perform a variety of routine accounting and/or payroll duties. Requires a high-school diploma or equivalent and one-year varied and responsible accounting or bookkeeping experience. Academic training in bookkeeping, accounting or payroll preferred. Automated accounting system experience preferred. Send cover letter and resume to:

Human Resources
31224 E. Historic Columbia River Hwy.
Troutdale, OR 97060

Responses must be received no later than Friday, Feb. 3, 1995.

An Equal Opportunity Employer
M/F/D/V

Forester

Portland based timber investment management firm seeks a highly motivated individual with a four year forestry degree and a minimum of two years field experience. The successful candidate will spend approximately 75% of their time managing the inventory on 100,000 acres of timberlands located in Western Oregon. Responsibilities also include: contracting field data collection, annual database and map updates, in-house cruising, and maintaining the inventory system at each field location. The other 25% of time will include other forest management duties. Candidate must be a service oriented team player with good communication and interpersonal skills. Competitive salary/benefits package. We are an equal opportunity employer. Please send resume to Vicki Reber, One SW Columbia, Suite 1720, Portland, OR 97258.

MLM PROS!

\$1,500 To \$10,000 Per Week
No Inventory Requirements - Ever!
Unlimited Depth - No Breakaways!
Let Gold USA Show You The Way!
Call 1-800-693-5230

Project Coordinator

\$16.31 - \$18.13

Part-Time for 12 Months
The Workforce and Target Industries Dept. of PDC is seeking a Project Coordinator to work with JobNet and companies in the metals industry in Wash. and Mult. Counties to identify entry-level jobs and develop training and placement strategies to fill those jobs with residents of the two-county area. This position is part-time, five days a week, for 12 months. Requires familiarity with employment recruiting and retention practices, knowledge of education and training programs within the metro area, strong interpersonal skills with emphasis on problem-solving and team building, and excellent communication skills, with emphasis on interviewing and writing. Requires a Bachelor's degree in Human Resource Mgmt., Vocational Counseling, Communications or related field plus minimum 2-4 years experience in job recruiting, job training development and/or program management or equivalent education and/or experience.

Interested applicants should pick up a more detailed job description and application packet at PDC. Application packets must be returned by 5:00 p.m., February 10, 1995. If outside Portland metro area, please call our job hot line (503) 823-3463 and request a packet.

Portland Development Commission
1120 SW Fifth Avenue, Suite 1100
Attn. HR/MET
Portland, Oregon 97204

The Portland Development Commission values diversity in its workforce and is committed to equal opportunity and affirmative action.

Specialized Foster Care

Garlington Mental Health Center seeks Proctor Parents to provide safe nurturing homes to culturally diverse preschool children on a temporary but long-term basis. Parents provide 24 hour supervision and care. N/NE residents are encouraged to apply. Proctor homes must meet CSD certification requirements. If interested, call Margaret @ 249-7990. Resume to the Garlington Center 4950 NE MLK Blvd. Port. OR 97211. Fax # 249-8235. EOE Minority/Disabled encouraged to apply.

Production Material Planner

Growing vitamin mfg company seeks exper. Material Planner. Responsible for overall flow of materials including generation of production schedules and ensure inventory levels utilizing materials to fullest extent. Qualif: 4 year degree or equiv., APICS cert. or equiv., five years planning/sched. exp., prev. PC spreadsheet, WP. Benefits after 90 days. Please send resume to P.O. Box 13480 Portland, OR 97213, or apply in person at 3580 NE Broadway, Portland, OR 97232 between the hours of 1-5 pm M-F. We are an equal opportunity employer.

Mental Health

Residential Care Worker

Full-time position in residential treatment program for adolescent females in multicultural setting. Varied shifts include evenings and weekends. Requires mental health related degree or combination of one year of work plus two years of work/training/education. Valid Oregon's driver's license required. Pick up application at 018 SW Boundary Court, Portland, or call The Boys and Girls Aid Society, 503-222-9661, X226. We value diversity. Equal Opportunity Employer.

Telemarketers

We are looking for 10 aggressive telemarketers.

You must work well with all races. You must be a team player:

- goal oriented
- success driven
- money motivated

We promote from within to management. If you like selling to people and believe in helping our youth find a better life, then call 774-3991, 774-6046 or 774-5944 and ask for James Whitfield or Scott Lewis.

Driver

On Call bus driver needed. Requires minimum of a high-school diploma or equivalent and one year experience as a licensed driver with a valid commercial driver's license. Send cover letter, resume and proof of CDL license to:

Human Resources
31224 E. Historic Columbia River Hwy.
Troutdale, OR 97060

Responses must be received no later than Friday, Feb. 3, 1995.

An Equal Opportunity Employer
M/F/D/V

Log Accountant

Portland based timber investment management firm seeks a highly motivated individual with three years work experience in log accounting. Responsibilities include processing incoming bureau scale, paying contractors and invoicing customers. Candidate must be a service oriented team player with good communication and interpersonal skills. Competitive salary/benefits package. We are an equal opportunity employer. Please send resume to Vicki Reber, One S.W. Columbia, Suite 1720, Portland, OR 97258.

Mental Health

Client Services Coordinator

5 FTE; potential full time. \$8.50/hr. 12:30 - 4:30 pm M-F. BA psychology; computer experience required; client intakes; database management. Phoenix Rising Foundation, Inc. 223-8299 for application.

