

Career & CLASSIFIEDS

Counseling
Counselor III
New Directions
Family
Treatment Center
Two Positions
Available
\$1,294-\$1,350 Per Mo
Plus Bnfts


Duties: Coda, Inc., has two vacancies for mid-level substance-abuse counselors at our New Directions Family Treatment Center located on Southeast 86th and Woodstock. Both positions: diagnose, evaluate, and treat clients, some of whom may be pregnant and/or have small children; conduct individual, group, and family counseling and therapy; consult and coordinate with CSD, Probation and Parole Offices, and other outside agencies; monitor the milieu; participate in marketing and promotion activities. Shifts: Position C3F40 works Mon--Thur from 9AM until 7PM; Position C3N40 works a combination of daytime and evening hours from Monday through Friday of each week. To Qualify: A bachelor's degree in a human services discipline and at least two years' supervised human-services experience (ideally with pregnant women and/or with children) or equivalent are required. Knowledge of chemical dependency and experience with chemically-dependent clients are very strongly preferred. Applicants must be certified/certifiable in CPR and capable of performing CPR for fifteen minutes continuously. Individuals currently under a federal, state, or county parole or probation are ineligible for this position. Candidates must consent to a criminal background check. To Apply, submit standard CODA application form, including screening question responses, to the address below Application Materials Are Available AT And Must Be Returned To: CODA, Inc., 210 NE 20th Ave, Portland, Or 97232; Tele: (503) 236-2290 Ext 254. CODA is an Equal Opportunity/Affirmative Action Employer.

Accounting
Accounting And
Payroll Specialist

Progressive investment management firm is seeking a proactive, team player with experience in full cycle accounting. Responsibilities include preparation of financial statement, maintenance of general ledger and accounting control system, and preparation and management of automated semi-monthly payroll. Position will involve supervision of accounts payable clerk. Requires demonstrated PC skills, knowledge of accounting software, and work with highly confidential information. Salary is commensurate w/experience; excellent benefits package; prefer degree in accounting, finance or business and 2+ years experience or 6+years experience as a full cycle, general ledger accrual accountant.

Certified
Occupational Therapy
Assistant

Cert. Occupational Therapy Asst., Fairview Training Center, Salem, Oregon. Must be eligible for Oregon license. Fairview Personnel (503) 378-5241. Equal Opportunity/Affirmative Action Employer.

Insurance

 Blue Cross & Blue Shield of Oregon/HMO Oregon offers a wide variety of career opportunities. We are currently recruiting for the following positions:
Senior Programmer Analyst
(Position #010)

Candidates must have at least 2-5 years experience developing application systems using C++ Experience with UNIX, MS Window, HLLAPI, TCP/IP, SQL, MVS, CICS, or COBOL would be a plus.

Benefits Specialist
(Position #046)

This position requires a minimum of 3 years recent in-depth benefits administration experience handling worker's compensation reporting, case management, 401k & pension retirement plans. Qualified candidates should have a knowledge of ERISA, IRS, FASB regulations pertaining to retirement plan documents, worker's compensation regulations; OSHA, EPA, SARA, HAZCOM. Other requirements include group presentation experience pertaining to employee benefits plans, a college degree in Human Resources Administration and/or equivalent work exper & 50wpm typing.

Corporate Actuary
(Position #070)

This position requires a Master's degree in mathematics, statistics or other quantitative science or associate of the Society of Actuaries and a minimum of five years experience in health related actuarial or statistical work with two years experience in a management or supervisory capacity. Strong oral and written communication skills are also required.

Health Resource Analyst
(Position #069)

This position requires a Master's degree in Economics, health policy or health administration, knowledge of economic principles and the health care industry, and quantitative analysis skills. Must have minimum of 5 years in the health care industry or a PH.D and 2 years experience in the health care industry.

For more information about current openings call our:
 Job Information Line:
 1-800-231-1617

Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flextime work hours and competitive salary. Pre-employment drug screening required. To assure your resume is processed immediately, place the position number or job title at the top of your resume or in your cover letter. Send resume to:
Blue Cross and Blue Shield
Of Oregon/HMO Oregon
Human Resources Dept.
3rd Floor, 100 SW Market Street
Portland, OR 97207
TDD #225-6780
Equal Opportunity
Employer

Consider Us For
 Employment Opportunities
Canon Western
 P.O. Box 30149
 Portland, OR 97230
 An Equal
 Opportunity Employer

Housing
Social Services

Occupancy Specialist (Two positions): to include one Bilingual) - \$1915-\$2329/mo. (Appointments are typically made at the beginning of the salary range). Washington County is seeking an experienced Occupancy specialist to join our team of professionals. This position will maintain a caseload of families by interviewing clients, performing housing inspections and eligibility determinations; plan and coordinate a variety of resident initiative programs for Housing Services. The successful candidate will possess two years of experience with a Housing Authority or college-level training in a related field. Bilingual-Spanish/English candidates must be fluent in Spanish and English, and are encouraged to apply. Washington County offers an excellent benefit package. County application and supplemental application forms are required. Apply by April 1, 1994, to Washington County Personnel, 155 N. First Ave., Suite 210, Hillsboro, OR 97124, or call (503) 648-8606/693-4898 (TDD). Women, minorities and people with disabilities are encouraged to apply. An E.O.E.

