

CLASSIFIEDS

STANDARD INSURANCE COMPANY

People. Not just policies.™
We need people with a wide range of talents to join us as we help families and business achieve financial security through Standard's products and services. Qualified individuals are encouraged to apply for the following job opportunities.

Technical Specialist
Position will conduct technical analyses; design, develop, implement and maintain systems to support company business functions. Requires advanced knowledge of two of the following technical languages: C, Power Builder, or Oracle PL/SQL. Also required is advanced knowledge of UNIX/Oracle and DOS/Windows technical environments and supporting utilities (editors, sorts, report writers, schedulers, debuggers). Degree in computer science or related field with six years experience in the analysis, design, coding and testing of compatible computer systems or equivalent combination of education and/or relevant experience.

Software Developer III
Position will analyze business information requirements; design, construct, participate in implementing and maintain business critical information systems and related projects. Requires working knowledge of two of the following technical languages: C, Power Builder, or Oracle PL/SQL. Also required is a working knowledge of UNIX/Oracle and DOS/Windows technical environments and supporting utilities (editors, sorts, report writers, schedulers, debuggers). Associate degree in computer science or related field with four years experience in the analysis, design, coding and testing of compatible computer systems or equivalent combination of education and/or relevant experience.

Ideal candidates for both positions will have the ability to analyze and apply technical information to business situations; express ideas clearly in both oral and written communications. Business hours are 8am to 5pm and a room is available from 9am to 1pm for completion of applications. Applicant packets may be picked up and dropped off before or after business hours at our guard station on level 2.

You may also send or fax a resume (503) 321-7757.

Standard Plaza
Level 2, Human Resource Office
1100 SW 6th Avenue
Portland, OR 97204
Job Hotline # 321-OPEN (6736)
Equal Opportunity Employer

Supervising Accountant 1

\$2395 - \$3206 + Benefits
The State of Oregon Vocational Rehabilitation Division is recruiting for a Supervising Accountant 1 in Salem. The employee will supervise an accounting payments unit of six employees, and is responsible for paying up to 10,000 bills per month. Must be skilled in staff supervision and have knowledge of fund accounting theory and automated accounting systems. Applications must be received no later than 10/28/94, 5:00pm to be considered for our current vacancy. Contact local Employment Office to obtain announcement X1221, LE 940530A and state employment application. VRD is an AA/EEO Employer and complies with Section 504 of the Rehab. Act of 1973 and the Americans with Disabilities Act. Minorities, females, and persons with disabilities are encouraged to apply.

Nursing

Relief Nurses (RN or LPN)

Salary:
RN: \$10.24 - \$16.49 Per Hour DOQ
LPN: \$8.44 - \$13.86 Per Hour DOQ

The Position: CODA, Inc., seeks registered or licensed practical nurses to work in an outpatient drug treatment facility. The position works on-call shifts as needed providing general nursing services to methadone-treatment clients. Duties include: Daily assessment of opiate-dependent clients; Administration of non-injectable methadone; Maintenance of medication records; Observation for and reporting of any adverse client reactions; Interaction with clinical physicians and transcription of their orders; Provision of direct nursing services to clients and staff in emergency situations. **Shift:** Available days and specific shift hours vary considerably, providing much flexibility for scheduling. The dispensary operates Monday through Friday from 6:00am until 3:00pm, and 7:30am until 11:30am on Saturday and holidays. **To Qualify:** Applicant must possess a current, unencumbered Oregon license as a Registered Nurse or Practical Nurse. A valid driver's license is also required. Applicants must complete a criminal background investigation. Individuals currently serving any federal, state or county parole or probation are ineligible for this position. Candidates must consent to a criminal background check. **To Apply:** submit standard CODA application form, including screening question responses, to the address below. **Application Materials Are Available At And Must Be Returned To:** CODA, Inc., 210 NE 20th Ave, Portland, OR 97232; Tele: (503) 236-2290 Ext. 254. CODA is an Equal Opportunity/Affirmative Action Employer.

