

# Career & CLASSIFIEDS

## President/CEO

To lead a large, diverse, eight-branch YMCA Association. Position requires a Bachelors degree, exceptional management skills, success in multi-unit organizations and strong skills in financial/volunteer development. Send resume and letter of application to:  
 CEO Search Committee  
 YMCA of Columbia-Willamette  
 620 SW Fifth Avenue, Suite 410,  
 Portland, OR 97204.  
 Applications must be received by 5/16/94.

## Information & Referral Specialist

Strong communication and problem solving skills required. Must be able to work directly with consumers by telephone; understand and explain technical issues; and develop written information materials. Organizational and clerical skills are essential. Spanish language and computer skills preferred. Salary range; \$19,000 to \$23,000. Resumes not accepted. Application available at the Portland Housing Center, 1605 NE 45 St. Position may close any time after May 30. Equal Employment Opportunity.

## Energy Management Specialist III

Perform energy analysis of commercial buildings, using a variety of modeling and analysis methods. Provide lead support to staff in managing customer accounts and applying energy conservation analysis techniques. Install monitoring and test equipment on building systems and interpret results. Direct professional consultants performing energy analysis and monitoring of customer facilities. Write documents including building energy audits, customer information, project scopes, team work plans, and program development guidelines.

Position requires three years experience in commercial building energy management including project management experience with a Bachelor of Science degree in Engineering or related field, or six years experience with Associates degree in Energy Management or related field. \$1,451.20 - \$1,876.00 Bi-Weekly. Position closes Wednesday, May 25, 1994 5:00 p.m.

For information and application packet contact, Eugene Water & Electric Board, 500 E. 4th Avenue, P O Box 10148, Eugene, OR 97440 Attn: Human Resources or (503) 484-3769. EWEB values diversity in its work force and is an equal opportunity employer.

## Vehicle Emissions Technician I

Vehicle Inspector \$1,409 - \$1,869 monthly

The Oregon Department of Environmental Quality, Air Quality Division is currently seeking qualified applicants for the position of Vehicle Inspector for the Vehicle Inspection Program located in the Portland Metropolitan area. The current vacancies are part-time positions. These positions perform motor vehicle inspections for air quality and noise control at different test stations located in the Portland Metropolitan area. To request an application please call the Department of Environmental Quality jobsline at (503) 229-5785 (TDD) (503) 229-6993 by May 13, 1994. Equal Opportunity Employer

## Restaurant Multnomah Athletic Club

Is currently hiring for the following position:  
**Dishwasher - FT**  
 Join our team & create a uniquely pleasant atmosphere for our membership. We offer exc benefits & free pkgng. Call 223-8748 9-11 a.m. for an appt.  
 Equal Opportunity Employer.

## Transport Services Supervisor

Team-oriented manager with strong organizational skills and customer service values sought for position in Salem. Will coordinate Department's statewide truck delivery of equipment and goods, and supervise related crew activities. Requires 4 years fleet operation or transport services experience; AND participation in mgmt of related unit. Bachelor's degree may substitute for 2 yrs experience. Position offers annual salary of \$27,336 - \$38,472 and competitive benefits. Contact Oregon Dept of Transportation at (503) 378-6281 (TDD - 373-7727) for required packet. Completed applications and test responses due 5:00 p.m., May 27. ODOT is an AA/EEO employer committed to a diverse work force.

## Plant Manager, Educational Facility

52 acres, 150,000 sq. ft. Supervise construction projects, maintenance/custodial crews. Min. 3 yrs supervision and construction exper. Salary range: \$30-\$40K based upon exper. Benefit pkg. Send resume: Plant Manager Position, 8825 SW Barnes Rd., Portland, OR 97225.

