

CLASSIFIEDS

Collectors

First Consumers National Bank is currently seeking disciplined and dependable individuals to fill several full time Collector positions. Responsibilities of the position include analyzing past due accounts, negotiating payment arrangements, performing credit bureau searches and skip tracing. We are currently seeking to fill various shifts. One year of telephone collection experience is preferred however, we will train the right candidates. First Consumers National Bank offers an excellent credit business career opportunity with competitive compensation based on experience and excellent benefit package. For consideration, please call our Job Hot Line at 520-8464 or come to our business location to fill out an application at 9300 SW Gemini Dr., Beaverton, OR 97005 between 8:00am - 11:00am and 1:00pm - 3:00pm Monday - Friday.

Equal Opportunity Employer

Driver

Substitute Bus Driver

Recruiting to create a pool of eligible drivers.

On-call position, 0 to 32 hrs/wk. Position requires dependable automobile, insurance, valid WA State driver's license with safe driving record. Able to pass pre-employment health exam indicating ability to carry out the needs of the position. Must be willing to obtain CDL, class "C" with passenger endorsement. Paid training. Placement at \$7.20/hr.

Obtain application pkg. 9-4 pm, Mon. - Fri., Economic Opportunity Committee office, 10621 NE Coxley Dr., Ste. 207, Vancouver, WA 98662, (206) 896-9912. Application deadline is Thursday, 9/15/94.

EEOC/AA

Rider Advocates

Citizens interested in working in North and Northeast Portland neighborhoods with community or public service experience needed. Rider Advocates with the Northeast Coalition of Neighborhoods. Advocates will receive training in order to provide customer information and assistance, work cooperatively with Tri-Met bus operators and other personnel while on bus routes. Applicants must have good social skills, acceptable written and verbal communication skills, be reliable and available to work weekdays from 2:30pm to 11:30pm. Experience with conflict resolution and mediation preferred.

Compensation begins at \$8.50 per hour plus health benefits. All Advocates must successfully complete a post offer physical examination and drug test. Applications can be obtained between 9:00am and 5:00pm weekdays at the NECN offices, 4815 NE 7th Ave., Portland, OR and must be returned by 5:00pm, Friday September 16. No telephone calls or resumes accepted.

Social Service

Crisis Intervention Counselor

Full-time position. QMHP and MSW or Master's in related field required. Duties include crisis counseling, family counseling, case coordination, and record keeping responsibilities. Competent to work in multi-cultural setting. Salary \$19,000 - \$24,000 annually. Pick up agency application and submit by September 14, 1994, attention Dave Femrite, at The Boys and Girls Aid Society, 018 SW Boundary Ct., Ptd. Equal Opportunity Employer.

Tile Setters

Tile Finishers

Experienced hands needed for job in Portland. Union wages & benefits. Call BAC Local 1 at 232-0358 or 1-800-224-0358 Mon-Fri, 7-10am. Equal Opportunity Employer.

Emergency Communication Manager

City of Astoria, Oregon. Salary \$2624 - \$3144/mo. Oversees all functions of the Communications Center including budgeting; supervising; dispatching; preparing bid specs.; training; ensuring maintenance of equipment in Center, police dept. and radio sites; maintaining positive relations with subscribers and their board. Bachelor's degree in related field and four years progressive experience in police and/or fire communication dispatching or equivalent experience and training. Must complete or ability to complete a formal supervisor's training course and have current BPSST Certification as Telecommunicator and Emergency Medical Dispatcher or ability to obtain. Residency requirement exists. Send resume and City application to Human Resources, City of Astoria, 1095 Duane, Astoria, Oregon 97103 (503) 325-5821 to be received no later than **Monday, September 26, 1994 by 5:00 pm.** Equal Opportunity Employer.

