

Career & CLASSIFIEDS

Southern Oregon State
College Ashland, Ore.

Position

Announcement

So. Ore. St. College is seeking qualified applicants for the position of Associate Director of Residential Life.

Experience Required: Three (3) or more years of full-time experience in a live-out residential position as the chief or assistant residential life officer with significant experience in staff training, supervision, program development and student conduct issues.

Education Required: Master's degree, preferable in student personnel or directly related field.

Description of Position: Responsible for developing and administering a residential life program serving over 1,000 resident students. Duties include staff selection, training, supervision; residential life program development; recommending housing policies and procedures; administering residence hall student conduct system; developing residence hall publications, brochures, handbooks, staff manuals; performance of routine administrative duties; and counseling with students.

Salary Range: Salary competitive and commensurate with qualifications.

Date For Filing of Application for this Vacancy:

a. Applications must be received or postmarked no later than midnight, May 16, 1994, Pacific Daylight time. Screening of applicants will begin May 17, 1994. Position will remain open until filled. Beginning employment Date July 1, 1994.

b. Applications to include a cover letter, resume and three written letters of reference.

College Representative to be Contacted:

Phil Campbell, Director of Auxiliaries
Chair of Search Committee
Southern Oregon State College
1250 Siskiyou Blvd.
Ashland, OR 97520

Research Analyst 2

Current opening for Research Analyst 2 with Oregon Employment Department located in Salem. Monthly Salary \$2060-\$3114 plus benefits.

Visit your nearest Oregon Employment Department Field Office and access the State Jobs Display screen for current announcement (Announcement OC920575B) or call the Jobline in Salem at 373-1199 (7 days a week, 24 hours a day) (Announcement OC920575B).

Announcement closes 5:00 p.m. May 13, 1994.
An EEO/AA Employer

Scheduler/Drafter

Experienced CADD drafter sought to assist multi-disciplinary design team in Salem. Will schedule projects, perform drafting, and act as liaison to field staff regarding electronic file transmittal. Requires AS in Engineering Tech AND four years of subprofessional engineering experience (additional 18 mo. experience may substitute for degree). Position offers annual salary of \$22,068 - \$30,240 and competitive benefits. Contact Dept of Transportation at (503) 378-6281 (TDD - 373-7727) for required packet. Completed applications and test responses due 5:00 p.m. May 20. ODOT is an AA/EEO employer committed to a diverse work force.

President/CEO

To lead a large, diverse, eight-branch YMCA Association. Position requires a Bachelors degree, exceptional management skills, success in multi-unit organizations and strong skills in financial/volunteer development. Send resume and letter of application to:
CEO Search Committee
YMCA of Columbia-Willamette
620 SW Fifth Avenue, Suite 410,
Portland, OR 97204.
Applications must be received by 5/16/94.

Data Processing



Blue Cross Blue Shield Of Oregon HMO Oregon Distributed System Developer (Position #074)

BCBSO is currently accepting applications for a Senior Programmer Analyst to help design and develop a new customer service system.

Candidates must have at least 2-5 years experience, including significant experience developing business application systems & using C++ under UNIX and/or Microsoft Windows. Excellent communication skills are required. Exper with object oriented design, GUI, RPC or socket programming, TCP/IP, EHLAPI, APPC, SQL, MVS, CICS or COBOL would be a plus.

**For more information about current openings call our:
Job Information Line:
1-800-231-1617**

Blue Cross and Blue Shield of Oregon offers and excellent employee benefits package, flextime work hours and competitive salary. Pre-employment drug screening required. To assure your resume is processed immediately, place the position number or job title at the top of your resume or in your cover letter. Send resume to:

**Blue Cross and Blue Shield of Oregon/HMO Oregon
Human Resources Dept.
3rd Floor, 100 SW Market
Street
Portland, OR 97207
TDD #225-6780
Equal Opportunity Employer**

STATE OF WASHINGTON

The headquarters of the Washington State Office of Marine Safety (OMS) is located in the historic capital city of Olympia, just one hour south of Seattle, WA and two hours north of Portland, OR. OMS is the state's oil spill prevention agency and will soon be opening a **Columbia River field office in Portland.**

OMS is recruiting for the following three positions for its Portland office:

Field Office Supervisor, to manage the field office and conduct vessel boardings. OMS has requested that this position be exempt from the state civil service system and carry a salary range from \$45,000 to \$57,700 per year.

2 Vessel Monitoring Specialists, to board vessels and assess oil spill prevention activities and provide technical assistance to owners, operators, and crew. These are state civil service positions with salary ranges of \$34,300 to \$44,000 and \$39,800 to \$51,000.

Please call OMS at (206) 664-9110 for a recruitment announcement package and state application form. Applications must be received by 5:00 p.m. on June 6, 1994. Washington State offers a competitive benefits package. OMS actively supports diversity in the workplace. Women, racial and ethnic minorities, veterans, persons over 40 years of age, and persons of disability are strongly encouraged to apply.

