

CLASSIFIEDS

Training

Training Program Specialist

Design, organize, implement, and evaluate comprehensive training and development program for Economic Opportunity Committee of Clark County, Inc. Bachelor's degree in communications, adult education, sociology, psychology, or other closely related field required. Two years experience in developing and implementing staff and/or client training programs, and in event coordination skills. WordPerfect 5.1 required; Lotus 1-2-3 desirable. Able to organize and implement a work plan and budget, facilitate group meetings, conduct needs assessments, handle multiple projects simultaneously, demonstrate initiative, and use team approach to problems solving. Starting salary: \$11.45/hr.

Must submit cover letter, resume, 3 letters of recommendation, and an EOC application by Thursday, Sept 1, 4pm. Obtain application package from Economic Opportunity Committee office, 10621 NE Coxley Dr., Suite 207, Vancouver, WA 98662, (206) 896-9912 between 9am - 4pm, M-F. EEOC/AA

Education

Planning Associate Level 10 Planning & Service Coordination Unit

Duties: Provide leadership in environmental scanning & assessment of educational needs for the NW, prepare analyses of state & local policy options, provide assistance to state systemic reform efforts. Qualifications: Masters in Ed., Public Admin. or related field, Bachelors & extensive exp & trng, will be considered, understanding of current ed policy issues & change efforts, able to write for policy audiences, understanding technical processes for conducting field based studies & surveys, able to use computers to prepare reports, knowledge of Internet & Gophers, able to travel alone by air & drive a car. Salary \$43,756 - \$45,756 per annum, excellent benefits. Cover letter & resume must be received by 3:00 p.m. 9/2/94. If selected for interview, candidate must bring a portfolio of work that documents qualifications for the position. Please indicate the position for which you are applying. Apply to:

Personnel Office
Northwest Regional
Educational Laboratory
101 S.W. Main Street, Suite 500
Portland, OR 97204
Equal Opportunity Employer

Word Processing Specialists

Legislative Assembly is accepting applications for Word Processing Specialists in the Legislative Counsel's Office. These positions begin December 1, 1994, and may last until November 15, 1995. Word processing specialists prepare a variety of complex documents on a production basis during the presession, session and post-session publication period. You must have three years of general office experience, including two years' full-time experience in word processing, and a typing speed of 65 wpm. Salary is \$1505 per month with session health insurance benefits. For application materials contact Employee Services, S-401 State Capitol, Salem OR 97310 (503) 986-1373 TDD: (503) 986-1374 Fax: (503) 986-1684. Deadline for application is September 30, 1994.

Radio

Immediate opening for radio news assignment editor. 3 to 5 years experience required. Send resume and references to Operations Manager, P.O. Box 14957, Portland, OR 97214. No calls please. EOE.

Network



Blue Cross Blue Shield of Oregon
HMO Oregon

Sr. LAN Specialist (Sr. Data Communications Specialist)

Blue Cross and Blue Shield of Oregon is currently accepting applications for a Senior Data Communications Specialist in our Information Resources Dept.

Qualified candidates must have a minimum of five years experience in a multi-vendor, multi-protocol LAN environment, in-depth working knowledge of inter-networking equipment (routers, bridges, hubs), Ethernet, and Token Ring topologies and TCP/IP and IPX protocols. Must have proven problem solving skills and ability to effectively utilize network management and diagnostic equipment. Excellent customer service and interpersonal skills. Good verbal and written communications skills are necessary.

Must be flexible to work a variety of hours and weekends due to corporate projects. This position is required to work on-call. The successful candidate will be responsible for:

- Troubleshooting and resolving network hardware and software problems.
- Assisting in evaluating and recommending network solutions and equipment to meet business requirements.
- Installing and maintaining local area (LAN) and wide area networks (WAN), T1 and other data communications devices and circuitry.
- Creating and maintaining procedures & documentation used in support of the networks.
- Providing consultation to other areas of the corporation regarding network related issues.

Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flex-time work hours and competitive salary. Pre-employment drug screening required. To assure your resume is processed immediately, place ad #132 at the top of your resume or in your cover letter. Send resume to:

Blue Cross and Blue Shield of Oregon/HMO Oregon
Human Resources Dept., 3rd Flr
PO Box 1271
100 SW Market Street
Portland, OR 97207
TDD #255-6780
Equal Opportunity Employer

Senior Researcher State Of Oregon \$3008 - \$4009

Senior and Disabled Services Division has an immediate opening in Salem for researcher to carry out analyses on adequacy of nursing facility rates, trends in program operations and complete special studies. For complete application process contact Employee Services at 503-945-5843, TDD 1-800-282-8096. Closes 9/9/94.

Help Wanted

Currently, the Washington State Dept. of Ecology in Kennewick has two new positions open. These positions are in support of the clean up at Hanford.