## Housing Development Specialist I

**Vancouver Housing Authority**  
 Immediate opening. Technical/professional position responsible for assisting the Housing Development Manager. Requires experience in housing development, project feasibility analysis, packaging loan and grant applications. Degree in urban planning or public administration and two years progressively responsible experience or equivalent combination of training and experience. Starting salary \$2290 per month, excellent benefits. Call (206) 694-2501 for application materials. Submit to VHA, 500 Omaha Way, Vancouver WA 98661 by 5 p.m. Monday, June 6, 1994.  
 Equal Opportunity Employer

## Senior Adviser

Liberal Arts & Sciences, Portland State Univ., eff 7/1/94. MA/MS degree in a liberal arts & sciences discipline required. Experience working with academic advising on program and University requirements and related computer systems--knowledge of PSU preferred. Send letter of application, resume, and three names of references to Nancy Perrin, CLAS, PO Box 751, PSU 97207. May 13 receipt of application deadline. AA/EO Employer, minorities, women, protected groups encouraged to apply.

## Inspector

Local Mfg company seeking Quality Assurance labeling and components Inspector to inspect all labels and components according to standard operating procedure. Must have two years experience in Quality Control. Interested applicants apply or send resume to 3580 NE Broadway, Portland, OR 97232. We are an Equal Opportunity Employer.

## Janitor

Local Mfg company needing janitor for warehouse environment. Hours are Friday through Monday 7am to 3:30pm. Starting pay is \$6.00 hour plus medical and dental benefits. Interested applicants please apply at 3580 NE Broadway, Portland, OR 97232. We are an Equal Opportunity Employer.


## General Office

Light Bookkeeping/data entry & FM Light, 28 hours/week. Resume to Women's Foundation of Oregon, 921 SW Morrison #422, Portland, 97205 by 05/23/94. EOE, people of color, women & disabled encouraged to apply.

## Multnomah Education Service District

Job Information Hotline  
 257-1510  
 257-1518 TDD  
 An Equal Opportunity Employer & Drug Free Work Place

**MEDICAL ASSISTANT/LIMITED X-RAY**



*Classes Forming Now*  
 Phlebotomy  
 Xray  
 EKG  
 Front Office  
 Medical Lab Procedures  
 Pharmacology

**Medical Lab Skills**

- National Certification available
- Financial Aid for those who qualify
- Job Placement Assistance
- Day & Evening Classes

**Health Careers for The Future**

**ConCorde Career Institute**

1827 NE 44th Ave.  
 Portland, OR 97213  
 (503) 281-4181  
 (206) 750-7969

## Counseling

### Temporary Counselor Assistant-II

**\$1,164-\$1,213 Per Month**  
**DUTIES:** CODA, INC., seeks a qualified full-time Counselor Assistant-II at the New Directions Family Treatment Center located at Southeast 86th and Woodstock. This is a TEMPORARY position of six months anticipation duration, although position may conclude earlier or later or may convert to permanent. Duties include: diagnose and treat a caseload of clients (some are pregnant or have small children); Maintain client records; supervise the milieu; respond to crisis situation; conduct facility safety checks; co-facilitate up to three groups; plan menus and shop for groceries; supervise UA collection; assist in house maintenance. **PHYSICAL DEMANDS:** Must be able to lift loads up to 20 pounds on an occasional basis and perform CPR for 15 minutes continuously. **SHIFT:** Position works 10:00 AM until 12:00 AM mid-night on both Saturday and Sunday, from 9:30 AM until 12:30 PM on Monday, and variable evening hours on Thursday and Friday for a total of 40 hours per week. **TO QUALIFY:** At least one year's experience in drug treatment required (residential treatment experience is strongly preferred). A Bachelor's Degree or substantial coursework toward a bachelor's degree in human-services discipline is very strongly preferred. Applicant must be trained/trainable in 1st Aid and CPR. Individuals currently serving any federal, state, or county parole or probation are ineligible for this position. **TO APPLY:** Submit standard CODA application form, including screening question responses, to the address below. **APPLICATION MATERIALS ARE AVAILABLE AT AND MUST BE RETURNED TO:** CODA, Inc., 210 NE 20th Ave, Portland, OR 97232; Tele: (503) 236-2290 Ext. 254. CODA is an Equal Opportunity/Affirmative Action Employer.