Rider Advocates Coordinator

Individual with supervisory and community program coordination experience needed to work in North and Northeast Portland neighborhoods for the Northeast Coalition of Neighborhoods (NECN). The Coordinator will supervise a team of 8 Rider Advocates employed to assist Tri-Met customers and bus operators on bus routes. Applicants must have a minimum high school diploma or GED. College degree or equivalent experience preferred. A minimum of 2 years experience administering programs, budget and staff, with excellent written and verbal communication skills. The Coordinator must be reliable and available to work from mid-afternoon to late evening. In addition, the Coordinator must have a valid Oregon or Washington driver's license and positive driving record. Salary is \$13.00 per hour plus health benefits. The Coordinator must successfully complete a post offer physical examination and drug test and subsequent training program. NECN is a non-profit organization and an equal opportunity employer. Bilingual applicants encouraged to apply. Applications can be obtained between 9:00am and 5:00pm weekdays at the NECN offices, 4815 NE 7th Ave., Portland, OR and must be returned by 5:00pm, Friday September 16. No telephone calls or resumes accepted.

Nursing

RN/Outpatient Childbirth Educator

On-Call Eve & Sat

Position requires OR RN license and one year experience as a childbirth educator. Must travel, classes held in greater Portland and Vancouver. Work approx. 6-10pm, 1-2 evenings per week.

Apply in person, M-F, 9am-3:30pm to complete an online application, referencing Job #9401318. Out of area applicants should send resume to Kaiser Permanente, Human Resource Office, Suite 164, 2701 NW Vaughn, Portland, OR 97210-5398.

KAISER PERMANENTE
The health caring people.
An Equal Opportunity Employer.

Receptionist

Full time receptionist needed for a student housing organization. Excellent benefits including medical, dental, 19 days paid leave, and 9 paid holidays. Variety and team atmosphere. Applications available at 2121 SW Broadway Suite 111, Portland OR 97201 or call 497-1188. Closing date Sept. 9, 1994. Equal Opportunity Employer.

Custodian

Custodian

Custodian needed to perform a variety of tasks and keeping the student/staff cafeteria area, serving approx. 200, in a clean and orderly condition. Duties include the supervision and instruction of students in a vocational training institution environment. Requires a basic understanding of cleaning compounds, waxes, polishes, etc. and their proper applications. Previous experience as a custodian preferred. High school diploma or equivalent preferred. Submit **letter of interest and resume** no later than Sept. 9, 1994 to:

Human Resources
31244 E. Crown Point Hwy
Troutdale, OR 97060

An Equal Opportunity Employer
M/F/D/V

Attorney

The Northwest Power Planning Council seeks an attorney to advise the Council on fish and wildlife issues. Qualifications: at least three years experience practicing law; experience in natural resource law and policy and/or Indian law; good writing, speaking and problem solving skills; ability to work in an interdisciplinary setting. Experience with administrative rule making and membership in the Oregon bar also would be helpful. Salary will depend on experience and qualification. To obtain a full job description, write or call Bobbe Fendall, Northwest Power Planning Council, 851 SW Sixth Ave, Portland Oregon 97204-1348. Telephone (503) 222-5161, or toll free (800) 222-3355. Application deadline: September 30, 1994.

Accountant

Accountant

Staff Accountant needed to perform accounting and auditing functions within general accounting and summarize data for periodic operating statements for a training institution. Requires a Bachelors degree in accounting or business administration and one year related experience. Public & Private sector experience preferred. Directly related experience may be considered in lieu of formal education. Submit **letter of interest and resume** no later than Sept. 9, 1994 to:

Human Resources
31244 E. Crown Point Hwy
Troutdale, OR 97060

An Equal Opportunity Employer
M/F/D/V

Operations Manager

Oregon Food Bank seeks experienced manager to oversee collection, warehousing and distribution of food to local & statewide agencies. Responsible for managing two warehouses, dispatch operations and product salvage, and supervising associated staff. Minimum 3 years exp. in operations, transportation and warehouse mgmt; detail oriented, knowledge of plant & equip. maintenance. Strong interpersonal skills req. Attractive compensation and benefits. Send cover letter with salary requirements and resume to Oregon Food Bank, 2540 NE Riverside Way, Portland, OR 97211. Position closes 9/21/94. Equal Opportunity Employer.