Data Entry/Billing Clerk

Opening for FT. Financial Clerk. Busy office environment, requiring a detail oriented, accurate and efficient individual. Experience working with health care billing or private insurance companies and public agencies would be a plus. Duties include maintaining and A/R ledger, processing of payments electronically, and preparing monthly reports. Requires ability to reconcile basic accounts, 50 wpm typing, and experience working with computers in a data entry capacity. Preference will be given to individuals with two years of experience entering accounting and financial information electronically. High school graduate or equivalent. Salary \$12,400 to \$13,500 annually. Excellent Benefits. Closing date: October 17, 1994 5:00pm.

Resume to:
Garlington Center Personnel Office
4950 NE Martin Luther King Jr. Blvd.
Portland, Oregon 97211
No Phone Calls Please
E-O-E

Minorities and the Disabled are Encouraged to Apply

Carpenter Foreman Oregon State University

OSU recruiting for full-time position. Must have 3 yrs exp in operation, maintenance or repair of facilities in one or more physical plant or building services and 1 additional yr exp w/responsibility for co-ordination of maintenance work. Must have journeyman level carpenter exp. Sal starts \$2576.00. For application materials contact, OSU, Employment Serv, Dept Human Res, Administrative Serv B122, 14th & Jefferson, Corvallis 97331-2132, (503) 737-3103, TDD (503) 737-3088. Application materials must be received by closing date of October 17.

Counselor-V

Outpatient Treatment Services

(2 positions available)
Salary: \$1,775-\$2,100 Per Month Plus Benefits

The Position: CODA, Inc., seeks two experienced senior chemical dependency counselors for our Outpatient Treatment Services (OTS). Duties of these exempt positions include: Provide a range of substance-abuse treatment services; diagnosis, evaluation, treatment planning, aftercare and discharge planning; Provide individual, family, and group counseling services; Effectively communicate and coordinate client services with referral sources and community resources; Assist with client record compliance and quality-assurance activities. **Shift:** One position works M-F 8am until 5pm, the other M-F 10:30am-7:30pm. **To Qualify:** A Master's Degree in a relevant discipline is required; One year of supervised human-services experience is required (three year's experience is desired); Knowledge, skills, and abilities demonstrating competence in chemical-dependency treatment are required; Chemical-dependency counselor certification is preferred; Individuals currently serving any federal, state or county parole or probation are ineligible for this position. Candidates must consent to a criminal background check. **To Apply:** submit standard CODA application form, including screening question responses, to the address below. **Application Materials Are Available At And Must Be Returned To:** CODA, Inc., 210 NE 20th Ave, Portland, OR 97232; Tele: (503) 236-2290 Ext. 254. CODA is an Equal Opportunity/Affirmative Action Employer.

Mental Health

Intensive Case Management

Intensive case manager to work on an interdisciplinary team treating SPMI adults. Small caseload, some field work required. Experience in psychosocial assessment, A&D treatment/psych. rehab. preferred. Ability to work with minorities necessary. Liberal vacation and retirement. Masters degree in social science or bachelor's degree plus 2 years relevant work experience required. Closing date: October 28, 1994 5:00pm.

Clinical Supervisor

Children's Family Outpatient Program

Clinical supervisor to join a growing multi-disciplinary team in providing outpatient mental health service to a culturally diverse population of children and youth. Seeking applicants with skills in clinical supervision, experience in working with minority children and families, strong clinical skills, and a team orientated approach. Closing date: October 28, 1994 5:00pm.

Resume to:
Garlington Center Personnel Office
4950 NE Martin Luther King Jr. Blvd.
Portland, Oregon 97211
No Phone Calls Please
E-O-E

Minorities and the Disabled are Encouraged to Apply

NAIRA & KOBO AFRICAN IMPORTS

African Product Show and Bazaar - Rare African prints, winter fabrics, throw fabrics, clothing & hats. Lots of African food & music for vendor and other information call (503) 335-3192 11am to 6pm. Held November 5th at the NW Service Center, 1819 NW Everett from 10am to 5pm.

Attention Portland

Postal Positions \$12.26 an hr. + Benefits. Carriers, Clerks, Sorters, & Main Jobs. For exam info & application call (708) 264-1600 Ext. 3600.