Data Processing



BlueCross BlueShield of Oregon HMO Oregon Novell LAN Administrator

The LAN administrator filling the Sr. Systems Engineer position will have strong Novell installation and support experience in a large LAN/WAN environment with 25 Novell servers in Portland and throughout Oregon. Experience with Ethernet, IPC, TCP/IP, Windows, Remote Server Support, PC and Server hardware configuration is a must. CNE certification, UNIX, Netware 4.X, 3270 emulation, experience setting up and maintaining LAN dial-in systems using Cubix, Netware Connect, and Remote Control software are strong pluses. Responsibilities also require on-call support and periodic weekends for upgrades and maintenance. Some travel may be required. Blue Cross and Blue Shield of Oregon offers an excellent benefits package and competitive salary. Pre-employment drug screening required. To assure your resume is processed immediately place ad #001 at the top of your resume or in your cover letter. Send resume to:

Blue Cross Blue Shield of Oregon/HMO Oregon
Human Resources Dept., 3rd Flr
100 SW Market
Portland, OR 97207
TDD #225-6780
Equal Opportunity Employer

City of Vancouver, Washington

Invitation To Bid Independent Living Center V.A. Medical Center

Notice is hereby given that the City of Vancouver, Washington, will receive sealed bids up to the hour of 11:00 a.m., Pacific Local Time, Monday, February 27, 1995, and publicly opened and read aloud at that time on the same day in the Council Chambers, 1st Floor of City Hall, 210 East 13th Street, Vancouver, Washington, for the following:

Remodel of the Independent Living Center (ramps, automatic doors, kitchen, bathroom, etc.) at the V.A. Medical Center

The following is applicable to federal aid projects. The (Local Agency) in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S. 2000d to 2000-4 and title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Bids shall be in accordance with the specifications and other contract documents on file in Contract Administration, lower level, City Hall, phone (206) 696-8125, where copies may be obtained. Bid results may be obtained the morning after the bid opening by calling (206) 696-8125.

All bids shall be addressed to the attention of the Purchasing Agent, Vancouver City Hall, 210 East 13th Street, P.O. Box 1995, Vancouver, Washington 98668. All bids delivered shall be delivered to the Purchasing Agent, Lower Level, City Hall, 210 East 13th Street. Bids shall be placed in an envelope which is sealed and which clearly states the name of the bidder, the date of the bid opening, and appropriate wording to indicate definitely the nature of the contents. **Do not send bids by FAX.** Bids submitted via FAX will not be accepted.

The City of Vancouver is committed to providing equal opportunities to State of Washington certified Minority, Disadvantaged and Women's Business Enterprises in contracting activities. (Section 4 of Chapter 56, Laws of 1975, 1st Ex. Sess., State of Washington).

All bid proposals shall be accompanied by a bid proposal deposit in cash, certified check, cashier's check, or surety bond in an amount equal to five percent (5%) of the amount of such bid proposal. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated in the specifications, the bid proposal deposit shall be forfeited to the City of Vancouver.

The City of Vancouver reserves the right to reject any or all bids submitted or to waive any minor formalities of this call if in the judgment of the City Council the best interest of the City would be served.

No bidder may withdraw his bid after the hour set for the opening thereof, unless the award of contract is delayed for a period exceeding thirty (30) days.

Marcelyn Jandreau
Purchasing Agent

Provider Contract Specialist

Blue Cross of Idaho Health Service, Inc. is seeking a professional individual who will establish and maintain effective contractual relationships with institutional and professional health care providers.

The incumbent must have an in-depth knowledge and understanding of the provider community, financing of the health care delivery system, and current reimbursement methodologies. Must possess effective written and verbal communication skills, extensive knowledge of medical terminology, good analytical capabilities, negotiating skills, and a demonstrable knowledge and understanding of the principal requirements of basic contract law. Familiarity with IBM PC, Lotus 1-2-3 and Harvard Graphics is required. A college degree in business or health care administration and two years experience in contract development and negotiation is preferred. Must be able to travel statewide using personal automobile on a mileage reimbursable basis.

Competitive salary and excellent benefits. Qualified applicants may submit a cover letter, resume & salary history to: Blue Cross of Idaho, PO Box 7408, Boise ID 83707 and/or complete a company job application which may be acquired at the local job service office(s). Equal Opportunity Employer

Blue Cross of Idaho

Credit/Admin. Assistant

Portland based timber investment management firm seeks a highly motivated individual with three years work experience in credit. Responsibilities include maintaining customer credit files, issuing weekly customer stat. reports, as well as general administrative duties. Candidate must be a service oriented team player with good communication and interpersonal skills. Competitive salary/benefits package. We are an equal opportunity employer. Please send resume to Vicki Reber, One S.W. Columbia, Suite 1720, Portland, OR 97258.

Radio Station

Immediate opening for full-time FM morning show producer/air talent. A minimum of one year experience required. Send tape and resume to FM Program Director. P.O. Box 14957, Portland, OR 97214. No phone calls please. EOE.

Work From Home!

Full Or Part-Time
Earn \$500 To \$1,500 Weekly
Call (800) 867-1255 or
(713) 867-3495
M.I.P. Program; 1926 W. 18th
#163; Houston, TX 77008

School Bus Drivers

Portland Public Schools is now accepting applications. We provide paid training, exc. benefits, exc. starting wage, guaranteed hours. Apply at Portland Public Schools, Transportation Dept., 716 N.E. Marine Drive, Portland. Equal opportunity-affirmative action employer. Drug and smoke-free workplace.