Painter

Full time painter needed for a student housing organization. Responsible for unit turnover and common areas. Excellent benefit package including 19 days paid leave plus holidays. Starting at \$8.30-8.67 per hour. Applications available at College Housing Northwest, 2121 SW Broadway Suite 111, Portland OR 97201 or call 497-1188. Closing date Sept. 9, 1994. Equal Opportunity Employer.

Leasing Agent

Part time leasing agent needed for a student housing organization between the hours of 1:00 to 5:00pm, Monday through Friday. Variety and team atmosphere. Applications available at College Housing Northwest, 2121 SW Broadway Suite 111, Portland OR 97201 or call 497-1188. Closing date Sept. 9, 1994. Equal Opportunity Employer.

Senior Researcher

State of Oregon
\$3008 - \$4009

Senior and Disabled Services Division has an immediate opening in Salem for researcher to carry out analyses on adequacy of nursing facility rates, trends in program operations and complete special studies. For complete application process contact Employee Services at 503-945-5843, TDD 1-800-282-8095. Closes 9/16/94.

RICH ALERT!

MAKE A FORTUNE WITH YOUR CAMERA!

Use Any Type Camera. Amazing Recorded Message Reveals Details; Call Today; (503) 293-7164.

STANDARD INSURANCE COMPANY

People. Not just policies.™
We need people with a wide range of talents to join us as we help families and business achieve financial security through Standard's products and services. Qualified individuals are encouraged to apply for the following job opportunity.

Secretary

Performs administrative, computer-based and reception support for the Quality and Training section. Coordinates and schedules numerous training activities, maintains associated records, and assists with material development. Updates training databases and produces computer reports. Serves as primary back-up for Home Office receptionist. Ideal candidate will have secretarial/administrative experience. Demonstrated customer service, verbal and written communication skills essential. Working knowledge of Macintosh and the following applications desired; Microsoft Word, Pagemaker, File Maker Pro and WordPerfect. Must have strong detail orientation with ability to organize workload to meet changing priorities and deadlines. Type 50 wpm.

Our job openings represent excellent opportunities to be associated with a growing company proud of its financial strength.

Standard Insurance offers a smoke-free work environment and a comprehensive benefit program which includes a family package with child care subsidy and referral service, medical, dental and vision insurance. Our home office is conveniently located downtown and we provide a transit subsidy for our employees who take advantage of public transportation.

Application deadline is Wednesday, Sept. 14, at 1 pm. Business hours are 8am to 5pm and a room is available from 9am to 1pm for completion of applications. Applicant packets may be picked up and dropped off before or after business hours at our guard station on level 2.

Standard Plaza

Level 2, Human Resource Office
1100 SW 6th Avenue
Portland, OR 97204
Job Hotline #321-OPEN (6736)
Equal Opportunity Employer

Hate Your Job? So Did I!

Take advantage of a great opportunity while contributing to the environment. Let's talk! Call Anita 641-5547

WAREHOUSE/DOCK

Growing mfg. of vinyl, aluminum, and wood window and door products is accepting applications for warehouse and loading dock work. Positions involve reading a tape measure and some lifting. Pre-placement physical and drug screen are part of the screening process.

- \$1 per hour increase over first 5 months of employment. Warehouse premium.
- Health Insurance.
- Paid vacation and holidays.
- Weekly pay check.
- 3 shifts.
- Opportunity for Advancement.

Applications will be accepted Mon-Fri 8am-11am or 1-3pm, Personnel Dept 18600 NE Wilkes Rd. Portland, OR 97230.



