

CLASSIFIEDS

Nursing

Relief Nurses (RN or LPN)

Salary:

RN: \$10.24 - \$16.49 Per Hour
DOQ

LPN: \$8.44 - \$13.86 Per Hour
DOQ

The Position: CODA, Inc., seeks registered or licensed practical nurses to work in an outpatient drug treatment facility. The position works on-call shifts as needed providing general nursing services to methadone-treatment clients. Duties include: Daily assessment of opiate-dependent clients; Administration of non-injectable methadone; Maintenance of medication records; Observation for and reporting of any adverse client reactions; Interaction with clinical physicians and transcription of their orders; Provision of direct nursing services to clients and staff in emergency situations. **Shift:** Available days and specific shift hours vary considerably, providing much flexibility for scheduling. The dispensary operates Monday through Friday from 6:00am until 3:00pm, and 7:30am until 11:30am on Saturday and holidays. **To Qualify:** Applicant must possess a current, unencumbered Oregon license as a Registered Nurse or Practical Nurse. A valid driver's license is also required. Applicants must complete a criminal background investigation. Individuals currently serving any federal, state or county parole or probation are ineligible for this position. Candidates must consent to a criminal background check. **To Apply:** submit standard CODA application form, including screening question responses, to the address below. **Application Materials Are Available At And Must Be Returned To:** CODA, Inc., 210 NE 20th Ave, Portland, OR 97232; Tele: (503) 236-2290 Ext. 254. CODA is an Equal Opportunity/Affirmative Action Employer.

Human Resources Representative



PARAGON
CABLE

Paragon Cable is recruiting for an HR Representative with 2 years of progressive HR experience. Or a college degree in HR or related field, plus HR experience, primarily in the **Employment** function. Compensation and Benefit experience is helpful. PC experience and excellent communication are also required. Responsibilities include: coordinate non-exempt staffing and temporary employment requirements, maintain Equal Opportunity Employer/Affirmative Action data, assist in salary administration and other HR reporting needs, conduct salary surveys and coordinate HR-related activities. Paragon offers a competitive salary and excellent benefits. To apply send resume and salary history to:

Oregonian, Dept. 6728-M,
Portland, Oregon 97201-3499

We offer a drug free workplace. A pre-employment drug test is required.

We are an Equal Opportunity/American Disabilities Act Employer.

Hate Your Job? So Did I!

Take advantage of a great opportunity while contributing to the environment. Let's talk! Call Anita 641-5547

Programmer/Analyst

\$2732 - \$3643, Exc. benefits. Limited duration position with State agency. Exp. in Unix and Progress essential. Call 229-5873 x225. Job closes 9-23-94.

Production

Sock It Away!

- Big \$\$ rewards for long term night work.
- Work 3 or 4 (12 hr) shifts per week, must work alternating weekends
- Clean, precision production environment at large international co.
- Long term commitment to variable schedule. Lots of overtime \$\$.
- 6-12 mos prod/mfg. exper
- Steady work history req'd
- Drug free workplace.

CALL 1-800-90KELLY

KELLY

Temporary
Services

(Equal Opportunity Employer)

City of West Linn Office Specialist - Parks Department

\$10.26 - \$13.34 per hour DOQ. 20-30 Hours per week (requires some evening hours). Position performs secretarial and clerical responsibilities. Provides information to the public; receives payments. May track Department expenditures; assist or develop Department fliers, notices, brochures; instruct classes or supervise recreational activities. Schedules City-wide fields and facility uses and registers participants of Recreation programs. High School diploma or GED certificate required. One year progressively responsible office assistance. Minimum one year college level training or two years experience in **recreation, physical education or related field** or equivalent combination. **Finalist must successfully complete a pre-employment drug screen.** West Linn application may be obtained at City Hall, 22825 Willamette Drive, West Linn, OR, 97068, or send a self-addressed, stamped envelope. Completed applications must be received by September 23, 1994, 4:30pm. EEO 656-4518/TDD.

Administrative/Office

Contracts and Account Coordinator

We are seeking a highly motivated individual with strong clerical skills and outstanding organizational skills to prepare, execute and maintain all purchase and sales contracts for large scrap steel recycling company.

Position requires an Associates Degree in Business, Marketing or Accounting or a minimum of two years relevant industry experience. Strong 10 key, basic knowledge of scrap industry, superior communications skills and working knowledge of WP and Lotus are a must.

We offer competitive salary and excellent benefits package. Qualified candidates may send resume with salary history to:

**Human Resources Specialist
Schnitzer Steel Industries, Inc.**
P.O. Box 10047
Portland, OR 97210

No phone calls please. Those selected for interviews will be contacted.

Equal Opportunity Employer

Environmental Service Positions

Environmental Service Positions, full and part time. A living allowance w/benefits and an education award upon completion of the program is provided. This award will help to pay tuition or pay back existing student loans.

