

CLASSIFIEDS/BIDS

Insurance



BlueCross BlueShield
of Oregon
HMO Oregon

Corporate Actuary (Position #070)

This position requires a minimum of five years experience in health-related actuarial or statistical work with two years experience in a management or supervisory position. Ten years experience is required if education is at a Bachelor's level. Preferable is a master's degree in mathematics, statistics or other quantitative science or Associated of Society of Actuaries.

For more information about current openings call our:
Job Information Line:

1-800-231-1617

Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flextime work hours and competitive salary. Pre-employment drug screening required. To assure your resume is processed immediately, place the position number or job title at the top of your resume or in your cover letter. Send resume to:

Blue Cross and Blue Shield
of Oregon/HMO Oregon
Human Resources Dept.
3rd Floor,
100 SW Market Street
Portland, OR 97207
TDD #225-6780

Equal Opportunity Employer

Wash. State Dept. Of Ecology-Kennewick

These positions are in support of the clean up at Hanford. Environmental Specialist 3 Min. Qual. B.S. + 2 yrs. prof. exp. Mo. Salary: \$2533-\$3240. Closing Date: May 13, 1994. Environmental Engineer 2/3 Mo. Salary: \$2865-\$4255 Closing Date: Further Notice. If interested in these positions, call (509) 736-3047 for information/application.

Springdale Job Corps Center

Job Announcement

Cook

On-call positions; 2 years institutional and short order experience. Must be available to work on short notice. Submit letter of interest and resume to:

Springdale Job Corps
31244 E. Crown Point Hwy
Troutdale, OR 97060

Attn: Human Resources

An Equal Opportunity Employer M/F/D/V

Healthcare



BlueCross BlueShield
of Oregon
HMO Oregon

Reimbursement Management Analyst (Position #046)

Blue Cross & Blue Shield of Oregon/HMO Oregon is currently accepting applications for a Reimbursement Analyst. This position develops, coordinates, and executes project tasks which are necessary to support the corporation's ongoing professional and institutional provider reimbursement programs and contract negotiations for both the indemnity and managed care lines of business.

Qualifications include a college degree in health care or business administration and professional experience in the healthcare field with familiarity with current and late reimbursement approaches and reimbursement methodologies. This position also requires good creative and analytical problem solving abilities, strong written and verbal communications skills, strong statistical knowledge, experience using the SAS programming language and a working knowledge of computer programming techniques, JCL, 4GL, and various PC applications. A good background knowledge of institutional, professional provider and/or insurance industry cost management would also be highly desirable.

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Equal Opportunity
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Volunteering
Helps The heart!

Important Notice Post Office Jobs

The Portland District of the U.S. Postal Service will open applications for the new Test Battery 470 during the month of April. One examination will cover City Carrier, Distribution Clerk, Mail Handler, Mail Processor, Distribution Clerk Machine, Flat Sorter Operator, and Automated Mark-Up Clerk.

If you, or someone you know, are interested in taking the Postal exam, You Are Invited To Attend A Special Pre-Exam Tutoring Session!!!

Applications for the Postal Exam must be obtained from the Urban League Employment Department, Thursday, April 14, 1994, 8:30am-5pm through Thursday, April 28, 1994, 8:30am-5pm. No One Will Be Allowed To Take The Test Without First Completing An Application And Returning It To The Post Office Or To The Urban League Employment Dept.

Dates for tutoring sessions:

Friday, May 13, 1994, 1:30pm-3:30pm, The Urban League Of Portland, 10 N Russell, Portland, Oregon 97227, Shelton Hill Conference Room.

Thursday, May 19, 1994, 1:30pm-3:30pm, The Urban League Of Portland, 10 N Russell, Portland, Oregon 97227, Shelton Hill Conference Room.

It is essential that we know which session you plan to attend. Space is limited!! Call 281-3040 leave your name and number, someone will contact you to make your reservation.

The actual examination will be scheduled in late May or June. Applicants will be notified by mail of the exact date, time, and place of the exam. The job information line in Portland, 294-2270 will have updated information.

Applicants will have the opportunity at the time they are tested to choose which position(s) they wish to be considered for. Applications will be accepted 9am to 4pm in the lobbies of the Main post Offices of: Portland and Bend, April 25-29.

This Is An Opportunity You Don't Want To Miss!!!

Good luck, The Staff Of The Urban League Employment Department

Payroll Clerk

RR Donnelley Norwest, Inc. The local plant of the nation's largest, most successful printer and provider of print related services has an immediate opening for a Payroll Clerk.