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Albina Ministerial Alliance

Case Mgr. Ed & Exp 6 yrs req.
A & D, DV, MH exp req.
285-0493, apply by 4/29/94.

Painter

Regular full time position open for student housing organization. Responsible for preparation, painting and clean-up of apartments and common areas. Plaster experience helpful. Exc. benefits incl. Generous paid leave plus. Applications available at Portland Student Services, 1802 SW 10th Ave Portland, (97201/ or call 725-4333. Closing date May 4th.

General Office Clerk

Pope & Talbot, Inc, a Portland-based, Pulp, Paper & Wood Products Company is seeking a full-time General Office Clerk. The Qualified candidate will have 2 plus years PC experience in a Windows environment, Lotus 1-2-3 required. 1 year experience with accounts payable.

The qualified candidate must possess a high level of accuracy and excellent interpersonal skills.

Qualified applicants should call the Corporate Human Resources Department to request an application packet. Complete packets must be returned prior to the closing date of May 13, 1994.

Corporate Human Resources Pope & Talbot, Inc.

(503) 228-9161, Ext. 490
Pope & Talbot offers a competitive employee benefit program and salary commensurate with experience.

Pope & Talbot, Inc.
Equal Opportunity Employer

Engineering Technician

Paragon Cable is looking for a versatile, energetic team player to work Tuesday through Saturday on a modified swing shifts. Job duties include: Repair, maintain and install all video, audio and data services; Perform outside maintenance and repair of 800 miles of coaxial network; Design and fabricate electronic circuits as needed; perform on-call duties after hours. The qualified candidate will need an associate's degree or equivalent in electronics, knowledge and experience with microprocessors, automation hardware, data communications, VTR maintenance (3/4" U-matic format desirable); Strong understanding of baseband video and audio signals. Able to use a PC (word processing, CAD, databases). Previous CATV experience preferred. Pre-employment drug test is required. Please apply to:

Paragon Cable

3075 NE Sandy Blvd, Portland, OR 97232
Equal Opportunity Employer

Multnomah County

Case Manager 2-Developmental Disabilities; \$13.55 per hour; apply by May 6.

Personal Property Appraiser; \$14.62 per hour; apply by May 13.

Quality & Utilization Review Manager; \$34,164-\$40,997 DOE apply by May 13.

Community LPN \$10.19 per hour; apply by May 13.

Minorities and bilingual candidates encouraged to apply. Call 248-5035 (284-5170 TTY) for job information or visit Employee Services, 1120 SW 5th Ave., Room 1430, Portland. Equal Opportunity Employer.

Drivers

Now Hiring and Training Outstanding Individuals to become Bus Drivers.

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Immediate Work Available, Paid Training, Weekly Work \$7.50 Hourly Wage, Holiday and Sick Pay
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Apply: **School Bus Services**
1625 S. E. Hogan Rd., Gresham, OR 665-8193

Notice Of Vacancy

**U.S. Attorney's Office
Receptionist**
Closing Date 05/13/94
For further information contact Jien Davis or Laleisha Thompson at (503) 727-1000

Counseling

Temporary Counselor New Directions Family Treatment Center

\$1,294 - \$1,360 Per Month
Duties: CODA, Inc., seeks a Temporary mid-level substance-abuse counselor at our New Directions Family Treatment Center located on Southeast 86th and Woodstock to: diagnose, evaluate, and treat clients; conduct individual, group, and family counseling; develop and conduct structured educational groups; coordinate with CSD and other outside agencies. Anticipated duration of this position is six months; it may conclude earlier or later, or may convert to "regular" status. **Shift:** Position works Mon-Thur from 9 AM to 7PM. **To Qualify:** A bachelor's degree in a human services discipline and at least two years' supervised human services experience or equivalent are required. Knowledge of chemical dependency and family treatment issues very strongly preferred. Applicants must be certified/certifiable in CPR and capable of performing CPR for fifteen minutes continuously. Individuals currently serving any federal, state, or county parole or probation are ineligible for this position. Candidates must consent to a criminal background check. **To Apply,** submit standard CODA application form, including screening question responses, to address below. Application Materials Are Available At And Must Be Returned To: CODA Inc. 210 NE 20th Ave, Portland, OR 97232; Tele: (503)236-2290 Ext. 254. CODA is an Equal Opportunity/Affirmative Action Employer.

Education

Director:

Corporate, Student, and Alumni Relations to establish, maintain, and expand relationships that promote Portland State University's School of Business Administration services and resources to the business and professional community. Qualifications include: MBA and professional-level business experience. The ability to relate in a multi-cultural environment is expected of candidates. This position is 1.0 fte, fixed term, 12-month unclassified appointment in the Office of Executive Development Programs within the School of Business Administration, effective 7/1/94 - 6/30/95 (renewable, subject to funding and job performance). For a complete position description, qualifications, and instructions for application contact Kathy, (503) 725-3791. PSU in an equal employment opportunity/affirmative action employer and is committed to diversifying its workforce. Minorities, women, and members of other protected groups are encouraged to apply. Deadline for application is June 1, 1994, or until the position is filled.