Chemist 3

Min. Qual. - B.S. in Chem. or B.S. + 4 yrs. exp.
Mo. Salary: \$2728 - 3491

Hydrogeologist 3

Min. Qual. - B.S. + 3 yrs. or M.S. + 1 yrs.
Mo. Salary: \$2937 - 3758

If interested in these positions, please call (509) 736-3047 for Info./Appl.

Earn \$1,000.00

Black Women interested in economic freedom can earn up to \$1000.00 or more a month. Call 233-0189 for more information.

Counselor III

New Directions Family Treatment Center

Three Positions Available
\$1,294 - \$1,360 Per Month
Plus Benefits

Duties: CODA, Inc., has three vacancies for mid-level substance-abuse counselors at our New Directions Family Treatment Center located on Southeast 86th and Woodstock. Positions diagnose, evaluate, and treat clients, some of whom may be pregnant and/or have small children; conduct individual, group, and family counseling and therapy; consult and coordinate with CSD, Probation and Parole Offices, and other outside agencies; monitor the milieu; participate in marketing and promotion activities.

Shifts: Position C3F40 works Mon - Thur from 9am until 7pm; Positions C3N40 and C3N41 work a combination of daytime and evening hours from Monday through Friday of each week. **To Qualify:** A bachelor's degree in human services, discipline and at least two years' supervised human-services experience (ideally with pregnant women and/or with children) or equivalent are required. Knowledge of chemical dependency and experience with chemically-dependent clients are very strongly preferred. Applicants must be certified/certifiable in CPR and capable of performing CPR for 15 minutes continuously. Individuals currently under a federal, state, or county parole or probation are ineligible for this position. Candidates must consent to a criminal background check. **To Apply:** submit standard CODA application form, including screening question responses, to the address below. **Application Materials Are Available At And Must Be Returned To:** CODA, Inc., 210 NE 20th Ave, Portland, OR 97232; Tele: (503) 236-2290 Ext. 254. CODA is an Equal Opportunity/Affirmative Action Employer.

Attorneys

Portland Development Commission Attorney

\$55,500 - \$86,000

PDC is seeking two attorneys with 5-8 years experience with demonstrated skills in negotiating and drafting complex lending and real estate documents. Positions may also advise Commission on issues related to municipal, urban renewal, housing, economic development, and collection and foreclosure; tries civil cases in all courts. Applicants must be motivated, team oriented, possess excellent interpersonal skills, and be capable of handling multiple tasks independently. Must be OSB member.

Please pick up application packet and return with resume by September 6, 1994.

Portland Development Commission

Attn: HR
1120 SW 5th Avenue, #1100
Portland, Oregon 97204

The Portland Development Commission values diversity in its work force and is committed to Equal Opportunity and Affirmative Action.

Community Development

Seeking dynamic director for nationally known nonprofit organization supporting community-based development in Portland. Responsibilities include fundraising, grant program administration and evaluation, public policy development, training, and technical assistance. Resume and cover letter by 8/26/94 to The Neighborhood Partnership Fund, 621 SW Morrison, Suite 725, Portland, OR 97205. Call (503) 295-9995 for job description. An equal opportunity employer.

Training Coordinator/Affirmative Action Resource

Program Technician I

\$2217 - \$3009 Monthly

The Oregon Department of Environmental Quality (DEQ) is currently seeking qualified applicants for the position of Training Coordinator/Affirmative Action Resource located in our Human Resources section location in Portland, Oregon. This is a limited duration position funded through May 31, 1995.

To qualify applicants must have three (3) years of experience administering or coordinating parts or subsets of projects or programs.

A Bachelor's degree in Business Administration, Management, Public Administration, or a field directly related to the position will substitute for two (2) years of required experience.

To receive an application and announcement, call the DEQ jobline at (503) 229-5785, TDD (503) 299-6993. This announcement is scheduled to close August 31, 1995.

CCMH

Adolescent/Family Therapist

Intensive day treatment program for severely emotionally disturbed adolescents 13-17, focusing on multicultural treatment approach to youth and families. MSW or MA degree in related field required. Position calls for case management, individual and family therapy, group therapy and milieu management. Experience with minority adolescents preferred.

Group Counselor

Counselor for an intensive after-school treatment program serving SED adolescents in North Portland. BA in human services required. Prior work with a culturally diverse population preferred.

Send resume by 8/26/94 to CCMH, 6329 N.E. M.L. King Jr. Blvd., Portland, OR 97211, Attn: Alice Bergman.

Vehicle Inspector

Vehicle Emissions Technician I

\$1409 - \$1869 Monthly

The Oregon Department of Environmental Quality, Air Quality Division is currently seeking qualified applicants for the position of Vehicle Inspector for the Vehicle Inspection Program located in the Portland Metropolitan area. The current vacancies are part-time positions. These positions perform motor vehicle inspections for air quality and noise control at different test stations throughout the Portland Metropolitan area.

To request an application, please call the DEQ jobline at (503) 229-5785; TDD (503) 229-6993 no later than September 14, 1994.

