ASS FED

Insurance



BlueCross BlueShield of Oregon **HMO Oregon Medical Claims** Analyst

(Position #158) Blue Cross and Blue Shield of Oregon/HMO Oregon has an opening for Medical Claims

The claims analyst examines claims and enters data into the system, verifies ICD and CPT-4 codes and determines appropriate action to be taken when a claim is to be pended. Qualified applicants will possess

the following background: A minimum of six months prior front office experience in a doctor's office/hospital/or insurance industry.

 ICD-9, CPT-4 coding experience or class. Prior experience in production

oriented environment.

 Medical terminology certificate. The ability to type 35wpm.

· The ability to work independently and without public contact.

· A commitment to contribute positively to the team concept.

For more information about current openings call our: Job Information Line: 1-800-231-1617

Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flex-time work hours and competitive salary. Pre-employment drug screening required. To assure your resume is processed immediately, place the position number or job title at the top of your resume or in your cover letter. Send resume

Blue Cross and Blue Shield of Oregon/HMO Oregon **Human Resources Dept.** PO Box 1271 3rd Floor, 100 SW Market

Street Portland, OR 97207 TDD #225-6780 **Equal Opportunity Employer**

Finance



BlueCross BlueShield of Oregon **HMO Oregon** Medicare

Reimbursement Specialist (Position #151)

Blue Cross and Blue Shield of Oregon/HMO Oregon is accepting applications for Medicare Reimbursement Special-

This position, under the direction of an auditor or supervisor, completes review of Medicare cost reports and performs other appropriate tasks.

Qualified candidates must have an associates degree in business with one or two courses in accounting and/or previous general bookkeeping/accounting experience and have the ability to articulate well both in oral and written form. Candidates must also be flexible and have the ability to meet deadlines. Lotus experience preferred, but not required.

For more information about current openings call our: Job Information Line: 1-800-231-1617

Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flex-time work hours and competitive salary. Pre-employment drug screening required. To assure your resume is processed immediately, place the position number or job title at the top of your resume or in your cover letter. Send resume

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Portland, OR 97207 TDD #225-6780 **Equal Opportunity Employer**

Advertisement For Bids

Hoyt Apartments Site & Dwelling Improvements

Sealed bids will be received at the Housing Authority of Portland (HAP), 8910 N. Woolsey Avenue, Portland, Oregon 97203, until 2:00 p.m., Thursday, September 1, 1994, for labor and materials to make site and dwelling improvements at (1) existing apartment projects. Shortly thereafter, bids will be opened and publicly read. Interested parties are welcome to attend.

The basic work consists of demolition, concrete walkways and stairs, modular block retaining walls, steel handrail and guardrails, composition roofing, gutter and downspouts, subdrainage system, vinyl flooring, site lighting, and landscaping. The site is Hoyt Apartments, 6304, 6, 10, 12 NE Hoyt Portland, Oregon.

Interested bidders may obtain one set of bid documents at the HAP Maintenance Office, upon receipt of \$20 Twenty Dollar deposit, which is refundable when documents are returned in good condition within 10 days after bid opening. Additional sets may be acquired for a \$20 Twenty Dollar non-refundable

A HAP representative will conduct a pre-bid tour of the project at 6304, NE Hoyt, at 10:00 a.m., Thursday, August 18, 1994, and the attendance of bidders is requested. An orientation will be given prior to moving to the project site. questions posed during the tour, when not addressed in the specifications, will be answered by addendum and mailed to all bidders.

Attention is called to the provisions in "Supplemental Instructions to Bidders" regarding MBE participation and Division "H", "Special Conditions", regarding non-discrimination of Handicapped Persons, Workers' Compensation Insurance and Pre-qualification of Contractor. Minimum salaries and wages as set forth in the specifications shall be paid on this project.

A bid security of 5% of the bid is required as prescribed in the "Instructions to Bidders" Division B.

The successful bidder will be required to furnish and pay for a satisfactory Performance and Payment Bond for 100% of the contract amount, or separate Performance and Payment Bonds, each for 50% or more, or a 20% cash escrow or 25% irrevocable Letter of Credit of the full amount of the Contract.

As permitted by State law and required by the U.S. Department of Housing and Urban Development, the following rules

a. Retainage is 10% (not 5%)

b. Interest shall not accrue on retainage, and

c. Bonds or securities may not be substituted as an alternate form of retainage.

No bidder may withdraw their bid after the hour set for opening thereof until after the lapse of sixty (60) days from the bid opening.

The Housing Authority of Portland may reject any bid not in compliance with the prescribed bidding procedures and requirements and may reject any or all bids and waive all informalities if, in the judgment of HAP, it is in the public interest to do so. Questions regarding this project should be directed to David Walter at 735-4210.

> Housing Authority of Portland Barry Philpott, Acting Director of Maintenance

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GIVE TO

Sack Runch Concerts For August

Sack Lunch Concerts are always free and always slightly after noon on Wednesday at The Old Church located at 1422 SW 11th Avenue. Bring your lunch and join in on an hour of special music.

August 3 A classical organ concert performed by Damin Spritzer,

a student of Oberlin Conservatory. August 10 Angela Fooladjoush, pianist, plays popular jazz tunes. August 17 Inspirational piano concert performed by David Baker.

August 24 Second Glance - Women's a Capella choir. August 31 Michael Barnes plays the Hook and Hasting tracker

UNITED COLLEGE FUND.

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Mr. Hood Festival Of Jazz August 6th - 7th

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