

CLASSIFIEDS / BIDS

WOULD YOU LIKE TO HELP SOMEONE EVERY TIME YOU MAKE A SALE?

As a part of Prequest you will be one of the funeral planning professionals that gives families peace of mind by assisting them with planning their funerals before the need arises. An area funeral home is seeking a caring, trustworthy individual who is sensitive to the needs of the customer to be their pre-arrangement counselor. PREQUEST offers comprehensive training, above average commissions and a field proven marketing program that allows you to sell by appointment only. Call 1-800-424-2001 to arrange a confidential interview.

Oregon Lottery

accepting applications for permanent Information Systems Security Officer. Salary \$2,773-\$3,536 Monthly. Responsibilities include providing technical assistance in data security including planning, coordinating, and implementing security measures to safeguard information in computer files against accidental or unauthorized modification, destruction or disclosure. To qualify you must have: A Bachelor's degree in a Computer Science and one year (full-time) experience in information systems security involving mainframe, network file server, and personal computer systems OR four years experience in information systems security involving mainframe, network file server, and personal computer systems. Application materials which include test questions can be obtained at 2767 22nd Street SE, Salem, Oregon, or by calling (503) 373-0306 or TDD (503) 373-0333. Completed application materials must be received in the Lottery Office by March 15, 1994. The Oregon Lottery is an Equal Opportunity/Affirmative Action Employer; women, minorities and persons with disabilities are encouraged to apply.

Project Coordinator

Oregon Department of Transportation seeks experienced engineer for position in Portland. Will oversee administration of field construction contracts and highway location projects, and serve as team leader. Requires 4 years of civil engineering experience (relevant BS degree may substitute for 3 years experience). Position offers competitive benefits and annual salary of \$26,868 - \$36,780. Contact ODOT Recruitment at (503) 378-6281 (TDD-373-7727) for required packet. Completed applications and test responses must be received by 5:00 p.m., March 4. ODOT is an AA/EEO employer committed to work force diversity.

Multnomah County

Immunization Outreach Worker; \$12.02 per hour; apply by March 4.
Reading Promotion Project Coord; \$15.24 per hour; apply by March 4.
Call 248-5035 for job information or visit Employee Services, 1120 SW 5th Ave., Room 1430, Portland. Equal Opportunity Employer.

Public Notice

The State of Oregon, Department of Human Resources, Vocational Rehabilitation Division (VRD), is issuing a Request For Proposals (RFP) for Marketing Development and Training for the Oregon supported Employment Program.

The intent of this RFP is to obtain the services of a Public Relations Contractor to Develop a Marketing Project. Including Materials and Training, in order to enhance VRD and its collaborating Partners efforts in developing and expanding job opportunities in the private sector for persons with disabilities.

Interested parties may request further information or copies of the Request For Proposals by calling.

Kim Redinger
Senior and Disabled Services Division
500 Summer Street, 3RD Floor
Salem, Oregon 97310-1015
(503) 945-6952

Proposals must be received no later than 3:00 P.M., Friday, March 11, 1994.

In compliance with the 1990 Americans with Disabilities Act, The RFP is available in audio or large print format.

Communications Manager

(Principal Executive/Manager D)
Current opening, State of Oregon Employment Department, Communications Section in Salem. \$3,054-\$4,301 per month.

This is an Executive Service position. The purpose of this recruitment is to establish a list of qualified applicants. This list will be used to fill the current vacancy.

To Qualify:

you must have six years of experience in supervision or staff-technical or professional-level work and the experience must have included at least two years of program or project management.

A Bachelor's degree or courses in a field related to management, such as Business or Public Administration or a field related to a human resources program, may be substituted for up to three years of the required experience.

Recruiting announcement and required state applications are available at all Oregon Employment Department Field Offices on the State Jobs Display. Announcement and required state applications are available at all Oregon Employment Department Field Offices on the State Jobs Display. Announcement is also available on the State of Oregon JOBLINE at 503/373-1199 in Salem, 24 hours a day, 7 days a week. TDD access is available in Salem 503/373-1660.

Applications must be returned to Employment Department in Salem by 5:00 p.m., March 8, 1994. If you need additional information, please call 503/378-3253.

An AA EEO employer.

Multnomah Education Service District

Request For Qualifications
#107-94-259
FOR

A Third Party Administrator For A Health Care Flexible Spending Account

February 23, 1994

Request for Qualifications are solicited for a Third Party Administrator for a Health Care Flexible Spending Account. Proposals will be received by Michael Mlynarczyk, Purchasing Agent, at 11611 NE Ainsworth Circle, Portland, OR 97220-9017 (PO Box 301039, Portland, OR 97230-9039) (Phone: 503-257-1791) until no later than 4:00 PM, Pacific Standard Time (PST), March 14, 1994, at which time and address the bids will be opened, but not read aloud.