EnviroCorps is part of Pres. Clinton's AmeriCorps USA Program. Work on envr. urban projects thru rigorous outdoor restoration and community involvement. Application deadline: Sept. 28.

An eleven mo. commitment is mandatory, beginning Oct. 10, 1994 thru Aug. 1995. Must be at least 18 years old.

For more info, please call 725-5582.

Liquor Regulatory Specialist

\$2,277 to \$3,075 Monthly
The Oregon Liquor Control Commission is recruiting for Liquor Regulatory Specialist. This recruitment will be used to create a list from which openings will be filled as they occur. Offices are located in various locations around the State.

The Liquor Regulatory Specialist assures compliance with liquor laws by instructing and educating applicants, licensees, their employees and the public; inspecting licensed premises; investigating alleged liquor law violations; taking administrative or criminal action when required; licensing qualified applicants; investigating the applicant's background, the personal, criminal, and financial qualifications of the applicant; and reviewing the applicant's proposal for operating the business.

Minimum Qualifications for this classification are:

Four years of experience conducting assessments, investigations, or analysis of allegations, facts, behaviors, documents, laws, legal precedents, and/or other information. This experience must include preparing written findings of fact using individual judgment in developing conclusions or recommendations which are subject to review in court, administrative hearings or some other formal review process. Upper division or graduate level college courses in business or public administration, education or training, social sciences, criminal justice, law, or related fields will substitute on a year-for-year basis for up to two years of the required experience.

To Apply: Obtain a State of Oregon Job Announcement No. **LE940637** and **PD-100** Application form by contacting the Liquor Commission's Human Resources office in Milwaukie, Phone **503-653-3019**, TDD **653-3055**, or at your local State of Oregon Employment Department office. **Recruitment closes October 10, 1994.**

OLCC is an Equal Opportunity Employer, Committed to Workforce Diversity.

Project Controls Manager

The Portland, Oregon project office of Sverdrup Civil, Inc., a multi-disciplined engineering services company, is looking for a Project Controls Manager.

Candidates must have a BS in Civil Engineering Management, or Business degree with experience in engineering/construction. Experience required includes 5-10 years in setting up and maintaining project controls systems and procedures for engineering projects. Experience in program management, sewer/wastewater treatment projects, and construction management is preferred. Responsibilities will include, but not be limited to, developing and implementing a Management Information System for a large engineering multi-project program management assignment; prepare program and project schedules using Primavera software; and implement a document control system.

Please send resume in confidence to:

Project Controls Manager
Sverdrup Civil, Inc.
500 N.E. Multnomah, Suite 684
Portland, Oregon 97232
(No Calls Please)

Sverdrup Civil, Inc., is an Equal Opportunity Employer. M/F/D/V

RICH ALERT!

MAKE A FORTUNE WITH YOUR CAMERA!
Use Any Type Camera. Amazing Recorded Message Reveals Details; Call Today; (503) 293-7164.

Disability Analyst 2 (Appellate Unit Specialist) \$2,261 - \$3,008/month

The State of Oregon Worker's Compensation Division's, Dispute Resolution Section, Appellate Review Unit is recruiting to fill a current vacancy in Salem.

The Appellate Unit Specialist is responsible for reviewing Reconsideration for Requests of Notice of Closures and Determination Orders regarding the extent disability, and ensuring that timely and appropriate responses to appeals are provided to interested parties.

To qualify you must have three years experience evaluating permanent impairment related to disability claims; And a Bachelors degree in psychology, biology, vocational rehabilitation counseling, or a certificate or license in a medical related field, e.g.; nursing, physical or occupational therapy, Or three more years of responsible pertinent experience.

For announcement and application contact Employee Services at (503) 378-8980. Recruitment closes at 5:00 p.m. Oct. 3, 1994.

Equal Opportunity Employer

Clerical Specialist

The Portland, Oregon project office of Sverdrup Civil, Inc., a multi-disciplined engineering services company, is looking for a Clerical Specialist. Three years clerical/word processing/spreadsheet experience required.

Responsibilities will include, but not be limited to, providing word processing and preparation of spreadsheets for project staff; order office supplies and equipment, and maintain supply room; set-up and maintain office library; arrange for and coordinate outside; and provide document processing and preparation for non-construction purchasing activities. Experience with WordPerfect, and Excel, Lotus and/or QuattroPro spreadsheet software preferable.

Please send resume in confidence to:

Clerical Specialist
Sverdrup Civil, Inc.
500 N.E. Multnomah, Suite 684
Portland, Oregon 97232
(No Calls Please)

Sverdrup Civil, Inc., is an Equal Opportunity Employer. M/F/D/V

Volunteers Needed

as on-call rape victim advocates with the Multnomah County district attorney's victim assistance program for evening and weekend shifts. Six training sessions (evenings) begin 10/4/94. Must be 18 years old and have own transportation. Call 248-3222 for more information and to register.