Code Enforcement Worker

City of Milwaukie, OR. Salary \$1748 - 2230/mo, DOQ., plus excellent benefit package. We are seeking a reliable person to act as the City's parking patrol and civil code enforcement person. Hours will be divided approximately half and half between both duties. This person will work within the City's building division. **Required:** Graduation from high school or GED, plus one year's experience in public contact, preferably in an enforcement role. Skill in customer service; oral and written communications; interpreting and applying ordinances. Must have a valid area driver's license and ability to meet City driving standards. If possible, please pick up Applications at City of Milwaukie, Human Resources Dept., 10722 SE Main Street, Milwaukie, OR 97222; (503) 659-5171. All qualified applicants are encouraged to apply. Completed City Application and supplemental questionnaire must be received by 4pm, Monday, October 24, 1994, in Human Resources at the above address. TDD #659-5171, Fax # (503) 652-4433. Resumes will not be accepted. EEO.

Multnomah County

Outreach Worker: \$10.77 per hour; apply by October 14.
Dental Hygienist: \$18.05 per hour; apply by October 21.
Dentist: \$48,630 annually; apply by October 21.
Project Director: \$51,741 annually; apply by October 21.
Family Health Facilitator: \$16.89 per hour; apply by October 21.
Administrative Analyst: \$14.49 per hour; apply by October 21.
Corrections Counselor: \$13.41 per hour; apply by October 21.
Juvenile Counselor: \$13.41 per hour; apply by October 21.
Fiscal Specialist 1: \$12.61 per hour; apply by October 21.
Deputy Sheriff: \$15.63 per hour; apply by October 21.
Intergovernmental Affairs Spec: \$3000 per month; apply by October 28.
Call 248-5035 (248-5170 TTY) for job information or visit Employee Services, 1120 SW 5th Ave., Room 1430, Portland. Equal Opportunity Employer.

Washington County

Utility Worker
\$1728 - \$2088 per month. Apply by October 21, 1994.
Mental Health Counselor II (Bilingual)
\$2790 - \$3390 per month. Apply by October 28, 1994.
Mental Health Counselor II (Residential Center)
(Eligibility List)
\$2790 - \$3390 per month. Apply by October 28, 1994.
Call (503) 648-8606/TDD (503) 693-4898 for information. County application and supplemental application forms required. Apply to:
Washington County Personnel
155 N. First Avenue, Suite 210
Hillsboro, Oregon 97124
Women, minorities, and people with disabilities are encouraged to apply.

Criminal Justice Employment Opportunities

Corrections, Investigations, Law Enforcement Courts, Security, Probation, Parole, etc.
For Info: Professional Network Association, Box 190968, Boston, MA 02119.

Radio

KGON/KFXX seeking part-time assist. radio engineer. Must have exp. in maint. of broadcast equip. Call 497-0371 or Send R to Apogee Communications, 4614 SW Kelly, Portland, OR 97201. An Equal Opportunity Employer.

Patient Service Staff

Patient Service Staff, full time, benefits. Directs and coordinates patient flow in family planning center. Performs a variety of front and back office duties. Spanish speaking ability required. Previous family planning experience preferred. Must be detail oriented. Send resume with cover letter to: Planned Parenthood, 4326 NE Killingsworth, Portland, OR 97206. Attn: Pauline Sullivan. Equal Opportunity Employer

Medical Program Assistant

Medical Program Assistant, part time, full benefits. Seeking energetic and creative individual to provide assistance to Clinic Services Staff, including maintaining clinical manuals, coordinating clinic staff meetings, and activities. Requires strong computer skills in WordPerfect/PageMaker and the ability to work in high demand environment. Send cover letter and resume to: **Planned Parenthood, Margaret Zebroski PA, 3231 SE 50th, Portland OR 97206.**

Community Development Officer

The Oregon Housing and Community Services Department is recruiting a Community Development Officer, (Program Rep. 2; \$2606-\$3472 mo.). Provides program information and technical assistance to housing interests around Oregon to expand and improve affordable housing for low and moderate income households. Application deadline 11/3/94. For job announcement and application call Sue Harris, (503) 986-2009 or TDD (503) 986-2100.