Requests for Qualifications may be obtained at the above office. The District may reject any bid not in compliance with all prescribed public bidding procedures and requirements, and may reject for good cause any or all proposals upon a finding of the agency it is in the public interest to do so. No bid will be considered that is received after the appointed date and time.

Kids TV Host Pg B5

Planner 2

\$2239-\$3065 Monthly

Oregon Department of Transportation seeks applicants for project development planner position in Roseburg. Will coordinate and conduct variety of local and regional planning processes. Requires combination of relevant degree and planning experience OR four years of experience. Contact ODOT Recruitment at (503) 378-6281 for information and application packet. Completed applications and test responses due 5:00 p.m. March 8, 1994. ODOT is an AA/EEO employer committed to work force diversity.

Accounting Director:

Directs Fin'l Reporting, Acctg, Accts Pay, Payroll for university w/10,000 students. Requires BA, 5 yrs acctg, 3 yrs mngmt exper, also univ/govt Fund Accounting & fin'l reporting. Salary high 30's-low 50's DOE. Closes 2-28-94. For info: Western Washington University Jobline 206-650-3444

Paragon Cable Commissioned Installer

Great opportunity available to an enthusiastic, self-motivated individual to sell and install cable services. Qualified applicant must have a high school diploma or equivalent, valid driver's license and good driving record, bondable, excellent customer relations skills able to lift 90 lbs, able to work flexible hours including evenings and weekends, able to work in high heights on ladders/poles up to 40 feet. Previous experience in sales and working on ladders or related field strongly preferred. Pre-employment physical examination and drug screening is required. We offer an excellent training program, commission based salary, and great benefits.

Please apply at:
3075 NE Sandy Blvd,
Portland.

We are an Equal Opportunity/ADA Employer.

SUB-BIDS REQUESTED

O.D.O.T. Multnomah Falls-Cascade Locks

Section of Columbia River Hwy
Multnomah County

Bid Date: 3/10/94 - 9:00 a.m.

Kiewit Pacific Co.

PO Box 1769

Vancouver, WA 98668

(206) 693-1478 (503) 285-4687

FAX (206) 693-5582

We are an Equal Opportunity Employer and request sub-bids from women and minority-owned business enterprises.

Sub-Bids Requested

Line Section 4C/Tri-Met

Construction Of

Downtown Light Rail

Bid Date: 3/09/94 - Bid Time: 2:00 pm

Kiewit Pacific Co.

P.O. Box 1769

Vancouver, WA 98668

(206) 693-1478 (503) 285-4687

FAX (206) 693-5582

We are an Equal Opportunity Employer and request sub-bids from women and minority-owned business enterprises.

SUB-BIDS REQUESTED

O.D.O.T. Multnomah County

I-84, NE 181st Ave - 223rd Ave Section

of Columbia River Hwy

Bid Date: 3/10/94 - 9:00 a.m.

Kiewit Pacific Co.

PO Box 1769

Vancouver, WA 98668

(206) 693-1478 (503) 285-4687

FAX (206) 693-5582

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Informational Advertisement Department Of Transportation Call For Bids

Sealed bids will be received until 9 a.m. on March 10, 1994, for these projects listed below:

County

Washington Sunset Hwy.-T.V. Highway Section of the Beaverton-Tigard Hwy., (Route OR217), in Washington County. 15% DBE GOAL. Reinforced Concrete & Structural Steel Bridges & Grade Separation Structures.

Josephine Deer Creek (Dryden Rd.) Bridge No. 16932, Dryden Road. 15% DBE GOAL. Reinforced Concrete & Structural Steel Bridges and Grade Separation.

Linn Spoon Creek Bridge No. 4288A Sec. of the Halsey-Sweet Home Highway (Route OR228) approx. 1.5 miles east of Halsey. 6% DBE GOAL. Reinforced Concrete & Structural Steel Bridges & Grade Separation.

Sherman and Wasco District 9 Surface Preservation Project on the Sherman Highway (Route US97), located approx. 26 miles south of Moro. AC Pavement and Rock Production.

Coos Davis Slough-Bandon Jct. Section of the Oregon Coast Highway, between Coos Bay and Bandon. AC Pavement & Oiling.

Plans, specifications, and bid documents may be obtained in Rm. 10, Transportation Building, Salem, OR 97310. Plans may be ordered by phone at 378-6293. Prime contractors must be prequalified ten days prior to the bid opening day. For additional information regarding prequalification, please contact Fran Neavoll, Program Section, 503-378-6563.

If your business is not certified as a Disadvantaged Business Enterprise (DBE) or a Women Business Enterprise (WBE), please contact the Office of Minority, Women, and Emerging Small Business at 155 Cottage, Salem, OR 97210, phone (503) 378-5651.