Equal Opportunity Employer

Mental Health

Child Treatment Specialist On-Call Relief

Work w/mostly disturbed ages 5-13. Related exp or education desired. All Shifts available. Flexible schedule is necessary. Apply at Waverly Children's Home, 3550 SE Woodward, Portland, OR 97202.

Equal Opportunity Employer

PRODUCTION ASSEMBLY

Growing manufacturer of vinyl, aluminum, and wood window and door products is accepting applications for employment. Positions involve reading a tape measure and some lifting. Pre-placement physical and drug screen are part of the screening process.

- \$1 per hour increase over first 5 months of employment.
- Health Insurance.
- Paid vacation and holidays.
- Weekly pay check.
- 3 shifts available.
- Opportunity for Advancement.

18600 N.E. Wilkes Rd. Portland, OR 97230
Applications will be accepted Mon-Thurs 8am-11am or 1-3pm
Personnel Department
Equal Opportunity Employer.



Job Opportunity

City of Portland

Administrative Specialist

Approximate Hourly Wage: \$10.73 at entry to \$13.73
Tentative closing date: Monday, September 12, 1994.

Plumbing Inspector

Hourly Wage: \$17.98 at entry to \$20.54 after 1 year.
Tentative closing date: Tuesday, September 6, 1994.

Sr. Administrative Specialist

Hourly Wage: \$13.19 at entry to \$16.86.
The Sr. Benefits Technician is responsible for various administrative support functions in the Risk Management/Benefits Division. Duties include: Support for Flexible Spending Accounts; weekly FSA claims processing and reimbursement; Retiree and COBRA premium administration. Tentative closing date: Friday, September 16, 1994.

Civil Engineer

Approximate Monthly Salary: \$4,306 at entry to \$4,746 (three steps)

This position requires a EIT certification, ability to acquire a PE License (within 6 months) of appointment and five years engineering experience. Professional engineers apply their knowledge to solve municipal engineering problems in the design, construction, improvement and maintenance of the City's infrastructure that includes sewer systems and environmental protection. Tentative closing date: Monday, September 19, 1994.

Signal Systems Manager (Principal Engineer)

Monthly Salary: \$4,687 at entry to \$5,990
The Signal Systems Manager manages a professional staff engaged in planning, designing, constructing, and operating a 900+ signal system. The SS Manager is responsible for the City's JHK Series 2000 Central Control System including its' effective expansion. Tentative closing date: Friday, October 14, 1994.

Apply at City Hall, Room 100,
1220 SW 5th Ave. Portland, OR 97204.
Applications also available at local TPIC branch offices,
NE Workforce Center and Urban League.
Job information call: (503) 823-4352 and TDD (503) 823-3520.
The City of Portland is an AA/EEO employer.

Counselor

Residential Relief Workers

\$6.30 Per Hour

The Position: CODA, Inc., seeks relief workers to provide facility and client supervision on an irregularly-scheduled, as-needed basis at our two residential treatment facilities. Some positions require child-care (infant through toddler) skills and experience. **To Qualify:** Requires drug/alcohol treatment experience and/or education. Individuals currently serving any federal, state or county parole or probation are ineligible for this position. Candidates must consent to a criminal background check. **To Apply:** submit standard CODA application form, including screening question responses, to the address below. **Application Materials Are Available At And Must Be Returned To:** CODA, Inc., 210 NE 20th Ave, Portland, OR 97232; Tele: (503) 236-2290 Ext. 254. CODA is an Equal Opportunity/Affirmative Action Employer.

Social Service

Case Manager

Young Parents Program

Provide services to pregnant and parenting teens at alternative high school in Beaverton. Experience working with adolescents. Bachelor's in Human Service. We value diversity. Salary range \$14,807 - \$22,212. Deadline September 7, 1994. Apply at The Boys & Girls Aid Society, 018 S.W. Boundary Ct., Ptd. No calls please. Equal Opportunity Employer.