Nursing
RN Nursing
Services Coordinator

\$1775-\$2500 Per Mo Plus Bnfts
 The Position: CODA, Inc., seeks A RN Nursing Services Coordinator to manage a methadone dispensary serving 300 clients, and develop and coordinate all clinical nursing services. Duties include: select, train, and supervise a PT/FT nursing staff; Coordinate services with the Medical Director, Medical Services Coordinator, service managers, counseling staff, and Multnomah County service providers; Provide case-management to dual-diagnosis clients, pregnant clients, and others; Ensure compliance with all state and federal methadone-dispensing regulations; Regulate the dispensary's medications and supplies; Assure that all dispensary shifts, including Saturday and holidays (7 AM until 11 AM), are adequately staffed. Position works typically Monday through Friday, 6 AM until 3 PM.

To Qualify: Current, unencumbered Oregon Registered Nursing license and three years' nursing experience are required (psychiatric, chemical-dependency, or methadone experience is highly-desired). Candidates must be certified/certifiable in 1st Aid/CPR and physically capable of performing CPR for fifteen minutes continuously. Individuals currently serving any supervised federal, state, or county parole or probation are ineligible for this position.

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Part Time Desk
Assistant/Board
Operator

Radio News Room - Experience Required. No Calls - Send Resume To Operations Manager
 P.O. Box 14957, Portland, OR 97214
 Equal Opportunity Employer

Immediate Openings
Production, Dock, Drivers,
Maintenance and Trans. Supv.
Positions

Steady wage, excellent benefits. Applications accepted at goodwill Industries, M-F, 9-2, 1831 SE 6th, Portland. EOE

Electrician
JOURNEY LEVEL
ELECTRICIAN

James River Corporation's North Portland conversion plant has an immediate need for a Journey-Level electrician. Experience in DC drive and programmable controllers desired. Must have Oregon Journey Level License. Must be willing to work all shifts and weekend overtime as required.

Journey-Level Electrician pay is \$18.26/hour plus excellent health and retirement benefits. Interested individuals should submit a resume to: Electrical Supervisor, James River Corporation, PO Box 17128, Portland, OR 97217. An equal opportunity employer.

James River
Corporation

Public Affairs
Manager

Oregon Lottery accepting application for permanent Public Affairs Manager. Salary \$2,913 - \$3,718 Monthly. Responsibilities include managing the Oregon Lottery's public image by providing information about the Lottery to national, state-wide, and local media; public officials, civic and business organizations; retailers; players; and the general public. To qualify you must have: Three years of experience which included responsibility for public relations, public information and interactions with the news media. One of the three years must have included program monitoring and evaluation responsibility. A Bachelor's degree in Journalism, Communications, Public Relations, or a closely related field may substitute for up to one year of the required experience. Application materials which include test questions can be obtained at 2767 22nd Street SE, Salem, Oregon, or by calling (503) 373-0306 or TDD (503) 373-0333. Completed application materials must be received in the Lottery Office by April 11, 1994. The Oregon Lottery is an Equal Opportunity/Affirmative Action Employer; women, minorities, and persons with disabilities are encouraged to apply.

Residential
Relief Workers
\$6.20 Per Hour

The Position: CODA, Inc., seeks relief workers to provide facility and client supervision on an irregularly-scheduled, as-needed basis at our two residential treatment facilities. Some positions require childcare (infant through toddler) skills and experience. To Qualify: requires drug/alcohol treatment experience and/or education. Individuals currently serving any federal, state, or county parole or probation are ineligible for this position. Candidates must consent to a criminal background check. To Apply: submit standard CODA application form, including screening question responses, to the address below. Application Materials Are Available AT And Must Be Returned To: CODA, Inc., 210 NE 20th Ave, Portland, OR 97232; Tele: (503) 236-2290, Ext 254. CODA is an Equal Opportunity/Affirmative Action Employer.

Teachers Middle
School

Math, fulltime; US History, fulltime; French, 1/2 time; Spanish, 1/2 time and 6th grade, fulltime. B.A. plus 3 yrs. ex]. Coaching, advising, other duties. Interest and experience working with interdisciplinary team, curriculum development. Enthusiasm, experience working with middle school children required! Send resume by April 4th to: Middle School Search, 8825 SW Barnes Rd, Portland, OR 97225

Case Manager
 Case Mgr., 3 yrs CM exp reg. A&D, DV, MH exp. reg. Albina Ministerial Alliance 285-0493 apply by 3/31/94

Be All You Can Be,
And More!!!!