Requirements for this position are:

- Payroll experience
- Knowledge: Payroll Law, Garnishments & Wage Levy Procedures
- Excellent Data Entry exp./ 10 Key
- Computer & AS 400 exp.
- Strong office skills (filing, typing, copying)
- Demonstrated attention to detail
- Strong organizational skills
- Demonstrated ability to work in team environment
- Excellent oral & written communication skills

Responsibilities include:

- Administration of payroll
 - Maintaining employee info. on McCormick and Dodge
 - AS 400 computer operations
 - Provide training & advice for use on the AS 400 system
- We offer an exciting and dynamic work environment, competitive pay and benefits, great people to work with, good job security, & many other benefits.

Qualified applicants should apply in person or send resume to:
RR Donnelley Norwest, Inc.
Recruitment Coordinator
17401 NE Halsey
Portland, OR 97230
No phone calls, please!
RR Donnelley Norwest is an Equal Opportunity Employer.

Employment

FT Driver

Transporting children to & from Nursery in a safe & punctual manner. Ability to interact w/ parents, children, & other staff appropriately. Req. GED/HS. 7 yrs driving exp., lift children up to 60 lbs & fairly clean driving record. Resume/App: Family Nursery-Lorraine Barton, 537 SE Alder St., Portland, OR 97214 Equal Opportunity Employer.

Postal Examination

The United States Postal Service will accept applications from the general public for the Test Battery 470 April 25-29 in the lobby of the main post office at 715 NW Hoyt, Portland, Oregon from 8:30am to 4:30pm. The actual examination will be administered in June.

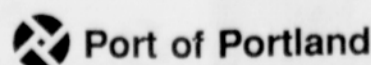
The Battery Examination will cover the positions of City Carrier, Distribution Clerk, Flat Sorting Machine Operator, Mail Handler, Mail Processor Automated Mark-Up Clerk, and Distribution Clerk, Machine. Existing scores for these positions become obsolete after the new Battery scores are received.

Most Cities surrounding Portland with a zip code of 970, 971, 972, or 986 are also open for the Test Battery. Applications are available at most larger post offices covered by those zip codes. Current starting hourly rates range from \$10.24 to \$12.38. Anyone who is 18 years of age or a high school graduate is eligible for employment. The US Postal Service is an Equal Employment Opportunity Employer. Minorities And Veterans Are Encouraged To Apply.



Port of Portland Career Opportunities Environmental Affairs Manager Policy And Planning Department Closing Date: April 22, 1994

If interested and qualified, apply in person at the Port of Portland Employment Office, 700 NE Multnomah, 14th floor. Applicants residing outside the Portland metropolitan area and physically disabled applicants may request application materials by calling (503) 731-7400. Preemployment drug screening is required. All applications must be received by 5 p.m. on the closing date.



Information about career opportunities with the Port can be obtained by calling the Job Hot Line at (503) 731-7480.

Outreach Program Assistant Position

Cascade AIDS Project is seeking two Outreach Program Assistants to join the Men's Prevention Program. Primary responsibilities include the field implementation of outreach program activities targeting gay/bisexual men and utilizing volunteer staff. Experience with gay/bisexual community/environments and working with diverse populations is preferred. Must be able to work evenings and weekends. Half-time (20 hrs/wk) \$7,000-\$10,500 + full benefits. People of color are encouraged to apply. Call CAP at 223-5907 for an application packet. Deadline to apply is 5:00 pm, Friday, May 13.

Systems

Administrator

We are a fast paced, fast growing printing and binding organization, owned by R.R. Donnelley & Sons, the nation's largest commercial printer.

R.R. Donnelley Norwest, Inc. has an immediate opportunity at our Tigard facility. We are recruiting for a Systems Administrator to work on the Computer Services Team.

This person will be responsible for installation and maintenance of AIX applications on IBM RS/6000 computer; systems administration in a multi-user UNIX/AIX environment; Network administration of local Novell Netware network; coaching and training.

Qualifications:

- Bachelor's of Computer Science or equivalent experience.
- Experience in administration, maintenance and procedural use of Oracle RDBMS in a UNIX or AIX environment
- Ability to troubleshoot and repair PCs
- Effective Organizational Skills
- Excellent Communication Skills
- Demonstrated Flexibility
- MRP II certification, desired
- Project management and presentation skills using Excel, Word, Project and Powerpoint, desired

R.R. Donnelley Norwest, Inc. has pioneered employee empowerment concepts in our Fortune 150 company. We offer a continuous learning environment, competitive pay and benefits, and the chance to work with an industry leader. If you are interested in being considered for this challenging opportunity, please send your qualifications to:
Recruitment Coordinator
R.R. Donnelley Norwest, Inc.
17401 NE Halsey Street
Portland, OR 97230
FAX: (503) 251-3590
R.R. Donnelley Norwest, Inc. Is An Equal Opportunity Employer

Child Care

Need for Proctor home Parents to provide home care for emotionally, disturbed preschoolers with 24 hour support from professional staff. Contracted salary \$1,000 per month.