Equal Opportunity Employer

Copy Editors

Legislative Counsel is accepting applications for copy editors for the Oregon Legislature. These positions begin December 1, 1994, and may last until November 15, 1995. Copy editors prepare, edit and proofread legislative publications, including bills, amendments to bills and related publications. You must have extensive knowledge of grammar, syntax and spelling. Preference will be given to applicants with a four-year degree in English or journalism and professional copy editing experience. Salary is \$1571 per month with session health insurance benefits. For application materials contact Employee Services, S-401 State Capitol, Salem OR 97310 (503) 986-1373 TDD: (503) 986-1374 Fax: (503) 986-1684. Deadline for application is September 30, 1994.

Attention Teachers

Utilize your talents, obtain financial independence while contributing to the environment - call Anita 641-5547.

Job Opportunity

City of Portland

Assist. Program Specialist (Arts Commission)
Approximate monthly wage: \$2,955

This professional position is responsible for performing technical support in the coordination and administration of art programs. Tentative closing date: Friday, August 26, 1994.

Plumbing Inspector

Hourly wage: \$17.98 at entry to \$20.54 after 1 year.

Plumbing Inspectors perform inspections of new or remodeled water, drainage, waste, vent, and sewage systems to ensure plans, materials, and workmanship conform to plumbing code requirements. Tentative closing date: Tuesday, September 6, 1994.

Fire Fighter/Paramedic

Monthly salary: \$2,017 at entry to \$2,961 after 1 year.

Fire fighter paramedic must possess or be in the process of obtaining a EMT IV certification. Work includes participating in supervised drills, training in fire fighting skills, emergency medical response and techniques, and report writing. Tentative closing date: Friday, September 2, 1994.

Apply at City Hall, Room 100,
1220 SW 5th Ave. Portland, OR 97204.

Applications also available at local TPIC branch offices,
NE Workforce Center and Urban League.

Job information call: (503) 823-4352 and TDD (503) 823-3520.
The City of Portland is an AA/EEO employer.

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Counselor

Residential Relief Workers

\$6.30 Per Hour

The Position: CODA, Inc., seeks relief workers to provide facility and client supervision on an irregularly-scheduled, as-needed basis at our two residential treatment facilities. Some positions require child-care (infant through toddler) skills and experience.

To Quality: Requires drug/alcohol treatment experience and/or education. Individuals currently serving any federal, state or county parole or probation are ineligible for this position. Candidates must consent to a criminal background check. **To Apply:** submit standard CODA application form, including screening question responses, to the address below. **Application Materials Are Available At And Must Be Returned To:** CODA, Inc., 210 NE 20th Ave, Portland, OR 97232; Tele: (503) 236-2290 Ext. 254. CODA is an Equal Opportunity/Affirmative Action Employer.

Multnomah County

Corrections Counselor - Bilingual Spanish desirable; \$13.41; apply by Sept 2.

Health Assistant-Bilingual Spanish; \$9.40 per hour; apply by Sept 2.

Volunteer Coord-Sheriff's Office; \$14.88 per hour; apply by Sept 2.

Staff Dev & Training Spec-Health Dept; \$14.88 per hour; apply by Sept 9.

Minority and bilingual candidates encouraged to apply. Call 248-5035 (248-5170 TTY) for job information or visit Employee Services, 1120 SW 5th Ave., Room 1430, Portland. Equal Opportunity Employer.

Executive Director

Executive Director for Portland YouthBuild, a youth empl., educ., and comm. dev. org. Must have commitment to youth, exp. in planning, mgmt., fundraising, and coalitions. \$30 - \$36,000 DOE. Send resume & cover letter to Portland YouthBuild 1220 SW 5th #211 Portland, OR 97204 by 9/23/94. Call 823-3031 w/ questions. Equal Opportunity Employer.

Request For Proposals Literacy

Oregon State Library seeks proposals from individuals/organizations to implement a federal grant to assist public libraries in providing literacy referrals. Grant covers October - December 1994. Probable second year funding. RFP from Val Vogt, Oregon State Library, State Library Building, Salem, OR 97310-0640, 503-378-2112, extension 222. Proposals accepted until 5 p.m., September 16, 1994.

Accounting Supervisor

Vancouver Housing Authority

New position, immediate opening. Responsible for accounting functions of VHA. Supervises staff of four. Degree plus three years progressively responsible experience as a professional accountant, preferably in government-related accounting. Must have supervisory experience and excellent written and oral communication skills. Starting salary \$2754 per month; excellent benefits. Call (206) 694-2501 to request required application materials. Resumes without applications will not be accepted. Completed applications must be received by 5:00pm Monday, September 19, 1994. Vancouver Housing Authority, 500 Omaha Way, Vancouver, WA 98661
Equal Opportunity Employer

Request For Proposals

The Oregon State Lottery is seeking a vendor (s) to act as a Fulfillment House for a variety of products for a Premium Incentive Catalog for Lottery retailers. To receive a copy of the Oregon Lottery's Request for Proposal (RFP), please call (503) 373-0268. Responses for the RFP must be received by 3:00 pm, September 9, 1994.