Future Age Development
 The Ten Lesson Home Study Program On Developing Your Psychic Abilities
 For Information, write:
 The Institute For Advanced Metaphysical Studies
 511 Avenue of the Americas, Box 365
 New York, NY 10011

Advertisement
Help Wanted

Assistant Director for Media Relations, University of Oregon Office of Communications and Marketing. Develop marketing initiatives that promote the university's undergraduate education, research, cultural offerings, and service to Oregonians; anticipate and respond to media requests; design and implement public media relations efforts in support of the university. For full consideration, submit resume with names and phone numbers of three references by **April 15, 1994 to:**
 Search Committee
 Communications & Marketing
 1281 University of Oregon
 Eugene, OR 97403-1281

The UO is an equal opportunity, affirmative action institution committed to cultural diversity and compliance with the Americans with Disabilities Act.

Teacher/
Interventionist

Innovative Family Preservation Program seeks two Teachers to work w/at-risk African-American families. Resp incl fam intervention, parenting coaching, assessment and implementation of ECE curriculum. Req: BS or equiv in ECE + 2yrs exp or AA or equiv in ECE w/5yrs exp. Exp and knowledge of African-American culture and families pref. Excellent salary and bens. Resume/appl; VOA-Family Nursery, Attn Lorraine Barton, 537 SE Alder St, Portland, OR 97214
 Equal Opportunity Employer

Teacher Assistant

Innovative Family Preservation Program seeks two FT teacher Assts to work flxible schedule w/at-risk African-American families. Resp incl assisting teacher in classrm and in-home child care on a flxible basis. HS diploma/GED + 1yr rel exp. Exp and knowledge of African-American culture and families preferred. Competitive salary and bens. Resume/appl: VOA-Family Nursery, Attn Lorraine Barton 537 SE Alder St, Portland OR 97214.

Teacher Preschool

Fulltime. Experience in a developmental, child-centered approach to early childhood educational Essential to have an abiding love of children & learning, ability to work in a team. Need B.A. and 3yrs. early child classroom experience. Send resume by April 8th: PreSchool Position, 8825 SW Barnes Rd, Portland, OR 97225

Livestock

AFC.BLK. Ostrich Factory
 Dis. Prices 214-487-2303

Wanted: Mature Workers

Age 55 or over and a resident of Multnomah, Washington, or Clackamas County?

Looking for employment?

Lack of computer skills holding you back?


Want to earn money while you learn new job skills?

If so ... Contact Margie at The Private Industry Council (phone # 241-4610 ext. 3040) by April 11 to find out about the Computer Training Program that will start on May 9. Other career planning, training, and job search assistance programs will start after July 1.

Training services are free of charge to those who qualify based on federal low income guidelines.

An equal opportunity employer/program; auxiliary aids and services are available on request to persons with disabilities.

(TDD #241-4632)


 The Private Industry Council
 720 Southwest Washington • Suite 250 • Portland, Oregon 97205-3504

For Rent
Broadway Area
Lloyd Center
 Two office spaces available. Ideal for therapists, counselors, attorneys, accountants, private practitioners, and small businesses.
 RENT: \$550 mo. plus utilities. Serious inquiries only - Please! Phone: 295-6381

Student
Teachers
Needed!!!!
 Lazarus Art Society, Inc.
 For more information phone:
 727-2694 or 281-0746
 Ask For Leon Fox.

Delivery Mailroom

Northwest Natural Gas Company has an immediate opening for a part-time >20 hrs/week Motor Messenger located out of the One Pacific Square/Downtown Portland location.

Please refer to the Job Information Line (503) 220-2434 for information about the positions, specific qualifications/job requirements and deadline for applications/resumes.

An Equal Opportunity Employer

Automotive/Parts

Northwest Natural Gas Company has immediate opening for Parts Clerk located out of our Tualatin Regional Service Center.

Please refer to the Job Information Line (503) 220-2434 for information about the position, specific qualifications/requirements and deadline for applications/resumes.

An Equal Opportunity Employer

Development Director

Innovative nonprofit agency providing a variety of community-based treatment services to youth and their families is seeking a highly skilled professional who is looking for a challenge and is interested in being part of a decision-making management team. Requires 5-10 years of progressively responsible experience as a successful development professional in positions emphasizing membership, direct mail, individual donor and corporate solicitation. Position is responsible for the creation and implementation of a fund-raising plan which will demonstrate concrete results within one year. Public relations, marketing, sales, and campaign backgrounds do not qualify. competitive salary a excellent benefits. Supportive work environment. Position closes 4/1/94 at 5:00 p.m.

Send resume to:
 P.O. Box 3137
 Portland, Or. 97208

Social Services

Night Residential Counselor needed Mon-Wed nights, 10:45p.m.-8:00 a.m. at Harry's Mother. Salary is \$6.25 per hour plus benefits. Agency application is required & may be obtained at Janus Youth Programs, Inc., 738 NE Davis, Portland. We value diversity. Position open until filled.

Dad's Oil Service
 heating oils
 Best Cash Prices
 104 NE Russell
 Portland, OR 97212
 282-5111
 Speedy
 Service
 Friendly
 Call for Quote!