Environmental Project Manager

Oregon Department of Transportation seeks experienced applicants for position in Salem. Will initiate project development activities culminating in publication of environmental impact statements and assessments, prepare environmental documents, and monitor contracts & construction for compliance with regulations and mitigation measures. Requires relevant course work and environmental analysis or resource project management experience. Position offers a competitive benefits package and salary ranging \$2239 - \$3065. contact ODOT Recruitment at (503) 378-6281 (TDD 373-7727) for application packet. Completed applications and test responses due 5:00 p.m. May 24, 1994. ODOT is an equal opportunity/affirmative action employer committed to work force diversity.

Job Opportunity

Library Technical Assistant West Linn Public Library

\$1908 - \$2480/mo. (DOQ) Requires two (2) years college level course work in library science, art, English, journalism or related field. Bachelor's degree preferred. Minimum of three (3) years library experience required. Focus of position is adult programming and managing and organizing AV materials and equipment. Demonstrated skill in graphics required. Successful grant writing and/or fund raising experience desired. Position has normal business hours but requires one (1) evening shift per week. Must have ability to communicate orally and in writing. Budgeting skills preferred. Strong interpersonal team oriented skills desired. City of West Linn Application packet is available at West Linn City Hall, 22825 Willamette Drive, West Linn, OR. 656-4518 (TDD) EEO. Completed applications must be received at City Hall by May 20, 1994 at 4:30 PM.

Technology Architect

The Oregon Department of Administrative Services is recruiting for an individual to work with agencies to establish and administer a statewide technology architecture program. The incumbent will refine and develop appropriate technology standards, work with agencies to develop strategies and migration plans for adopting the state's technology standards, and review the state's hardware and software acquisitions. \$40K - \$57K plus generous benefit package.

To qualify, applicants must have 3 years of mgmt. experience in computer operations, systems dev., or network mgmt. And include responsibility for developing rules, policies, plans, goals budget, and program evaluation. Grad. Courses in mgmt. and/or computer science may be substituted for 1 year of required experience.

To apply: Please call (503) 378-4688, Dept. of Admin. Services to receive an application packet.

Applications must be received by 5pm, May 18th, 1994.
Equal Opportunity/Affirmative Action Employer

Police Officer/ Police Recruit

City of Milwaukie, OR (located within Portland Metro Area - Population 19,500) is seeking person(s) for responsible police work in protection of life and property through the enforcement of laws and ordinances. Work consists of patrol of assigned areas, traffic regulation, accident and criminal investigation. **REQ:** ability to work without direct supervision in emergencies, exercise considerable judgement and skill in investigation and prevention of crime. Be US Citizen; 21 years of age; H.S. Grad or GED; not have been convicted of a felony; have valid area drivers license; be able to pass: physical agility, medical exam, psychological exam, and extensive background check. Salary: Recruit \$2093-2199/mo. Officer \$2347-\$3010/mo. (D.,Q.) full time plus excellent benefit package. Please Pick Up Applications at City of Milwaukie, Human Resources Dept., 10722 SE Main street, Milwaukie, OR 97222; (503) 659-5171. Minorities and women are encouraged to apply. Completed City Application and supplemental questionnaire must be received by 4 pm, Monday, May 9, 1994, in Human Resources at the above address. TDD #659-5171, Fax # (503) 652-4433. **Resumes Will Not Be Accepted. EEO.**

Information & Referral Specialist

Strong communication and problem solving skills required. Must be able to work directly with consumers by telephone; understand and explain technical issues; and develop written information materials. Organizational and clerical skills are essential. Spanish language and computer skills preferred. Salary range; \$19,000 to \$23,000. Resumes not accepted. Application available at the Portland Housing Center, 1605 NE 45 St. Position may close any time after May 30. Equal Employment Opportunity.

Volunteers

Work with street Youth.

Willamette Bridge Programs will be accepting applications and training volunteers to work with street youth. Training conducted May 21 & 24. Contact 233-8111 for registration information.

THE VOICE OF HOPE **MDA**
1-800-572-1717 Muscular Dystrophy Association

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Advertisement For Bid

Sealed bids for the Women's Field Irrigation project will be received by the Oregon State Board of Higher Education until 2:30 PM, local time, May 24, 1994. Bids will be opened and publicly read aloud at that time. All bidders must be registered with the Construction Contractor's Board.

Additional information may be obtained by contacting Facilities Services, Adams Hall, Corvallis, Oregon 97331-2001 or telephone 503-737-7694.

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