Office Services

Mail Clerk Safeway Inc.

To receive and distribute all mail and parcels. Requires ability to lift 25-30 lbs, repeatedly, a valid drivers license, and a strong customer service/team player attitude P.C. skills helpful. Some weekends. Position within labor contract, beginning at \$6.40 plus benefits. Resumes accepted at Safeway Inc. P.O. Box 523, Clackamas, OR 97015.

E.O.E.

Portland Public Schools

Family Unity Specialist: Portland Touchstone Project

Eight positions available in Jefferson region schools to identify students/families affected by drug/alcohol use. Full-time temporary positions (through June, 1995). Call Personnel Department/PPS 331-3544 for position announcement. Closing date September 30, 1994.

Tile Setters Tile Finishers

Experienced hands needed for job in Portland. Union wages & benefits. Call BAC Local 1 at 232-0358 or 1-800-224-0358 Mon-Fri, 7-10am. Equal Opportunity Employer.

Multnomah County

Medical Social Worker; \$16.89 per hour.

Sr. Case Manager - Aging Services; \$14.60 per hour.

Case Manager 2 - Aging Services; \$13.89 per hour.

Community Integrated Service Coord - Sheriff's Office; \$14.60 per hour.

Apply for the above jobs by September 23. Minority and bilingual candidates encouraged to apply. Call 248-5035 (248-5170 TTY) for job information or visit Employee Services, 1120 SW 5th Ave., Room 1430, Portland. Equal Opportunity Employer.

Criminal Justice Employment Opportunities

Corrections, Investigations, Law Enforcement Courts, Security, Probation, Parole, etc. For Info: Professional Network Association, Box 190968, Boston, MA 02119.

Radio

Immediate opening for Radio Promotions Director. Two years experience required. Top Portland Area Radio Station. Combo. Send resume to PO Box 14957, Portland, OR 97214, attention Station Manager, no phone calls. Equal Opportunity Employer

Maintenance Supervisor

Maintenance Supervisor

Facility Maintenance Supervisor needed with prior experience in planning, coordination and supervision of a small maintenance services department within a vocational training school. Requires Technical training and six years experience in building, grounds an equipment maintenance, one of which should be in a supervisory capacity. Experience must include HVAC.

Submit letter of interest and resume no later than Sept. 23, 1994 to:

Human Resources

31244 E. Historic Columbia River Hwy.
Troutdale, OR 97060

An Equal Opportunity Employer
M/F/D/V

GROCERY

**Waremart
Foods**

**Cub
Foods**

An Employee-Owned Company

WAREMART/CUB FOODS, one of the fastest growing retail grocery companies in the West, is accepting applications for the following departments:

■ Cashier ■ Meat ■ Produce ■ Deli/Smokehouse
■ Bakery ■ Variety ■ Video ■ Bulk Foods
■ Floral ■ Demo ■ Maintenance ■ Freight

Entry level wage \$5.75-\$6.15 an hour with progressions up to \$12.40. In addition, we offer an excellent medical and dental benefits package and an employer stock ownership plan.

Must be a high school graduate or possess a GED certificate. Applicants may be subject to an employer-paid drug screen.

Apply in person at one of the stores listed below:

■ **CUB FOODS**
11250 SE 82nd Ave, Clackamas, OR

■ **WAREMART**
4750 SW Western Ave, Beaverton, OR

■ **CUB FOODS**
3025 Cedar Hills Blvd, Beaverton, OR

■ **CUB FOODS**
7809-A NE Vancouver Plaza, Vancouver, WA

■ **CUB FOODS**
9700 NE Hwy 99, Hazel Dell, WA

■ **CUB FOODS**
7500 Dartmouth Rd, Tigard, OR

■ **CUB FOODS**
1222 NE 102nd Ave, Portland, OR

■ **WAREMART**
1975 SE TV Hwy, Hillsboro, OR

EQUAL OPPORTUNITY EMPLOYER

Police Career Opportunity

The Portland Police Bureau is looking for dedicated men and women who are interested in serving the community as a police officer.

If you want to make a positive change and want a challenging and fulfilling career with excellent salary and benefits - the Portland Police Bureau can offer you that opportunity.

\$27,622 - \$45,323

Medical and Dental Benefits
Paid Vacation and Sick Leave

Portland Police Bureau Human goals:

"To attract to the Police Bureau a diverse group of individuals with ability, dedication and capacity for growth" and "To make the Police Bureau a model of equal opportunity for all"

Applications may be picked up in person
September 12-23, 1994

at:

Portland City Hall!
1220 S.W. 5th Avenue, Room 110
Portland, OR 97204

If you live outside the Portland Metro area call for application
1-503-823-0512