For application packet and additional information contact:

Ms. Diane Ponder
Garlington Center Children's Program
911 N. Skidmore
Portland, Oregon 97217
Phone: (503) 249-7990
R-O-E

Minorities and the Disabled are Encouraged to Apply

Request For Qualifications For Architectural Services

The Vancouver Housing Authority (VHA) will accept Statement of Qualifications from architectural firms until 5:00 pm. on May 9, 1994 for the purpose of the preparation of Phase II of a Space Planning Study. The VHA has outgrown its current administrative office space and may expand and/or relocate its administrative offices in the greater Vancouver area. The selected architectural firm will evaluate viable options and recommend a preferred option.

The firm selected for this preliminary feasibility work, may at the option of the VHA, be retained to provide architectural services for the design and construction of the preferred option.

RFQs which include more detailed information on the services requested and the required form of proposal can be obtained from the VHA, 500 Omaha Way, Vancouver, WA, 98661 or by calling (206) 694-2501.

The VHA is an equal opportunity employer and does not discriminate against individuals or firms because of race, color, religion, age, sex, national origin, or disability.

Public Notice

Polk County Housing Authority, Dallas, Oregon Invitation To Bid

The Polk County Housing Authority (PCHA) will receive bids for Modernization - Eight, Two-Bedroom Townhouse Units until 3:30 p.m. Standard Time on the 29th day of April 1994, at 204 S.W. Walnut, Dallas, Oregon, 97338, at which time and place all bids will be publicly opened and read aloud.

The basic work consists of new windows; flooring; doors; kitchen and bathroom fixtures and cabinets; interior and exterior plumbing and electrical replacement and upgrades; insulation; minor wall modifications; replacement of the existing heating system; and texture and paint.

All interested parties are encouraged to attend the pre-bid site inspection scheduled for 1:30 p.m. on April 21, 1994, at the above address.

Bid documents, including plans and specifications are on file at the PCHA; Salem Contractors Exchange, 362-7957 (Salem); Construction Data Plans, 225-0200/West Side, (Portland), 234-0281/East Side, (Portland); Daily Journal of Commerce Plan Center, 274-0624 (Portland); and Eugene Builders Exchange, 484-5331 (Eugene).

Interested bidders may obtain one set of bid documents at the PCHA office, upon receipt of a \$10 deposit, which is refundable when documents are returned in good condition within 10 days of the bid opening. additional sets may be obtained for a \$5 non-refundable fee.

Document 020 Request For Proposals The Port Of Portland

Engineering Survey Services

Proposals for providing engineering survey services will be received by the Manager, Contracts and Procurement, of The Port of Portland, 700 N.E. Multnomah Street, 15th Floor, Portland, Oregon, (503) 731-7590 (mailing address: Post Office Box 3529, Portland, Oregon, 97208) until, but not after, 5 p.m. Monday, May 9, 1994.

Description of Work:

Provide professional survey services for property, design, and construction projects, including office support. See technical specification section for greater detail of services.

Please direct technical questions to the Port's Representative, Don Conwell, (503) 731-7380.

Contract documents may be examined at the above Port offices. Copies may be obtained by prospective Proposers at no cost from contracts and Procurement (Address above).

Proposals may be rejected if not in compliance with specified procedures and requirements. Any or all proposals may be rejected if in the public interest to do so.

The Port of Portland

Ron Stempel, Manager

Contracts and Procurement

General Contractors And Builders

Northeast Community Development Corporation

(NECDC) is requesting interest from General Contractors and builders to participate in the Nehemiah Housing Opportunity Program. NECDC is building up to 250 single family detached and attached houses in Northeast Portland affordable to low and moderate income families. NECDC offers excellent contracting conditions, dependable payment, and a steady flow of repeat work.

Contact: NECDC

4114 N. Vancouver, Portland 97217

(503) 282-5482, FAX 282-9152

Advertisement For Bid

Sealed bids for the Weatherford Dining Cooling Improvements project will be received by the Oregon State Board of Higher Education until 3:00 PM, local time, May 17, 1994. Bids will be opened and publicly read aloud on May 18, 1994 at 3:00 PM local time. All bidders must be registered with the Construction Contractor's Board.

Additional information may be obtained by contacting Facilities Services, Adams Hall, Corvallis, Oregon 97331-2001 or telephone 503-737-7694.