Document 00020

Advertisement For Bids

THE PORT OF PORTLAND

Portland International Airport

Airtrans Center West

And N.E. Buffalo Street Mitigation

Grading And Landscaping

Sealed bids for the Portland International Airport, Airtrans Center West and N.E. Buffalo Street Mitigation, Grading and Landscaping, will be received at the office of the Manager, Contracts and Procurement, of The Port of Portland, 700 N.E. Multnomah Street, 15th floor, Portland, Oregon, (mailing address: Post Office Box 3529, Portland, Oregon, 97208) until, but not after, 2 p.m. February 28, 1994, and thereafter publicly opened and read.

Description of Work:

Planting and seeding approximately 27 acres of native plants.

A prebid conference will be held on Wednesday, February 23, 1994, at 1:30 p.m. at the Portland International Airport Maintenance Facility, 7111 N. E. Alderwood Road, Portland, Oregon, to discuss all phases of the work.

Please direct technical questions to the Project Engineer, Tim Van Wormer, (503) 731-7527.

The Port of Portland is committed to providing equal opportunities to State of Oregon certified Disadvantaged Business Enterprises (DBEs) in contracting activities. The DBE participation target for this project is 12 percent. For this reason, the Port is requesting bidders' good faith efforts as defined in ORS 200-045 (3) in achieving increased DBE participation. If successful in accomplishing DBE participation, bidders shall submit the Statement of Intent along with the bid. The three lowest bidders will be contacted within 5 days after the bid opening to obtain results of subcontractors' bids where DBE bids were solicited and other information pertaining to the prime bidders efforts to increase DBE participation.

The Port Contracts and Procurement office has DBE vendor profiles in specific areas identifying pertinent vendor data which may assist prime contractors in providing subcontracting and supplier opportunities to DBEs. The profiles will be supplied to prime contractors upon request.

The objective of the aforementioned procedures and submittals is to achieve a high level of DBE bid participation for subcontracting opportunities and thereby achieve the desired target participation. It is also our intent to examine the competitiveness of DBE bidders and recommend to firms outside the competitive range that they utilize support services available under the joint program sponsored by the Port of Portland and the Oregon Department of Transportation.

Bids must be on the bid form which will be provided to prospective bidders and must be accompanied by a certified or cashier's check drawn on a United States bank or a bid bond payable to The Port of Portland in an amount equal to at least 10 percent of the total amount bid.

Bidders are required to prequalify in the following category:

Landscaping - Lawn, Shrub, Trees, Irrigation Systems

Prequalification applications must be submitted not later than 5 business days prior to the bid opening data.

The drawings and the contract manual may be examined at Port offices. Copies may be obtained by prospective bidders at no cost from contracts and Procurement (address above).

No bid will be received or considered unless it contains a statement by the bidder as a part of the bid that the provisions of ORS 279.350 (regarding prevailing wage rates) are to be complied with.

No bid will be received or considered unless the bidder is registered with the State of Oregon Construction Contractors Board, pursuant to ORS 701.055 (1), prior to submitting a bid. (Reference Articles 10, 12, and 13 in the Instructions to Bidders.)

A license for asbestos work under ORS 468A.720 is not required for this work.

Bidders are required to state whether or not the bidder is a resident bidder, as defined in ORS 279.029 (Reference Article 3 in the instructions to Bidders.)

Bids may be rejected if not in compliance with bidding procedures and requirements. Any or all bids may be rejected if in the public interest to do so.



Port of Portland

Ron Stempel

Manager

Contracts and Procurement

Workstation Program Coordinator

Experienced project coordinator with strong computer technology background sought for position in Salem. Will provide research, planning, consultation and project management to configure, acquire, install and support desktop computing devices agency-wide. Requires 3 years experience administering/coordinating parts of project (1 year must be related to computing project) Mgmt or Computer Science degree may substitute for up to 2 years experience. Position offers annual salary of \$27,132-\$36,096 and excellent benefits. Contact Oregon Dept of Transportation at (503) 378-6281 (TDD-373-7727) for required packet. Completed application materials due 5:00 p.m., March 15, 1994. ODOT is an AA/EEO Employer committed to a diverse work force.

Self-motivated applicant

must have excellent typing and phone skills; ability to work well with clients and staff. Wordperfect/computer experience required. Broadcast electronic processing and traffic experience preferred. No phone calls. Please send resume to Rich Fix, PO Box 49, Portland, OR 97207 EEO

Secretary/ Receptionist

Oregon Ballet Theatre seeks a secretary to handle busy phones and clerical duties. Must be articulate, have good writing skills and be proficient using MS Word and EXCEL. Two years college education preferred. Send resume to Oregon Ballet Theatre, 1120 SW 10th Ave, Portland, OR 97205. OBT is an equal opportunity employer. No phone calls, please.