## Drivers

Now Hiring and Training Outstanding Individuals to become Bus Drivers.  
**COULD THIS BE YOU?**  
 Immediate Work Available, Paid Training, Weekly Work \$7.50 Hourly Wage, Holiday and Sick Pay  
 Approx 15-20 hrs/week Flexible Hours  
 Apply: **School Bus Services**  
 1625 S. E. Hogan Rd., Gresham, OR 665-8193

## User Support Analyst

Oregon Department of Transportation seeks experienced Program Support Analyst for unique position in Salem. Will design, write, and maintain program user applications and function as the resource person for the Traffic Monitoring Program. Requires Bachelor's degree in related field OR Associate's degree or certificate of completion in a related field and one year of user support experience. Two years of data processing experience may substitute for Associate degree or certificate. Preference may be given to applicants who demonstrate experience with Streeter-Richardson or compatible traffic counting and classifying equipment. Position offers a competitive benefits package and salary ranging \$21,468 - \$28,464. Contact ODOT Recruitment at (503) 378-6281 (TDD 373-7227) for application packet. Completed applications due by 5:00 p.m. June 7, 1994. ODOT is an equal opportunity/affirmative action employer committed to work force diversity.

## Job Opportunity

**Library Technical Assistant**  
**West Linn Public Library**  
 \$1908 - \$2480/mo. (DOQ) Requires two (2) years college level course work in library science, art, English, journalism or related field. Bachelor's degree preferred. Minimum of three (3) years library experience required. Focus of position is adult programming and managing and organizing AV materials and equipment. Demonstrated skill in graphics required. Successful grant writing and/or fund raising experience desired. Position has normal business hours but requires one (1) evening shift per week. Must have ability to communicate orally and in writing. Budgeting skills preferred. Strong interpersonal team oriented skills desired. City of West Linn Application packet is available at West Linn City Hall, 22825 Willamette Drive, West Linn, OR. 656-4518 (TDD) EEO. Completed applications must be received at City Hall by May 20, 1994 at 4:30 PM.

## Multnomah County

**Case Manager 2-Developmental Disabilities;** \$13.55 per hour; apply by May 6.  
**Personal Property Appraiser;** \$14.62 per hour; apply by May 13.  
**Quality & Utilization Review Manager;** \$34,164-\$40,997 DOE apply by May 13.  
**Community LPN** \$10.19 per hour; apply by May 13. Minorities and bilingual candidates encouraged to apply. Call 248-5035 (284-5170 TTY) for job information or visit Employee Services, 1120 SW 5th Ave., Room 1430, Portland. Equal Opportunity Employer.

## City of Portland

**Technician I:** Engineering - \$2,680 a month at top of range  
**Technician II:** Engineering - \$3,418 a month at top of range  
**Electrical Inspector** - to \$19.83 an hour after one year  
**Electronic Maintenance Supervisor** (Sr Trades Supervisor) - to \$4,400 a month at top of range as of July 1994  
**Police Photographic Specialist** - to \$3,827 a month after two years  
**Telecommunications Coordinator** - to \$2,938 a month after one year  
 For more info/closing dates call (503) 823-4573 (24 hr job information) No resumes please.  
**BUREAU OF PERSONNEL**  
 1220 SW 5th Ave., First Fl.  
 Portland, OR 97204  
 Apps also available at:  
**URBAN LEAGUE**  
 10 N Russell  
 Minorities, females and disabled encouraged to apply.

## Southern Oregon State College Ashland, Ore. Position Announcement

So. Ore. St. College is seeking qualified applicants for the position of Associate Director of Residential Life.  
**Experience Required:** Three (3) or more years of full-time experience in a live-out residential position as the chief or assistant residential life officer with significant experience in staff training, supervision, program development and student conduct issues.  
**Education Required:** Master's degree, preferable in student personnel or directly related field.

**Description of Position:** Responsible for developing and administering a residential life program serving over 1,000 resident students. Duties include staff selection, training, supervision; residential life program development; recommending housing policies and procedures; administering residence hall student conduct system; developing residence hall publications, brochures, handbooks, staff manuals; performance of routine administrative duties; and counseling with students.