Speech-Language Pathologist

Immediate opening for CCC and/or CFY-SLP (supervision available) in La Grande, Oregon. Enjoy biking, hiking, rafting, fishing, and skiing with the benefits of low cost living while providing services in acute, sub-acute, outpatient, home health, and SNF settings. Excellent benefits including salary range 42 - 55K, 5 weeks paid vacation, full medical/dental for you and your family. Contact Mara Evans at (509) 527-0832, or Stuart Cleary (503) 963-4493.

Production

Quality Jobs... Quality People

- Big Rewards
- Temp to full time
- Long-term night work
- Large international firm

Walk in applicants welcome.

1 - 4 p.m., Monday - Friday
1020 SW Taylor, #230

CALL 1-800-90KELLY

KELLY Temporary Services

(Equal Opportunity Employer)

Receptionist

For private non-profit social service agency. Full-time position. Salary range \$10,951 - \$16,426. DOE. Previous experience with a Meridian System or reception/switchboard a plus. Heavy phones. Must have good phone skills, phone manner, flexibility and be able to handle multiple tasks. Pick up application at The Boys and Girls Aid Society, 018 SW Boundary Ct., Ptd. No phone calls please. Deadline October 31, 1994. Equal Opportunity Employer.

A House to call Home

Fixer up or not. N/NE, owner must carry contract. Call Will at 671-9555.

Clerical

Portland Public Schools Personnel Services Sr. Clerk II

6 mos temp position, October 1994 through March 1995. Salary range: \$19,356 - \$20,922. Work week Monday - Friday. Hours 4am to 1pm. Proficient telephone skills, exc attendance record, ability to work independently and under tight timelines. Must be flexible. Typing: 50wpm. Record keeping skills, detail oriented. 3 yrs of computer exp involving IBM and Macintosh, and database programs. Knowledge of school locations helpful. Strong staff & public relation skills nec. No phone calls, please. Apply at 501 N. Dixon. Applications accepted through Fri. Oct 14th. Equal Opportunity/Affirmative Action Employer.

Employment Northeast Openings!

ENTRY LEVEL

Major Hi-Tech comp. has immediate openings for assemblers & packers. Long term potential competitive wages, excellent work environment & OT opportunity, Trainees OK. CALL TODAY!!



EASTSIDE 655-5711

CURRENTLY INTERVIEWING IN NE

Never A Fee
Equal Opportunity Employer

Office Manager 2

\$1,869 - \$2,511 Monthly
The Oregon Department of Forestry is currently recruiting for Office Manager 2. This position is located in Sweet Home, Oregon.

The Office Manager supervises the clerical, administrative, and business support activities of a district operation. Qualifications are: one year of experience as a Supervisor of Clerical/Secretarial or Office Support Staff which included responsibility for hiring, training, assigning and reviewing work, doing performance appraisals, and handling disciplinary actions and grievances.

Announcement opens October 10, 1994 and closes November 1, 1994. Contact Department of Forestry Personnel Section, 2600 State Street, Salem, OR 97310, (503) 945-7294 or TDD 1-800-437-4490 for job announcement, test questions, and applications.

An Equal Opportunity Employer

Case Manager/Therapist

Working with chronically mentally ill clients in a day treatment program. Experience working with personality disorders required. MSW or MA degree in human services. Full-time. Send resume to Alice Bergman, CCMH, 6329 N.E. M.L. King Jr. Blvd, Portland, OR 97211. Closing date: 10/23/94.

Accounting

Accounts Payable/Bill Clerk

KPDX Fox-49 is looking for an upbeat, detail oriented person to run its accounts payable desk. The successful candidate will also be responsible for debriefing broadcast logs and generating invoices in a timely fashion. We offer a competitive salary and great benefits. Macola and/or broadcast experience helpful. Obtain required application at KPDX, 910 NE Martin Luther King Jr Blvd, Portland, OR 97232, or contact personnel at (503) 239-4949. Closes 10/12/94. EEO.