**Salary Range:** Salary competitive and commensurate with qualifications.

**Date For Filing of Application for this Vacancy:**

a. Applications must be received or postmarked no later than midnight, May 16, 1994, Pacific Daylight time. Screening of applicants will begin May 17, 1994. Position will remain open until filled. Beginning employment Date July 1, 1994.  
 b. Applications to include a cover letter, resume and three written letter of reference.

**College Representative to be Contacted:**

Phil Campbell, Director of Auxiliaries  
 Chair of Search Committee  
 Southern Oregon State College  
 1250 Siskiyou Blvd.  
 Ashland, OR 97520

## Notice Of Vacancy U.S. Attorney's Office Receptionist

**Closing Date 05/13/94**  
 For further information contact Jien Davis or Laleisha Thompson at (503) 727-1000

## Dine Free! Sleep 1/2 Off Passport Unlimited

Now Offers More Than 300 Restaurants, 2nd Entree Complimentary, Plus 50% Off 2,000 Hotels Internationally  
 Enjoy **Discreet, Unlimited, Unrestricted Usage**  
 To Order:  
 Call Nicole (503) 220-4184

## Counseling

### Temporary Counselor New Directions Family Treatment Center

**\$1,294 - \$1,360 Per Month**  
**Duties:** CODA, Inc., seeks a Temporary mid-level substance-abuse counselor at our New Directions Family Treatment Center located on Southeast 86th and Woodstock to: diagnose, evaluate, and treat clients; conduct individual, group, and family counseling; develop and conduct structured educational groups; coordinate with CSD and other outside agencies. Anticipated duration of this position is six months; it may conclude earlier or later, or may convert to "regular" status. **Shift:** Position works Mon-Thur from 9 AM to 7PM. **To Qualify:** A bachelor's degree in a human services discipline and at least two years' supervised human services experience or equivalent are required. Knowledge of chemical dependency and family treatment issues very strongly preferred. Applicants must be certified/certifiable in CPR and capable of performing CPR for fifteen minutes continuously. Individuals currently serving any federal, state, or county parole or probation are ineligible for this position. Candidates must consent to a criminal background check. **To Apply,** submit standard CODA application form, including screening question responses, to address below. Application Materials Are Available At And Must Be Returned To: CODA Inc. 210 NE 20th Ave, Portland, OR 97232; Tele: (503)236-2290 Ext. 254. CODA is an Equal Opportunity/Affirmative Action Employer.

## New Subscribers Can Win A Trip To Reno

Two out of the next one hundred (100) new subscribers to the Portland Observer will be eligible to win a round trip to Reno. Two People, Round Trip Air Two Nights Hotel and Hotel Tax depart on Sunday, Monday, or Tuesday.  
 • Requires 14 days notice.  
 • No Holidays.  
 • Subject to availability.  
 • Prize is not refundable.  
 • **Must use by July 31, 1994.**  
 • **Entry deadline is May 31, 1994**

## Reno Contest

Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 Phone \_\_\_\_\_

**ANNUAL SUBSCRIPTION \$30.00**  
 MAIL YOUR ENTRY TO:  
**RENO CONTEST**  
 P.O. BOX 3137  
 PORTLAND, OR 97208

## SUB-BIDS REQUESTED

**LaCreole Middle School Addition/Alteration**  
**Dallas, OR**  
**Bid Date: May 17, 1994 • 3:00P.M.**

**MARION**

**CONSTRUCTION COMPANY**  
 P.O. Box 12218 • Salem, OR 97309  
 (503) 581-1920 FAX (503) 399-0823  
 CCB #48058

We are an equal opportunity employer and request sub-bids from women and minority businesses and emerging small business enterprises.

## SUB-BIDS REQUESTED

**George Jones Warehouse**  
**Gresham, OR**  
**Bid Date: May 18, 1994 - 4:00 P.M.**

**H & A Construction Co.**

P.O. Box 23755 Tigard, OR 97223  
 (503) 639-6148 FAX 639-0211  
 Oregon CCB #1341 Washington #HACONSC\*161QZ

We are an equal opportunity employer & request sub-bids from women and minority owned business enterprises.